

WEST HOE CEMETERY MANAGEMENT COMMITTEE

The Jubilee Hall, Little Shore Lane, Bishop's Waltham. SO32 1ED

Minutes of the Meeting of the Committee
Held at the Swanmore Parish Council Office, Hollythorns House,
New Road Swanmore, SO32 2NW
On Thursday 16th February at 6.00 pm

Present:

Committee Members:	Cllr Mr A Webb	Chairman
	Cllr Mr A Rankine	Vice Chairman
	Cllr Mrs P Clive	
	Cllr Mrs J Marsh	

Also in attendance: Mrs L Edge Clerk

Members of the public: None

WH077/22 To receive and accept apologies for non-attendance.

Cllr Ford – family commitment.

Resolved: to receive and accept the apologies for non-attendance as tabled.

Proposed: Cllr Rankine

Seconded: Cllr Mrs Clive

All in favour.

Apologies also received from Mr Wall, Mr Willett, Mr C Curran and Mr P Curran.

WH078/22 To receive any Declarations of Disclosable Pecuniary and Non-Pecuniary Interest relating to items on the agenda.

None relating to the business of the meeting.

WH079/22 To receive any personal, pecuniary and non-pecuniary interests relating to items on the agenda.

None relating to the business of the meeting.

WH080/22 Public Session (for information only).

Cllr Webb suggested that quotations were obtained for the repainting of the main gates at the entrance to the car park.

Action: Clerk

WH081/22 Grounds/Funeral Director Report.

Apologies received.

WH082/22 To approve the minutes of the meeting of the 19th January 2023.

Resolved: to approve the minutes of the meeting of the 19th January 2023.

Proposed: Cllr Mrs Clive

Seconded: Cllr Rankine

All in favour.

WH083/22 Actions Arising from the meeting of the 19th January 2023.

Noted.

WH084/22 To consider finance matters:

i) To approve payments made.

Resolved: to approve payments made.

Proposed: Cllr Mrs Clive

Seconded: Cllr Rankine

All in favour.

ii) Bank Reconciliation December 2022 for acceptance

Resolved: to accept the Bank Reconciliation December 2022.

Proposed: Cllr Mrs Clive

Seconded: Cllr Mrs Marsh

All in favour.

iii) To note Financial Position year to date.

Resolved: to note the Financial Position year to date.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Rankine

All in favour.

iv) To consider Cash Flow forecast.

Noted.

WH085/22 Cemetery update (for information only).

Noted.

WH086/22 Requests for future agenda items (for information only).

1) Charges for 2023/24 (for ratification).

Action: Clerk

WH087/22 Date of next meeting.

Thursday 27th April 2023 – 6:00pm – Steels.

Cemetery clear up – 27.2.23 10:00am.

Action: Cllrs/Clerk/PW

WH088/22 Motion for confidential business:

The Chairman then moved: **That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**

WH089/22 Quotations for consideration:

i) Gate Replacement.

Resolved: to accept the quotation of £2,176.40 from Live Edge Joinery.

Proposed: Cllr Rankine

Seconded: Cllr Webb

All in favour.

Action: Clerk

There being no further business the meeting closed at 6:30pm.