



**BISHOP'S WALTHAM PARISH COUNCIL**  
**Minutes of the Meeting of the Parish Council**  
**held on Tuesday 11<sup>th</sup> April 2023 at The Jubilee Hall**  
**commencing at 7pm**

**Present:** Cllr Marsh Chairman  
Cllr Conduct  
Cllr Ford  
Cllr Iro Vice Chairman  
Cllr Nicholson  
Cllr Stallard  
Cllr Webb  
Cllr Williams  
Cllr Wilson

**In attendance:** Mrs McKenzie – Executive Officer

**Members of the public:** 0

**PC251/22 To receive and accept apologies for non-attendance**

Cllr Jelf – family commitment  
Cllr Jones - indisposed  
Cllr Latham – family commitment  
Cllr Pavey – family commitment  
Cllr Wood – indisposed

**Resolved: to accept apologies for non-attendance**

**Proposed: Cllr Conduct**

**Seconded: Cllr Williams**

**All in favour**

Apologies were received from Cllr Humby (HCC).

**PC251/22 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.**

None relating to the business of the meeting.

**PC252/22 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.**

None relating to the business of the meeting.

*Cllr Ford joined the meeting.*

**PC253/22 Public Session**

Library update – closed for April and May for reflooring works.

Sewer Pipe update – some disruption at the allotments noted which was being monitored.

**PC254/22 To receive the report from the County Council and District Council Representatives.**

Report submitted from County Councillor was noted.

Cllr Miller gave apologies from Cllr Kurn and Cllr McLean. He suggested that a new code of conduct would be presented following discussions at the City Council.

It was noted that, as of 1.4.23, HCC would be taking over traffic enforcement and that on street permits would be considered when requested.

A press article highlighted how the local parish councils were joining together to lobby bus companies for an improved service.

**PC255/22 To receive the Minutes of the Committees of the Parish Council**

**Resolved: to receive the Minutes of the Committees of the Parish Council**

**Proposed: Cllr Conduct**

**Seconded: Cllr Iro**

*Judy Marshall 16-5-23*

All in favour

**PC256/22 Approval of the minutes of the meeting 14<sup>th</sup> March 2023**

**Resolved: to approve the minutes of the meeting 14<sup>th</sup> March 2023**

**Proposed: Cllr Webb**

**Seconded: Cllr Iro**

**All in favour who were present at the meeting of 14<sup>th</sup> March 2023**

**PC257/22 Actions arising from the minutes of the meeting 14<sup>th</sup> March 2023**

The Executive Officer provided updates on the current actions in progress.

**PC258/22 To receive current financial statement and balance sheet**

**Resolved: to receive current financial statement and balance sheet**

**Proposed: Cllr Iro**

**Seconded: Cllr Conduct**

**All in favour**

**PC259/22 Internal Auditor Report**

**Resolved: to note the Internal Auditor Report**

**Proposed: Cllr Williams**

**Seconded: Cllr Ford**

**All in favour**

**PC260/22 Planning Applications – Ratification of the Recommendations of the Planning & Highways Committee**

**Resolved: to ratify the planning application recommendations of the Planning & Highways Committee**

**Proposed Cllr Williams**

**Seconded: Cllr Ford**

**All in favour**

**PC261/22 Public Toilets – Report from Meeting with Winchester City Council**

The concerns and suggestions were discussed. Of note were the location of the facility within the Social Club building, the estimated challenges of refurbishment and maintenance and the need for increased cleaning schedules at a local, rather than district level.

**Resolved: To create a potential cleaning schedule, with costings and risk assessment; to propose to Winchester City Council.**

**Proposed: Cllr Williams**

**Seconded: Cllr Iro**

**All in favour**

**ACTION: Executive Officer/Clerk to the Planning and Highways Committee**

**PC262/22 Storage Request – Community Resources**

The request was deliberated.

**ACTION: To refer this request to the Halls and Grounds Committee, with note to consider storage implications, environmental initiatives (no single use plastic) and impact on staffing costs**

**ACTION: Executive Officer/Administration Officer / Halls Manager**

**PC263/22 Councillors' Surgeries**

**Resolved:**

**i) To confirm councillors for surgeries on 26.5.23**

Cllr Conduct and Cllr Iro to attend – Country Market location.

**ii) To note the reports of surgeries held on 24/25.3.23.**

Reports noted. Some points to be referred to relevant committee for further comment.

**ACTION: Executive Officer**

**PC264/22 Chairman's Report**

Noted.

**PC265/22 Councillors' Reports**

The minutes of the Southern Parishes Meeting of 20.3.23 were tabled and discussed. Key points noted were the training on offer from S Tilbury, Electricity Bill as a local parishes joint response, CCTV funding

via the Police as an opportunity to pursue and being mindful on effect on local infrastructure across the parishes following additional development on each settlement.

**ACTION: S Tilbury Training opportunity to pursue for new councillors**

**ACTION: Executive Officer**

**ACTION: Electricity Bill response to MP with other local PCs**

**ACTION: Executive Officer**

**ACTION: CCTV funding opportunity from Police**

**ACTION: Planning and Highways Clerk**

**PC266/22 CSO Report**

Report noted.

Consider plan for ACSO training to commence following probationary period and agreement of CSO.

**ACTION: Progress ACSO training plan in June 2023 if appropriate**

**ACTION: Executive Officer**

**ACTION: Contact English Heritage regarding issue of dogs in the Palace Grounds**

**ACTION: Chairman**

**PC267/22 Requests for future agenda items**

None raised at this time.

**PC268/22 Date of next meeting - Tuesday 16<sup>th</sup> May 2023**

Noted. This date was the third Tuesday in the month due to the Election outcome announcement on Thursday 4<sup>th</sup>/ Friday 5<sup>th</sup> May and the requirement to have three clear days' notice before a meeting. Apologies noted for Cllr Conduct due to a family commitment.

**PC269/22 Motion for confidential business:**

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

**PC270/22 Full Planning Application Quotation for Replacement Skate Park**

Resolved: to approve the quotation cost tabled for a full planning application to Winchester City Council for the replacement skate park.

Proposed: Cllr Wilson

Seconded: Cllr Nicholson

All in favour

**PC271/22 Bishop's Waltham Cricket Club**

i) Request to extend lease

ii) Correspondence

Resolved:

i) To set up a working group at the next council meeting and then arrange a meeting with BWCC

ii) to send a letter to the correspondent to note comments and inform them of meetings ahead

Proposed: Cllr Nicholson

Seconded: Cllr Marsh

All in favour

**PC272/22 Community Asset – Update from the Finance, Policy and Resources Committee**

Resolved:

i) To approve the recommendations from the working group tabled

ii) To meet with representative in April to ascertain purchase opportunity

iii) To continue to consider all funding options

iv) To note the application for CIL Funding (31.3.23)

v) To investigate bank loan procedures (as a short term option) (Bank Loan and Public Works Loan Board)

vi) To continue to discuss Educational Institute Funding options (lengthy process)

vii) To confirm plan to sell BWPC property – draft letter to tenant and gather valuation/proceed with estate agent

viii) To undertake a survey of the Community Asset and consider maintenance plan

Proposed: Cllr Marsh

Seconded: Cllr Nicholson

All in favour

There being no other business the meeting ended at 8:06pm.