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**Bishop's Waltham Parish Council**  
**Minutes of the Meeting of the Parish Council**  
**Community and Environment Committee**  
**held at The Jubilee Hall on Monday 24<sup>th</sup> April 2023 at 7:00pm**

**Present**

Cllr T Conduct	
Cllr D Iro	
Cllr E Jelf	Chairman
Cllr Latham	Vice Chairman
Cllr J Marsh	
Cllr P Wilson	

**In attendance:** C Wilkinson Administration Officer

**Members of the public:** 0

**CE229/22** **To receive and accept apologies for non-attendance.**  
Apologies had been received from Councillor Wood who was attending the Museum Trust AGM.  
**Resolved: To accept apologies for non-attendance.**  
**Proposed: Cllr Jelf**  
**Seconded: Cllr Conduct**  
**All in favour.**

**CE230/22** **To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.**  
None relating to the business of the meeting.

**CE231/22** **To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.**  
Cllr Latham – Family connection to organisation applying for a grant.

**CE232/22** **Public Session**  
Work was progressing with the refurbished telephone box on Red Lion Street, the work on the frame undertaken by the Men's Shed was looking good and the side panels would soon be installed.  
  
The question of whether Winchester City Council would be taking part in No Mow May was raised.  
**ACTION: Clerk**  
  
Councillor Latham volunteered to attend the meeting of the Museum Trust planned for Tuesday 9<sup>th</sup> May.

**CE233/22** **To approve the minutes from the meeting of 27<sup>th</sup> March 2023**  
**Resolved: To approve the minutes of the meeting of 27<sup>th</sup> March 2023.**  
**Proposed: Cllr Conduct**  
**Seconded: Cllr Marsh**  
**All in favour who were present at the meeting.**

**CE234/22** **Actions arising from the meeting of the Community & Environment Committee – 27<sup>th</sup> March 2023**  
Noted.

**CE235/22** **Financial position year to date – to note the current position**  
Noted.

**CE236/22** **Forward Plan 2019-2023 – for information**  
CD4.3.3 - To be amended to state that the last volunteers Thank You event was "held in Nov 22".  
CD6 – Recent discussion relating to the replacement for the X9/X10 would be added to the notes for this element of the Forward Plan.

**CE237/22 Grant Opportunities – for consideration**  
 Information regarding whether other CIL applications had been made in addition to the application was the decarbonisation for the Jubilee Hall was requested. **ACTION: Clerk**

**CE238/22 Annual Meeting of the Parish 2023 Event Report – for information**  
 The Committee reviewed the feedback received from attendees of the event and commented that it could be revisiting when during the planning stages for the 2024 meeting. The Newsletter Working Group were requested to consider whether to include answers to queries received from residents in a future edition of Bishop's Waltham Matters. **ACTION: Newsletter Working Group**

**CE239/22 Coronation Big Lunch – for consideration**  
 The office had been informed that the commemorative key rings were in production and would be delivered by the end of the week. Visits to the local schools were to be organised to distribute the key rings. **ACTION: Clerk**  
 The possibility of having a BBQ at the event was to be investigated. **ACTION: Clerk**  
 Other local pubs to be approached to offer involvement in the event. **ACTION: Clerk**  
 The Junior School were to be approached to see whether it would be possible to reuse the decorations they were reported to be making for their coronation celebrations. **ACTION: Clerk**

**CE240/22 Parish Council stand at the Carnival – for consideration**  
 Potential options for the stand were discussed including a participatory voting activity, a suggestions box, thermal camera promotion and reuse of materials produced for the Annual Meeting of the Parish. These could potentially be done in addition to the skittles activity. **Resolved: To appoint Councillor Jelf and Councillor Latham to a Working Group to consider options for the Parish Council Stand at the Family Fun Day event and to bring suggestions to the next meeting of the Community and Environment Committee.**  
**Proposed: Cllr Conduct**  
**Seconded: Cllr Jelf**  
**All in favour.** **ACTION: Family Fun Day Working Group**

**CE241/22 Councillors' Reports – Swanmore Community Meeting**  
 Noted.

**CE242/22 Chairman's Report – for information**  
 Noted.

**CE243/22 Grant Applications – for consideration**  
 The applications were given careful consideration and awards were agreed for recommendation to the Finance, Policy and Resources Committee.  
**Resolved:**  
 i) **To recommend the following grant awards to the Finance, Policy and Resources Committee:**

GROUP	PROJECT	AWARD	DEPARTMENT
Bishop's Waltham Community Swimming	Training for volunteers	£600	Local Government Act s.19
Bishop's Waltham Festival Limited	Hire of Palace Ruins for additional days for this year's event	£600	Local Government Act §145
Bishop's Waltham In Bloom	Van costs and watering	£1,500	Local Government Act §144
Home Start Hampshire	Supporting local family	£1,300 (Applied for £2,600)	Local Government Act §137

Meon Valley Heartstart	Production of updated instructional videos	£500 (Applied for £2,000)	Local Government Act S137
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Proposed: Cllr Jelf  
Seconded: Cllr Conduct  
All in favour.

ACTION: Clerk

- ii) To recommend to the Finance, Policy and Resources Committee that the following application not be granted due to not being eligible under the Grants Policy.

GROUP	PROJECT	REQUEST
Swan Samba	Samba teaching drum pack	£700

Proposed: Cllr Conduct  
Seconded: Cllr Marsh  
All in favour.

ACTION: Clerk

- iii) That a meeting be organised with representatives of the Parochial Church Council of St Peter's to discuss their grant application, prior to a decision being made.

Proposed: Cllr Conduct  
Seconded: Cllr Marsh  
All in favour.

ACTION: Clerk

**CE244/22** **Requests for Future Agenda Items** – for information only  
Further consideration of grant application from PCC  
Coronation Event Report  
Parish Council stand at Family Fun Day

**CE245/22** **Date of next meeting** – ~~24<sup>th</sup> April 2023~~ *30<sup>th</sup> May 6pm.*  
It was noted that this date was a Tuesday and that the meeting would take place at the earlier time of 6pm.

The meeting closed at 21.08 pm.