

BISHOP'S WALTHAM PARISH COUNCIL
Minutes of the meeting of the Parish Council Planning and Highways Committee held at the Jubilee Hall, Bishop's Waltham on Tuesday 22nd August 2023 at 7.00pm.

Present:

Committee Members

Cllr Mr K Jones
Cllr Mr K Ford
Cllr Mrs T Conduct
Cllr Mr E Jelf
Cllr Mr J Williams

Chairman
Vice Chairman

Non-Committee Members

None

Also in attendance

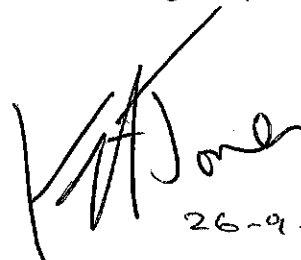
Mrs L Edge
Mrs R Shields
Mrs C Grover

Clerk to Committee
Parish Rights of Way Officer
Parish Tree Warden

Members of public

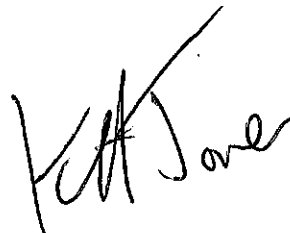
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- PH064/23** **To receive and accept apologies for non-attendance.**
Cllr Mrs Wilson – family commitment.
Cllr Nicholson – work commitment
Resolved: To receive and accept apologies for non-attendance as tabled.
Proposed: Cllr Mrs Conduct
Seconded: Cllr Williams
All in favour.
Apologies also received from Mr Wall.
- PH065/23** **To receive any declarations of disclosable pecuniary interests on items on the agenda.**
Cllr Williams as District Councillor and Deputy to the WCC Planning Committee.
- PH066/23** **To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.**
None relating to the business of the meeting.
- PH067/23** **Public Session.**
No matters were raised.
The Committee would receive a presentation later in the agenda regarding planning applications 23/03263/HOUS & 23/03269/LIS.
- PH068/23** **Parish Lengthsman's Report - to consider any motion put to the meeting as a result.**
Apologies received.
- PH069/23** **Parish Council's Tree Warden Report.**
To consider any motion put to the meeting as a result.
Mrs Grover reported/commented on the following: response to planning application 23/01833/TPO.


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- PH070/23** **Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result.**
 Report on file – noted.
 Mrs Shields updated the Committee on the reprint of the Nature Reserves Walks Leaflet and a complaint received concerning the steps at Runnydown Copse – this would be reported to HCC again.
- PH071/23** **Minutes of the meeting of the Planning and Highways Committee – 25th July 2023. Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 25th July 2023.**
 Proposed: Cllr Mrs Conduct
 Seconded: Cllr Ford
 All in favour.
- PH072/23** **Actions Arising from the Minutes of the meeting of the 25th July 2023 (for information only).**
 Noted.
 PH199/22 Speedwatch camera – Cllr Ford would be contacting Swanmore PC about their new camera.
- PH073/23** **Financial Position Year to Date. To note current position.**
 Position year to date noted.
 Cllr Jelf updated the Committee on the funds set aside for the BW to Botley Railway Path – likely to be used for another purpose.
 The Chairman reminded all that the budget setting process would begin soon and asked all Councillors to consider any projects/items to be considered.

 Cllr Williams left the meeting.
- PH074/23** **Planning Applications: to ratify the responses from the Chairman, Vice Chairman and Clerk. Resolved: to ratify the responses from the Chairman, Vice Chairman and the Clerk.**
 Proposed: Cllr Ford
 Seconded: Cllr Mrs Conduct
 All in favour.
- PH075/23** **Planning Applications for consideration.**
23/03058/HOUS **Closing date for comments: 23.8.23**
 Ms S Brown
 Single storey rear extension.
Elm Close, Little Ashton Lane, Bishop's Waltham, SO32 1FU.
Recommendation: No objection – unanimous.
- 23/01572/FUL** **Closing date for comments: 28.8.23**
 D Beeson
 Installation of viewing platform and stair to the West Tower.
Bishop's Waltham Palace, Winchester Road, Bishop's Waltham.
Recommendation: Support but request that the comments from the immediate neighbours are addressed – unanimous.


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23/01495/LDP Closing date for comments: 1.9.23
Mr and Mrs Rees
Side extension to dwelling (after demolition of annexe and storage building).
19 Albert Road, Bishop's Waltham, SO32 1DL.
Recommendation: No objection – unanimous.

23/03263/HOUS & 23/03269/LIS Closing date for comments: 4.9.23
Mr and Mrs Gordon
Two storey side and rear extension to listed cottage.
Dell Cottage, Ashton Lane, Bishop's Waltham, SO32 1FR.
Recommendation: No objection subject to conditions requested by the Countryside Planning Officer and evidence of communication with the WCC Historic Office addressing the issues raised in April 23 – unanimous.

23/03339/HOUS Closing date for comments: 6.9.23
Mr and Mrs Manns
Rear dormer, front rooflights, new entrance door and internal re-arrangements to existing dwelling.
1 New Road, Bishop's Waltham, SO32 1FF.
Recommendation: No objection – unanimous.

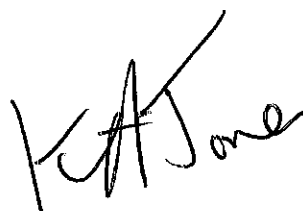
PH076/23 **Planning Applications.**
Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.
Noted.

Cllr Williams returned to the meeting.

PH077/23 **Assessment of Parking Issues – Residents' Questionnaire for consideration.**
Resolved: to approve the questionnaire (with amendments) for delivery to the agreed roads. Survey monkey link to be arranged.
Proposed: Cllr Ford
Seconded: Cllr Williams
All in favour. **Action: Clerk**

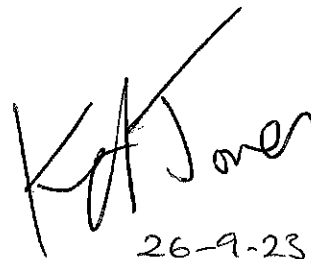
PH080/23 **Correspondence for consideration:**
i) Light Pollution.
Noted – letter to be sent to school. **Action: Clerk**
ii) Beechcroft re culvert.
Noted – without prejudice.
iii) Bargate re Deer Walk dog bin.
Noted – bins to be considered on Botley Road and Winchester Road.
Action: Clerk

PH081/23 **Beeches Hill bench – for consideration.**
Resolved: to purchase and install (subject to permission from landowner) a Glasdon Phoenix Recycled Material Seat at a cost of £585 + VAT. Seat to be installed by Grounds Team.
Proposed: Cllr Mrs Conduct
Seconded: Cllr Jelf
All in favour. **Action: Clerk**


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- PH082/23** **South Pond Working Group Report for consideration.**
Noted.
Resolved: to recommend to the Council:
1. That the South Pond is registered as a Community Asset.
 2. That due to the cost of dredging, concerns raised if the pond should flood, the offer from Beechcroft to maintain the pond as a community asset that the Parish Council does not accept the transfer of the pond at this time.
 3. To work with Beechcroft on the improvement and management of the site including a full survey of the trees, the fishing rights and the use of the site by the community.
- Proposed: Cllr Williams
Seconded: Cllr Ford
All in favour. **Action: Clerk**
- PH083/23** **Chairman's Report.**
Quiet month.
Noted tree/vegetation works in the Lower Lane car park.
- PH084/23** **Requests for future agenda items.**
1. Speedwatch Camera – Cllr Ford. **Action: KF**
- PH085/23** **Date of next meeting Tuesday 26th September 2023.**
Noted.
- PH086/23** **Motion for confidential business:**
The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.
- PH087/23** **WCC and SDNPA Enforcement Lists – for consideration.**
Noted – Clerk to continue to monitor outstanding cases.

There being no further business the meeting closed at 8:24pm.


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