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**Bishop's Waltham Parish Council**  
**Minutes of the Meeting of the Parish Council**  
**Community and Environment Committee**  
**held at The Jubilee Hall on Monday 21<sup>st</sup> August 2023 at 7:00pm**  
*25<sup>th</sup> September*

**Present**  
Cllr D Iro  
Cllr E Jelf  
Cllr R Latham  
Cllr J Marsh  
Cllr P Wilson  
Cllr T Wilson  
Chairman  
Vice Chairman

**In attendance:** C Wilkinson Administration Officer

**Members of the public:** 0

**CE083/23 To receive and accept apologies for non-attendance.**  
Cllr Conduct – family commitments  
**Resolved: To accept apologies for non-attendance**  
**Proposed: Cllr J Marsh**  
**Seconded: Cllr D Iro**  
**All in favour**

**CE084/23 To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.**  
None relating to the business of the meeting.

**CE085/23 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.**  
None relating to the business of the meeting.

**CE086/23 Public Session- for information only**

A representative of the Enhanced Bus Partnership had updated the Council regarding the Stagecoach 49 bus service. Some timetabling changes had been made as a result of discussion, in order to improve linkages with other services. The representative had requested that Hampshire Country Council consult with groups such as the Parish Council going forward.

The Meon Valley Heartstart group had given their thanks to the Committee for their recent grant and wished to extend an invitation to the Council that would be discussed as a separate agenda item.

No applications had been received for the Poppy Appeal Coordinator role advertised on the volunteer database. An individual who had previously contacted the council was to be contacted to ascertain the extent of the time they would be able to give to the appeal and also a social media post to publicise the problem would be written. **ACTION: Clerk to the Committee**

Hampshire Farmers Markets had contacted the office to express an interest in organising markets in Bishop's Waltham town centre. They had subsequently been given the contact details of the Chamber of Trade. The Committee welcomed the idea and requested that the Clerk contact Hampshire Farmers Market to find out whether they had made any progress with the matter.

The office had received contact from an events firm informing the Council that 2024 would be the 800<sup>th</sup> anniversary of Bishop's Waltham's signing of the Market Charter. The Committee requested that the Museum Trust, Bishop's Waltham Society and Town Team be contacted to see whether they were aware of the anniversary and potentially interested in finding out more about the event company's proposal. **ACTION: Clerk to the Committee**



- CE087/23** To approve the minutes from the meeting of 21<sup>st</sup> August 2023  
Resolved: To approve the minutes of the meeting of 21<sup>st</sup> August 2023.  
Proposed: Cllr J Marsh  
Seconded: Cllr T Wilson  
All in favour who were present at the meeting.
- CE088/23** Actions arising from the meeting of the Community & Environment Committee – 24<sup>th</sup> July 2023  
Noted.
- CE089/23** Financial position year to date – to note current position  
The recent purchases under the category of Environmental Issues, were associated with the thermal imaging cameras, for which grant funding had been received.
- CE090/23** Budget Setting 2024-2025 Appointment of Working Group – for consideration  
Resolved: To appoint Councillor Jelf and Councillor Latham to the working group and authorise them to prepare a draft budget to be brought to the Community and Environment Committee for consideration at their next meeting.  
Proposed: Cllr J Marsh  
Seconded: Cllr D Iro  
All in favour. **ACTION: Budgeting Working Group**
- CE091/23** Forward Plan 2019-2023 – for information  
The Carex Terracycle scheme was being closed. Alternative replacement schemes were being investigated. The Sustainable Bishop's Waltham group had compiled a useful list of local recycling schemes. The Clerk was asked to promote this document. **ACTION: Clerk to the Committee**  
A questionnaire would be distributed to residents as part of the formulation of the new Forward Plan.
- CE092/23** Grant Opportunities – for consideration  
Noted.
- CE093/23** Remembrance Events 2023 Planning Update – for consideration  
The booking for the bugler made in 2022 was to be confirmed. **ACTION: Clerk to the Committee**  
Flick Drummond would be attending Bishop's Waltham's Remembrance Sunday event.  
It was suggested that the High Street traders be reminded of the Remembrance Sunday parade and the likely increase in passing trade. **ACTION: Clerk to the Committee**  
A reminder was to be sent to all Councillors regarding the program of Remembrance events. **ACTION: Clerk to the Committee**
- CE094/23** Clean Up Event and Eco-Event Postponement and Update – for consideration  
Resolved: To reschedule the Parish Council's Eco Event to the spring of 2024.  
Proposed: Cllr R Latham  
Seconded: Cllr E Jelf  
All in favour.
- CE095/23** Emergency Plan Update – for consideration  
Resolved: To schedule the Test Exercise for the Emergency Plan to take place on the evening of Monday 22<sup>nd</sup> January.  
Proposed: Cllr E Jelf  
Seconded: Cllr R Latham  
All in favour. **ACTION: Clerk to the Committee**
- CE096/23** St Peter's Parochial Church Council's Requests for Funding – for consideration  
Resolved: To request a future agenda item for consideration by the Finance, Policy and Resources Committee to discuss the Parish Council's contribution to the upkeep of St Peter's churchyard.  
Proposed: Cllr E Jelf  
Seconded: Cllr J Marsh  
All in favour. **Action: Administration Officer**



- CE097/23**      **Correspondence – Heartstart Training Event – for consideration**  
The Committee welcomed the suggestion of the event, along with the opportunity to promote the use of grant funding by a community group.  
**Resolved: To request further information about the form of event being proposed, for further consideration by the Committee in a future meeting.**  
**Proposed: Cllr J Marsh**  
**Seconded: Cllr E Jelf**  
**All in favour.** **Action: Administration Officer**
- CE098/23**      **Councillors' Reports – Museum Trust Meeting Report – for information only**  
The Committee received the report and noted that recurring theme of more volunteers being required by community groups.
- CE099/23**      **Chairman's Report – for information**  
Noted.
- CE100/23**      **Requests for Future Agenda Items – for information only**  
Draft budget for 2024/5  
Parish Council Event Dates for 2024  
Thank you to volunteers evening – planning update  
Annual Meeting of the Parish – Appointment of Working Group  
Party in the Park – Appointment of Working Group  
Proposed Heartstart Event  
Grants Applications to the Parish Council  
Hampshire Farmers Markets
- CE101/23**      **Date of next meeting – 23<sup>rd</sup> October 2023**  
Noted.  
Apologies offered from Cllr Marsh due to family commitments.

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The meeting closed at 8pm.