



**BISHOP'S WALTHAM PARISH COUNCIL**  
**Minutes of the meeting of the Parish Council Planning and Highways Committee**  
**held at the Jubilee Hall, Bishop's Waltham**  
**on Tuesday 26<sup>th</sup> September 2023 at 7.00pm**

|                       |  |   |
|-----------------------|--|---|
| <b>Present:</b>       | Cllr Jones<br>Cllr Ford<br>Cllr Conduct<br>Cllr Jelf<br>Cllr Nicholson<br>Cllr Williams<br>Cllr P Wilson | Chairman<br>Vice Chairman   |
| Non-Committee Members | None   |   |
| Also in attendance    | Mrs McKenzie<br>Mrs Shields<br>Mrs Grover<br>Mr Wall   | Clerk to Committee<br>Parish Rights of Way Officer<br>Parish Tree Warden<br>Parish Lengthsman |
| Members of public     | 3  |   |

**PH088/23**     **To receive and accept apologies for non-attendance.**  
Cllr Conduct – family commitments  
Cllr P Wilson – family commitments  
**Resolved: To receive and accept apologies for non-attendance as tabled.**  
Proposed: Cllr Nicholson  
Seconded: Cllr Williams  
All in favour

**PH089/23**     **To receive any declarations of disclosable pecuniary interests on items on the agenda.**  
Cllr Williams as District Councillor and Deputy to the WCC Planning Committee.

**PH090/23**     **To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.**  
Cllr Nicholson re: Planning Application for 15 Princes Close

**PH091/23**     **Public Session.**  
Three members of the public were present.  
Large tree of concern in St Bonnet Drive at the start of the bridge – request to be cut back. It was noted that this tree had been cut back previously by WCC due to the lighting visibility and the ownership was in dispute.  
**ACTION: Ascertain ownership and request tree pruning work**     **ACTION: Clerk**  
Concern raised regarding traffic speed around the ponds, especially if trying to cross the road by Sainsburys. A speed indicator device was requested and a pedestrian crossing. The Committee explained that the Parish Council had raised this issue many times and Hampshire Highways had surveyed the area. The outcome response was noted that HCC do not support the 20s Plenty scheme, speed road humps or the provision of a pedestrian crossing. Resident advised to



write into Parish Council formally and they could approach HCC again about this issue.

Speedwatch group noted as not having enough volunteers to run the scheme at present. Will try to relaunch initiative but dependent on volunteers. The Committee did reassure residents that the two Speed Indicator Devices and the SpeedWatch camera would be back in place next month (currently not in place due to loss of staff).

The resident stated that the Coop lorry had to wait over an hour, two days in a row, to unload at their high street premises due to other driver's parking in the designated loading bay. The Committee reported that HCC had taken back responsibility of traffic enforcement as of 1<sup>st</sup> October so changes may hopefully be seen following this date.

Tree Preservation Orders were highlighted as very important by a resident and she expressed disappointment in the decision by the Parish Council regarding a planning application with TPOs on it. The Chairman noted that full reports had been submitted by professionals and only low-quality trees identified for removal. The resident suggested TPO applications be discussed in the confidential section of the meeting.

**PH092/23 Parish Lengthsman's Report - to consider any motion put to the meeting as a result.**

The base for the bench at Beeches Hill was noted as in situ already.

Work with the Community payback Scheme had been done, as well as some Parish Lengthsman's duties in balance with seasonal grounds work jobs.

The drains at the back of the South Pond had been rodded but some concern was raised over damage to one outlet there. It was also noted that construction vehicles should be kept clean.

**ACTION: Report damage to Beechcroft/WCC**      **ACTION: Executive Officer**

It was noted that additional littering had been seen over Stephen Castle Down and the Corhampton Road.

**ACTION: Report to the Litter Partnership for potential action**      **ACTION: Exec Officer**

**PH093/23 Parish Council's Tree Warden Report.**

**To consider any motion put to the meeting as a result.**

Mrs Grover reported/commented on the following:

response to planning applications:-

23/02146/TPO – no objection

23/02076/TPO - no objection. Note to WCC Tree Officer regarding start date.

23/02067/TPO – no objection. Request replacement as suggested by applicant.

23/01414/HOU – no objection. Suggest plant hedge along fence to retain greenery.

**PH094/23 Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result.**

The rubbish bin, installed about three years ago, along FP38A between Winchester Road and Battery Hill is well used.

**Footpath 2:** Side vegetation has been addressed between Cricklemede and The Moors. Two gates further along the path on the Moors (owned by HCC) have been broken for a long time but no action has yet been taken. The bridge on Paradise Lane where the footpath exits from the Moors has yet again been



broken, probably by the large farm trailer that is often parked on the side of the road. Reported by Footpath wardens and temporary fix undertaken by HCC. The seat at Sand Boils previously reported has now been repaired.

**Footpath 39:** The last section of this path has been fenced off leaving a strip along the hedge boundary for the route of the footpath. Blackthorn bushes have been cut down to the ground along this length and could be a problem for walkers in the future.

**ACTION: Ascertain landowner and request removal of blackthorn**

**ACTION: Executive Officer**

**Footpath 43 kissing gates at Tangier Farm:**

- The Ramblers hope to replace the stiles in the first half of October. The landowner will need prior warning to move cattle in the fields at present and he will move them while the work is carried out.
- The landowners continue to have a problem with members of the public using their private lane despite access having been improved at the entrance to Southside Farm by a gap having been made to the side of the one remaining stile along the footpath.
- The section of this footpath that runs alongside Priory Park will be closed next month for work to be done to upgrade it for The Southern Footpath/Cycleway.

**Nature Reserves leaflet:** All relevant information passed to the PC office for the re-print to be ordered. (Cllr Jelf confirmed that this was in hand with CEC).

**PH095/23 Minutes of the meeting of the Planning and Highways Committee – 22<sup>nd</sup> August 2023.**

**Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 22<sup>nd</sup> August 2023.**

Proposed: Cllr Jelf

Seconded: Cllr Ford

All in favour.

**PH096/23 Actions Arising from the Minutes of the meeting of the 22<sup>nd</sup> August 2023 (for information only).**

Noted.

Response to lighting at school query to be returned to the resident.

Many other items noted as agenda items for this meeting.

**PH097/23 Parking Questionnaire – Interim Results**

Interim results noted. Full response report due at next meeting.

**PH098/23 Dog Waste Bins - Locations**

Locations noted as Deer Walk estate by entrance onto Park Lug footpath – follow up with landowner and estate residents.

Alternatives noted as Shore Lane/Coppice Hill (dual waste bin) and/or Botley Road/Crown Hill (dog waste only).

**ACTION: To further dog waste bin opportunities for Footpath 12**

**ACTION: Executive Officer**



**PH099/23**

**Bench at Beeches Hill - Update**

The Executive Officer explained the paper tabled highlighting the additional costs of purchasing a licence for the bench and installation.

**Resolved: To not proceed with the purchase of a bench as not financially viable at this time**

**Proposed: Cllr Jones**

**Seconded: Cllr Ford**

**All in favour**

**PH100/23**

**Financial Position Year to Date**

**To note current position.**

Position year to date noted. The Chairman noted that careful consideration of this year's spend so far was being measured for next year's budgeting forecast.

**PH101/23**

**Parish Council Budget Setting 2024/5**

**Resolved: to appoint the required working group as Cllr Jones, Cllr Ford with the Finance Manager and Clerk to the Committee**

**Proposed: Cllr Nicholson**

**Seconded: Cllr Williams**

**All in favour**

**PH102/23**

**Planning Applications: to ratify the responses from the Chairman, Vice Chairman and Clerk.**

**Resolved: to ratify the responses from the Chairman, Vice Chairman and the Clerk.**

**Proposed: Cllr Jelf**

**Seconded: Cllr Nicholson**

**All in favour**

*Cllr Williams left the meeting.*

**PH103/23**

**Planning Applications for consideration.**

**23/02146/TPO**

**Closing Date: 3.10.23**

T2 Silver Birch: Remove whole tree

**29 Morley Drive, Bishop's Waltham, SO32 1RX**

**Recommendation: No objection but with suggestion for replacement tree to be planted – unanimous**

**23/02051/PNACOU**

**Closing Date: 5.10.23**

The building lies on the north-western edge of the farm owned by the applicants. Natural Light is being provided to all rooms.

**Tangier View Farm, Tangier Lane, Bishop's Waltham, SO32 1BU**

**Recommendation: No objection – unanimous**

**23/01932/LIS**

**Closing Date: 9.10.23**

Proposed replacement front timber posts and capping with metal posts and stone cappings. To include the increase in the height of the boundary wall.

**North House, St Peter's Street, Bishop's Waltham, SO32 1AD**

**Recommendation: No objection – unanimous**



**23/01867/FUL**

**Closing Date: 9.10.23**

Application Reference Number: 17/02075/FUL Date of Decision: 22.02.23 Condition No.31

**Amendments to approved plans. New plan numbers to replace approved plans.**

**Street Record, Station Road, Bishop's Waltham**

**Recommendation: No objection – unanimous**

**23/01414/HOU**

**Closing Date: 10.10.23**

To remove Leyland cypress hedge at 2.5 metres high and replace with 2 metre fence

**15 Princes Close, Bishop's Waltham SO32 1RL**

**Recommendation: No objection but with suggestion for some replacement hedging - unanimous**

**23/01391/FUL**

**Closing Date: 18.10.23**

Proposed renovation and alterations to existing outbuilding with a proposed roof extension to provide tourist accommodation (amended description)

**Park House, Botley Road, Bishop's Waltham SO32 1DR**

Discussion points: Due consideration given, no formal comments lodged on Planning Portal. Concern over parking availability at the site and also the visibility onto the Botley Road.

**Recommendation: No objection but Hampshire Highways to consider safety of joining Botley Road at this junction (current poor visibility onto busy road) and planning conditions should ensure adequate parking available on site for this tourist accommodation) - unanimous**

**PH104/23**

**Planning Applications.**

**Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.**

Noted.

*Cllr Williams returned to the meeting.*

**PH105/23**

**Correspondence**

**i) Speed Watch Enquiry**

The Committee stated that the previous call for volunteers had not been sufficient to run the group. It was suggested to contact the PCSO and see whether it would be possible to publicise for such in the near future to see if follow up on new interest.

The speedwatch device was confirmed as available for use without manned volunteers. It was decided to charge the batteries and position the device on Cricklemede in response to a resident's request.

**Resolved:**

**i) to consider further speedwatch publicity and training in liaison with the PCSO**  
**ACTION: Executive Officer**

**ii) To charge the speedwatch device batteries and position on Cricklemede**  
**ACTION: Cllr Nicholson**

**ii) Burning at Nursery Gardens Site**

The Executive Officer provided an update on the situation which was noted as in hand and being monitored by the landlord. Community Support Officer and estate residents.

*Cllr Jelf gave apologies and left the meeting.*



- PH106/23 Speedwatch Camera**  
Formal agenda item withdrawn.  
Cllr Ford updated the Committee with a response from Swanmore Parish Council confirming that although their speed indicator report was sent to the Police, no further action had been taken. Issues of running costs and concerns over vandalism were noted. It was concluded to focus on the speed indicator devices and the Speedwatch camera the parish council currently hold.
- PH107/23 Parking Issues and Enforcement on the High Street**  
It was noted that the new enforcement scheme was due to take place from 1<sup>st</sup> October. It was queried what the schedule would be for Bishop's Waltham and how would it be different from previously. Issues of the poor line marking, lack of enforcement and disruption to businesses were recorded.  
**ACTION: To contact HCC with queries to answer      ACTION: Executive Officer**
- PH108/23 Accessibility Project Update**  
Noted. Request for this as a future agenda item recorded.
- PH109/23 Street Names for Beechcroft Development (Abbey Mill Site)**  
Noted.
- PH110/23 Chairman's Report.**  
The Chairman reported that he had been busy with initial committee budget discussions and had attended the Cricket Club Presentation Day. He noted that some training courses for Committee staff had been highlighted at an operational cost which he authorised if staff wished to undertake them. It was also noted, for information, that traffic surveillance cameras were being installed in certain roads around town.
- PH111/23 Requests for future agenda items.**  
Accessibility Project update.
- PH112/23 Date of next meeting Tuesday 24<sup>th</sup> October 2023.**  
Noted.
- PH113/23 Motion for confidential business:**  
**The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**
- PH114/23 WCC and SDNPA Enforcement Lists – for consideration.**  
Noted – Clerk to continue to monitor outstanding cases.

There being no further business the meeting closed at 8:52pm.