



**Bishop's Waltham Parish Council**  
**Minutes of the Meeting of the Parish Council**  
**Community and Environment Committee**  
**held at The Jubilee Hall on Monday 20<sup>th</sup> February 2024 at 7:00pm**

**Present**

Cllr T Conduct	
Cllr E Jelf	Chairman
Cllr R Latham	Vice Chairman
Cllr J Marsh	
Cllr D Iro	
Cllr P Wilson	
Cllr T Wilson	

**In attendance:** C Wilkinson Administration Officer

**Members of the public:** 1

**CE175/23 To receive and accept apologies for non-attendance.**  
All present.

**CE176/23 To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.**  
None relating to the business of the meeting.

**CE177/23 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.**  
None relating to the business of the meeting.

**CE178/23 Public Session**  
The member of the public, a resident of Langton Road spoke in relation to an email that had been received by the office two days earlier, reporting issues residents were having with very poor broadband speeds. Previously this area had been stated by Openreach as an area for planned improvement however this seemed to no longer be the case. The correspondence would be brought to the Committee as a future agenda item. **Action: Administration Officer**

Information about a Spaces of Sanctuary initiative had been received from Winchester City Council with the objective of collating a list of space spaces available in and around Winchester. Further information would be brought to the Committee as a future agenda item. **Action: Administration Officer**

The next edition of Bishop's Waltham Matters, containing the perforated What's On Guide, had been printed, and was planned for delivery to households in the week commencing the 4<sup>th</sup> March.

At this point the member of the public left the meeting.

**CE179/23 To approve the minutes from the meeting of 29<sup>th</sup> January 2024**  
**Resolved: To approve the minutes of the meeting of 29<sup>th</sup> January 2024.**  
**Proposed: Cllr T Conduct**  
**Seconded: Cllr J Marsh**  
**All in favour.**

**CE180/23 Actions arising from the meeting of the Community & Environment Committee – 29<sup>th</sup> January 2024**  
Research had commenced regarding Parish Council websites, a meeting of the working group was to be scheduled to begin to draw up a specification.

**CE181/23 Financial position year to date – to note the current position**  
Noted. The new PA System had been received.

- CE182/23 Grants Update – for consideration**  
The application to Winchester City Council's District Small Grant scheme would be submitted in the coming days.
- CE183/23 Annual Meeting of the Parish Planning Update – for consideration**  
The budget information was outlined and would be provided as requested to Full Council. The invitation for the 2023 event was reviewed, it was suggested that the document for 2024 could include less text.
- CE184/23 Summer Event 2024 Planning Update – for consideration**  
Permission had been obtained from English Heritage to hold the event in the Bishop's Waltham Palace grounds on Saturday 20<sup>th</sup> July. The Temporary Event Notice would be applied for in the coming weeks.  
**Resolved: To name the Council's summer 2024 event "Party in the Palace" and to commence promotion.**  
**Proposed: Cllr E Jelf**  
**Seconded: Cllr D Iro**  
**All in favour.**
- CE185/23 Eco Fair Event Planning Update – for consideration**  
A local electrical vehicle dealer had approached the event team to take part in the event. One stall holder had withdrawn due to business circumstances, but another had been added to the event.
- CE186/23 Clean Up Event Planning Update - for consideration**  
**Resolved: To accept the risk assessment document for the Clean Up event to be held on Saturday 23<sup>rd</sup> March.**  
**Proposed: Cllr E Jelf**  
**Seconded: Cllr T Conduct**  
**All in favour.**
- CE187/23 D-Day 80<sup>th</sup> Anniversary Beacon Event Planning Update – for consideration**  
Content from the guidance booklet for the event was considered with a view to involving the community in the event where possible. The Cadets would be approached to ask whether they would be able to provide members to read The Tribute that had been written for the occasion and to light the beacon itself. **ACTION: Administration Officer**  
Information about D-Day would be displayed. Bishop's Waltham Society and the Oral History Group would be asked whether they had any relevant resources relating to Bishop's Waltham's role in the war. **ACTION: Administration Officer**  
Paul's Plaice would be approached to see whether they were aware of the national beacon lighting and the link up with National Fish and Chip Day. **ACTION: Administration Officer**
- CE188/23 Bishop's Waltham Community Volunteer Website Funding Request from Bishop's Waltham Town Team – for consideration**  
The role of the Parish Council Representative was deliberated. The volunteer website was considered to be relevant to the Parish Council and potentially pertinent to the project to commission a new Council website.  
**Resolved:**  
i) **To respond to the Town Team to ask that they consider submitting a grant application to the Parish Council in relation to the website costs. ACTION: Administration Officer**  
ii) **To request information about the website's technical requirements to better understand whether in the Council could potentially provide hosting support in the future. ACTION: Administration Officer**  
**Proposed: Cllr R Latham**  
**Seconded: Cllr T Conduct**  
**All in favour.**

**CE189/23**

**Citizens Advice Outreach Programme** – Response from Halls and Grounds Committee – *for consideration*

The success of the event would be assessed with a view to hosting other talks in the future.

**Resolved: To proceed with the organisation of a Scam Awareness talk to be given by Citizens Advice as part of their outreach programme.**

**Proposed: Cllr E Jelf**

**Seconded: Cllr J Marsh**

**All in favour.**

**ACTION: Administration Officer**

**CE190/23**

**Councillors' Reports – Swanmore Community Meeting**

The representative to the North Pond Conservation Group had also recently attended a meeting, a report would be included in the Committee's February meeting.

**i) Town Team Meetings – for information**

Noted.

**ii) North Pond Conservation Group – for information**

Noted.

**CE191/23**

**Chairman's Report – for information**

Noted.

**CE192/23**

**Requests for Future Agenda Items – for information only**

WCC's Spaces of Sanctuary

Broadband – Concerns raised by residents

**CE174/23**

**Date of next meeting – 25<sup>th</sup> March 2024**

Noted.

The meeting closed at 8.20pm.