



BISHOP'S WALTHAM PARISH COUNCIL

**Minutes of the meeting of the Parish Council Planning and Highways Committee
held at the Jubilee Hall, Bishop's Waltham on Tuesday 26th March 2024 at 7.00pm**

Present:	Cllr Conduct	Vice Chairman
	Cllr Jones	Chairman
	Cllr Jelf	
	Cllr Marsh	Co-opted Member for 26.3.24
	Cllr Nicholson	
	Cllr Smith	Co-opted Member for 26.3.24
	Cllr Williams	
Also in attendance	Mrs McKenzie	Committee Clerk/Executive Officer
	Mrs Shields	Parish Rights of Way Warden
	Mrs Grover	Parish Tree Warden
	Mr Wall	Parish Lengthsman
	Mr Ford	Ex-Officio member: Speed Indicator Device working group

Members of public 3

PH214/23 To receive and accept apologies for non-attendance

Cllr P Wilson – family commitment

Resolved: To accept apologies for non-attendance and the co-option of Cllr Marsh and Cllr Smith onto the Committee for this evening's meeting under Standing Order 4dv

Proposed: Cllr Nicholson

Seconded: Cllr Conduct

All in favour

PH215/23 To receive any declarations of disclosable pecuniary interests on items on the agenda.

Cllr Williams – agenda item 12 (PH224/23) as District Councillor and Deputy to the WCC Planning Committee.

Cllr Jelf – agenda item 16 (PH228/23) – Accessibility Project

PH216/23 To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.

Cllr Nicholson – one case within agenda item 12 (PH224/23)

Cllr Williams - Enforcement issues in Confidential Section agenda item 21 (PH233/23)

PH217/23 Public Session

A member of the public spoke to highlight concerns of traders in the high street regarding the current parking situation. He felt that the atmosphere on the high street, when the traffic wardens were present, was toxic and negative. The heavy-handed approach was not conducive to visitors shopping in the town. There was a perception that customers were being lost as they could not easily park on the high street, especially when the car parks were full. There was also some confusion about the double yellow lining, particularly for blue badge holders. A suspension of the traffic warden patrols was requested to encourage drivers back to the high street. A possible change of the Lower Lane car park from long stay to short term was

Phil Jones
23/4/24



also suggested, with the offer of season tickets for the Jubilee Hall car park as a long stay parking alternative. The committee acknowledged the points raised and explained that the Parish Council had been in talks with Hampshire County Council and Winchester City Council about these matters, particularly with regard to the accuracy of the line marking which, at present, was unclear in places. It was noted that additional disabled parking spaces were now available on the High Street and in the central car park. There was an emphasis from WCC to encourage drivers to park in the car parks and stay longer rather than park on the High Street for maximum 30 minutes, which would be in the interests of a variety of traders. The Committee noted points raised. The Executive Officer noted that summer promotion of the town was being considered by the Community and Environment Committee and Town Team which would hopefully encourage and increase tourism and economic interest.

ACTION: Liaise with HCC/WCC regarding resurfacing and relining in the High Street, and consider suspension of traffic enforcement where lines unclear

ACTION: Exec Officer/P&H Committee

One member of the public was at the meeting to just observe and another stated the same reason as they had recently moved into the town and interested in local issues arising.

PH218/23 Parish Lengthsman's Report - to consider any motion put to the meeting as a result.

Points raised:-

- Litter Pick on 23.3.24 had been a successful event
- Combining lengthsman and groundsman work was proving effective
- 'Shoots Along The Routes' tree planting and hedge laying in progress
- More signs and cones requested following attendance on training course

ACTION: To make specific request for equipment

ACTION: Parish Lengthsman

PH219/23 Parish Council's Tree Warden Report - to consider any motion put to the meeting as a result.

Mrs Grover reported/commented on the following:

- 11 Middlebrook leylandii – no comment
- 11 Malvern Close lime tree – no comment, acceptable works noted
- 24 Ashton Close oak tree – following up with WCC Tree Officer for more information.

Thanks were given to Mrs Grover for her work on the 'Shoots Along The Routes' initiative.

PH220/23 Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result.

The report submitted was noted.

Three kissing gates now awaiting installation when weather conditions allowed.

A request for a further kissing gate was made for purchase in new financial year.

Footpath Warden meeting had been held with a volunteer group outlined for improvements to Footpath 2 and a training course for new wardens being investigated.

Resolved: To purchase an additional kissing gate in April 2024 using the capital budget of £1,000.

Proposed: Cllr Williams

Seconded: Cllr Conduct

All in favour

ACTION: To purchase additional kissing gate (at an estimated cost from the previous financial year of £483.58 excluding VAT) using the capital budget for 2024/25 of £1,000

ACTION: Executive Officer

The Parish Lengthsman, Tree Warden and Rights of Way Warden, as well as one member of the public, left at this point.

*K.A. Jones
23/4/24*



PH220/23 Minutes of the meeting of the Planning and Highways Committee – 27th February 2024

Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 27th February 2024

Proposed: Cllr Conduct

Seconded: Cllr Jelf

All in favour who were present at the meeting on 27th February 2024

PH221/23 Actions Arising from the Minutes of the meeting of the 27th February 2024

Noted.

The idea of poster holders in bus shelters was focused upon for springtime action if possible.

PH222/23 Financial Position Year to Date

Current position noted.

Purchases due of additional cones and signs, as well as a new kissing gate, were noted.

Cllr Williams left the room.

PH223/23 Planning Applications: to ratify the responses from the Chairman, Vice Chairman and Clerk.

Resolved: to ratify the responses from the Chairman, Vice Chairman and the Clerk.

Proposed: Cllr Conduct

Seconded: Cllr Jelf

6 in favour, 1 abstention

PH224/23 Planning Applications for consideration.

24/00536/TPO

Closing Date: 28.3.24

T2 Oak – Remove. The tree works are proposed to stop the influence of the tree(s) on the soil below building foundation level and provide long term stability at 34 Ashton Close

24 Ashton Close, Bishop's Waltham. SO32 1FP

Await reply from WCC Tree Officer as requested by BWPC Tree Warden. No further comment by Committee.

SDNP/24/00878/HOUS

Closing Date: 28.3.24

Construction of a domestic annex building

Northbrook Cottage, Lower Lane, Bishop's Waltham SO32 1AS

Discussion noted as in line with Design Statement but noted concerns of WCC Heritage Officer's report.

Neutral. Note for dwelling to remain as ancillary to main building and to noted WCC Heritage Officer report.

24/00393/HOU

Closing Date: 3.4.24

Replace existing conservatory to the rear of the property

2 Gordon Villas, The Avenue, Bishop's Waltham. SO32 1BN

Neutral. No objection. No comment.

[Signature]
23/4/24



24/00562/TPO

Closing Date: 4.4.24

Lime Tree – crown lift to 6m from ground level. Removal of lowest branch. Head back mid canopy by 2m away from property.

11 Malvern Close, Bishop's Waltham. SO32 1AY

Neutral. No objection. No comment.

Resolved: To make comments to the relevant Planning Authority as noted above

Proposed: Cllr Conduct

Seconded: Cllr Smith

5 in favour, 2 abstentions

ACTION: Clerk to the Committee

It was noted that a new planning application (24/00577/FUL) had just been received for the old Lloyds Bank building for replacement windows. The Chair and Vice Chair recommended no objection in principle but to follow up with the Case Officer for more information as the planning portal currently provided no further documents on this application that would be relevant to consider before making a final decision.

ACTION: To investigate and consider Planning Application

ACTION: Chair, Vice Chair, Exec Officer

PH225/23 Planning Applications.

Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal

Decisions.

Noted.

Cllr Williams returned to the meeting.

PH226/23 Correspondence – Safety Concerns for B2177

The correspondence was noted with concerns acknowledged. It was explained that a speed camera would not be permitted by Hampshire Highways at the requested location. The 'Twenty's Plenty' initiative was being considered at County level but available budget, when passed to Parish Council, would be restrictive and key priorities would have to be identified.

ACTION: To send reply to correspondent noting concerns

ACTION: Executive Officer

It was noted that the volume of correspondence regarding traffic and speeding was increasing.

PH227/23 Speed Indicator Devices – Update from Working Group

The Speed Indicator Device was due to be positioned on The Hangers this week with the support from the Parish Council grounds team. With the introduction of solar panels on the posts, the units would not require such regular movement as previously. However, it was noted that the posts already existing for the SIDs, such as lamp posts, were not suitable for solar panels, which needed angling, therefore new posts would be required. The Beeches Hill post was too low for the SID plus the solar panel and the Hoe Road lamp post was leaning. A site for a new post on Botley Road had been identified, by Bishop's Lane before descending to the Crown roundabout, which would be passed to HCC for approval as a SID site. Additional training for grounds team to work on the roadside was to be investigated. The company supplying solar panels was due to be contacted for quotations for additional units. Sites at the bottom, and top, of Beeches Hill were to be used in due course. The two-week period for any one site was only HCC policy and this was due to be reviewed in Summer 2024.

Thanks were given to the working group for progressing this project.

ACTION: Review of posts and panels, quotation gathering and sites approval

ACTION: Working group/Clerk to the Committee / Groundsmen

ACTION: Investigate roadside training

ACTION: Clerk to the Committee

K.A. Jones 23/4/24



PH228/23 Accessibility Project – Update from Working Group

The working group further elaborated on the site meeting summary report tabled. Phase 1 of works were due to take place in August 2024.

Some concerns were raised regarding the narrowing of the pavement near Friends restaurant, but others welcomed the widening of the section here. The moved drop kerb in the High Street was considered beneficial and an improvement to the current one. The idea of screening to the Houchin Street bins was highlighted for further consideration by WCC and Hampshire Highways. The disabled bays in the car park were noted as under review by WCC as appropriate.

Phase 2 plans were due to be considered next, with a contact at HCC provided to pursue.

ACTION: To arrange meeting with HCC in regard to Phase 2 of the Accessibility Project.

ACTION: Clerk to the Committee

PH229/23 Chairman's Report

- Attended Youth Club Quiz Night as part of the Parish Council team 24.2.24
- Attended Town Team meeting 16.3.24
- Talk and Tour of Men's Shed Facility 19.3.24
- Attended the Eco Fair as Councillors' Surgery stall 23.3.24

PH230/23 Requests for future agenda items

Basingwell Street Car Park – Bin Store Facility Review

Phase 2 of Accessibility Project

Beeches Hill Footpath alongside Vineyard – feasibility study

PH231/23 Date of next meeting Tuesday 26th March 2024.

Noted.

PH232/23 Motion for confidential business:

The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

All members of the public left, or had already left, at this point.

PH233/23 WCC and SDNPA Enforcement Lists – for consideration.

Ongoing monitoring.

There being no further business the meeting closed at 8:40pm.

W.A. Jones
23/4/24