



## BISHOP'S WALTHAM PARISH COUNCIL

**Minutes of the meeting of the Parish Council Planning and Highways Committee  
held at the Jubilee Hall, Bishop's Waltham on Tuesday 28<sup>th</sup> May 2024 at 7.00pm**

<b>Present:</b>	Cllr Conduct Cllr Jones Cllr Jelf Cllr Nicholson Cllr Smith Cllr Williams Cllr Wilson	Vice Chairman Chairman
Non-Committee Member:	Cllr Wood	
Also in attendance	Mrs McKenzie Mrs Shields	Committee Clerk/Executive Officer Parish Rights of Way Warden
Members of public	3	

Cllr Wood was welcomed as a non-committee member and warmly invited to contribute as such with her knowledge and experience of planning matters.

**PH01/24 To elect a Chairman of the Committee**

**Resolved: To elect Cllr Jones as Chairman of the Committee**

**Proposed: Cllr Conduct**

**Seconded: Cllr Nicholson**

**All in favour**

**PH02/24 To elect a Vice Chairman of the Committee**

**Resolved: To elect Cllr Conduct as Vice Chairman of the Committee**

**Proposed: Cllr Smith**

**Seconded: Cllr Jones**

**All in favour**

**PH03/24 To receive and accept apologies for non-attendance**

All present. Apologies for non-attendance were noted from the Tree Warden.

**PH04/24 To receive any declarations of disclosable pecuniary interests on items on the agenda.**

Cllr Williams – agenda item 14 (PH14/24) as District Councillor and Deputy to the WCC Planning Committee.

Cllr Jones – confidential item 27 (PH27/24).

**PH05/24 To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.**

Cllr Nicholson – Bin Store Facility agenda item 17 (PH17/24).

Cllr Williams - Enforcement issues in Confidential Section agenda item 27 (PH27/24).



#### **PH06/24 Public Session**

A member of the public provided a very useful review on local bus transportation including an update from the 'Enhancement Partnership', which he is a representative of. A plan was noted for discussion on the 12<sup>th</sup> June to progress improvements suggested but this was felt must align with the Local Plan as well as sustainable and environmental considerations. The Chairman thanked the attendee for this continued awareness of the services and Cllr Williams added that the Parish Council had followed this line of response in the recent HCC Future Services Consultation.

A member of the public from Grovers Field highlighted concerns over the parked cars opposite the road entrance to the estate. It was acknowledged that WCC/HCC had been made aware of this previously but no action had been forthcoming.

**ACTION: To report parked cars opposite Grovers Field to WCC/HCC ACTION: Executive Officer**

A representative from Beeches Hill made a request for a change in the 'No HGVs' signage at the top and bottom of the hill and the speed limit sign relocated to lower on the hill. A request was also made for a pedestrians in the road sign. It was noted that current signage had been approved by HCC and any changes would need to be requested to them. It was reminded that agricultural vehicles had to use the road to access farmland so the width of the road was appropriate.

An update on the SID scheme was given in that new posts were being ordered to accommodate the new solar panels. Any data collected would be presented on the website and passed to the Police for information. The speed watch group was awaiting training from the Police Coordinator. Three traffic speed survey vans were noted to cover the whole of Hampshire and the Isle of Wight.

The bin store in the central car park was noted as an agenda item for the meeting. It was mentioned by the Chairman of the Chamber of Trade that the location was not the preferred one highlighted by the traders and the aim had been to tidy the bins, with appropriate wooden screening, not to reduce car parking spaces.

Cllr Latham and Cllr Williams were thanked for attending the recent WCC Planning Committee meeting in regard to a property planning application in Princes Close.

#### **PH07/24 Parish Lengthsman's Report - to consider any motion put to the meeting as a result.**

It was noted that the Parish Lengthsman role was being integrated into the Parish Council grounds team and therefore this agenda item would not be needed going forward. Any relevant issues regarding planning and highways, that fall under Parish Council responsibility, would be listed as an action for Parish Council ground staff.

#### **PH08/24 Parish Council's Tree Warden Report - to consider any motion put to the meeting as a result.**

Mrs Grover was not present but had sent a report stating that she was progressing two areas for tree protection orders to be placed and that the community hedge planting day had been very successful.



**PH09/24 Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result.**

The report submitted was noted.

Footpath 31 - The Metlands Farm footpath was being monitored and if an application was to be made to reroute this path and not cross the farmyard then it was suggested to support this new route and to propose a kissing gate instead of the stile currently in place.

Footpath 40 – the bridleway at Pondsides/Montague Road was due for improvement by the Parish Council.

Footpath 28 – steps were in place on this pathway as the slope benefited from such but it was noted as not accessible for buggies and similar.

Footpath 42A – pathway being monitored. Planning Application for terracing at the site had been withdrawn.

Footpath 22 – Street End - new kissing gate to be installed with landowner's permission.

The kissing gates due for installation required a contractor to undertake such works.

**ACTION: Source a contractor to install kissing gates**

**ACTION: Executive Officer**

**PH10/24 Minutes of Meeting of the Planning and Highways Committee – 23<sup>rd</sup> April 2024  
Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 23<sup>rd</sup> April 2024**

**Proposed: Cllr Conduct**

**Seconded: Cllr Jelf**

**All in favour who were present at the meeting on 23<sup>rd</sup> April 2024**

**PH11/24 Actions Arising from the Minutes of the meeting of the 23<sup>rd</sup> April 2024**

Noted.

Cllr Williams noted that the Bishop's Waltham Design Statement was on track for continuing to be included in the next edition of the Local Plan by Winchester City Council which was positive news.

**PH12/24 Financial Position Year to Date**

The report for the new financial year was tabled with budgeted spend listed. The Chairman encouraged spend under the relevant headings.

It was noted that the Community Payback Scheme had restarted this month.

*Cllr Williams left the room.*

**PH13/24 Planning Applications: to ratify the responses from the Chairman, Vice Chairman and Clerk.**

**Resolved: to ratify the responses from the Chairman, Vice Chairman and the Clerk.**

**Proposed: Cllr Smith**

**Seconded: Cllr Conduct**

**6 in favour, 1 abstention**

**PH14/24 Planning Applications for consideration**

**SDNP/24/01900/HOUS**

**Closing Date: 5 June 2024**

Single Storey oak framed garden room extension to east elevation. Relocation of glazed canopy from east elevation to south elevation.

**Rose Cottage, Beeches Hill, Bishop's Waltham, SO32 1FD**

**No objection.**



**24/00833/FUL**

**Closing Date: 11 June 2024**

Installation of 2 Portakabin buildings to be used as 4 clinical rooms with a small waiting area between.

The buildings are proposed to be on site for a period of 260 weeks.

**The Surgery, Lower Lane, Bishop's Waltham, SO32 1GR  
Support.**

**24/00861/FUL**

**Closing Date: 12 June 2024**

Demolition of former Esso garage and the erection of 6No. new dwellings with car parking and use of existing access onto Winchester Road

**Esso, Winchester Road, Bishop's Waltham SO32 1BA**

**Objection – Comments as to previous application – reiterate that BWPC in favour of development of the site but must comply with Design Statement and WCC Planning Policies especially in regard to height, density and concern over dominance of immediate area.**

**Resolved: to make the comments recorded to the relevant Planning Authority**

**Proposed: Cllr Conduct**

**Seconded: Cllr Smith**

**6 in favour, 1 abstention**

**PH15/24 Planning Applications.**

**Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.**

Noted.

It was noted that the WCC Planning Committee had approved the application at 15 Princes Close. The Chairman thanked Cllr Wood and Cllr Latham for providing a response at the meeting.

*Cllr Williams returned to the meeting.*

**PH16/24 Reappointment of Committee Working Groups for 2024/25**

<b>Task</b>	<b>Working Group Members</b>
Accessibility Project	Cllr Nicholson, Cllr Williams, Cllr Wilson
Bishop's Waltham to Swanmore Pathway	Cllr Conduct, Cllr Latham
Land Investigation Project	Cllr Jones, Cllr Smith, Cllr Williams
Speed Indicator Devices* Speedwatch	Cllr Conduct, Cllr Jelf, Mr Kris Ford Cllr Nicholson
Well House – arrangements for sale of	Cllr Jones, Cllr Williams

**Resolved: To reappoint the Committee Working Groups as tabled for 2024/24**

**Proposed: Cllr Jones**

**Seconded: Cllr Conduct**

**All in favour.**

**PH17/24 Basingwell Street Car Park – Bin Store Facility Review**

The update, following meetings and communications with WCC and HCC representatives, was tabled. A discussion was held on the option to remove the store due to lack of enforcement and lack of support from traders to use the facility versus the option to leave the store in place. The



need for car parking spaces was highlighted and the factor of whom would take on the cost of removal of fencing and relining.

A vote was carried on options to leave the store as it is (2 votes) or to ask WCC to remove the fencing and reinstate the car parking lines (4 votes) with one abstention.

**Resolved: To recommend to Parish Council that WCC is requested to remove the bin store facility and reline the car parking spaces at their cost.**

**Proposed: Cllr Smith**

**Seconded: Cllr Conduct**

**4 in favour, 2 alternative option, 1 abstention**

**ACTION: Executive Officer**

**PH18/24 The Avenue/B2177 Winchester Road Junction – Update**

The update tabled was noted from WCC.

A councillor suggested a one-way system on The Avenue and Park Road but this would have to be duly deliberated by Hampshire Highways and consultation would be required. It was noted that the current traffic lights do slow the traffic appropriately at the location.

**PH19/24 Winchester City Council – Local Cycling and Walking Infrastructure Plans - Update**

The consultation running in May and June was highlighted. Further comments were encouraged with a Social Media post and mention at Councillors' surgeries to point out this opportunity to the community.

**ACTION: Highlight LCWIP consultation on social media**

**ACTION: Executive Officer**

**PH20/24 Bishop's Waltham to Swanmore Pathway - Update**

An update on the project was tabled and the next step, to be undertaken by the working group, of seeking landowners' permission was noted.

**PH21/24 Additional Bins in the Parish**

WCC's support was noted for additional bins to be considered. Suggestions to be promoted via Social Media and Councillors' surgeries before a response sent to WCC.

**ACTION: Gather suggestions from Social Media and Cllrs' Surgeries ACTION: Executive Officer**

**PH22/24 High Street Weed Clearance**

The Chairman suggested that a team of Parish Councillors and additional volunteers undertake some High Street weed clearance to repeat the success of last year's activity.

**Resolved: To hold a weed clearance event on Sunday 2<sup>nd</sup> June 10am-12pm and Wednesday 5<sup>th</sup> June 6-8pm with risk assessment and equipment as standard**

**Proposed: Cllr Jones**

**Seconded: Cllr Jelf**

**All in favour**

**PH23/24 Chairman's Report**

The Chairman noted that he had attended the community hedge planting which had been a valuable and successful activity.

**PH24/24 Requests for future agenda items**

Design Statement Review

**PH25/24 Date of next meeting Tuesday 25<sup>th</sup> June 2024.**

Noted.



**PH26/24 Motion for confidential business:**

**The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**

All members of the public left, or had already left, at this point.

**PH27/24 WCC and SDNPA Enforcement Lists – for consideration.**

CLlr Williams highlighted current issues with the enforcement team and WCC planning department.

There being no further business the meeting closed at 8:54pm.

DRAFT