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Bishop's Waltham Parish Council
Minutes of the Meeting of the Parish Council
Community and Environment Committee
held at The Jubilee Hall on Monday 22nd April 2024 at 7:00pm

Present Cllr Conduct
Cllr Jelf Chairman
Cllr Latham Vice Chairman
Cllr Marsh

In attendance: C Wilkinson Administration Officer

Members of the public: 0

CE216/23 To receive and accept apologies for non-attendance.
All present.

CE217/23 To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.
None relating to the business of the meeting.

CE218/23 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.
None relating to the business of the meeting.

CE219/23 Public Session

Councillor Jelf was working with the Litter Partnership to organise a litter pick on one of the approach roads to the town. This was anticipated to take place on either the 1st or 8th June.

Councillor Jelf would be attending the meeting of Bishop's Waltham Junior School's School Council on Monday 29th April, other councillors was asked to attend if available, Councillor Conduct planned to attend.

Work had begun on compiling a guidance document for residents experiencing FTTP difficulties in areas of poor broadband coverage. Councillor Latham was to add content and the document could then be sent to relevant residents.

Suggestions for the Skate Jam would be put forward at the next Full Council meeting for consideration.

A resident of Upham had received a copy of the recent Bishop's Waltham Matters Newsletter. The postcode coverage of the Royal Mail delivery service currently being used would be checked and any issues reported back to the Committee. **Action: Administration Assistant**

CE220/23 To approve the minutes from the meeting of 25th March 2024
Resolved: To approve the minutes of the meeting of 25th March 2024.
Proposed: Cllr Conduct
Seconded: Cllr Marsh
All in favour.

CE221/23 Actions arising from the meeting of the Community & Environment Committee – 25th March 2024
Noted.

CE222/23 Financial position year to date – to note the current position
Noted.

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- CE223/23 Grants Update – for consideration**
Noted.
- CE224/23 Summer Event 2024 Planning Update – for consideration**
The Committee noted the tabled draft budget for the event.
The Barleycorn would be approached to ask if they would like to provide a bar for the event in the interest of balance since The Crown were at the Coronation event. **Action: Administration Officer**
A letter would be sent to Palace House to notify them of the event. **Action: Administration Officer**
- CE225/23 Update from the Website Working Group – for consideration**
The Committee considered the tabled draft specification for an updated Parish Council website.
An agenda item would be requested for an upcoming Full Council to provide the opportunity for all Councillors to contribute any further suggestions. **Action: Administration Officer**
- CE226/23 Skate Jam Event Planning – for consideration**
This agenda item was withdrawn due to the recent focus on the Annual Meeting of the Parish.
- CE227/23 Parish Council Stand at the Carnival – for consideration**
The opportunity to reach families and younger residents at this community event was noted. It was suggested that an update from the Council would be timely to announce the structure of the Council following the commencement of the new council year. The stall would also update residents regarding recent projects, and good news stories, with similar objectives to the recent Annual Meeting of the Parish. Members of Sustainable Bishop's Waltham could provide extra volunteers to talk about recent environmental issues and projects if required.
The Committee Chairs would be contacted to provide materials for the Parish Council display. **Action: Administration Officer**
The skittle alley would also be included in the Parish Council's stand, with sweets to be purchased for participants and donations being collected for the Bishop's Waltham Rotary.
Resolved: To take the skittle alley to the Bishop's Waltham Rotary's Family Fun Day event and to display materials on the Parish Council's stall to announce the newly structured Council and provide an update on recent projects.
Proposed: Cllr Jelf
Seconded: Cllr Conduct
All in favour.
- CE228/23 Citizens Advice Outreach – Scam Awareness Session Planning Update – for consideration**
Resolved: To continue to liaise with the Citizens Advice Outreach Coordinator and confirm the preferred date of Thursday 13th June 2024 for the Scam Awareness Session.
Proposed: Cllr Latham
Seconded: Cllr Conduct
All in favour. **Action: Administration Officer**
- CE229/23 Clean Up Event Report – for consideration**
The event report was received. Agreed actions for the autumn event were to:
- purchase some green refuse sacks to give participants the possibility of separating recyclable litter. **Action: Administration Assistant**
- request a volunteer from Sustainable Bishop's Waltham to help check the recyclable waste gathered prior to those bags being emptied into the recyclables bin at the Jubilee Hall. **Action: Councillor Latham**
- purchase additional litter picking hoops. **Action: Administration Assistant**
- CE230/23 Eco Fair Event Report – for consideration**
This agenda item was withdrawn, the event report will be included in the agenda for the Committee's meeting in May.
- CE231/23 Councillors' Reports**
i) **Museum Trust Meeting – for information**
Noted.

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ii) **Town Team – for information**
Noted.

CE232/23 Chairperson's Report – for consideration
Noted.

CE233/23 Grant Applications – for consideration

The varied applications received were deliberated. The grant awards proposed would result in a remaining budget of £3,265.80 from the original £8,500 included in the Committee's grants budget.
Resolved: To recommend the following grant awards to the Finance, Policy and Resources Committee:

GROUP	PROJECT	AWARD	DEPARTMENT
Bishop's Waltham Festival	Leaflet drops (£200) Purchase and printing of reusable cups (£400) Reduce tick costs (£250)	£600 (Applied for £850)	Local Government Act 1972 s.145
Bishop's Waltham In Bloom	Van costs (£3,000), Watering (£1,500)	£1,250 (Applied for £4,500)	Local Government Act 1972 s.144
Bishop's Waltham Museum Trust	Device for taking donations as electronic payments	£395 (Applied for £395)	Act 1972 s.144
Folk Association of South Hants (FASH)	Contribution towards event for 220 children in the Meon Valley area. Project facilitator (£140) 3 Musicians (£270) School Liaison (£24.20)	£439.20 (Applied for £439.20)	Local Government Act 1972 s.145
Home Start Hampshire	Supporting local family	£1,300	Local Government Act 1972 s.137
Meon Valley Heartstart	Contribute to updating and making more instructional videos.	£750 (Applied for £2,000)	Local Government Act 1972 s.137
Bishop's Waltham Town Team	Communications drive for volunteers and opportunities (£260) Annual licence for volunteer database hosting (£240)	£500 (Applied for £500)	Local Government Act 1972 s.145
	Total of funds recommended	£5,234.20	

Proposed: Cllr Jelf
Seconded: Cllr Latham
All in favour.

Action: Administration Officer

CE213/23 Requests for Future Agenda Items – for information only
Further planning update for Party in the Palace

CE215/23 Date of next meeting – Tuesday 28th May 2024 at 6pm
The departure from the usual day of the week and start time for the next meeting were noted.

The meeting closed at 8.22pm.