



BISHOP'S WALTHAM PARISH COUNCIL
Minutes of the Meeting of the Parish Council held on Tuesday 13th August 2024
at The Jubilee Hall commencing at 7pm

Present:	Cllr Conduct	Vice Chair of the Council
	Cllr Homer	
	Cllr Jelf	
	Cllr Jones	
	Cllr Latham	(and WCC Councillor)
	Cllr Marsh	
	Cllr Nicholson	Chair of the Council
	Cllr Pavey	
	Cllr Stallard	
	Cllr Webb	
	Cllr Williams	(and WCC Councillor)
	Cllr Wilson	
Cllr Wood		
	Cllr Miller	WCC Councillor
In attendance:	Mrs E McKenzie	Executive Officer
	Mrs C Wilkinson	Committees Officer

Members of the public: 5

PC95/24 To receive and accept apologies for non-attendance

Cllr Smith – family commitments

Resolved: to accept apologies for non-attendance

Proposed: Cllr Conduct

Seconded: Cllr Marsh

All in favour

PC96/24 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.

None.

PC97/24 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.

None.

PC98/24 Public Session

A member of the public, who was representing the Cricket Club, spoke regarding cricket provision in the town and a request was made for the Albany Wood estate open space to be considered for a second cricket ground. The resident also mentioned the debris found on the newly landscaped open space which had been reported to Winchester City Council. The cricket club renewal of lease was still ongoing it was noted, and the option to sell the cricket ground to the club was reinstated. The Parish Council confirmed that this option had been declined. The discussion on the open space linked in with the relevant agenda item following.

An offer was made by a member of the public in regard to supporting any town water projects such as pollution awareness. The contact would be fostered if any such projects arose.

The planning application for a skate ramp was of concern to a third member of the public who raised awareness of the countryside alongside the ramp and anti-social behaviour experienced at the site. Large numbers of people had attended a recent event with increased vehicles in the area with no appropriate parking provision. The Planning and Highways Committee Chairman provided an explanation on the planning application, advised the resident to keep a record of activities at the site and to bring any continued concerns to the attention of WCC Enforcement Team and the Committee.

It was noted that the Meon Valley Food Bank team were looking for a base in Bishop's Waltham and would be in touch with the Parish Council office to discuss any opportunities possible.

It was queried if the Council office had received any comments about the new speed bumps at Priory Park car park recently installed. The Committees Officer replied that two emails and one phone call had been received and these would be discussed at the Halls and Grounds Committee meeting next week.

The Executive Officer offered the Cricket Club's invitation to Parish Councillors to visit the Presentation Day in September which the Council warmly accepted.

PC99/24 To receive the reports from the County Council and District Council Representatives

Cllr Miller informed Council that the waste collection day was changing as of October and the public would be made aware in due course.

The numbers of housing allocations were explained as due to increase and the approval of the current proposed Local Plan would be key to ensuring the increase was more manageable.

The planned refurbishment of the public toilets was still in progress but no designs had been shared as yet.

It was confirmed that no weekend charges were being applied to market town car parks at present (unlike Winchester City Centre).

Cllr Williams reiterated the focus needed on the Local Plan approval and also mentioned the importance of responding to the National Planning Policy Framework (NPPF) consultation.

Cllr Latham agreed with City Councillor colleagues and reassured Council that careful attention was being trained on planning issues arising for the Winchester District.

PC100/24 To receive the Minutes of the Committees of the Parish Council

Resolved: to receive the Minutes of the Committees of the Parish Council

Proposed: Cllr Jelf

Seconded: Cllr Latham

All in favour

PC101/24 Approval of the Minutes of the Extra Ordinary Meeting 22nd April 2024

Resolved: to approve the minutes of the Extra Ordinary Meeting 22nd April 2024

Proposed: Cllr Conduct

Seconded: Cllr Williams

All in favour who were in attendance at the meeting of 22nd April 2024

PC102/24 Approval of the minutes of the meeting 9th July 2024

Resolved: to approve the minutes of the meeting 9th July 2024

Proposed: Cllr Conduct

Seconded: Cllr Jones

All in favour who were in attendance at the meeting of 9th July 2024

PC103/24 Actions arising from the minutes of the meeting 9th July 2024

The Executive Officer provided updates.

PC104/24 To receive current financial statement and balance sheet

Resolved: to receive current financial statement and balance sheet

Proposed: Cllr Nicholson

Seconded: Cllr Webb

All in favour

Cllr Marsh gave apologies and left the meeting at 8pm.

PC105/24 Hampshire Pension Scheme

Resolved: to approve the Hampshire Pension Scheme to be available to all Council employees

Proposed: Cllr Wilson

Seconded: Cllr Stallard

All in favour

PC106/24 Reinvestment of Funds

Resolved: to approve the reinvestment of £427,466.35 with Arbuthnot Latham for 3 months at 4.8%

Proposed: Cllr Wilson

Seconded: Cllr Jones

All in favour

The Chairman then signed the necessary authorisation letter.

PC107/24 Appointment of Internal Auditor

Resolved: to approve the appointment of April Skies Accounting as the Council's Internal Auditor for the period 2024-2027

Proposed: Cllr Stallard

Seconded: Cllr Wilson

All in favour

PC108/24 Planning Applications – Ratification of the Recommendations of the Planning & Highways Committee

Resolved: to ratify the recommendations of the Planning & Highways Committee

Proposed: Cllr Conduct

Seconded: Cllr Jones

10 in favour, 2 abstentions

PC109/24 Possible Usage of Albany Wood Open Space

Cllr Nicholson presented the paper and expressed his concern about the quality of the soil levels at the site which had been relayed to WCC and the Developer. This matter was noted as being investigated and monitored. The points raised by the Cricket Club representative were duly noted and deliberated. A meeting of the Halls and Grounds Committee Chair and Vice Chair, and Cllr Williams, with a WCC representative was considered necessary to discuss concerns about the soil and also to discuss the possibility of a cricketing facility at the site.

ACTION: To arrange a meeting with the WCC Open Space Officer to discuss concerns regarding the Albany Wood Open Space and the possibility of a cricket facility on the land ACTION: Exec Officer

PC110/24 Christmas Tree Proposal

The paper was discussed and a location debated. The involvement of other community groups was suggested with the Parish Council working group as the main steer for this initiative.

Resolved: to agree in principle to a Christmas Tree installation in the vicinity of St George's Square and to appoint a working group of Cllr Smith, Cllr Conduct, Cllr Stallard, Cllr Jelf and Mr Barfoot to progress this project through the Community and Environment Committee.

Proposed: Cllr Nicholson

Seconded: Cllr Latham

All in favour

ACTION: Working Group and CEC Committee

PC111/24 Jubilee Hall Solar Panel Project Update

Resolved: i) To ratify the revised quotation for the solar panel project at the Jubilee Hall of £61,374.42, excluding VAT

ii) To note that the Administration Officer had sought advice to ensure compliance with the Public Contracts Regulations 2015 and had received confirmation that no further action was required.

Proposed: Cllr Wilson

Seconded: Cllr Pavey

All in favour

PC111/24 Membership of Standing Committees - Update

Resolved: to confirm the changes to appointments to Standing Committees as tabled.

Proposed: Cllr Nicholson

Seconded: Cllr Latham

All in favour

PC112/24 Chairman's Report

Noted.

Thanks were given to the team leading the tour for the judges of the Village of the Year nomination.

PC113/24 Councillors' Reports

The Chairman highlighted recent attendance at a Peer Review meeting of Winchester City Council.

Note was made of the interest in possibly increasing Parish Councillor numbers at a local Parish Council and a request made to investigate this procedure when time available.

PC114/24 CSO Report

Report noted.

PC115/24 Councillors' Surgery – Report and Future Meetings

Noted. Location outside 'Labels' was recommended for future events. The results of the survey on the bin store was discussed and noted.

The 30th August surgery confirmed to be held in the Jubilee Hall with Cllr Conduct and Cllr Wood.

A surgery on 21st September to be added in at the Parish Council Stand at St Peter's Church Country Fayre, with the Admin Officer to co-ordinate councillors attending.

The planned surgery for 28th September to be held in the High Street with Cllr Wilson.

PC116/24 Requests for future agenda items

None arising at this time.

PC117/24 Date of next meeting - Tuesday 10th September 2024

Noted.

Cllr Williams and Cllr Wood offered their apologies for non-attendance, as did the Executive Officer.

All members of the public had left the meeting by this point.

PC118/24 Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

PC119/24 Staffing Matters

Resolved: To note the 20% discount applied to the HALC invoice received

Proposed: Cllr Nicholson

Seconded: Cllr Stallard

All in favour.

PC120/24 Lilypad Pre-School Fundraising Event, September 2024 – Draft Licence and Fee

Resolved: To approve the licence and fee for the Lilypad Pre-School Fundraising Event on Hoe Road Recreation Ground on Sunday 1st September 2024

Proposed: Cllr Jones

Seconded: Cllr Conduct

All in favour

ACTION: Committees Officer

PC121/24 Quotations for Water Risk Assessments

Item withdrawn.

There being no other business the meeting ended at 8:25pm.