



## BISHOP'S WALTHAM PARISH COUNCIL

**Minutes of the meeting of the Parish Council Planning and Highways Committee  
held at the Jubilee Hall, Bishop's Waltham on Tuesday 27<sup>th</sup> August 2024 at 7.00pm**

<b>Present:</b>	Cllr Conduct Cllr Homer Cllr Jelf Cllr Jones Cllr Nicholson Cllr Smith Cllr Williams	Vice Chairman   Chairman
Non-Committee Member:	Cllr Wood	
Also in attendance:	Mrs C Grover Mrs McKenzie Mrs Shields	Tree Warden Committee Clerk/Executive Officer Parish Rights of Way Warden
Members of public:	4	

**PH68/24 To receive and accept apologies for non-attendance**

All present.

**PH69/24 To receive any declarations of disclosable pecuniary interests on items on the agenda.**

Cllr Williams – agenda item 11 (PH78/24) as District Councillor and Deputy to the WCC Planning Committee.

**PH70/24 To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.**

Cllr Conduct - agenda item 11 (PH78/24) Planning Applications  
Cllr Nicholson - agenda item 11 (PH78/24) Planning Applications  
Cllr Williams – agenda item 20 (PH87/24) Enforcement issues

**PH71/24 Public Session**

Points raised:-

- Request for Beeches Hill lower section to be lowered from 30-20mph. To be passed to HCC.
- Update on SID scheme provided.
- Speedwatch training scheduled for 29.8.24
- Concern with lorries on Beeches Hill and use of sat nav. Advice given on liaison with haulage companies or mapping services.
- Landowner response to possible footpath on lower Beeches Hill noted as deferred until speed limit lowered.
- Concerns raised about Deer Walk junction with B2177, Coppice Hill. Vegetation clearance undertaken by HCC and reports on junction safety to be lodged with HCC also.
- Concern raised over proposed development on Hoe Road/Rareridge Lane junction and assurances sought for appropriate junction safety by WCC and Hampshire Highways.



- Request for 'slow down' sign between the ponds was noted as unlikely to be upheld by HCC but the traffic survey for the suggested pedestrian crossing nearby had been undertaken and results were pending.
- Request for cross hatching at the end of The Avenue was to be directed to HCC.

**PH72/24 Parish Council's Tree Warden Report - to consider any motion put to the meeting as a result.**

Mrs Grover reported on one tree planning application tabled 24/01599/TPO (see PH77/24).

**PH73/24 Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result.**

The report was noted with welcome news that two kissing gates had successfully been installed. The next gate was planned for installation by the Ramblers but, if this was not scheduled for action soon, then the Committee agreed to install it using the same contractor as the others for consistency. It was noted that Autumn was a key time for installation to avoid delays of poor winter and spring weather.

The footpath wardens had cleared some paths and a letter of thanks was suggested for the company of one volunteer who had provide time off for community work.

The new Engagement Officer was now in place but had not yet arranged local training sessions. The Committee offered the idea of the Jubilee Hall as a training venue if appropriate.

Thanks were given to the Rights of Way Warden's Assistant for his support in footpath clearance.

**Resolved: To install the next kissing gate at Street End using KM Fencing as an operational cost delegated to the Committee Chairman if the Ramblers cannot progress this installation in September 2024.**

**Proposed: Cllr Jones**

**Seconded: Cllr Conduct**

**All in favour**

**PH74/24 Minutes of Meeting of the Planning and Highways Committee – 23<sup>rd</sup> July 2024**

**Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 23<sup>rd</sup> July 2024**

**Proposed: Cllr Conduct**

**Seconded: Cllr Smith**

**All in favour who were present at the meeting on 23<sup>rd</sup> July 2024**

**PH75/24 Actions Arising from the Minutes of the meeting of the 23<sup>rd</sup> July 2024**

It was noted that HCC had responded positively about additional lining at the Crown Roundabout.

A survey on additional bins had been undertaken and the results would be presented at a future meeting for consideration.

The repairs for the St George's Square bus shelter were an agenda item at the meeting and the action in progress.

**PH76/24 Financial Position Year to Date**

Noted.

*Cllr Williams left the room at 8.08pm.*

**PH77/24 Planning Applications: to ratify the responses from the Chairman, Vice Chairman and Clerk.**

Noted.



## **PH78/24 Planning Applications**

**24/01648/FUL**

**Closing Date: 30<sup>th</sup> August 2024**

Removal of Condition 3 of Application Reference Number DRD.2605.2 to remove agricultural occupancy tie on dwelling house

**Orchardleigh, Botley Road, Bishop's Waltham SO32 1DR**

**The vote resulted in 3 in favour and 4 abstentions noted. As no majority was carried, no formal comment could be made as a response from the Parish Council at this time.**

**23/01391/FUL**

**Closing Date: 5 September 2024**

Proposed renovation and alterations to existing outbuilding with a proposed roof extension to provide tourist accommodation (amended description)

**Park House, Botley Road, Bishop's Waltham**

**Objection – no changes affecting previous decision. Concerns regarding roadway and septic tank usage noted. Dwelling to remain as domicile to main house. Tourist usage to be upheld for at least six months of any one year.**

**4 in favour, 3 abstentions**

**Resolved: to make the comments recorded to the relevant Planning Authority**

**Proposed: Cllr Jones**

**Seconded: Cllr Smith**

**Votes as recorded above.**

**PH79/24 Planning Applications. Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.**

**Noted.**

*Cllr Williams returned to the meeting at 8:15pm.*

**PH80/24 Letter to Planning Officials**

**Resolved: To ratify the letter sent to new government representatives regarding planning laws impacting on Bishop's Waltham**

**Proposed: Cllr Conduct**

**Seconded: Cllr Jelf**

**All in favour**

**PH81/24 Traffic Survey Location**

**Resolved: To accept the offer from Hampshire County Council to commission a survey for a single location, deployed for one week, at a cost of £326.00 and to increase this spend to include speed as well as volume count, if appropriate, with delegated authority to the Committee Chairman and Executive Officer.**

**Proposed: Cllr Jones**

**Seconded: Cllr Homer**

**All in favour.**

**ACTION: To schedule survey with HCC and pay for service**

**ACTION: Executive Officer**

**PH82/24 Bishop's Waltham to Swanmore Pathway - Update**

The paper tabled was noted with thanks given to Cllr Latham for progressing this project. It was confirmed that monies were available from HCC and WCC for this joint parishes' initiative.



**PH83/24 Chairman's Report**

The Chairman noted that he had attended the recent Councillor's Surgery on the High Street.

**PH84/24 Requests for future agenda items**

None at this time.

**PH85/24 Date of next meeting Tuesday 24<sup>th</sup> September 2024.**

Noted.

Apologies were noted in advance from Cllr Conduct.

*The Rights of Way Warden, Tree Warden and member of the public all left at this point.*

**PH86/24 Motion for confidential business:**

**The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**

*All members of the public left, or had already left, at this point.*

**PH87/24 WCC and SDNPA Enforcement Lists**

Noted. It had been noted to consider priorities for action and pass these onto the WCC Enforcement Team. Cllr Williams added that WCC Officers were keen that parishes be involved in setting such and working together to resolve some cases. The Enforcement Officer was due at the Southern Parishes meeting of 2.9.24. A meeting was set for 3.9.24 at 5.30pm in the Ruby Room to discuss priorities with Cllr Nicholson, Cllr Williams, Cllr Jones and Cllr Homer attending.

**ACTION: Reminder of meetings to be circulated**

**ACTION: Executive Officer**

*Cllr Jelf left the meeting at 8:37pm.*

**PH88/24 Quotations for St George's Square Bus Shelter Repairs**

**Resolved: To approve the quotation of £800 (no VAT) from JS Roofing to repair the tiling and guttering to St George's Square bus shelter and the quotation of £50 (no VAT) from the Men's Shed group to sand and repaint the barge boarding**

**Proposed: Cllr Jones**

**Seconded: Cllr Nicholson**

**All in favour**

**PH89/24 Quotations for Speedwatch Camera and Related Items**

The Committee duly deliberated the replacement cost of the tripod and charger versus the complete renewal of the speedwatch camera and associated equipment required. The update in technology since the original purchase in 2013 was also noted. A grant fund had also been secured for speed related equipment which was confirmed as available to spend.

**Resolved: To recommend to the Finance, Policy and Resources Committee the cost of £4,374.43 excluding VAT for a speedwatch camera and associated equipment from Mallatite Limited.**

**Proposed: Cllr Jones**

**Seconded: Cllr Conduct**

**All in favour**

**ACTION: Executive Officer**



**PH90/24      Quotations for Speed Indicator Devices and Related Items**

In light of the grant fund secured for the update to the speed indicator devices, it was deliberated how much more funding would be required for both projects. As the total calculated exceeded the grant awarded, the committee decided funds would be required from general reserves. (The previous year funds for speed devices had been unspent and so had been absorbed into general reserves and so this would be a reallocation for this financial year).

**Resolved: To draw funds for speed device projects from general reserves as appropriate**

**Proposed: Cllr Conduct**

**Seconded: Cllr Nichoslon**

**All in favour.**

There being no further business the meeting closed at 8:42pm.

DRAFT