



BISHOP'S WALTHAM PARISH COUNCIL

**Minutes of the meeting of the Parish Council Planning and Highways Committee
held at the Jubilee Hall, Bishop's Waltham on Tuesday 24th September 2024 at 7.00pm**

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|------------------------------|--|---|
| Present: | Cllr Homer Cllr Jelf Cllr Jones Cllr Nicholson Cllr Wood | Chairman |
| Non-Committee Member: | Cllr Williams | |
| Also in attendance: | Mrs C Grover Mrs McKenzie Mrs Shields | Tree Warden Committee Clerk/Executive Officer Parish Rights of Way Warden |
| Members of Public: | 1 | |

The Committee Chairman, Cllr Jones, welcomed all to the meeting and noted that Cllr Wood had been appointed to the Committee membership following the Parish Council meeting of 10.9.24. Cllr Jones went on to thank Cllr Williams for his continued valuable support for the Committee.

PH91/24 To receive and accept apologies for non-attendance

Cllr Conduct – family commitments

Cllr Sherwood - indisposed

Resolved: To receive and accept apologies for non-attendance

Proposed: Cllr Wood

Seconded: Cllr Homer

All in favour

Cllr Jelf arrived at 7:05pm

PH92/24 To receive any declarations of disclosable pecuniary interests on items on the agenda.

Cllr Nicholson – agenda item 12 – SDNP/24/02914/FUL

PH93/24 To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.

None.

PH94/24 Public Session

The member of the public in attendance requested to speak later in the meeting during the relevant agenda item on the Local Plan.

Points raised:-

Accessibility Project – start date not yet known and unlikely to be October as hoped.

Speedwatch – sites due for assessment 1.10.24

Concerns raised about trees around Ashton Close – refer to agenda item 12


22-10-24



PH95/24 Parish Council's Tree Warden Report - to consider any motion put to the meeting as a result.

Mrs Grover reported on

24/01979/TPO – crown thinning recommended and continue to monitor situation regarding possible subsidence at that location.

24/02045/TPO – request for tree to be felled to ground level – noted as a tree forming the green corridor in that area with no substantial reason for requesting this felling and no professional survey undertaken as yet. Recommend objection unless professional survey advises works necessary.

PH96/24 Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result.

Reported noted.

Footpath 43 was recorded as complete with the two new kissing gates installed and landowner concerns allayed, with thanks given to all those involved in this project. However, a further stile had been vandalised and should be prioritised for replacement with a kissing gate if possible.

Resolved: To use the kissing gate planned for Street End to be transferred to replace the vandalised stile on Footpath 43 and use KMFencing for installation due to previous excellent service.

Proposed: Cllr Wood

Seconded: Cllr Homer

All in favour.

ACTION: Executive Officer / Rights of Way Warden

A site meeting held regarding the proposed diversion of Footpath 31 was noted and recommendations would follow from Hampshire Countryside Services.

Training for footpath wardens was due to take place in the Jubilee Hall with a date due to be set imminently. It was requested to the Rights of Way Warden that this be opened to new interest if possible.

PH97/24 Minutes of Meeting of the Planning and Highways Committee – 27th August 2024

Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 27th August 2024

Proposed: Cllr Jelf

Seconded: Cllr Nicholson

All in favour who were present at the meeting on 27th August 2024

PH98/24 Actions Arising from the Minutes of the meeting of the 27th August 2024

St George's Square bus shelter repairs now complete in terms of tiling, barge board and guttering.

The speed indicator device equipment had been delivered and was awaiting new posts before installation – this would be pursued with the WCC Traffic Team for action.

The speed watch camera was being considered for purchase at this meeting.


Two very old benches were noted as being monitored for required works– Bank Street and on the Winchester Road between Tangier Lane and Albany Road.

PH99/24 Financial Position Year to Date

Noted.

It was explained that the Community Payback Scheme was not charged as only one operative was now being sent to work in the parish, not a whole team.

The clock maintenance was considered and it was confirmed that the suggestion of moving the clock to temporarily replace it with a possible Christmas tree was not financially viable.


22-10-24



PH100/24 Budget Setting 2025/26 - Draft

Noted.

Cllr Jones explained that the working group had met and drafted the budget tabled with the Finance Manager's support. A summary of changes was presented and noted. A full discussion was given to budgeting for the 20s Plenty initiative and the amount planned.

Resolved:

- i) To note the timeline for budget setting
- ii) To note that all salaries and associated costs will be recommended by the FP&R Committee
- iii) To note that budgets will be considered on a 3-year basis with no inflation allowance
- iv) To ratify the working group for this Committee as Cllr Jones, Cllr Homer, Cllr Conduct and the Finance Manager
- v) To agree the draft committee budget as tabled

Proposed: Cllr Nicholson

Seconded: Cllr Jones

4 in favour, 1 abstention

PH101/24 Planning Applications: to ratify the responses from the Chairman, Vice Chairman and Clerk.

Noted as none presented for this month.

PH102/24 Planning Applications

24/01779/FUL

Closing Date: 30th September 2024

S73 Vary Condition 11 (drawings) of 23/00447/FUL – minor reduction and reconfiguration to floorplans and external design/fenestration, increase built distance from listed wall (north), air source heat pump and PV installations (amended proposal)

The Old Forge, Brook Street, Bishop's Waltham SO32 1AX

Neutral. Request noise survey for impact of noise from heat pump on residential neighbours.

24/01956/FUL

Closing Date: 9th October 2024

S19 Vary Condition 2 (drawings) of 23/00448/LIS – minor reduction and reconfiguration to floorplans and external design/fenestration, increase built distance from listed wall (north), air source heat pump and PV installations (amended proposal)

The Old Forge, Brook Street, Bishop's Waltham SO32 1AX

Neutral. Request noise survey for impact of noise from heat pump on residential neighbours.

24/01979/TPO

Closing Date: 4th October 2024

Oak Tree with TPO, in front garden of 44 Ashton Close. Was deemed responsible for significant subsidence to no 42 Ashton Close, This has now been addressed by underpinning work to no 42, and all necessary repairs, both internally and externally. The proposed crown thinning of the tree is to try to avoid any further subsidence to either no 42 or to no 44.

44 Ashton Close, Bishop's Waltham SO32 1FP

Support: Crown thinning of tree.

SNDP/24/02914/FUL

Closing Date: 8th October 2024

Change of use of farm office and garage loft space to holiday accommodation. Install ground mounted solar (PV) array in garden. Remodel north and east facing porches.

Burwells Orchard, West Hoe Lane, Bishop's Waltham SO32 1DT

No comment as Bishop's Waltham Parish Council Councillor application.


22-10-24



Resolved: to make the comments recorded to the relevant Planning Authority

Proposed: Cllr Wood

Seconded: Cllr Jones

Votes as recorded above if applicable.

PH103/24 Planning Applications. Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.

Noted.

PH104/24 Local Plan Consultation

Points raised:

WCC hold an informal planning overview with the next meeting in mid/end of October which Cllr Williams will invite WCC Councillors to visit Bishop's Waltham and review the new estates and their impact on the town as a whole.

The attending member of the public spoke regarding the Land North of Rareridge Lane, raising concerns about the land usage and traffic.

It was noted that the above site had always been earmarked for development and the next stage, if it progressed, would be considered as a planning application.

The criteria for new housing in town was reiterated as within 15 minutes' walk of the town centre and keeping the balance of shape of the town (acknowledging the boundary of the South Downs National Park).

It was emphasised that more houses will be allocated to the town from national, county and district level. The Parish Council needs to guide process and be involved and, as far as possible, not have numbers and sites imposed.

It was noted that the consultation had been publicised via social media, noticeboards, website and councillors' surgeries.

Resolved: To send a response to WCC regarding the Local Plan from the Parish Council (with an appointed working group of Cllr Jones, Cllr Wood and Cllr Williams to draft and finalise this letter).

Proposed: Cllr Nicholson

Seconded: Cllr Homer

All in favour

ACTION: Working Group - Cllr Jones, Cllr Wood and Cllr Williams

ACTION: To ensure WCC Planning Group is invited to visit Bishop's Waltham to view the impact of new housing estates on the town

ACTION: Executive Officer / Cllr Williams

PH105/24 Chairman's Report

The Chairman noted that he had attended the working group considering the committee draft budget plan. He had also attended at the St Peter's Country Fayre and discussed the Local Plan sites with the public visiting the Parish Council stand. A record of comments had been collected.

PH106/24 Requests for future agenda items

Report from the Basingwell Street car park bin store meeting of 2.10.24

PH107/24 Date of next meeting Tuesday 22nd October 2024.

Noted.

The Rights of Way Warden, Tree Warden and member of the public all left at this point.

K.A. Jones
22-10-24



PH108/24 Motion for confidential business:

The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

PH109/24 WCC and SDNPA Enforcement Lists

Concern over potential issues arising from a car boot sale planned in Dean were noted to be monitored.

There being no further business the meeting closed at 8:22pm.

Paul Jones
22-10-24