



BISHOP'S WALTHAM PARISH COUNCIL
Minutes of the Meeting of the Parish Council held on Tuesday 8th October 2024
In the Ruby Room of The Jubilee Hall commencing at 7pm

Present:

Clr Jelf	
Clr Jones	
Clr Latham	(and WCC Councillor)
Clr Marsh	
Clr Pavey	
Clr Sherwood	
Clr Stallard	
Clr Webb	
Clr Williams	(and WCC Councillor)

In attendance:

Mrs E McKenzie	Executive Officer
Mrs C Wilkinson	Committees Officer

Members of the public: 0

PC146/24 To receive and accept apologies for non-attendance

Clr Conduct – family commitments
Clr Homer – work commitments
Clr Nicholson – family commitments
Clr Wilson - indisposed

Resolved: To receive and accept apologies for non-attendance

Proposed: Cllr Williams

Seconded: Cllr Webb

All in favour

PC147/24 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda

None.


PC148/24 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda

Clr Webb – agenda item 23 (PC168/24) (Clr Latham and Cllr Marsh noted links to agenda item 23 also that they wished to acknowledge)

PC149/24 Public Session

Points raised:-

- A number of events had been successfully held – St Peter's Country Fayre, Councillor's Surgery, Litter Pick and Launch of the Greenings Campaign and the Skate Jam at Priory Park.
- The outcomes of the public consultation at St Peter's Country Fayre would be referred to the Planning and Highways Committee for consideration.
- Bishop's Waltham had been presented with two awards from the Hampshire Association of Local Councils in September. Winner of Most Inspiring Place and Runner Up in Excellence in Community Engagement. Thanks were given to the resident for nominating Bishop's Waltham. Further publicity would follow to celebrate these accolades.
- Thanks were given to the Finance Manager for a very positive report from Hampshire Pension Fund.
- HCC had confirmed pavement siding work on Hoe Road towards Swanmore would be undertaken this month.
- A planned consultation on the Twenty's Plenty initiative would take place through October and into November. Publicity had been circulated regarding this matter.
- Cllr Latham reminded all to display dedicated cards in support the Greenings Campaign if possible.

 12-11-24

PC150/24 To receive the reports from the County Council and District Council Representatives
Cllr Miller had given his apologies for non-attendance which was duly noted.

Cllr Williams noted:-

- New bin collection days
- Public toilets still due refurbishment once budget and contractor approved
- Local Plan – Parish Council response had been submitted
- Tollgate Site discussions held with request to meet with working group
- School Crossing Patrols to be retained
- Bus Service hoping to be retained
- HWRC hoping to be retained
- WCC decisions due on 14th November

Cllr Latham noted:-

In addition to the above, an Air Quality Survey was currently being conducted by WCC.

PC151/24 To receive the Minutes of the Committees of the Parish Council

Resolved: To receive the Minutes of the Committees of the Parish Council

Proposed: Cllr Jelf

Seconded: Cllr Latham

All in favour

PC152/24 To approve the Minutes of the Meeting 10th September 2024

Resolved: To approve the Minutes of the Meeting 10th September 2024

Proposed: Cllr Pavey

Seconded: Cllr Latham

All in favour who were in attendance at the meeting of 10th September 2024.

PC153/24 Actions arising from the minutes of the meeting of 10th September 2024

Action list noted.

PC154/24 To receive current financial statement and balance sheet

Resolved: To receive current financial statement and balance sheet

Proposed: Cllr Pavey

Seconded: Cllr Marsh

All in favour

PC155/24 Planning Applications: To ratify the recommendations from the Planning & Highways Committee

Resolved: To ratify the planning application recommendations from the Planning & Highways Committee

Proposed: Cllr Wood

Seconded: Cllr Latham

8 in favour, 2 abstentions

PC156/24 Review of the Corporate Plan

The Council queried if the plan was necessary and felt there were a number of policies which covered the same information.

ACTION: To refer the plan to the Finance, Policy & Resources Committee to further consider

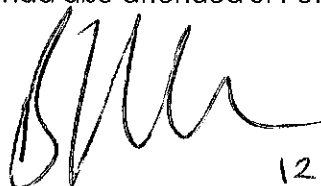
ACTION: FP&R Committee

PC157/24 Chairman's Report

Noted. It was added that the Chairman had also attended St Peter's Country Fayre and the Skate Jam event in Priory Park.

PC158/24 Councillors' Reports

None at this time.



12-11-24

PC159/24 ACSO Report

Noted. It was requested that new matters be clearly marked on the report and ongoing matters in a separate section.

It was announced that the formal accreditation had been awarded and badges were on display accordingly.

PC160/24 Councillors' Surgery – Report and Future Meetings

- Report from St Peter's Country Fayre to be considered at the next Planning and Highways Committee meeting as consultation held on need for larger Doctor's surgery and sites listed on the Local Plan.
- Report noted from High Street surgery of 28.9.24. It was explained that the Silverlake development was being handled by Hampshire County Council and any concerns should be referred to such.
- Friday 25th October – Cllr Conduct, Cllr Latham, Cllr Webb – date check needed as hall may be booked on that date by an alternative hirer.
- Saturday 30th November – Cllr Jelf and Cllr Pavey

PC161/24 Requests for future agenda items

None at this time.

PC162/24 Date of next meeting – 12th November 2024

Noted.

PC163/24 Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

PC164/24 Quotations for Additional Surfacing at Montague Road Play Area

The three quotations were noted as having been given due diligence and the decision agreed.

Resolved: To appoint Infinity Playgrounds Ltd to provide installation of a new area of safety surfacing in the Montague Road play area at a cost of £2,910.00 (excluding VAT).

Proposed: Cllr Sherwood

Seconded: Cllr Pavey

All in favour.

ACTION: Projects Manager

PC165/24 Water Supply Contract for Priory Park Clubhouse and Hoe Road Pavilion

The supplier options were duly considered.

Resolved: To sign a new three-year contract with Business Stream as of 13.10.24 for water supplies (supply and waste) to Hoe Road Pavilion, Hoe Road Estates Shed, Priory Park Clubhouse and Jubilee Hall.

Proposed: Cllr Latham

Seconded: Cllr Williams

All in favour.

ACTION: Estates Manager

PC166/24 Well House

Cllr Jones provided an update on the property currently on the market for sale. Business rates being applied and winter heating due to be required. One new viewing scheduled for 10.10.24.

It was acknowledged that the Council had progressed through every possible stage of due diligence in selling the property.

Resolved:

- To lower the selling price to £225,000 with reasonable overage to be applied to the property sale, and to call at Extra Ordinary Meeting if required to discuss any further purchase offers made**
- To ensure the Estate Agent informs previous and newly interested parties of this reduction in price**

Proposed: Cllr Williams

Seconded: Cllr Pavey

All in favour.

ACTION: Executive Officer / Cllr Jones

PC167/24 Land Transfers - Updates

An update on the land transfer of Bishop's Meadow (previously known as Land at Albany Farm) from Bargate Homes to the Parish Council was provided.

The HCC Solicitor advised that the Heads of Terms be agreed so that they can be incorporated into the latest s106 Deed of Variation and clarification be given on the area of land to be transferred. The solicitor will then progress the case in relation to planning issues at a cost to the Developer but with VAT costs being retained by the Parish Council.

Resolved: To instruct the HCC Solicitor to progress with the case with the understanding of related VAT costs to be covered by the Parish Council.

Proposed: Cllr Pavey

Seconded: Cllr Webb

All in favour.

ACTION: Executive Officer

PC168/24 Request to Purchase Parish Council Land at Morley Drive - Update

It was noted that this parcel of land was unique in being fenced and hedged and not public open space. The valuation provided was duly deliberated. It was suggested that the policy be updated to provide two independent valuations.

Resolved:

- i) To ask Pearsons Estate Agency to value the land as a second valuation, at the cost of the Parish Council, and report back at the next meeting**
- ii) To inform the residents of this action (second valuation) and the covenant to be placed on the land**

Proposed: Cllr Jones

Seconded: Cllr Williams

9 in favour, 1 abstention

ACTION: Executive Officer / Cllr Jones

PC169/24 Staffing Matters

i) Staff Remuneration

A report from the Staffing Sub-Committee budgeting working group on proposed staffing spine point level increases with associated salaries had been carefully considered by the Finance, Policy and Resources Committee and the recommendations brought to Full Council for approval.

Resolved: To approve the staffing spine point levels and associated salaries as recommended by the Finance, Policy and Resources Committee

Proposed: Cllr Stallard

Seconded: Cllr Latham

All in favour.

ACTION: Executive Officer / Finance Manager

ii) Interviews for Marketing, Communications and Events Manager

An update on the interview outcomes was explained.

Resolved: To readvertise for the post and for the Staffing Sub-Committee to progress interview plans accordingly.

Proposed: Cllr Williams

Seconded: Cllr Pavey

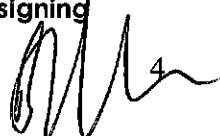
All in favour

ACTION: Staffing Sub-Committee & Executive Officer

iii) Job Descriptions for Grounds Team

Draft job descriptions had been agreed by the Finance, Policy and Resources Committee and recommendation for approval brought to Full Council.

Resolved: To approve the updates to the Grounds Team job descriptions as recommended by the Finance, Policy and Resources Committee and refer them to the relevant employees for signing

 12/11/24

Proposed: Cllr Marsh
Seconded: Cllr Webb
All in favour

ACTION: Executive Officer

iv) Offer of Work for Parish Council Grounds

The offer of work had been carefully deliberated by the Halls and Grounds Chairman, Executive Officer, Senior Groundsman and Estates Manager. A recommendation was made to Council to consider employing an additional groundsman to cover necessary grounds tasks.

Resolved: Subject to successful trial period, to follow due procedures necessary through the Staffing Sub-Committee and offer a short-term employment contract for necessary grounds works.

Proposed: Cllr Marsh
Seconded: Cllr Webb
All in favour

ACTION: Executive Officer


The Executive Officer and Committees Officer left the room at 8:50pm.

v) Confidential Staffing Matter

The matter arising was duly deliberated in full.

Confidential Minutes and Resolutions held separately as Part 2 to these minutes.

There being no other business the meeting ended at 9:29pm.

 12/4/24