



BISHOP'S WALTHAM PARISH COUNCIL

**Minutes of the meeting of the Parish Council Planning and Highways Committee
held at the Jubilee Hall, Bishop's Waltham on Tuesday 28th January 2025 at 7.00pm**

Present:	Cllr Conduct Cllr Homer Cllr Jelf Cllr Jones Cllr Marsh Cllr Sherwood Cllr Wood	Vice Chairman of the Committee Chairman of the Committee Substitute member (Co-opted)
Also in attendance:	Mrs McKenzie Mrs Shields	Committee Clerk/Executive Officer Parish Rights of Way Warden
Members of Public:	2	

PH157/24 To receive and accept apologies for non-attendance

Due to the resignation of a Committee member, as per agenda item following, a substitute member was coopted onto the Committee for the evening. The proposal for this agenda item was changed to reflect this need.

Resolved: To coopt Cllr Marsh onto the Committee for the evening's meeting

Proposed: Cllr Conduct

Seconded: Cllr Sherwood

All in favour

PH158/24 To receive any declarations of disclosable pecuniary Interests on items on the agenda.

None.

PH159/24 To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.

None.

PH160/24 Resignation from Committee

Resolved: To accept and note the resignation of Cllr Nicholson from the Committee as tabled

Proposed: Cllr Jelf

Seconded: Cllr Sherwood

All in favour

PH161/24 Public Session

The two members of the public wished to speak at the time of the appropriate agenda item regarding Beeches Hill Traffic Survey and the Twenty's Plenty Initiative.

A chase to Hampshire Highways regarding the approved new road markings at The Crown roundabout was requested.

A road sign at St George's Square was noted for replacement.

An additional bin at the North Pond duck feeding area was requested but this was felt to be unlikely to be granted as other bins were nearby and waste may encourage further vermin at the site.



PH162/24 Parish Council's Tree Warden Report - to consider any motion put to the meeting as a result.

Mrs Grover had tendered her apologies and her notes on 25/00006/TPO were considered.

PH163/24 Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result.

Report noted.

Thanks were given to the ROW Warden and Cllr Conduct for their assistance in the completion of the kissing gate installation on Footpath 43.

The self-closing gates on Footpath 12 were due to be installed in Summer 2025 when the weather improves. In the meantime, additional way markers would be positioned.

A number of trees were noted as falling on footpath routes due to recent storms – these were identified for clearance by HCC.

A further footpath warden had been recruited and training on power tools for two wardens planned.

The Rights of Way Warden left the meeting at this point.

PH164/24 Minutes of Meeting of the Planning and Highways Committee – 26th November 2024

Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 26th November 2024

Proposed: Cllr Conduct

Seconded: Cllr Wood

All in favour who were at the meeting on 26th November 2024.

PH165/24 Actions Arising from the Minutes of the meeting of the 26th November 2024

The Executive Officer noted that many action points were agenda items this month.

PH166/24 Financial Position Year to Date

Resolved: To note the financial position year to date

Proposed: Cllr Sherwood

Seconded: Cllr Wood

All in favour.

PH167/24 Planning Applications: to ratify the responses from the Chairman, Vice Chairman and Clerk.

Two applications were highlighted.

SDNP/24/05135/FUL – neutral, no objection.

24/02655/TPC – neutral – tree warden comment to replace elsewhere in garden if possible.

Resolved: To ratify the planning application responses from the Chairman, Vice Chairman and Clerk

Proposed: Cllr Wood

Seconded: Cllr Marsh

All in favour

A handwritten signature in black ink, appearing to read "K. A. Jones".



PH168/24 Planning Applications
25/00006/TPO

Closing Date: 28.1.25

T1 English Oak of the MWA Arboricultural Report

Works: Remove to as close to ground level as possible

Reason: Clay shrinkage subsidence damage at the property

36 Siskin Close, Bishop's Waltham SO32 1EQ

Tree Warden to comment. Refer to WCC Arboricultural Officer. If application approved then replacement tree recommended.

25/00047/TPO

Closing Date: 3.2.25

T1 Ash – Fell to ground level

Reason – Ash dieback symptoms observed within canopy

Colwyn, Winchester Road, Bishop's Waltham SO32 1BD

Tree Warden to comment. Refer to WCC Arboricultural Officer.

SDNP/25/00066/LIS

Closing date 6.2.25

To infill the well to the rear of the house which has no fabric visible above ground level

Street End House, Street End, Bishop's Waltham SO32 1FS

Neutral. No objection.

25/00083/TPC

Closing Date 25.2.25

T1 Red Oak – Reduce in height by up to 5 metres and reduce over extended branches to improve shape and exposure to large winds

T2 Beech – Reduce west side by up to 1.5 metres to maintain distance from building.

T3 Poplar – Remove branches back to main stem on west side to maintain distance from building

Roman Row, Bank Street, Bishop's Waltham

Neutral. No objection.

24/02627/FUL

Closing Date: 28.1.25

Retrospective change of use of agricultural land to residential curtilage associated with adjacent dwelling

Springfields, Winchester Road, Waltham Chase, SO32 2LL

Application noted as withdrawn.

Proposed: Cllr Conduct

Seconded: Cllr Wood

All in favour.

PH169/24 Planning Applications. Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.

Noted.

PH170/24 Footpath Warden Training

The courses were considered and the location of the training centre and duration of course highlighted. It was suggested a back up volunteer be selected in case one could not attend and a replacement ready.

Resolved: To recommend to the Finance, Policy and Resources Committee the course regarding power tool training at Sparsholt College for two footpath wardens at a cost of £409.00 per person.

Proposed: Cllr Conduct

Seconded: Cllr Wood

All in favour

ACTION: Executive Officer



PH171/24 Traffic Survey at Beeches Hill - Report

The report by Hampshire County Council was presented and data therein considered. The two members of the public present raised concerns regarding traffic speed and pedestrian safety when using the road. The Committee acknowledged concerns and highlighted actions taken to support residents in referring such to the responsible body, Hampshire County Council. The report gave a summary of satisfaction which the Committee duly noted.

Resolved: To note the traffic survey at Beeches Hill undertaken in December 2024

Proposed: Cllr Jones

Seconded: Cllr Wood

All in favour

PH172/24 Twenty's Plenty Consultation – Report from Cllr Jones

The paper was presented by the Committee Chairman highlighting the findings of the public consultation held in November 2024.

Resolved: To note the outcome of the Twenty's Plenty Consultation and not pursue the initiative further at this time.

Proposed: Cllr Jones

Seconded: Cllr Conduct

All in favour

The two members of the public left the meeting at this time.

PH173/24 Accessibility Project Update

The update was noted.

PH174/24 Improvements at the B2177/The Avenue Junction

The update on the project was positively received. The bus shelter at the location was considered for replacement.

Resolved: To not replace the bus shelter outside The Spar on the B2177

Proposed: Cllr Jelf

Seconded: Cllr Sherwood

All in favour

PH175/24 Correspondence

Two pieces of correspondence were tabled highlighting road safety concerns on the B2177. It was suggested that representatives of Hampshire Highways attend the Annual Meeting of the Parish to listen to community concerns and offer professional advice.

A meeting with Hampshire Highways representatives was recommended to consider junctions onto the B2177 and also speed limit areas such as the Corhampton Road and Beeches Hill.

ACTION: Refer idea of Hampshire Highways reps at AMP to CEC

ACTION: Executive Officer

ACTION: Call meeting with Hampshire Highways reps

ACTION: Executive Officer

PH176/24 Junctions onto the B2177 – Monitoring Plan

This agenda item was considered in relation to the previous one.

Resolved: To not set up a monitoring plan at this time but consider after the meeting with Hampshire Highways representatives

Proposed: Cllr Jones

Seconded: Cllr Wood

All in favour



PH177/24 SID posts Installation and Renewal of S72 Licence

The update from Hampshire County Council was noted.

Resolved: To note the progress in SID post installation and approve the cost for the renewal of the S72 Licence

Proposed: Cllr Conduct

Seconded: Cllr Jones

All in favour.

PH178/24 Design Statement – Review

This agenda item was merged with the next one to consider both planning projects.

Resolved: To appoint a working group of Cllr Conduct, Cllr Homer and Cllr Wood to review the South Down National Park local plan and draft a response and plan the review process for the Design Statement.

Proposed: Cllr Conduct

Seconded: Cllr Marsh

All in favour.

ACTION: Cllr Conduct, Cllr Homer and Cllr Wood

PH179/24 South Downs National Park – Local Plan Review

This agenda item was merged with the previous one.

PH180/24 Chairman's Report

It was noted that, during the gap in meetings during December and January, the Chairman had undertaken many operational decisions this month alongside the Committee Clerk and Vice Chairman.

PH181/24 Requests for future agenda items

Bus Shelter opposite Sainsbury's Garage – Condition Report and Suggestions for Action
Update from the South Downs National Park working group regarding the Local Plan review

PH182/24 Date of next meeting - Tuesday 25th February 2025

Noted.

PH183/24 Motion for confidential business: The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

PH184/24 WCC and SDNPA Enforcement Lists

Noted.

A follow up on three listed cases was requested.

ACTION: Executive Officer

There being no further business the meeting closed at 8.43pm.

A handwritten signature in black ink, appearing to read "K. Jones".