



BISHOP'S WALTHAM PARISH COUNCIL

**Minutes of the meeting of the Parish Council Planning and Highways Committee
held at the Jubilee Hall, Bishop's Waltham on Tuesday 25th February 2025 at 7.00pm**

Present:	Cllr Conduct Cllr Homer Cllr Jelf Cllr Jones Cllr Marsh Cllr Sherwood Cllr Wood	Vice Chairman of the Committee Chairman of the Committee Substitute member (Co-opted)
Non-Committee Member:	Cllr Williams	
Also in attendance:	Mrs Grover Mrs McKenzie Mrs Shields	Tree Warden Committee Clerk/Executive Officer Parish Rights of Way Warden
Members of Public:	2	

PH185/24 To receive and accept apologies for non-attendance

Due to the current space on Committee, a substitute member was coopted for the evening. The proposal for this agenda item was changed to reflect this need.

Resolved: To coopt Cllr Marsh onto the Committee for the evening's meeting

Proposed: Cllr Conduct

Seconded: Cllr Sherwood

All in favour

PH186/24 To receive any declarations of disclosable pecuniary interests on items on the agenda.

Cllr Jelf – Accessibility Project PH203/24

PH187/24 To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.

None.

PH188/24 Public Session

The two members of the public present raised their concerns about speeding traffic through the town. They requested an update on the Speed Indicator Device installation, the Speedwatch group activation, the Twenty's Plenty initiative and the possibility of a pedestrian crossing across the B2177. The Committee stated that the poles were awaiting installation by HCC, the Speedwatch group were due to start in March (but still needed more volunteers), the Twenty's Plenty Initiative was not due to be pursued following the public consultation showed little interest in it and a pedestrian crossing was being pursued as part of the Accessibility project currently in progress,

The two members of the public left the meeting at this time.



PH189/24 Parish Council's Tree Warden Report - to consider any motion put to the meeting as a result.

Mrs Grover noted that there had been no relevant tree applications presented this month to consider. She added that the removal of trees on the verge by the Coppice Hill layby had been investigated by WCC and no concern noted. However, it was considered that the trees were actually under HCC responsibility so contact should be made to clarify the situation.

ACTION: To contact HCC about tree cutting on HCC verge **ACTION: Executive Officer**

PH190/24 Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result.

Report noted.

Mrs Shields announced that she would be stepping down from the role from now onwards due to her long service and hoped that another of the 10 footpath wardens would take up the position. The Committee wholeheartedly thanked Mrs Shields for her highly valued expertise – she would be greatly missed.

The Tree Warden left the meeting at this point.

PH191/24 Minutes of Meeting of the Planning and Highways Committee – 28th January 2025

Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 28th January 2025.

Proposed: Cllr Conduct

Seconded: Cllr Sherwood

All in favour who were at the meeting on 28th January 2025.

PH192/24 Actions Arising from the Minutes of the meeting of the 28th January 2025.

The bus shelter at Pondsides was due to be checked and removed if unstable.

A date for a meeting with representatives of Hampshire Highways was to be set for March.

PH193/24 Financial Position Year to Date

A Committee overspend for the year was anticipated but many projects completed successfully.

Resolved: To note the financial position year to date

Proposed: Cllr Jones

Seconded: Cllr Wood

All in favour.

PH194/24 Planning Applications: to ratify the responses from the Chairman, Vice Chairman and Clerk.

None for this meeting.

PH195/24 Planning Applications

25/00139/PNHOU

Closing Date: 18.2.25

Single Storey flat roof extension with parapet. Overall dimension approximately 4.5m length (extension) width 4.5m

23 Gunners Park, Bishop's Waltham, SO32 1PD

Neutral. No objection.



24/02633/OUT

Closing Date: 24.2.25

Outline Application for new 3 bedroom self-build detached dwelling within the garden of 15 Princes Close

15 Princes Close, Bishop's Waltham SO32 1RL

Objection as per points made previously.

24/02766/HOU

Closing Date: 27.2.25

Single Storey hobby room/store in rear garden

Bywell, Garfield Road, Bishop's Waltham SO32 1AT

Neutral. No objection.

25/00256/HOU

Closing Date: 6.3.25

Proposed two storey side extension to main house; conversion of existing barn into home office and leisure space

Moorlands, Hoe Road, Bishop's Waltham SO32 1DU

Neutral. No objection.

The recent application received was also considered.

24/02705/FUL

Closing Date: 17.3.25

Change of use from equestrian to flexible Class E use including associated alterations and physical works to facilitate proposed use.

Land West of White Cottage, Lower Chase Road, Swanmore

Neutral. No objection.

Resolved: To make comments as noted above to the appropriate Planning Officer

Proposed: Cllr Sherwood

Seconded: Cllr Conduct

All in favour.

PH196/24 Planning Applications. Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.

No updates reported by WCC/SDNP.

PH197/24 Footpath Creation Proposal

The proposed footpath route was duly considered and background on this project supplied by the Rights of Way Warden.

Resolved: To support the footpath creation as tabled, but note need for regular vegetation maintenance plan

Proposed: Cllr Jelf

Seconded: Cllr Homer

All in favour

ACTION: Executive Officer

The Rights of Way Warden left the meeting at this point.

PH198/24 New Premises Licence Application - Consultation

The application was carefully considered but it was noted that this needed to be reviewed with future plans in mind in terms of further planning applications to develop the project. The location in particular is of concern with the access road coming from the Botley Road into a single-track lane so vehicular access is very limited.



Resolved: To respond to the application noting concerns of public safety arising from any vehicular access proposed due to the remote, rural location

Proposed: Cllr Conduct

Seconded: Cllr Marsh

All in favour

ACTION: Executive Officer

PH199/24 Waste Bins – Request for Additional Sites in Bishop's Waltham

The three locations were approved for progressing. WCC may supply and maintain the bins in public spaces.

Resolved:

- i) To seek quotation for a larger, dual waste bin to replace the current BWPC bin at Colville Drive footpath.
- ii) To request a WCC dual waste bin for the bus stop at Ashton Corner on the B2177
- iii) To pursue the WCC dual waste bin as requested for outside the Palace Grounds on Station Road

Proposed: Cllr Conduct

Seconded: Cllr Marsh

All in favour

ACTION: Executive Officer

PH200/24 South Downs National Park – Local Plan Review Response

The response written by the working group was presented and approved to send.

Resolved: To send a response to SDNP in regard to the Local Plan Review

Proposed: Cllr Wood

Seconded: Cllr Conduct

All in favour

ACTION: Executive Officer

PH201/24 Winchester City Council Projects

i) Public Toilets – Update

The update was positively noted and the refurbishment due to start in April 2025.

ii) Car Park Bin Store – Update from WCC and Proposal from BWPC Councillor

WCC were awaiting legislation changes before asking businesses to use the bin store.

Resolved: To await updates from legislation changes for waste disposal and note the proposal tabled for future reference.

Proposed: Cllr Jones

Seconded: Cllr Homer

5 in favour, 2 abstentions

PH202/24 Correspondence

- i) Hampshire Water Transfer and Water Recycling Project - Consultation
- ii) Botley Bypass Roundabout - Update
- iii) M27 Junction 10 Improvement Scheme - Update
- iv) St George's Square BT Red Telephone Kiosk Removal - Consultation

i), ii) and iii) – Noted.

iv) St George's Square BT Red Telephone Kiosk Removal - Consultation

The proposal to remove the telephone kiosk was considered and the Committee noted that the unit was being used for emergencies and was an historic landmark in the Square.

Resolved: To contact WCC Planning Department/Officer to request that the kiosk is retained

Proposed: Cllr Marsh

Seconded: Cllr Jelf

All in favour

ACTION: Executive Officer



PH203/24 Accessibility Project – Update

The designs provided by HCC were duly considered and the update from the meeting held on 20.2.25 noted.

Resolved: To recommend to full Parish Council:-

- i) Bank Street plans to progress, with exception of area outside Friends restaurant
- ii) Houchin Street plans to progress
- iii) Lower Basingwell Street plans to be put on hold as low priority and high cost.

Proposed: Cllr Wood

Seconded: Cllr Sherwood

6 in favour, 1 abstention

ACTION: Executive Officer

PH204/24 Chairman's Report

Noted.

PH205/24 Requests for future agenda items

Bus Shelter (opposite Sainsbury's Garage)

Telephone Kiosk (St George's Square)

Waste Bin Quotation (Colville Drive)

PH206/24 Date of next meeting - Tuesday 25th March 2025

Noted.

PH207/24 Motion for confidential business: The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

PH208/24 WCC and SDNPA Enforcement Lists

Noted.

PH209/24 WCC – Revised Local enforcement Plan Consultation

Resolved: To appoint Cllr Conduct and Cllr Wood to respond to the consultation

Proposed: Cllr Jones

Seconded: Cllr Sherwood

All in favour

ACTION: Cllr Conduct / Cllr Wood

There being no further business the meeting closed at 9.12pm.