



## BISHOP'S WALTHAM PARISH COUNCIL

**Minutes of the meeting of the Parish Council Planning and Highways Committee held at the Jubilee Hall, Bishop's Waltham on Tuesday 25<sup>th</sup> February 2025 at 7.00pm**

**Present:**

Cllr Conduct	Vice Chairman of the Committee
Cllr Homer	
Cllr Jelf	
Cllr Jones	Chairman of the Committee
Cllr Marsh	Substitute member (Co-opted)
Cllr Sherwood	
Cllr Wood	

**Non-Committee Member:** Cllr Williams

**Also in attendance:**

Mrs Grover	Tree Warden
Mrs McKenzie	Committee Clerk/Executive Officer
Mrs Shields	Parish Rights of Way Warden

**Members of Public:** 2

**PH185/24 To receive and accept apologies for non-attendance**

Due to the current space on Committee, a substitute member was coopted for the evening. The proposal for this agenda item was changed to reflect this need.

**Resolved: To coopt Cllr Marsh onto the Committee for the evening's meeting**

**Proposed: Cllr Conduct**

**Seconded: Cllr Sherwood**

**All in favour**

**PH186/24 To receive any declarations of disclosable pecuniary Interests on items on the agenda.**

Cllr Jelf – Accessibility Project PH203/24


**PH187/24 To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.**

None.

**PH188/24 Public Session**

The two members of the public present raised their concerns about speeding traffic through the town. They requested an update on the Speed Indicator Device installation, the Speedwatch group activation, the Twenty's Plenty initiative and the possibility of a pedestrian crossing across the B2177. The Committee stated that the poles were awaiting installation by HCC, the Speedwatch group were due to start in March (but still needed more volunteers), the Twenty's Plenty Initiative was not due to be pursued following the public consultation showed little interest in it and a pedestrian crossing was being pursued as part of the Accessibility project currently in progress,

*The two members of the public left the meeting at this time.*

  
25-3-25



**PH189/24 Parish Council's Tree Warden Report - to consider any motion put to the meeting as a result.**

Mrs Grover noted that there had been no relevant tree applications presented this month to consider. She added that the removal of trees on the verge by the Coppice Hill layby had been investigated by WCC and no concern noted. However, it was considered that the trees were actually under HCC responsibility so contact should be made to clarify the situation.

**ACTION: To contact HCC about tree cutting on HCC verge**                      **ACTION: Executive Officer**

**PH190/24 Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result.**

Report noted.

Mrs Shields announced that she would be stepping down from the role from now onwards due to her long service and hoped that another of the 10 footpath wardens would take up the position. The Committee wholeheartedly thanked Mrs Shields for her highly valued expertise – she would be greatly missed.

*The Tree Warden left the meeting at this point.*

**PH191/24 Minutes of Meeting of the Planning and Highways Committee – 28<sup>th</sup> January 2025**

**Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 28<sup>th</sup> January 2025.**

**Proposed: Cllr Conduct**

**Seconded: Cllr Sherwood**

**All in favour who were at the meeting on 28<sup>th</sup> January 2025.**

**PH192/24 Actions Arising from the Minutes of the meeting of the 28<sup>th</sup> January 2025.**

The bus shelter at Pondsider was due to be checked and removed if unstable.

A date for a meeting with representatives of Hampshire Highways was to be set for March.

**PH193/24 Financial Position Year to Date**

A Committee overspend for the year was anticipated but many projects completed successfully.

**Resolved: To note the financial position year to date**

**Proposed: Cllr Jones**

**Seconded: Cllr Wood**

**All in favour.**

**PH194/24 Planning Applications: to ratify the responses from the Chairman, Vice Chairman and Clerk.**

None for this meeting.

**PH195/24 Planning Applications**

**25/00139/PNHOU**

**Closing Date: 18.2.25**

**Single Storey flat roof extension with parapet. Overall dimension approximately 4.5m length (extension) width 4.5m**

**23 Gunners Park, Bishop's Waltham, SO32 1PD**

**Neutral. No objection.**

*K.A. Jones*  
25-3-25



**24/02633/OUT**

**Closing Date: 24.2.25**

**Outline Application for new 3 bedroom self-build detached dwelling within the garden of 15**

**Princes Close**

15 Princes Close, Bishop's Waltham SO32 1RL

**Objection as per points made previously.**

**24/02766/HOU**

**Closing Date: 27.2.25**

**Single Storey hobby room/store in rear garden**

Bywell, Garfield Road, Bishop's Waltham SO32 1AT

**Neutral. No objection.**

**25/00256/HOU**

**Closing Date: 6.3.25**

**Proposed two storey side extension to main house; conversion of existing barn into home office and leisure space**

Moorlands, Hoe Road, Bishop's Waltham SO32 1DU

**Neutral. No objection.**

The recent application received was also considered.

**24/02705/FUL**

**Closing Date: 17.3.25**

**Change of use from equestrian to flexible Class E use including associated alterations and physical works to facilitate proposed use.**

Land West of White Cottage, Lower Chase Road, Swanmore

**Neutral. No objection.**

**Resolved: To make comments as noted above to the appropriate Planning Officer**

**Proposed: Cllr Sherwood**

**Seconded: Cllr Conduct**

**All in favour.**

**PH196/24 Planning Applications. Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.**

No updates reported by WCC/SDNP.

**PH197/24 Footpath Creation Proposal**

The proposed footpath route was duly considered and background on this project supplied by the Rights of Way Warden.

**Resolved: To support the footpath creation as tabled, but note need for regular vegetation maintenance plan**

**Proposed: Cllr Jelf**

**Seconded: Cllr Homer**

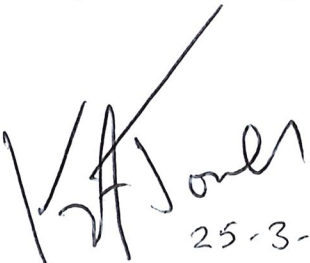
**All in favour**

**ACTION: Executive Officer**

*The Rights of Way Warden left the meeting at this point.*

**PH198/24 New Premises Licence Application - Consultation**

The application was carefully considered but it was noted that this needed to be reviewed with future plans in mind in terms of further planning applications to develop the project. The location in particular is of concern with the access road coming from the Botley Road into a single-track lane so vehicular access is very limited.

  
25-3-25





**Resolved:** To respond to the application noting concerns of public safety arising from any vehicular access proposed due to the remote, rural location

**Proposed:** Cllr Conduct

**Seconded:** Cllr Marsh

**All in favour**

**ACTION:** Executive Officer

**PH199/24 Waste Bins – Request for Additional Sites in Bishop's Waltham**

The three locations were approved for progressing. WCC may supply and maintain the bins in public spaces.

**Resolved:**

- i) To seek quotation for a larger, dual waste bin to replace the current BWPC bin at Colville Drive footpath.
- ii) To request a WCC dual waste bin for the bus stop at Ashton Corner on the B2177
- iii) To pursue the WCC dual waste bin as requested for outside the Palace Grounds on Station Road

**Proposed:** Cllr Conduct

**Seconded:** Cllr Marsh

**All in favour**

**ACTION:** Executive Officer

**PH200/24 South Downs National Park – Local Plan Review Response**

The response written by the working group was presented and approved to send.

**Resolved:** To send a response to SDNP in regard to the Local Plan Review

**Proposed:** Cllr Wood

**Seconded:** Cllr Conduct

**All in favour**

**ACTION:** Executive Officer

**PH201/24 Winchester City Council Projects**

- i) **Public Toilets – Update**

The update was positively noted and the refurbishment due to start in April 2025.

- ii) **Car Park Bin Store – Update from WCC and Proposal from BWPC Councillor**

WCC were awaiting legislation changes before asking businesses to use the bin store.

**Resolved:** To await updates from legislation changes for waste disposal and note the proposal tabled for future reference.

**Proposed:** Cllr Jones

**Seconded:** Cllr Homer

**5 in favour, 2 abstentions**

**PH202/24 Correspondence**

- i) Hampshire Water Transfer and Water Recycling Project - Consultation
- ii) Botley Bypass Roundabout - Update
- iii) M27 Junction 10 Improvement Scheme - Update
- iv) St George's Square BT Red Telephone Kiosk Removal - Consultation

**i), ii) and iii) – Noted.**

**iv) St George's Square BT Red Telephone Kiosk Removal - Consultation**

The proposal to remove the telephone kiosk was considered and the Committee noted that the unit was being used for emergencies and was an historic landmark in the Square.

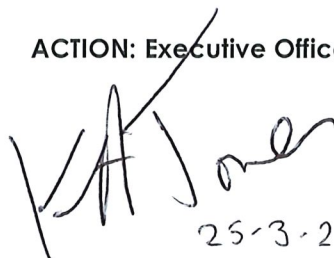
**Resolved:** To contact WCC Planning Department/Officer to request that the kiosk is retained

**Proposed:** Cllr Marsh

**Seconded:** Cllr Jelf

**All in favour**

**ACTION:** Executive Officer

  
25-3-25 4



**PH203/24 Accessibility Project – Update**

The designs provided by HCC were duly considered and the update from the meeting held on 20.2.25 noted.

**Resolved: To recommend to full Parish Council:-**

- i) Bank Street plans to progress, with exception of area outside Friends restaurant
- ii) Houchin Street plans to progress
- iii) Lower Basingwell Street plans to be put on hold as low priority and high cost.

**Proposed: Cllr Wood**

**Seconded: Cllr Sherwood**

**6 in favour, 1 abstention**

**ACTION: Executive Officer**

**PH204/24 Chairman's Report**

Noted.

**PH205/24 Requests for future agenda items**

Bus Shelter (opposite Sainsbury's Garage)

Telephone Kiosk (St George's Square)

Waste Bin Quotation (Colville Drive)

**PH206/24 Date of next meeting - Tuesday 25<sup>th</sup> March 2025**

Noted.

**PH207/24 Motion for confidential business: The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**

**PH208/24 WCC and SDNPA Enforcement Lists**

Noted.

**PH209/24 WCC – Revised Local enforcement Plan Consultation**

**Resolved: To appoint Cllr Conduct and Cllr Wood to respond to the consultation**

**Proposed: Cllr Jones**

**Seconded: Cllr Sherwood**

**All in favour**

**ACTION: Cllr Conduct / Cllr Wood**

There being no further business the meeting closed at 9.12pm.

Handwritten signature of K.A. Jones in black ink.

25.3.25