



Bishop's Waltham Parish Council
Minutes of the Meeting of the Parish Council
Community and Environment Committee
held at The Jubilee Hall on Monday 24th February 2025 at 7:00pm

Present

Cllr Conduct	
Cllr Jelf	Chairman
Cllr Latham	Vice Chairman
Cllr Marsh	
Cllr Nicholson	
Cllr Webb	

In attendance: A Axworthy Marketing, Communication and Events Manager
C Wilkinson Committees Officer

Members of the public: 2

CE174/24 To receive and accept apologies for non-attendance.

Cllr Wood – family commitment

Resolved: To accept apologies for non-attendance.

Proposed: Cllr Conduct

Seconded: Cllr Marsh

All in favour.

CE175/24 To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.

None relating to the business of the meeting.

CE176/24 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.

Cllr Jelf – Agenda item 14 (Correspondence regarding KidSTreat)

CE177/24 Public Session

Representatives of Bishop's Waltham In Bloom gave some background to recent price increases experienced by the community group and their request for ring-fenced funding from the Parish Council.

The QR codes for the Interactive Town Trail were still not functioning, a resident had contacted WCC to remind them that this matter has not been resolved.

CE178/24 To approve the minutes from the meeting of 27th January 2025

Resolved: To approve the minutes of the meeting of 27th January 2025

Proposed: Cllr Conduct

Seconded: Cllr Nicholson

All in favour.

CE179/24 Actions arising from the meeting of the Community & Environment Committee – 27th January 2025
Noted.

CE180/24 Financial position year to date – to note the current position
Noted.

CE181/24 Grants Update – for information
Noted.

CE182/24 BWPC Website Project Update – for consideration

Further information had been obtained from the appointed website provider who had responded to the data securing matters that has been raised for further investigation.

A meeting would be scheduled with the website provider and any councillors who would to hear more about these measures.

Action: Marketing, Communications and Events Manager

Resolved: To receive the information provided by the website provider regarding measures to protect data and provide website security.

Proposed: Cllr Jelf

Seconded: Cllr Conduct

All in favour.

CE183/24

Annual Meeting of the Parish Event Update from Working Group – for information

A meeting of the working group was scheduled for Wednesday 26th February.

The invitation drafted by the Marketing, Communications and Events Manager would be approved by the Committee Chair and Council Chair prior to it being sent to the printer.

Action: Committee Chair, Council Chair

CE184/24

Clean Up Event Planning Update – for consideration

Noted.

Resolved: To accept the risk assessment for the Clean Up event to be held on Saturday 22nd March.

Proposed: Cllr Marsh

Seconded: Cllr Latham

All in favour.

CE185/24

VE Day 80 Event – Update for the Working Group – for consideration

A meeting of the working group had taken place earlier in the day and a verbal report was given, written notes would be included in the meeting papers for March's committee meeting.

The event on Thursday 8th May was planned to commence at 6pm, with residents being invited to participate in a community picnic. A commemorative beacon lighting would take place at 9.30pm. The Marketing, Communications and Events Manager was in the process of organising some appropriate music for the event and grant funding was being investigated.

Approval had been received from English Heritage to hold this event in the Bishop's Waltham Palace

The Museum Trust and site owner would be notified of the developing event plans.

Action: Marketing, Communications and Event Manager

Resolved: To apply for the grant in relation to the anticipated costs of the VE Day 80 Anniversary event.

Action: Marketing, Communications and Event Manager

Proposed: Cllr Nicholson

Seconded: Cllr Marsh

All in favour

CE186/24

Summer Event – Update from Working Group – for consideration

Approval had been received from English Heritage to hold this event in the Bishop's Waltham Palace and the working group would meet to progress with the event organisation.

CE187/24

Correspondence: Invitation from the Town Team to Participate in KidSTreat – for consideration

It was suggested that an activity be selected from amongst the games being stored by the Parish Council.

Resolved: To recommend to Full Council that the Parish Council participate in the KidSTreat event on Sunday 6th July and to ask for volunteers to run the stall.

Proposed: Cllr Conduct

Seconded: Cllr Latham

6 in favour. 1 abstention

Action: Committee Officer

CE188/24

Correspondence: Request from Bishop's Waltham In Bloom – for consideration

The correspondence received was duly considered, and the representatives present gave added clarification of the increasing costs involved in providing the town's floral displays. The relevant legal powers of the Parish Council were clarified, including that given under the Highways Act 1980 (Section 96).

Resolved: To recommend to the Finance, Policy and Resources Committee that ringfenced funding for Bishop's Waltham in Bloom be included in the Parish Council budget for the 2026/27 financial year.

Proposed: Cllr Nicholson

Seconded: Cllr Conduct

All in favour.

Action: Committee Officer

CE189/24

'Rethinking Rubbish' Greening Event Update – *for consideration*

Councillors would be asked to support one of the two council events being run on this day.

Action: Marketing, Communications and Event Manager

Resolved:

- i) To receive the tabled report regarding the Rethinking Rubbish event being organised by Sustainable Bishop's Waltham to be held on Saturday 22nd March, as part of the Greenings campaign.
- ii) To grant retrospective permission for the hooks that had been added to the Red Lion Street Information Kiosk to support the Borrow Bag scheme.

Proposed: Cllr Jelf

Seconded: Cllr Webb

All in favour.

CE190/24

Update from Sustainable Bishop's Waltham – *for information*

Noted. The Thermal Imaging Camera loan scheme had been very popular, and the original waiting list had now been completed.

CE191/24

Councillors' Report

i) **North Pond Conservation Group Meeting** – *for information*

Noted. Councillor Latham volunteered to attend the meeting with the Environment Agency.

ii) **Town Team Meeting** – *for information*

Noted.

iii) **Museum Trust Town Team Meeting** – *for information*

Noted.

CE192/24

Chairperson's Report – *for information*

Noted.

CE193/24

Requests for Future Agenda Items – *for information only*

Further to review of the Financial Risk Assessment reports from grant recipients would be given higher priority.

CE194/24

Date of next meeting – 24th March 2025

Noted.

The meeting closed at 8.20 pm.