



BISHOP'S WALTHAM PARISH COUNCIL

**Minutes of the meeting of the Parish Council Planning and Highways Committee
held at the Jubilee Hall, Bishop's Waltham on Tuesday 27th May 2025 at 7.00pm**

Present: Cllr Homer
Cllr Jones Chairman of the Committee
Cllr Sherwood
Cllr Wood

Also in attendance: Mrs McKenzie Committee Clerk/Executive Officer

Members of Public: 4

PH01/25 To elect a Chairman of the Committee

Cllr Jones was nominated by Cllr Wood.

Resolved: To elect Cllr Jones as Chairman of the Committee

Proposed: Cllr Wood

Seconded: Cllr Homer

All in favour.

PH02/25 To elect a Vice Chairman of the Committee

Cllr Conduct was nominated by Cllr Jones.

Resolved: To elect Cllr Conduct as Vice Chairman of the Committee

Proposed: Cllr Jones

Seconded: Cllr Wood

All in favour.

PH03/25 To appoint membership of Committee Working Groups

Task	Working Group Members
Accessibility Project *	Cllr Jones and Cllr Williams - confirmed Cllr Nicholson, Cllr Wilson – to check
Bishop's Waltham to Swanmore Pathway *	Cllr Conduct, Cllr Latham - confirmed
Land Investigation Project *	Cllr Jones, Cllr Sherwood, Cllr Williams, Cllr Homer - all confirmed
Speed Indicator Devices* Speedwatch*	Cllr Conduct, Mr Kris Ford - confirmed Cllr Nicholson – to check

Resolved: To confirm appointment of membership of Committee Working Groups as above

Proposed: Cllr Wood

Seconded: Cllr Sherwood

All in favour.

PH04/25 To receive and accept apologies for non-attendance

Cllr Conduct – family commitment

Resolved: To accept apologies for non-attendance

Proposed: Cllr Wood

Seconded: Cllr Homer

All in favour



PH05/25 To receive any declarations of disclosable pecuniary Interests on items on the agenda. None.

PH06/25 To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda. None.

PH07/25 Public Session

A resident addressed Committee regarding parking issues in St Bonnet Drive.

The key points arising were:-

- Request for residential parking only – WCC unlikely to grant this request
- Remark yellow lines – request to be made to HCC
- Public awareness of JH car park – BWPC to action if possible
- Parking for doctors' surgery to be directed elsewhere – BWPC to put request to surgery

ACTION: Points to be referred to Full Council for further consideration of possible actions

ACTION: Executive Officer

Two of the members of the public left at 7:23pm.

PH08/25 Parish Council's Tree Warden Report - to consider any motion put to the meeting as a result.

The Tree Warden had offered their apologies for non-attendance as there was nothing to report to Committee this month.

PH09/25 Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result.

Mr Finney was in attendance to learn about the Parish Rights of Way Warden role. He confirmed his interest in the position and the Committee members welcomed him to such.

The report tabled was noted.

Resolved: To appoint Mr Sean Finney as Parish Rights of Way Warden for Bishop's Waltham under the standard Terms of Reference for the role.

Proposed: Cllr Jones

Seconded: Cllr Wood

All in favour

PH10/25 Minutes of Meeting of the Planning and Highways Committee – 22nd April 2025

Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 22nd April 2025

Proposed: Cllr Wood

Seconded: Cllr Homer

All in favour who were at the meeting on 22nd April 2025

PH11/25 Actions Arising from the Minutes of the meeting of the 22nd April 2025

Noted.

PH12/25 Financial Position Year to Date

Noted.

Resolved: To note the financial position year to date

Proposed: Cllr Jones

Seconded: Cllr Homer

All in favour.



PH13/25 Planning Applications: to ratify the responses from the Chairman, Vice Chairman and Clerk.

The Committee noted that Cllr Wood would join the group to make delegated responses on planning applications necessary between meetings.

25/00680/FUL – neutral with comments.

- The Parish Council notes the objections lodged and would ask WCC to ensure relevant authorities and professional bodies undertake the necessary tree, hedge and wildlife surveys to ensure the demolition works, if approved, do not negatively impact nature.
- WCC should also ensure the demolition works, if approved, do not adversely affect material consideration B530 and B540 to protect amenities of adjoining properties during demolition and are mindful of timings of any related works and their impact on neighbours.
- The queries on the 'uninhabitable' status of the property should be considered further by WCC, noting that the applicant has replied to this query with the WCC Planning Officer in the Planning Statement.
- Other comments relating to possible future road junction changes are not relevant to this particular planning application.

A reminder was given that comments, based on material considerations, could only refer to the tabled planning application, not any speculative ideas for the future use of the land.

25/00774/FUL – no comment

25/00596/FUL – neutral with comments

Visibility splays to be considered as per Hampshire Highways recommendation.

Proposed roadway is thought to cross over the lane ditch - this will need to be checked and ensure the ditch remains functional.

25/00803/FUL – neutral, no comment

25/00874/TPO – neutral – only low branches noted for action

25/00779/HOU – neutral, no comment

Resolved: To ratify the response to the Planning Application tabled from the Chairman, Vice Chairman and Clerk and include Cllr Wood in the delegated group in the future.

Proposed: Cllr Jones

Seconded: Cllr Wood

All in favour.

PH14/25 Planning Applications

25/00841/LIS

Closing Date: 29 May 2025

Proposed installation of external security door and timber panel surround into existing opening

Banks Bar and Bistro, The Old Granary, Bank Street, Bishop's Waltham SO32 1AE

Neutral. Amendments suggested by the two professional bodies to be adhered to.

24/02705/FUL

Closing Date: 30 May 2025

Change of use from equestrian to flexible Class E (full detail on application) Amended Proposal

Land West of White Cottage, Lower Chase Road, Swanmore

Support as encourages economic growth and provides additional jobs.



25/00552/AVC

Closing Date: 2 June 2025

Change of Signage to current branding for Sue Ryder shop
Unit 3 Basing Mews, Basingwell Street, Bishop's Waltham SO32 1PA
Support.

25/00951/HOU

Closing Date: 12 June 2025

New garage
Trawscoed, Rareridge Lane, Bishop's Waltham SO32 1DX
Support.

Resolved: To submit the comments made to the relevant Planning Authority
Proposed: Cllr Jones
Seconded: Cllr Wood
All in favour.

PH15/25 **Planning Applications. Decisions by WCC Delegated Officers/Committee, SDNP**
Planning Authority and Appeal Decisions.
Noted.

PH16/25 **Purchase of Bag for Speedwatch Device**

Resolved: To ratify the cost of £101.77 from Bags2cover Ltd, including VAT and delivery, for a
made to measure bag to hold and transport the speedwatch device between sites (noted as
spend on Minor Assets budget line)

Proposed: Cllr Homer
Seconded: Cllr Sherwood
All in favour

PH17/25 **Parking Signage for Shore Lane**

Resolved: To ratify the cost of £217.95 for a permitted road sign to be installed by HCC to direct
drivers to Jubilee Hall car park (noted as a spend on street furniture maintenance budget line).

Proposed: Cllr Sherwood
Seconded: Cllr Homer
All in favour

PH18/25 **Correspondence from HCC regarding roads and parking**

The correspondence tabled was duly noted.

Resolved:

- i) To organise a Teams call with HCC to discuss roads and parking issues**
- ii) To compile a road condition report for the B2177 through town**

Proposed: Cllr Jones
Seconded: Cllr Homer
All in favour

ACTION: Executive Officer / Cllr Homer

PH19/25 **Chairman's Report**

High Street weed clearance organised for Monday 9th June at 5:30pm.

PH20/25 **Requests for future agenda items**

- Report on Affordable Housing meeting from Cllr Jones
- Update on Town Centre CCTV



PH21/25 **Date of next meeting - Tuesday 24th June 2025**
Noted.

The two remaining members of the public left the meeting at this point (7:55pm)

PH22/25 **Motion for confidential business: The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**

PH23/25 **WCC and SDNPA Enforcement Lists**
Noted. Updated reports requested from WCC and SDNPA.

PH24/25 **Planning Committee Notification**
Noted.

There being no further business the meeting closed at 8.09pm.