




**Bishop's Waltham Parish Council  
Minutes of the Meeting of the Parish Council  
Community and Environment Committee  
held at The Jubilee Hall on Monday 28<sup>th</sup> April 2025 at 7:00pm**

**Present**

Cllr Conduct	
Cllr Jelf	Chairman
Cllr Latham	Vice Chairman
Cllr Marsh	
Cllr Nicholson	
Cllr Webb	
Cllr Wood	

  
27.05.25

**In attendance:** A Axworthy      Marketing, Communication and Events Manager  
C Wilkinson      Committees Officer

**Members of the public:** 0

**CE215/24**      **To receive and accept apologies for non-attendance.**  
All councillors were present.

**CE216/24**      **To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.**  
None relating to the business of the meeting.

**CE217/24**      **To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.**  
Cllr Jelf, Cllr Latham, Cllr Marsh, Cllr Webb – Agenda item 19, Grant Applications

**CE218/24**      **Public Session**  
Councillor Nicholson reported that all road closure applications submitted via Winchester City Council (WCC) would now incur a charge (currently £240 for not-for-profit organisations). A complaint would be raised with WCC since the introduction of this charge was likely to diminish the number of community events being organised for example, in the High Street.

**Action: Committees Officer**


**CE219/24**      **To approve the minutes from the meeting of 24<sup>th</sup> March 2025**  
**Resolved: To approve the minutes of the meeting of 24<sup>th</sup> March 2025**  
**Proposed: Cllr Conduct**  
**Seconded: Cllr Wood**  
**All in favour.**

**CE220/24**      **Actions arising from the meeting of the Community & Environment Committee – 24<sup>th</sup> March 2025**  
Noted.

**CE221/24**      **Financial position year to date – to note the current position**  
Noted.

**CE222/24**      **Grants Update – for information**  
Noted.

**CE223/24**      **VE Day 80 Event – Update from Working Group – for consideration**  
Plans were progressing well with the beacon lighting event.  
The Temporary Event Notice had been applied for, and the neighbouring property had been made aware of the event. A new hose for the beacon was to be purchased and a test would be undertaken in the week commencing 5<sup>th</sup> May.



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It was agreed that posters would be delivered to local nursing homes, and the police would be invited to the event.

**Action: Marketing, Communications and Event Manager**


**Resolved: To accept the risk assessment for the Clean Up event to be held on Thursday 7<sup>th</sup> May.**

**Proposed: Cllr Jelf**

**Seconded: Cllr Conduct**

**All in favour**

- CE224/24 Summer Event – Update from Working Group – for consideration**  
A meeting of the working group was to be scheduled to progress with the arrangements for this event.  
**Action: Marketing, Communications and Event Manager**
- CE225/24 KidSTreat – BWPC Activity Planning Update – for consideration**  
Stickers and lollipops would be purchased to offer children who participated in the Council's activity.  
**Action: Marketing, Communications and Event Manager**  
**Resolved: To approve the use of the tabled KidSTreat activity and to purchase minutes of the meeting of 24<sup>th</sup> March 2025**  
**Proposed: Cllr Marsh**  
**Seconded: Cllr Conduct**  
**All in favour.**
- CE226/24 Clean Up Event Report – for information**  
The tabled report was received for this worthwhile community event.
- CE227/24 Update from Sustainable Bishop's Waltham – for information**  
The progression with the organisation of the Bike Bus initiative was noted and further clarification of the planning aspects would be brought to Full Council if appropriate.  
**Action: Committees Officer/Cllr Latham**
- CE228/24 Councillors' Report**  
i) **Museum Trust Town Team Meeting – for information**  
Noted.  
ii) **Town Team Meeting – for information**  
Noted. A rota for the Parish Council's stall at KidSTreat would be progressed so that councillors would know their availability for volunteering to assist with other aspects of the event.  
**Action: Marketing, Communications and Event Manager**
- CE229/24 Chairperson's Report – for information**  
Noted.
- CE230/24 Requests for Future Agenda Items – for information only**
- CE231/24 Date of next meeting – Tuesday 27<sup>th</sup> May 2025 at 6pm**  
Noted.
- CE232/24 Motion for Confidential Business**  
On completion of the above business the following motion will be moved:  
**'That in view of the Confidential nature of the business about to be transacted involving Commercially Sensitive Business, and possible legal matters, as detailed below it is in the public interest that the public and the press be temporarily excluded and they are instructed to withdraw'.**
- CE233/24 Grant Applications – for consideration**  
The large quantity of applications received were considered. The grant awards proposed would result in a remaining budget of £3,650 from the original £8,500 included in the Committee's grants budget.  
**Resolved: To recommend the following grant awards to the Finance, Policy and Resources Committee:**

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Group	Purpose	Proposed Award	Legal Power
Bishop's Waltham Festival	Gaming party bus for Festival to help improve provision for older children at event.	<b>£600</b> (Applied for £600)	Local Government Act 1972 s.145
Bishop's Waltham In Bloom	Maintenance and repair of van.	<b>£1,000</b> (Applied for £2,500)	Local Government Act 1972 s.144
Bishop's Waltham Men's Shed	Air filtration/ventilation units for the new workshop.	<b>£500</b> (Applied for £916)	Local Government (Miscellaneous Provisions) Act 1976 s.19 (3)
Bishop's Waltham Minibus Group	Commencement of funding for new minibus to replace current vehicle in a few years.	<b>£0</b> £2,000	n/a
Bishop's Waltham Museum Trust	Overhaul of late Georgian longcase striking clock made by Andrew Padbury.	<b>£400</b> (Applied for £400)	Local Government Act 1972 s.144
Bishop's Waltham Scout Group	Fees for Planning Application for Scout Hut extension.	<b>£1,000</b> (Applied for £1,500)	Local Government (Miscellaneous Provisions) Act 1976 s.19(3)
Bishop's Waltham Town Team	Materials for the KidSTreat event.	<b>£350</b> (Applied for £350)	Local Government Act 1972 s.145
Bishop's Waltham United Free Church	Replastering inside the Church.	<b>£0</b> (Applied for £1,000)	n/a
Citizens Advice Winchester District	Recruitment and training of new advice volunteers.	<b>£0</b> (Applied for £1,000)	n/a
Home Start Hampshire	Support for 2 families.	<b>£1,000</b> (Applied for £2,600)	Local Government Act 1972 s.137
Meon Valley Heartstart	Adoption and maintenance of defibrillator sited outside the Kings Church in the High St.	<b>£0</b> (Applied for £350)	n/a
<b>Total of funds recommended</b>	<b>£4,850</b>		

**Proposed:** Cllr Jelf  
**Seconded:** Cllr Latham  
**All in favour.**

**Action: Committees Officer**

The meeting closed at 8.34 pm.