



BISHOP'S WALTHAM PARISH COUNCIL
Minutes of the Meeting of the Parish Council held on Tuesday 10th June 2025
In the Ruby Room of The Jubilee Hall commencing at 7pm

Present:

Cllr Conduct	Chairperson
Cllr Jones	
Cllr Marsh	
Cllr Sherwood	
Cllr Webb	
Cllr Williams	(and WCC Councillor)
Cllr Wilson	

In attendance:

Mrs E McKenzie	Executive Officer
Mrs C Wilkinson	Committees Officer

Members of the public: 3

The Chairman welcomed those present to the meeting.

PC43/25 To receive and accept apologies for non-attendance

Cllr Homer – work commitments
Cllr Latham – work commitments
Cllr Nicholson – family commitments
Cllr Stallard – resignation submitted
Cllr Wood – family commitments

Resolved: To accept apologies for non-attendance

Proposed: Cllr Conduct

Seconded: Cllr Marsh

All in favour

PC44/25 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda

None.

PC45/25 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda

None.

PC46/25 Public Session

A member of the public spoke to raise awareness of the increase in solar farm applications in the area. Concerns were expressed over the change of use of the historic deer park areas, the safety of battery storage units with pollution issues of noise and gas, and the impact on biodiversity on the land. The Planning and Highways Committee Chairman explained that the application would be duly considered at the next meeting, or via delegated authority if needing attention ahead of this date.

A call for assistance was made for the Rotary's Family Fun Day scheduled for Saturday. The weed clearance and tidy up of the High Street was heralded as a success with many compliments received from the public. Thanks were also given to the Fire Brigade Team for volunteering their time for this project. Appreciation was shown to the PC Grounds person who had undertaken the High Street weed killing the two weeks' previous which had helped considerably with the later clearance.

PC47/25 To receive the reports from the County Council and District Council Representatives

Cllr Williams noted the following:-

- An update on Devolution and the Local Government Reform had been given at the Southern Parishes meeting on 9.6.25 and a September deadline targeted for responses.

Cllr Miller mentioned:-

- The Local Plan was currently under inspection and the response from this expected in due course.
- Works in Winchester noted – Barracks site and Station Approach
- Road signs due for renewal or cleaning were noted.

PC48/25 To receive the Minutes of the Committees of the Parish Council

Resolved: To receive the Minutes of the Committees of the Parish Council

Proposed: Cllr Sherwood

Seconded: Cllr Webb

All in favour

PC49/25 To approve the Minutes of the Meeting 13th May 2025

Resolved: To approve the Minutes of the Meeting 13th May 2025

Proposed: Cllr Wilson

Seconded: Cllr Marsh

All in favour who were in attendance at the Meeting 13th May 2025

Two members of the public left the meeting at this point.

PC50/25 Actions arising from the Minutes of the Meeting of 13th May 2025 - Noted.

An update on issues related to the South Pond was given by the Chairman and Executive Officer in terms of the progress of the nearby housing development and water channels.

The skip for the Cricket Club was due for delivery this week and a site visit scheduled for 28.6.25.

PC51/25 To advertise for Co-option to the Council to fill current two vacancies

It was noted that no applications had been received for the casual vacancies and so the Council would move to seek to fill the vacancies by co-option.

A sad announcement was made to note the resignation of Cllr Stallard from Council and this would be formally brought as an agenda item next month.

Resolved: To advertise for Co-option to the Council to fill the current two vacancies

Proposed: Cllr Conduct

Seconded: Cllr Williams

All in favour

ACTION: Executive Officer

PC52/25 To receive current financial statement and balance sheet

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Resolved: To receive current financial statement and balance sheet

Proposed: Cllr Conduct

Seconded: Cllr Williams

All in favour

PC53/25 Annual Governance & Accountability Return for Financial Year ending 31 March 2025

The papers tabled were duly considered and approved by Council.

Resolved:

i) To consider and approve the Final Internal Audit Report 2024/25

Proposed: Cllr Jones

Seconded: Cllr Webb

All in favour

ii) To receive and note the Annual Internal Audit Report 2024/25

Proposed: Cllr Marsh

Seconded: Cllr Jones

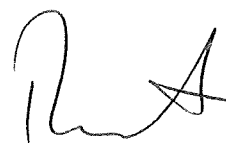
All in favour

iii) To consider and approve Section 1 - Annual Governance Statement 2024/25

Proposed: Cllr Marsh

Seconded: Cllr Sherwood

All in favour



iv) To consider and approve Section 2 – Accounting Statements 2024/25

Proposed: Cllr Jones

Seconded: Cllr Conduct

All in favour

v) To note the appointment of the BDO LLP as External Auditor with no known conflicts of interest

Proposed: Cllr Conduct

Seconded: Cllr Williams

All in favour

PC54/25 Internal Auditor Report – Final Internal Audit 2024/25

Item discussed in agenda item preceding.

PC55/25 Reinvestment of Funds

Resolved: To the reinvestment of £441,097.66 with Arbuthnot Latham for 3 months at 3.6%

Proposed: Cllr Jones

Seconded: Cllr Williams

All in favour

ACTION: Executive Officer

PC56/25 Planning Applications: To ratify the recommendations from the Planning & Highways Committee

Resolved: To ratify the planning application recommendations from the Planning & Highways Committee

Proposed: Cllr Conduct

Seconded: Cllr Jones

6 in favour, 1 abstention

PC57/25 Correspondence: Parking Issues in St Bonnet Drive

The correspondence was duly considered with recommendations from the Planning & Highways Committee (P&H). It was noted that residential parking was considered by HCC, not WCC, and would need to include other roads with similar issues if a request was to be made to HCC.

Resolved: To refer the actions to the P&H Committee to remark yellow lines in St Bonnet Drive, to advertise parking at Jubilee Hall and to remind Doctors' Surgery of considerate parking in residential roads close to the surgery.

Proposed: Cllr Jones

Seconded: Cllr Marsh

All in favour

ACTION: P&H Committee

PC58/25 Standing Orders and Financial Regulations for 2025/26

Resolved: To approve the current Standing Orders, with related Terms of Reference for Standing Committees, and Financial Regulations, with associated Financial Risk Assessment, for 2025/26.

Proposed: Cllr Conduct

Seconded: Cllr Webb

All in favour

PC59/25 Chairman's Report - Noted.

PC60/25 Councillors' Reports - None at this time.

PC61/25 Executive Officer's Report - Noted.

PC62/25 ACSO Report - Noted.

PC63/25 Councillors' Surgery – Report and Future Meetings

The report from the surgery of 30.5.25 was noted. It was confirmed that solar panels on new homes will soon be mandatory and the inclusion of ground heat source pumps considered too.



Attendance for Councillors' Surgery on 28.6.25 noted as Cllr Latham and Cllr Williams. Location still to be confirmed.

Attendance for Councillors' Surgery on 25.7.25 noted as Cllr Conduct and Cllr Jones.

PC64/25 Requests for future agenda items

CCTV in the High Street and Basingwell Street Car Park - Update

PC65/25 Date of next meeting – 8th July 2025 - Noted.

PC66/25 Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

The remaining member of the public left the meeting at 7.48pm.

PC67/25 Land Transfers – Update

The tabled updates on Bishop's Meadow and Albany Wood land transfers were noted.

PC68/25 Well House – Update

Cllr Jones provided an update on the Well House project and a full discussion considered the matter with due diligence.

Resolved: To confirm the price to be negotiated at £190,000.00. If this was not accepted then an Extra-Ordinary meeting would be called.

Proposed: Cllr Jones

Seconded: Cllr Williams

All in favour

ACTION: Cllr Jones/Executive Officer

PC69/25 Meon Valley Bowls Club Lease – Draft and Update

Noted.

PC70/25 Lease for Land at Montague Road

The legal fees for the lease were duly considered and a consistent approach for leasing land discussed.

Resolved:

i) To agree the boundary line for the lease

ii) To approve the agreement wording of the lease

iii) To discuss the legal, administration fee with the residents and seek a mutually agreed cost

Proposed: Cllr Jones

Seconded: Cllr Conduct

All in favour

ACTION: Executive Officer

PC71/25 HCC Plans for Improvements to The Avenue Junction with the B2177

The plans were considered alongside the ongoing safety and traffic issues experienced at the site.

Resolved: To inform HCC that the designs for the junction improvement and road markings (TPOs) were agreeable to the Parish Council. However, the lack of bollards in the plan was a concern and the inclusion to be requested as a safety priority or, alternatively, planters to prevent pavement parking.

Proposed: Cllr Conduct

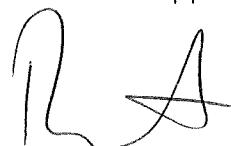
Seconded: Cllr Williams

All in favour

ACTION: Executive Officer

PC72/25 Doctors' Surgery Staff – Car Parking Request

The request was noted for staff to use the Jubilee Hall car park, at regular price, for 4-6 weeks whilst works were being undertaken at the surgery. The Parish Council encouraged such use to support staff and to facilitate more patient parking on and near the surgery site.



PC73/25 Quotations for Southeast Priory Park Ditch alongside Martin Street/Bosworth Gardens

The recommendation from the relevant Committees was duly considered.

Resolved: To approve the appointment of C&P Curran Ltd at a cost of £1,600.00 without VAT, to install a new stretch of ditch from the storm water routed from Martin Street to join the existing ditch that runs along the southeastern boundary of Priory Park.

Proposed: Cllr Jones

Seconded: Cllr Sherwood

All in favour

PC74/25 Policy Review – Update and Costs

The Parish Council noted the update from the Finance, Policy and Resources Committee and acknowledged the necessary accompanying professional services costings. The project was referred back to the Committee to take further steps, after considering the response from the HR consultant currently undertaking the policy review.

ACTION: Executive Officer

The Committees Officer left the meeting at this point.

PC75/25 Staffing Matters

The Council Chairman and Executive Officer provided an update on a confidential staffing matter before closing the meeting.

There being no other business the meeting ended at 8.34pm.

A handwritten signature in black ink, consisting of a large, stylized 'R' followed by a smaller 'A'.