



## BISHOP'S WALTHAM PARISH COUNCIL

**Minutes of the meeting of the Parish Council Planning and Highways Committee  
held at the Jubilee Hall, Bishop's Waltham on Tuesday 22<sup>nd</sup> July 2025 at 7.00pm**

<b>Present:</b>	Cllr Conduct Cllr Homer Cllr Jones Cllr McLean Cllr Webb Cllr Williams Cllr Wood	Vice Chairman of the Committee  Chairman of the Committee Co-opted Councillor Co-opted Councillor Co-opted Councillor
<b>Also in attendance:</b>	Mrs C Grover Mrs McKenzie Mr T Jolly	Tree Warden Committee Clerk/Executive Officer Work Experience Student
<b>Members of Public:</b>	7	

**PH50/25 To receive and accept apologies for non-attendance**

Cllr Sherwood – family commitment

**Resolved: To accept apologies for non-attendance and co-opt Cllr McLean, Cllr Webb and Cllr Williams onto the Committee for the evening**

**Proposed: Cllr Conduct**

**Seconded: Cllr Wood**

**All in favour**

**PH51/25 To receive any declarations of disclosable pecuniary interests on items on the agenda.**

Cllr Williams – Planning Applications PC60/25

**PH52/25 To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.**

None.

**PH53/25 Public Session**

A query regarding the loss of three parking spaces in Basingwell Street car park was raised. The answer from Winchester City Council was noted as a suspended parking notice was in force until 31.10.25.

No member of the public in attendance wished to speak at this time.

**PH54/25 Parish Council's Tree Warden Report - to consider any motion put to the meeting as a result.**

Proposed tree works on Lower Lane/Church footpath (25/01131/TPC and 25/01132/TPC) had been considered and deemed acceptable by the WCC Tree Officer.

A holly tree in the conservation area of Little Shore Lane had been cut down and this action had been referred to the WCC Tree Officer for comment/follow up.

25/01272/TPO – confirmed ash back identified so recommended action approved.

Young trees had been offered by a resident and member of BW In Bloom for planting out on Parish Council land – this idea to be progressed via Halls and Grounds Committee.



**PH55/25 Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result.**

The PROWW had offered apologies for non-attendance and provided the notes below for Committee:-

- FP15 ongoing work to cut back encroaching growth on both sides. Approx 2/3 complete
- FP2 planned work to resurface with HCC providing the gravel
- FP6 further work planned to level off steps in Runnymede copse

A positive and sound partnership was noted currently between the Parish Council, footpath wardens and Hampshire Countryside Access Service Team.

**PH56/25 Minutes of Meeting of the Planning and Highways Committee – 24<sup>th</sup> June 2025  
Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 24<sup>th</sup> June 2025**

**Proposed: Cllr Conduct**

**Seconded: Cllr Wood**

**All in favour who were at the meeting on 24<sup>th</sup> June 2025**

**PH57/25 Actions Arising from the Minutes of the meeting of the 24<sup>th</sup> June 2025 - Noted.**

**PH58/25 Financial Position Year to Date**

**Resolved: To note the financial position year to date**

**Proposed: Cllr Jones**

**Seconded: Cllr Conduct**

**All in favour.**

*Agenda Item 13 (PH62/25) was brought forward after which six members of the public left the meeting (7:38pm)*

**PH59/25 Planning Applications: to ratify the responses from the Chairman, Vice Chairman and Clerk.**

25/01272/TPO – Support. Recommendation of replacement disease resistant ash to be planted.  
SDNP/25/02552/LIS – Neutral – no objection.

**Resolved: To ratify the responses to the Planning Applications as delegated**

**Proposed: Cllr Homer**

**Seconded: Cllr Wood**

**5 in favour, 2 abstentions**

*Cllr Williams left the meeting at this point (7:40pm)*

**PH60/25 Planning Applications**

SDNP/25/00133/FUL

Closing Date: 25.07.25

Erection of an agricultural barn, to accommodate livestock and for general farm storage

Roke Farm, Roke Lane, Bishop's Waltham SO32 1FJ

**Neutral - no objection.**

25/01308/HOU

Closing Date: 30.07.25

Single storey rear extension with dual pitched roof

23 Gunners Park, Bishop's Waltham SO32 1PD

**Neutral - no objection.**



25/01405/HOU

Closing Date: 5.08.2

Single Storey side extension and rear elevational alterations  
69 Hamble Springs, Bishops Waltham SO32 1SF

**Neutral - no objection.**

25/01383/FUL

Closing Date: TBC

Change of use of dwelling to allow the premises to be used for supported living for up to 4 adults with learning difficulties

Bishop's Farm, Winchester Road, Bishop's Waltham SO32 1BZ

**Neutral - no objection. (Note name change of building from Albany Farmhouse)**

25/01406/HOU

Closing Date: 5.08.25

Single Storey rear extension, infill of first floor balcony, remainder of garage conversion and front elevational alterations

16 Middlebrook, Bishops Waltham SO32 1AW

**Neutral - no objection.**

25/01411/HOU

Closing Date 13.08.25

Proposed single storey rear extension (including external patio/steps) to replace existing conservatory

Romans Way, The Avenue, Bishop's Waltham SO32 1BP

**Neutral - no objection.**

**PH61/25 Planning Applications. Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.**

Noted.

**PH62/25 New Premises Licence Application – Ellonies Ltd, The Square, Bishop's Waltham SO32 1GS**

The property planning history was explained with no outstanding issues noted. The Chairman invited the landowner to clarify the licence application and plans for the building which was duly provided. The licencing hours were in keeping with other licensed properties in the locality and needed to provide alcoholic drinks in the bistro and for pamper treatment packages. The licence was confirmed as for these two purposes only with no plans for live music, DJ evenings or a roof top bar. The landowner offered that any concerns could be directed to her to answer. A pavement licence had been applied for alongside the new premises licence and all due measures in regard to spacing on the pavement had already been taken into careful consideration. Members of the public were invited to ask further questions which related to pavement usage including disabled drivers needing space to open car doors and wheelchair access. The property representatives asked for positive support in their aims to provide a respectable establishment to revive the old, unused building in the town for community benefit. The Vice Chairperson requested a site visit which was agreed to be held before the end of the month. It was suggested that the property owner provide the community with further detail about the bistro plans to reassure and encourage residents' support of the venue. The Executive Officer noted that WCC were being chased to ensure the CCTV is operational in the High Street as soon as possible to provide general public safety reassurance.





**Resolved:** To support the new premises licence application as tabled for Ellonies after noting the clarity of information by the property owner

**Proposed:** Cllr Jones

**Seconded:** Cllr Conduct

**5 in favour, 2 abstentions**

**PH63/25 Correspondence: Tangier Gardens estate trees**

The correspondence was duly noted.

**Resolved:**

- i) To write to the correspondent and advise them to contact, in writing, the Estate Management Company and Estate Developer responsible, and to suggest an estate community group is formed to share concerns and direct appropriate actions needed.
- ii) To write to the Estate Management Company, Estate Developer and Winchester City Council to highlight concerns of residents on new estates (Tangier Gardens and other new estates)

**Proposed:** Cllr Jones

**Seconded:** Cllr Homer

**All in favour**

**ACTION: Executive Officer**

**PH64/25 Road Traffic Incident at Bishop's Meadow estate junction with B2177**

The road traffic incident of 12.7.25 was noted. The correspondent raising concern had been invited to the meeting but was not present. The ongoing action to hold a Teams meeting with HCC was to be progressed as soon as possible.

**PH65/25 Bus Shelter Improvements**

Noted.

A chase was requested to HCC to seek the timeframe for the damaged bus shelter opposite Sainsburys Garage to be removed and also a review of the design for the replacement St George's Square shelter from the Malt Lane developer. **ACTION: Executive Officer**

**PH66/25 Chairman's Report**

Noted. A rural housing meeting was due to take place on 18.9.25.

**PH67/25 Clerk's Report - Noted.**

**PH68/25 Requests for future agenda items.**

Traffic Regulation Orders on the High Street

Pavement Licence for outside Ellonies

Bus Shelter improvement ideas – identification of sites.

**PH69/25 Date of next meeting - Tuesday 26<sup>th</sup> August 2025**

Noted.

*The last member of the public left the meeting at this point (8:02pm)*



**PH70/25 Motion for confidential business:** The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

**PH71/25 WCC and SDNPA Enforcement Lists**

Noted. Request for updated sheets from WCC.

**ACTION: Executive Officer**

**PH72/25 Planning Application Appeal**

Noted. The appeal had been considered and material planning objections still relevant.

**Resolved: To register comments to appeal SDNP/24/04452/FUL (APP/Y9507/W/25/3367125)**

**Proposed: Cllr Conduct**

**Seconded: Cllr Wood**

**5 in favour, 2 abstentions**

There being no further business the meeting closed at 8.09pm.

A handwritten signature in black ink, appearing to read "K. Jones".