



## BISHOP'S WALTHAM PARISH COUNCIL

**Minutes of the meeting of the Parish Council Planning and Highways Committee  
held at the Jubilee Hall, Bishop's Waltham on Tuesday 26<sup>th</sup> August 2025 at 7.00pm**

<b>Present:</b>	Cllr Conduct	Vice Chairman of the Committee
	Cllr Homer	
	Cllr Jones	Chairman of the Committee
	Cllr McLean	Co-opted Councillor
	Cllr Wood	
Non-Committee Member	Cllr Latham	Coopted for the evening
Also in attendance:	Mr Finney	Parish Rights of Way Warden
	Mrs McKenzie	Committee Clerk/Executive Officer
Members of Public:	5	

**PH73/25 To receive and accept apologies for non-attendance**

**Resolved: To note all Committee members present with no apologies for non-attendance and co-opt Cllr Latham onto the Committee for the evening**

**Proposed: Cllr Jones**

**Seconded: Cllr Conduct**

**All in favour**

**PH74/25 To receive any declarations of disclosable pecuniary Interests on items on the agenda.**

None.

**PH75/25 To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.**

Cllr Jones – Agenda Item 11 – 25/01328/HOU

Cllr Wood – Agenda Item 11 – 25/01328/HOU

Cllr Latham – Agenda Item 11 – SDNP/25/03139/FUL

**PH76/25 Public Session**

Three points were raised:-

- The bus shelter opposite Sainsburys Garage is in disrepair and due for removal. A request was made to add a mirror to enable drivers to see more clearly up and down the road. It was noted that Hampshire Highways were unlikely to grant permission as this was on a pavement position.
- A request was made for a flagpole to be installed on the verge by St George's Square – a formal proposal would be put into writing as a future agenda item.
- The demise of a swan was sadly noted. A request had already been lodged with HCC for more signage.

**PH77/25 Parish Council's Tree Warden Report - to consider any motion put to the meeting as a result.**

The Tree Warden had offered apologies for non-attendance.



A newly submitted planning application for tree felling was noted (25/01655/TPO) and Cllr Homer offered to investigate the case. **ACTION: Cllr Homer**

**PH78/25 Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result.**

- FP2 planned work completed to resurface pathway
- FP15 cut back from Dean to Corhampton completed
- FP8 cut back from Dundridge to Corhampton completed

The Committee thanked the PROWW for the team's work which was appreciated by Ramblers, dog walkers and horse riders in particular.

*The PROWW left the meeting at this point.*

**PH79/25 Minutes of Meeting of the Planning and Highways Committee – 22<sup>nd</sup> July 2025**

**Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 22<sup>nd</sup> July 2025**

**Proposed: Cllr Conduct**

**Seconded: Cllr Wood**

**All in favour who were at the meeting on 22<sup>nd</sup> July 2025**

**PH80/25 Actions Arising from the Minutes of the meeting of the 22<sup>nd</sup> July 2025**

Noted.

**PH81/25 Financial Position Year to Date**

A minor asset spend was noted for a speed gun for the Speedwatch Group as recommended by Hampshire Constabulary for use.

**Resolved: To note the financial position year to date**

**Proposed: Cllr Jones**

**Seconded: Cllr Conduct**

**All in favour.**

**PH82/25 Planning Applications: to ratify the responses from the Chairman, Vice Chairman and Clerk.**

None tabled for this month.

**PH83/25 Planning Applications**

**25/01505/HOU**

**Closing Date: 1.9.25**

Alterations to outbuilding, extension to roof and garage improvements

**Whitegate House, Hoe Road, Bishop's Waltham SO32 1DU**

**Support – All in favour**

**SDNP/25/03139/FUL**

**Closing Date: 1.9.25**

Proposed single storey rear extension and single storey entrance porch

**Bishop's Waltham Scout Hut, Hoe Road Recreation Ground, Bishop's Waltham SO32 1DU**

**Support – 5 in favour, 1 abstention**

**25/01577/HOU**

**Closing Date: 4.9.25**

Construction of new rear extension and all associated works

**6 Hazel Grove, Bishop's Waltham SO32 1PS**

**Support – All in favour**



**25/01328/HOU**

**Closing Date: 8.9.25**

Replacement of existing conservatory  
**16 St Bonnet Drive, Bishop's Waltham SO32 1SY**  
**Support – 4 in favour, 2 abstentions**

**PH84/25 Planning Applications. Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.**  
Noted.

**PH85/25 Correspondence: High Street Road Markings**

Cllr Jones presented the agenda item on the High Street road markings being faint in places, possible misleading in places and considered in the wrong places at some points. It was noted as an ongoing matter of concern with the Parish Council and Chamber of Trade. The members of the public in attendance had provided letters sent to Hampshire County Council in relation to this matter and the replies given were noted. The work of the Civil Enforcement Officers was highlighted also. The Parish Council were due to hold a Teams meeting with the WCC Traffic East team in due course.

**Resolved: To write to Hampshire County Council again, with copy to the MP, requesting attention to this matter.**

**Proposed: Cllr Jones**

**Seconded: Cllr Conduct**

**All in favour.**

**ACTION: Executive Officer**

*Three members of the public left the meeting following discussion of this agenda item.*

**PH86/25 Pavement Licences on Bishop's Waltham High Street**

It was noted that pavement licences were granted for certain periods of time before a renewal was required and that all premises with a licence had to display it in the window.

**Resolved: To write to WCC Licencing and check which BW licences were valid**

**Proposed: Cllr Sherwood**

**Seconded: Cllr Conduct**

**All in favour**

**ACTION: Executive Officer**

**PH87/25 Basingwell Street Car Park Bin Store and Houchin Street**

The paper tabled was duly deliberated.

**Resolved: To write to HCC citing its duties under Section 130 of the Highways Act 1980 and request that they investigate and take enforcement action to remove obstructions caused by waste bins on Houchin Street.**

**Proposed: Cllr Latham**

**Seconded: Cllr Conduct**

**All in favour**

**ACTION: Executive Officer**

**PH88/25 Chairman's Report**

Noted.

**PH89/25 Clerk's Report**

Noted.

There was considerable concern raised following correspondence received recently regarding the widening of the pavement outside The Spar without the positioning of bollards to stop drivers parking on the kerb to access the shop. A fatality at the junction had occurred due to a visibility



blockage previously and it was key to road improvements at this junction that parking was not permitted on the highway.

**Resolved: To request to WCC Traffic East Team that planters were considered on the pavement of the B2177 by The Avenue Junction to alleviate the concern of drivers parking and causing an obstruction and visibility H&S problem at the site.**

**Proposed: Cllr Jones**

**Seconded: Cllr Wood**

**All in favour**

**ACTION: Executive Officer**

Concern was also raised about the New Premises Licence Application from Ellonies as, despite reassurances personally given at the previous meeting and a site meeting that rooftop terrace licensing was just staff, not customers, it has been confirmed that the company had now applied to WCC for such. It was felt that this disingenuous approach needed addressing.

**Resolved: To write to WCC Licensing Team to request a relisting or extension to the application process due to the misleading information given to the Parish Council and members of the public in relation to this. (Fair representation and public consultation were key in any application process, particularly in regard to potential noise as a public nuisance and concerns over public safety.)**

**Proposed: Cllr Homer**

**Seconded: Cllr McLean**

**5 in favour, 2 abstentions**

**ACTION: Executive Officer**

**PH90/25      Requests for future agenda items.**

- Request for flagpole – written proposal to come from resident
- Request for mirror opposite Sainsburys Garage – written proposal to come from resident

**PH91/25      Date of next meeting - Tuesday 23<sup>rd</sup> September 2025**

Noted.

*The remaining members of the public left at this point (8.40pm).*

**PH92/25      Motion for confidential business: The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**

**PH93/25      WCC and SDNPA Enforcement Lists**

Noted.

**ACTION: To enquire to SDNP why case SDNP/25/00225/COU had closed off, and what the investigation notes concluded.**

**ACTION: Executive Officer**

There being no further business the meeting closed at 8.44pm.