



BISHOP'S WALTHAM PARISH COUNCIL

**Minutes of the meeting of the Parish Council Planning and Highways Committee
held at the Jubilee Hall, Bishop's Waltham on Tuesday 23rd September 2025 at 7.00pm**

Present:

Cllr Conduct	Vice Chairman of the Committee
Cllr Jones	Chairman of the Committee
Cllr McLean	Co-opted Councillor
Cllr Sherwood	

Also in attendance: Mrs McKenzie Committee Clerk/Executive Officer

Members of Public: 1

PH94/25 To receive and accept apologies for non-attendance

Cllr Homer – work commitments

Cllr Wood – family commitments

Resolved: To accept apologies for non-attendance

Proposed: Cllr Conduct

Seconded: Cllr Sherwood

All in favour

PH95/25 To receive any declarations of disclosable pecuniary Interests on items on the agenda.

None.

PH96/25 To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.

None.

PH97/25 Public Session

The member of the public raised the following points:-

- The planning application for the Esso garage site had been favourably responded to by the North Pond Conservation Group but concerns continued about the additional traffic on that stretch of the B2177 and the need for a pedestrian crossing there.
- The history boards on the Malt Lane development hoarding boards were due to be moved – location to be confirmed by Bishop's Waltham Society.
- Concern raised over people trying to cross the B3035 from the Langton Road side of town to the North Pond bridge, especially children and the elderly. A request was made for the return of a school crossing patrol person or a zebra crossing at the site. It was explained that the school crossing patrol role had been advertised without any success and due to HCC cuts, the role was not progressed. Zebra crossings were noted as very costly to HCC but this could be requested formally as a future agenda item.
- A further request to progress the idea of a town flagpole was raised with the reminder given to make a formal proposal which the Council could then actively respond to.

In addition to these points, it was noted that morale was low within some of the town traders due to the letter from HCC reminding businesses to use the designated bin store. It was felt that HCC needed to send letters to all businesses with bins on the highway i.e. Brook Street to ensure a consistent approach.

The continuing monitoring of the Accessibility project pavement works was noted.



A discouraging response from a fisherman was noted regarding the feeding of the swans on the water.

PH98/25 Parish Council's Tree Warden Report - to consider any motion put to the meeting as a result.

The Tree Warden had offered apologies for non-attendance. She had provided a report noting that the felling of trees on the churchyard path had taken place. Also, she had supported a resident in obtaining a Tree Preservation Order for a tree on Saxby Road.

PH99/25 Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result.

The PROWW had offered apologies for non-attendance but had reported that no issues were arising for Council attention.

PH100/25 Minutes of Meeting of the Planning and Highways Committee – 26th August 2025

The minutes were found to have two minor errors which would be corrected and presented for approval at the next meeting.

ACTION: Amend minutes for accuracy

ACTION: Executive Officer

PH101/25 Actions Arising from the Minutes of the meeting of the 26th August 2025

Noted.

PH102/25 Financial Position Year to Date

Resolved: To note the financial position year to date

Proposed: Cllr Conduct

Seconded: Cllr Sherwood

All in favour.

PH103/25 Planning Applications: to ratify the responses from the Chairman, Vice Chairman and Clerk.

There was still concern about the Esso garage site planning application and some of the designs and distance from the pond which it was hoped would be addressed by WCC Planning Officers.

Resolved: To ratify the responses from the Chairman, Cllr Wood and Clerk

Proposed: Cllr Conduct

Seconded: Cllr McLean

All in favour

PH104/25 Planning Applications

25/01697/HOU

Closing Date: 1.10.25

Porch

Studio Flat, The Old Chapel, Little Shore Lane, Bishop's Waltham SO32 1ED

Resolved: To support the application 25/01697/HOU

Proposed: Cllr Jones

Seconded: Cllr Sherwood

All in favour

PH105/25 Planning Applications. Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.

Noted.



PH106/25 Report from Hampshire Highways Meeting of 22.9.25

It was noted that the meeting had been very successful. The HCC representative had listened to concerns raised and outlined actions to follow up on. Speed surveys would be set up on approach roads on the B2177 to accurately measure traffic. The need for a pedestrian crossing was again noted for action, though high costs acknowledged. A vegetation clearance of roadside signage was to be organised to improve visibility. An update on road condition works would be provided to alleviate current holes and bumps. A reiteration of the need for bollards at the Avenue was made to address visibility concerns and encourage safe driver habits. Thanks were given for the offer of our grounds staff team for minor roadside works and signage works. Further meetings were requested to discuss concerns regarding the B3035 and the High Street lining.

PH107/25 Chairman's Report

Noted. The Chairman did not attend the Teams meeting due to work commitments but reported back on an Affordable Housing meeting details of which would be presented at Full Council.

PH108/25 Clerk's Report

Noted. Updates provided on the Accessibility pavement works which started mid-September and pavement licences currently under consideration.

PH109/25 Requests for future agenda items.

- Footpath 31 – consultation on the updated proposal
- Bus shelter grant opportunity – ideas for site upgrades
- Flagpole proposal – due from resident

PH110/25 Date of next meeting - Tuesday 28th October 2025

Noted.

PH111/25 Motion for confidential business: The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

PH112/25 WCC and SDNPA Enforcement Lists

Noted.

There being no further business the meeting closed at 7.49pm.