



Bishop's Waltham Parish Council
Minutes of the Meeting of the Parish Council
Community and Environment Committee
held at The Jubilee Hall on Tuesday 26th August 2025 at 6:00pm

Present	Cllr Conduct Cllr Latham Cllr Miller Cllr Marsh Cllr Wood	Chairman Substitute Committee Member (Co-opted) Vice Chairman
In attendance:	A Axworthy C Wilkinson	Marketing, Communication and Events Manager Committees Officer
Members of the public:	0	

- CE060/25** **To receive and accept apologies for non-attendance.**
All councillors were present
Resolved: To co-opt Councillor Miller as a substitute member of the Committee for the evening.
Proposed: Cllr Conduct
Seconded: Cllr Marsh
All in favour.
- CE061/25** **To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.**
None relating to the business of the meeting.
- CE062/25** **To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.**
None relating to the business of the meeting.
- CE063/25** **Public Session**
No members of the public were present.
- CE064/25** **To approve the minutes from the meeting of 21st July 2025**
Resolved: To approve the minutes of the meeting of 21st July 2025
Proposed: Cllr Wood
Seconded: Cllr Conduct
All in favour.
- CE065/25** **Actions arising from the meeting of the Community & Environment Committee – 21st July 2025**
The survey regarding communication methods had been carried out at the recent Councillors' Surgery. The results had shown that older residents valued methods other than electronic forms. The Marketing, Communications and Events Manager (MCE Manager) would be distributing the results of the survey to Committee members and would consider how best to share news for instance, potentially via members of the Community Partnership. **Action: MCE Manager**
- Observation of the national two-minute silence on the 80th anniversary of VJ D had been facilitated by the Parish Council and participation by the High Street premises had been very good. It was suggested that on future occasion playing some kind of sound to signal the commencement of the silence might help co-ordination along the length of the street.
- The cost of staging blocks would be research for consideration during the Council's budgeting process. **Action: Clerk**
- CE066/25** **Financial position year to date – to note the current position**
Noted.

Resolved: To note the financial position of the year to date.

Proposed: Cllr Latham

Seconded: Cllr Wood

All in favour.

CE067/25 Grants Update – for information

Noted. Winchester City Council's District Small Grants Scheme was open for applications.

CE068/25 Event Report for the Party in the Palace 2025 Event – for information

The feedback from the event was discussed and would be taken into consideration when planning future similar events.

CE069/25 Parish Council Stand at St Peter's Country Fayre Planning Update – for consideration

In addition to the planned activities tabled, the Parish Council's stall would publicise the public consultation for the Priory Park Clubhouse project and the ACSO's role would be another focus to highlight to residents the functions he performs for the town. Would be using the activity sheets etc.

The banded gazebo had arrived, but the quality of the printing was very disappointing, the office would contact the supplier to see how this could be resolved.

Action: MCE Manager/Clerk

CE070/25 Remembrance Events Planning Update and Risk Assessment – for approval

The progress made with the planning of this event was noted. Notice had been received that the road closure application for the Remembrance Sunday Parade had been approved.

The testing of the air raid siren was in hand and would be publicised to avoid causing concern.

Resolved: To approve the tabled risk assessment to the Remembrance Parade to be held on Sunday 9th November 2025.

Proposed: Cllr Latham

Seconded: Cllr Wood

All in favour

CE071/25 Clean Up Event Planning and Risk Assessment – for approval

Councillor Conduct would give the participant briefing and help run event whilst the Committee Chair was involved with the Greening Campaign Showcase in the Jubilee Hall.

The event would be publicised as widely as possible given that attendance had been slightly lower at the spring event.

Resolved: To approve the tabled risk assessment for the Clean Up event to be held on Saturday 11th October 2025.

Proposed: Cllr Latham

Seconded: Cllr Conduct

All in favour

CE072/25 Update from Sustainable Bishop's Waltham – for consideration

The tabled update focusing on the progression of plans for the Greening Celebration Event was noted.

CE073/25 Councillors' Report - Museum Trust Meeting – for information

Noted. The Museum Trust were keen for progress to be made with the bin being provided by Winchester City Council.

CE074/25 Requests for Future Agenda Items – for information only

Emergency plan review

Grant applications (October)

CE075/25 Date of next meeting – 22nd September 2025

Noted.

The meeting closed at 6.32pm.