



Bishop's Waltham Parish Council
Minutes of the Meeting of the Parish Council Community and Environment
Committee held at The Jubilee Hall on Monday 27th October 2025 at 7:00pm

Present:	Cllr Latham	Chairman
	Cllr McLean	
	Cllr Miller	
	Cllr Marsh	Vice Chairman
	Cllr Wood	
In attendance:	A Axworthy	Marketing, Communication and Events Manager
	C Wilkinson	Committees Officer

Members of the public: 0

- CE094/25** **To receive and accept apologies for non-attendance.**
Cllr Conduct – Family commitment
Resolved: To accept apologies for non-attendance.
Proposed: Cllr Latham
Seconded: Cllr Wood
All in favour.
- CE095/25** **To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.**
None relating to the business of the meeting.
- CE096/25** **To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.**
Cllr McLean – Member of the North Pond Conservation Group (agenda item 24 - Grant Applications)
- CE097/25** **Public Session**
No members of the public were present.
- CE098/25** **To approve the minutes from the meeting of 22nd September 2025**
Resolved: To approve the minutes of the meeting of 22nd September 2025
Proposed: Cllr Marsh
Seconded: Cllr Miller
All in favour who were present at the meeting.
- CE099/25** **Actions arising from the meeting of the Community & Environment Committee – 22nd September 2025**
Noted.
- CE100/25** **Financial position year to date – to note the current position**
Noted.
- CE101/25** **Draft Committee Budget Setting 2026-2027 – for consideration**
The draft Council budget was being finalised by the Finance Manager. All councillors would have the opportunity to view all Committees' draft budget at Full Council and the it would form an agenda item in the Committee's November meeting.
- CE102/25** **Grants Update – for information**
Noted.
- CE103/25** **St Peter's Country Fayre Event Report – for information**
Noted.

- CE104/25** **Clean Up Event Report - for information**
 Participants had reported that they had felt that there was not as much litter as had been the case on previous occasions.
 A letter would be sent to the business owner operating from the verge on Coppice Hill regarding litter in the layby, the licencing authority would also be notified of the communication. **Action: Clerk**
- CE105/25** **Christmas Tree Working Group Update – for consideration**
 A tree topper had been purchased and a tree supplier had been identified.
 A grant would be applied for from Hampshire County Council. **Action: MCEM**
- CE106/25** **Remembrance Events Planning Update – for consideration**
 A community member from the voluntary groups would be invited to lay the wreath on behalf of the people of Bishop's Waltham. **Action: MCEM/Chairperson**
- CE107/25** **Thank You Event Planning Update – for consideration**
Resolution: The event would be organised according to the event outline tabled by the Marketing, Communications and Events Manager based on the previous year's event.
Proposed: Cllr Latham
Seconded: Cllr Miller
All in favour
- CE108/25** **Website Working Group Update – for information**
 This project was coming to its conclusion; the working group had submitted their feedback on the current version that had been drafted. Consideration was being given to how to integrate the halls booking calendar into the website.
- CE109/25** **Greening Celebration Event Report and Sustainable Bishop's Waltham Update – for information**
 Noted. The group were considering organising a table top sale as a fundraising event jointly for the group and the Parish Council.
- CE110/25** **Correspondence – Request for Additional Noticeboard Space - for consideration**
 The reverse of the Basingwell Street car park noticeboard was not considered to provide a suitable location for additional poster space as it faced into the car park and bin store, people reading the posters would be standing in the car park rather than on a pavement. Committee members would consider alternative locations for additional noticeboards. **Action: CEC members**
 A reply would be sent to the correspondent to update them. **Action: Committees Officer**
- CE111/25** **St George's Square Telephone Box – Option to Purchase - for consideration**
Resolution: To adopt the telephone box on St George's Square for £1.00.
Proposed: Cllr Latham
Seconded: Cllr Marsh
All in favour
- CE112/25** **Councillors' Reports - Museum Trust Meeting – for information**
 The Museum Trust were planning to approach the Parish Council to ask whether they had a location in which they could relocate the history boards currently on the Malt Lane hoardings.
- CE113/25** **Chairperson's Reports – for consideration**
 Noted.
- CE114/25** **Requests for Future Agenda Items – for information only**
 None.
- CE115/25** **Date of next meeting – 24th November 2025**
 Noted.
- CE116/25** **Motion for confidential business: The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press**

be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

CE117/25

Grant Applications – for consideration

The large quantity of applications received were given careful consideration. The grant awards proposed would result in a total of £3,578.86 of the remaining budget of £3,650 being awarded.

The remaining budget could not accommodate the approval of all applications. Those applications that were unsuccessful were declined on the basis that the groups had other funding applications in progress or had received grants from the Parish Council in the first round of applications for 2025-26 or in recent years.

Resolved: To recommend the following grant awards to Full Council:

Group	Purpose	Proposed Award	Legal Power
Bishop's Waltham Cricket Club	Coaching training New mower	£600.00 (Applied for £2,200)	Local Government Act 1976 s.19
Bishop's Waltham Festival	Event gazebos	£0 (Applied for £900)	n/a
Bishop's Waltham Fishing Club	Re-surfacing fishing platforms and pathways To replace/repair the gates and perimeter fence	£450.00 (Applied for £1,200)	Local Government Act 1976 s.19
Bishop's Waltham Men's Shed	Two aluminium pop-up gazebos	£0 £1,450	n/a
Bishop's Waltham North Pond Conservation Group	To build a sand martin habitat at Bishop's Waltham North Pond	£0 (Applied for £1,000)	n/a
Bishop's Waltham Thursday Luncheon Club	Hot cupboard/trolley	£1,098.86 (Applied for £1,098.86)	Local Government Act 1972 s.133
Bishop's Waltham Youth Trust	Community minibus Hall rental	£720.00 (Applied for £820)	Local Government Act 1976 s.19
Citizens Advice Winchester District	Funding for quarterly volunteer team meetings Funding for volunteer expenses	£0 (Applied for £900)	n/a
FolkActive CIC	Funding for Hampshire Schools Ceilidh (£400 would almost cover the cost of the band)	£0 (£400 or any contribution)	n/a
Girl Guides Bishop's Waltham	Chairs and tables	£710.00 (Applied for £3,931.20)	Local Government Act 1972 s.133
Meon Valley Heartstart	Training for instructors	£0 (Applied for £450)	n/a
Total of funds recommended		£3,578.86	

Proposed: Cllr Latham

Seconded: Cllr McLean

All in favour.

Action: Committees Officer

The meeting closed at 8.30pm.