



Bishop's Waltham Parish Council
Minutes of the Meeting of the Parish Council Community and Environment
Committee held at The Jubilee Hall on Monday 22nd September 2025 at 7:00pm

Present: Cllr Conduct
Cllr Latham Chairman
Cllr Miller
Cllr Marsh Vice Chairman

In attendance: A Axworthy Marketing, Communication and Events Manager
C Wilkinson Committees Officer

Members of the public: 0

- CE076/25 To receive and accept apologies for non-attendance.**
Cllr Wood – Family commitment
Resolved: To accept apologies for non-attendance.
Proposed: Cllr Conduct
Seconded: Cllr Latham
All in favour.
- CE077/25 To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.**
None relating to the business of the meeting.
- CE078/25 To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.**
None relating to the business of the meeting.
- CE079/25 Public Session**
Telephone box – A future agenda item would be brought to the Committee to consider whether to adopt the telephone kiosk located in St George's Square. Consideration would be given to the uses of the telephone box.
- Having attended a Hampshire County Council meeting regarding public transport, Councillor Latham reported that HCC were currently investigating the possibility of providing real time bus information at the St George's Square bus stop.
- CE080/25 To approve the minutes from the meeting of 26th August 2025**
Resolved: To approve the minutes of the meeting of 26th August 2025
Proposed: Cllr Marsh
Seconded: Cllr Conduct
All in favour.
- CE081/25 Actions arising from the meeting of the Community & Environment Committee – 26th August 2025**
Noted.
- CE082/25 Financial position year to date – to note the current position**
Noted.
- CE083/25 Parish Council Budget Setting 2026-2027**
The working group were to meet Monday 11am 29th September to review the budget for the current and to discuss potential changes for the upcoming financial year.
- CE084/25 Grants Update – for information**
Noted.

- CE085/25 Christmas Tree Working Group Update – for information**
 The previous location was agreed to have worked well and permission would be requested for the Christmas tree to be located there again for the coming December. **Action: MCEM**
 The process of installation had been logistically challenging, and with the benefit of experience, the working group were working to refine this year's processes.
 The working group were to meet and report back to the Committee at their next meeting.
- CE086/25 Remembrance Events Planning Update – for information**
 Wreaths would shortly be ordered. The siren to be tested by the Grounds Team following difficulties experienced at last year's marking of the national two-minute silence in the High Street. **Action: Grounds Team**
 Formal dress was requested from the Councillors able to attend the Remembrance Sunday parade.
- CE087/25 Marketing, Communications and Events Manager's Report – for approval**
 The Marketing, Communications and Event's Manager reported that a first draft of the website had been received. Initial impressions were positive but the working group were to meet to review the draft and to collate initial feedback before consideration by the Committee. **Action: Website Working Group**
 Leaflets to help promote Speedwatch and recruit volunteers and also leaflets about the ACSO would both be available for future Councillors' Surgeries and would be placed into the Red Lion Street information kiosk.
 The weekly ACSO updates had provided a useful platform to share information about topics that were of particular interest to residents that had been raised during in person interactions with members of the public.
 The social media statistics were received with interest.
 St Peter's Fayre had gone smoothly, a report would be included in the Committee's October meeting.
- CE088/25 Updated Community Emergency Plan – for consideration**
 A meeting was to be scheduled with the Estates Manager and contractor who had installed the solar panels and accompanying batteries to obtain information about the procedure for powering the Jubilee Hall in an emergency situation. **Action: Clerk**
 The preferred location for the Council's walkie talkies and stocks of sandbags would discussed with the Senior Groundsman. **Action: Clerk**
Resolved: To approve the tabled amendments to the Community Emergency Plan with a new appendix to be created to document the procedure for powering the Jubilee Hall in an emergency situation where the national grid was not available.
Proposed: Cllr Latham
Seconded: Cllr Marsh
All in favour
- CE089/25 Update from Sustainable Bishop's Waltham – for consideration**
 Noted.
- CE090/25 HCC Parish Pollinator Pledge – for consideration**
 The Committee welcomed HCC's Pollinator Pledge Initiative. The information received would be passed on to Sustainable Bishop's Waltham so that they could consider the opportunities available via the scheme. **Action: Clerk**
 The upcoming networking event was noted to coincide with the upcoming Clean Up event and Greening Showcase events.
- CE091/25 Councillors' Reports**
i) Museum Trust Meeting – for information
 This agenda item had been withdrawn.

ii) Town Team Meeting – *for information*

The Singing in the Square event was something for the Christmas Tree Working Group to be aware of when organising the timetable for the installation of the town centre Christmas tree.

CE092/25

Requests for Future Agenda Items – *for information only*

Potential Adoption of St George's Square Telephone Box

Christmas Tree Working Group Update

Grants Application to BWPC

Website Project Update

CE093/25

Date of next meeting – 27th October 2025

Noted.

The meeting closed at 8.06pm.