



BISHOP'S WALTHAM PARISH COUNCIL

**Minutes of the Extra Ordinary Meeting of the Parish Council held on
Tuesday 7th October 2025 in the Ruby Room of The Jubilee Hall commencing at 6pm**

Present:

Cllr Conduct	Chairperson
Cllr Jones	
Cllr Marsh	
Cllr Nicholson	Vice Chairperson
Cllr Sherwood	
Cllr Webb	
Cllr Williams	
Cllr Wilson	
Cllr Wood	

In attendance:

Mrs H Fisher	Finance Manager
Mrs E McKenzie	Executive Officer

Members of the public: 0

The Chairperson welcomed those present.

PC176/25 To receive and accept apologies for non-attendance

Cllr Homer – indisposed

Cllr Latham – indisposed

Cllr Mclean – family commitment

Cllr Miller – family commitment

Resolved: To accept apologies for non-attendance

Proposed: Cllr Conduct

Seconded: Cllr Wood

All in favour

PC177/25 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda - None.

PC178/25 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda – None.

PC179/25 Requests for future agenda items - None.

PC180/25 Date of next meeting – 14th October 2025 - Noted.

PC181/25 Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

PC182/25 Staffing Matters

There being no other business the meeting ended at 6:26 pm.