



Bishop's Waltham Parish Council
A Meeting of the Parish Council's Planning and Highways Committee will be held in
the Ruby Room in the Jubilee Hall Bishop's Waltham
on Tuesday 23rd April 2024 at 7.00pm.

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council office (except where classified as confidential).

1. To receive and accept apologies for non-attendance
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda
4. Public Session – *for information only*
5. Parish Lengthsman's Report - to consider any motion put to the meeting as a result
6. Parish Council's Tree Warden's Report - to consider any motion put to the meeting as a result
7. Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result
8. To approve the minutes of the Planning and Highways Committee – 26th March 2024
9. Actions Arising from the meeting of the Planning and Highways Committee – 26th March 2024
- for information only
10. Financial position year to date – *to note current position*
11. Planning Applications: to ratify responses from Chairman, Vice Chairman and Clerk
12. Planning Applications for consideration:

24/00526/FUL

Closing Date: 25 April 2024

Proposed 3 new kennel blocks & 2 replacement isolation units with associated paddocks at Three Oaks Kennels
Three Oaks Kennels, Botley Road, Bishop's Waltham, SO32 1DR

24/00501/HOU

Closing Date: 26 April 2024

Partial garage conversion of approximately the two-thirds of a detached garage into an exercise room, while retaining the external facing one-third as garage space, with original garage door for incidental use of the dwelling.

7 Clover Way, Bishop's Waltham, SO32 1SN

SDNP/24/01335/APNB

Closing Date: 29 April 2024

Barn building. Barn permitted under application SDNP/20/03459/APNB. Applicant wishes to make the following amendments to the barn; - Rotate the barn 90 degrees and move north by circa 16m, from currently permitted position/orientation - under application SDNP/20/03459/APNB; - Include a single leaf door alongside the main barn opening; - To have the barn clad in dark green corrugated metal cladding.

Meadow View , Winchester Road, Durley, Hampshire, SO32 2AJ

13. Planning Applications: Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions - *for information.*
14. Footpath 12 Access – *for consideration*
15. Basingwell Street Car Park – Bin Store Facility Review – *for consideration*

16. Accessibility Project - Phase 2 – *for consideration*
17. Correspondence – Surface Conditions on Winchester Road – *for consideration*
18. Parking Restrictions – Ridgemedede Estate – *for consideration*
19. Chairman's report – *for information only*
20. Requests for future agenda items – *for information only*
21. Date of next meeting – Tuesday 28th May 2024
22. Motion for confidential business:
The following motion will be moved on the completion of the above business: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.
23. WCC and SDNPA Enforcement Lists – *for consideration*

EMcKenzie

Clerk to the Committee
16.4.24

RoW Report for April 2024

Footpath 12: Concern was raised in 2021 by the landowner of the field behind 'Deer Park' when the developer erected a permissive path sign at Coppice Hill and created access from the housing development onto the Right of Way. The Parish Council was to approach Bargate to come to an agreement with the landowner to negotiate a way to achieve access. The outcome of this is not known or, in fact, whether contact was made. The landowner is now planning to keep horses in the field and, if they do, they may wish to close the access.

Footpath 2 and 1: I and two other path wardens looked at the section of Footpath 2 at Cricklemede which is used by children walking to school but which has become muddy at its lowest point with grass encroaching from the sides. Because the surface of the path is laid with compacted noggin (a type of gravel), we found we were unable to dig into the surface to remove the grass and mud. We concluded that a contractor would be required to remedy the problem. Thanks go to the Executive Officer's husband for clearing the side vegetation on Footpath 1, Green Lane. This well-used path is now easier to walk.

We have yet another new volunteer path warden bring our total to 8. I have emailed an HCC engagement officer for information about training courses that our new wardens could attend even if they are further away from our area. Our volunteers are keen to attend.

Footpath 43: Southampton Ramblers have sent their donation of £600 to the Parish Council for the third kissing gate to be installed at Park Lug at the boundary with Durley. I have written a letter of thanks to them. Some of their members will be helping the Waltham Ramblers volunteers to install the gates when the ground is in a suitable condition.

Ruth Shields

April 2024

Bishop's Waltham Footpaths



Hampshire
County Council

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BISHOP'S WALTHAM PARISH COUNCIL

Minutes of the meeting of the Parish Council Planning and Highways Committee held at the Jubilee Hall, Bishop's Waltham on Tuesday 26th March 2024 at 7.00pm

| | | |
|--------------------|----------------|---|
| Present: | Cllr Conduct | Vice Chairman |
| | Cllr Jones | Chairman |
| | Cllr Jelf | |
| | Cllr Marsh | Co-opted Member for 26.3.24 |
| | Cllr Nicholson | |
| | Cllr Smith | Co-opted Member for 26.3.24 |
| | Cllr Williams | |
| Also in attendance | Mrs McKenzie | Committee Clerk/Executive Officer |
| | Mrs Shields | Parish Rights of Way Warden |
| | Mrs Grover | Parish Tree Warden |
| | Mr Wall | Parish Lengthsman |
| | Mr Ford | Ex-Officio member: Speed Indicator Device working group |
| Members of public | 3 | |

PH214/23 To receive and accept apologies for non-attendance

Cllr P Wilson – family commitment

Resolved: To accept apologies for non-attendance and the co-option of Cllr Marsh and Cllr Smith onto the Committee for this evening's meeting under Standing Order 4dv

Proposed: Cllr Nicholson

Seconded: Cllr Conduct

All in favour

PH215/23 To receive any declarations of disclosable pecuniary interests on items on the agenda.

Cllr Williams – agenda item 12 (PH224/23) as District Councillor and Deputy to the WCC Planning Committee.

Cllr Jelf – agenda item 16 (PH228/23) – Accessibility Project

PH216/23 To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.

Cllr Nicholson – one case within agenda item 12 (PH224/23)

Cllr Williams - Enforcement issues in Confidential Section agenda item 21 (PH233/23)

PH217/23 Public Session

A member of the public spoke to highlight concerns of traders in the high street regarding the current parking situation. He felt that the atmosphere on the high street, when the traffic wardens were present, was toxic and negative. The heavy-handed approach was not conducive to visitors shopping in the town. There was a perception that customers were being lost as they could not easily park on the high street, especially when the car parks were full. There was also some confusion about the double yellow lining, particularly for blue badge holders. A suspension of the traffic warden patrols was requested to encourage drivers back to the high street. A possible change of the Lower Lane car park from long stay to short term was



also suggested, with the offer of season tickets for the Jubilee Hall car park as a long stay parking alternative. The committee acknowledged the points raised and explained that the Parish Council had been in talks with Hampshire County Council and Winchester City Council about these matters, particularly with regard to the accuracy of the line marking which, at present, was unclear in places. It was noted that additional disabled parking spaces were now available on the High Street and in the central car park. There was an emphasis from WCC to encourage drivers to park in the car parks and stay longer rather than park on the High Street for maximum 30 minutes, which would be in the interests of a variety of traders. The Committee noted points raised. The Executive Officer noted that summer promotion of the town was being considered by the Community and Environment Committee and Town Team which would hopefully encourage and increase tourism and economic interest.

ACTION: Liaise with HCC/WCC regarding resurfacing and relining in the High Street, and consider suspension of traffic enforcement where lines unclear

ACTION: Exec Officer/P&H Committee

One member of the public was at the meeting to just observe and another stated the same reason as they had recently moved into the town and interested in local issues arising.

PH218/23 Parish Lengthsman's Report - to consider any motion put to the meeting as a result.

Points raised:-

- Litter Pick on 23.3.24 had been a successful event
- Combining lengthsman and groundsman work was proving effective
- 'Shoots Along The Routes' tree planting and hedge laying in progress
- More signs and cones requested following attendance on training course

ACTION: To make specific request for equipment

ACTION: Parish Lengthsman

PH219/23 Parish Council's Tree Warden Report - to consider any motion put to the meeting as a result.

Mrs Grover reported/commented on the following:

- 11 Middlebrook leylandii – no comment
- 11 Malvern Close lime tree – no comment, acceptable works noted
- 24 Ashton Close oak tree – following up with WCC Tree Officer for more information.

Thanks were given to Mrs Grover for her work on the 'Shoots Along The Routes' initiative.

PH220/23 Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result.

The report submitted was noted.

Three kissing gates now awaiting installation when weather conditions allowed.

A request for a further kissing gate was made for purchase in new financial year.

Footpath Warden meeting had been held with a volunteer group outlined for improvements to Footpath 2 and a training course for new wardens being investigated.

Resolved: To purchase an additional kissing gate in April 2024 using the capital budget of £1,000.

Proposed: Cllr Williams

Seconded: Cllr Conduct

All in favour

ACTION: To purchase additional kissing gate (at an estimated cost from the previous financial year of £483.58 excluding VAT) using the capital budget for 2024/25 of £1,000

ACTION: Executive Officer

The Parish Lengthsman, Tree Warden and Rights of Way Warden, as well as one member of the public, left at this point.



PH220/23 Minutes of the meeting of the Planning and Highways Committee – 27th February 2024

Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 27th February 2024

Proposed: Cllr Conduct

Seconded: Cllr Jelf

All in favour who were present at the meeting on 27th February 2024

PH221/23 Actions Arising from the Minutes of the meeting of the 27th February 2024

Noted.

The idea of poster holders in bus shelters was focused upon for springtime action if possible.

PH222/23 Financial Position Year to Date

Current position noted.

Purchases due of additional cones and signs, as well as a new kissing gate, were noted.

Cllr Williams left the room.

PH223/23 Planning Applications: to ratify the responses from the Chairman, Vice Chairman and Clerk.

Resolved: to ratify the responses from the Chairman, Vice Chairman and the Clerk.

Proposed: Cllr Conduct

Seconded: Cllr Jelf

6 in favour, 1 abstention

PH224/23 Planning Applications for consideration.

24/00536/TPO

Closing Date: 28.3.24

T2 Oak – Remove. The tree works are proposed to stop the influence of the tree(s) on the soil below building foundation level and provide long term stability at 34 Ashton Close

24 Ashton Close, Bishop's Waltham. SO32 1FP

Await reply from WCC Tree Officer as requested by BWPC Tree Warden. No further comment by Committee.

SDNP/24/00878/HOUS

Closing Date: 28.3.24

Construction of a domestic annex building

Northbrook Cottage, Lower Lane, Bishop's Waltham SO32 1AS

Discussion noted as in line with Design Statement but noted concerns of WCC Heritage Officer's report.

Neutral. Note for dwelling to remain as ancillary to main building and to noted WCC Heritage Officer report.

24/00393/HOU

Closing Date: 3.4.24

Replace existing conservatory to the rear of the property

2 Gordon Villas, The Avenue, Bishop's Waltham. SO32 1BN

Neutral. No objection. No comment.



24/00562/TPO

Closing Date: 4.4.24

Lime Tree – crown lift to 6m from ground level. Removal of lowest branch. Head back mid canopy by 2m away from property.

11 Malvern Close, Bishop's Waltham. SO32 1AY

Neutral. No objection. No comment.

Resolved: To make comments to the relevant Planning Authority as noted above

Proposed: Cllr Conduct

Seconded: Cllr Smith

5 in favour, 2 abstentions

ACTION: Clerk to the Committee

It was noted that a new planning application (24/00577/FUL) had just been received for the old Lloyds Bank building for replacement windows. The Chair and Vice Chair recommended no objection in principle but to follow up with the Case Officer for more information as the planning portal currently provided no further documents on this application that would be relevant to consider before making a final decision.

ACTION: To investigate and consider Planning Application

ACTION: Chair, Vice Chair, Exec Officer

PH225/23 Planning Applications.

Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal

Decisions.

Noted.

Cllr Williams returned to the meeting.

PH226/23 Correspondence – Safety Concerns for B2177

The correspondence was noted with concerns acknowledged. It was explained that a speed camera would not be permitted by Hampshire Highways at the requested location. The 'Twenty's Plenty' initiative was being considered at County level but available budget, when passed to Parish Council, would be restrictive and key priorities would have to be identified.

ACTION: To send reply to correspondent noting concerns

ACTION: Executive Officer

It was noted that the volume of correspondence regarding traffic and speeding was increasing.

PH227/23 Speed Indicator Devices – Update from Working Group

The Speed Indicator Device was due to be positioned on The Hangers this week with the support from the Parish Council grounds team. With the introduction of solar panels on the posts, the units would not require such regular movement as previously. However, it was noted that the posts already existing for the SIDs, such as lamp posts, were not suitable for solar panels, which needed angling, therefore new posts would be required. The Beeches Hill post was too low for the SID plus the solar panel and the Hoe Road lamp post was leaning. A site for a new post on Botley Road had been identified, by Bishop's Lane before descending to the Crown roundabout, which would be passed to HCC for approval as a SID site. Additional training for grounds team to work on the roadside was to be investigated. The company supplying solar panels was due to be contacted for quotations for additional units. Sites at the bottom, and top, of Beeches Hill were to be used in due course. The two-week period for any one site was only HCC policy and this was due to be reviewed in Summer 2024.

Thanks were given to the working group for progressing this project.

ACTION: Review of posts and panels, quotation gathering and sites approval

ACTION: Working group/Clerk to the Committee / Groundsmen

ACTION: Investigate roadside training

ACTION: Clerk to the Committee



PH228/23 Accessibility Project – Update from Working Group

The working group further elaborated on the site meeting summary report tabled. Phase 1 of works were due to take place in August 2024.

Some concerns were raised regarding the narrowing of the pavement near Friends restaurant, but others welcomed the widening of the section here. The moved drop kerb in the High Street was considered beneficial and an improvement to the current one. The idea of screening to the Houchin Street bins was highlighted for further consideration by WCC and Hampshire Highways. The disabled bays in the car park were noted as under review by WCC as appropriate.

Phase 2 plans were due to be considered next, with a contact at HCC provided to pursue.

ACTION: To arrange meeting with HCC in regard to Phase 2 of the Accessibility Project.

ACTION: Clerk to the Committee

PH229/23 Chairman's Report

- Attended Youth Club Quiz Night as part of the Parish Council team 24.2.24
- Attended Town Team meeting 16.3.24
- Talk and Tour of Men's Shed Facility 19.3.24
- Attended the Eco Fair as Councillors' Surgery stall 23.3.24

PH230/23 Requests for future agenda items

Basingwell Street Car Park – Bin Store Facility Review

Phase 2 of Accessibility Project

Beeches Hill Footpath alongside Vineyard – feasibility study

PH231/23 Date of next meeting Tuesday 26th March 2024.

Noted.

PH232/23 Motion for confidential business:

The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

All members of the public left, or had already left, at this point.

PH233/23 WCC and SDNPA Enforcement Lists – for consideration.

Ongoing monitoring.

There being no further business the meeting closed at 8:40pm.

Bishop's Waltham Parish Council

Actions Arising from the Planning & Highways Committee meeting 26.3.24

| Minute Number | Subject | Action | Date for completion | Action by | Notes |
|---|--|--|--|-----------------------------------|--|
| PH080/23(iii), PH098/23 | Dog bins | Sites at Botley Rd and Winchester Rd to be considered | Sep-23 | EO | Agenda item Sept 23 to consider sites - Deer Walk, Shore Lane, Botley Rd |
| PH105/23, PH132/23, PH208/23 | Speedwatch Group | To consider further publicity and liaise with PCSO | Nov-23 | EO/BN | Liaison with PCSO in progress. Updating volunteer list. |
| PH105/23, PH132/23, PH208/23 | Speedwatch Camera | To charge battery and position on Cricklemede | Nov-23 | BN | In progress. |
| PH118/23 | School Crossing Patrol | To write to HCC about H&S concerns | Nov-23 | EO | Matters in public domain |
| PH142/23, PH205/23, PH207/23, PH226/23 | 20s Plenty | To monitor discussions at WCC | Jan-24 | EO/JW | Ongoing |
| PH145/23 | Kissing Gate Installation | To gather alternative quote for installation | Dec-23 | EO | Referred back to Ramblers |
| PH145/23 | Footpath 2 Issue | To report to HCC | Dec-23 | EO | |
| PH148/23 | Bus Shelter Posters | To investigate posters for poster holders | Jan-24 | EO | |
| PH148/23 | Printer for road signs | To investigate cost | Jan-24 | EO | |
| PH155/23 | Accessibility Plan | To meet with HCC | Complete | EO | Working group - KJ, BN, PW. Date set by HCC for site visit 5.3.24 |
| PH167/23 | Ensure Design Statement included in Local Plan updates | To monitor changes and ensure DS Included | Oct-24 | EO/KJ | |
| PH170/23 | Footpath Signage | To liaise with Bargate re footpath signage | May-24 | EO/ROW | |
| PH176/23 | Footpath route | To ensure Metlands Farm footpath route clear | May-24 | EO/ROW | Monitoring. Email sent to Enforcement 1.3.24 |
| PH178/23 | St George's Square Bus Shelter | To seek costs for repairs | May-24 | EO | |
| PH205/23 | Beeches Hill Correspondence | i) To consider SID for the top of Beeches Hill ii) To request traffic enforcement | i) Complete ii) March 2024 | EO | Top of hill site considered favourably by working group. |
| PH206/23 | Write letter to HCC | To send letter requesting arrows at Crown roundabout | Apr-24 | EO | |
| PH208/23, PH227/23 | Speed Indicator Devices and Speedwatch | i) To charge speedwatch camera and purchase tripod ii) To meet to install SID and plan schedule iii) Review posts and panels, seek quotes and sites approval | i) June 2024 ii) March 2024 iii) July 2024 | Working Group (EJ, TC, KF) and EO | In progress |
| PH217/23 | Contact with HCC | i) Liaise re High St resurfacing and lining ii) Consider suspension of traffic enforcement where lines unclear | Jun-24 | EO | |
| PH218/23 | Cones and Signs | To list equipment required for purchase | Apr-24 | PL | Awaiting list from PL |
| PH220/23 | Kissing Gate | To purchase kissing gate | Apr-24 | FM/EO | In progress |
| PH226/23 | Traffic on B2177 | To send letter to correspondent | Apr-24 | EO | |
| PH227/23 | Roadside Training | To investigate cost of roadside training for 2 groundsmen | Apr-24 | EO | |
| PH228/23 | Accessibility Plan | To meet with HCC re Phase 2 | May-24 | WG/EO | Meeting set for 22.4.24 |

Detailed Income & Expenditure by Phased Budget Heading 31/03/2024

Cost Centre Report

Month No: 12

| | Current Month Actual | Current Month Budget | Current Month Variance | Year To Date Actual | Year To Date Budget | Year To Date Variance | Total Annual Budget | Committed Expenditure | Funds Available | % Spent to/from EMR |
|--|----------------------|----------------------|------------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|-----------------|---------------------|
| <u>400 Planning & Highways</u> | | | | | | | | | | |
| 1251 Hire Fees - Lengthsman | 0 | 435 | 435 | 0 | 5,250 | 5,250 | 5,250 | | | 0.0% |
| 4157 Road Tax & Insurance | 0 | (207) | (207) | (861) | 1,300 | 2,161 | (1,300) | 439 | | 66.2% |
| 4276 Contractor - Dog Bins Svcing | (501) | 500 | (1) | (2,004) | 2,000 | 4,004 | (2,000) | (4) | | 100.2% |
| 4306 Op Costs - P C Vehicles | 0 | 125 | 125 | (4,037) | 1,500 | 5,537 | (1,500) | (2,537) | | 269.1% |
| 4309 Materials - Cleaning | 0 | 0 | 0 | 0 | 100 | 100 | (100) | 100 | | 0.0% |
| 4310 Materials - Tools / Minor Items | 0 | 0 | 0 | (66) | 100 | 166 | (100) | 34 | | 65.7% |
| 4313 Materials - Signage | 0 | 0 | 0 | 0 | 100 | 100 | (100) | 100 | | 0.0% |
| 4315 Materials - Dog Dispenser Bags | 0 | 50 | 50 | (620) | 600 | 1,220 | (600) | (20) | | 103.3% |
| 4324 Mtce - Bus Shelters | 0 | 250 | 250 | 0 | 500 | 500 | (500) | 500 | | 0.0% |
| 4330 Mtce - Town Clock | 0 | 0 | 0 | 0 | 150 | 150 | (150) | 150 | | 0.0% |
| 4333 Mtce - Footpaths & Cycleways | 0 | 500 | 500 | 0 | 1,000 | 1,000 | (1,000) | 1,000 | | 0.0% |
| 4334 Mtce - Street Furniture | 0 | 0 | 0 | (117) | 300 | 417 | (300) | 183 | | 39.1% |
| 4335 Mtce - S I D | 0 | 0 | 0 | 0 | 100 | 100 | (100) | 100 | | 0.0% |
| 4350 Minor Assets | 0 | 250 | 250 | 0 | 250 | 250 | (250) | 250 | | 0.0% |
| <u>499 Capital - Planning & Highways</u> | | | | | | | | | | |
| 1099 Income - Asset Disposals | 0 | 0 | 0 | 1,250 | 0 | (1,250) | 0 | | | 0.0% |
| 1302 Grant - Stiles / Kissing Gates | 0 | 0 | 0 | 0 | 500 | 500 | 500 | | | 0.0% |
| 4350 Minor Assets | 0 | 0 | 0 | 0 | 250 | 250 | (250) | 250 | | 0.0% |
| 4363 BW to Botley Bridleway | 0 | 0 | 0 | 0 | 50,000 | 50,000 | (50,000) | 50,000 | | 0.0% |
| 4375 Speed Indicator Device (ES) | 0 | 0 | 0 | 0 | 2,500 | 2,500 | (2,500) | 2,500 | | 0.0% |
| 4403 Planter (HCC Grant) | 0 | 0 | 0 | 0 | 1,000 | 1,000 | (1,000) | 1,000 | | 0.0% |
| 4404 Stiles / Kissing Gates | (484) | 0 | (484) | (484) | 1,000 | 1,484 | (1,000) | 516 | | 48.4% |

Bishop's Waltham Parish Council

Detailed Income & Expenditure by Phased Budget Heading 31/03/2024

Cost Centre Report

| | Current Month Actual | Current Month Budget | Current Month Variance | Year To Date Actual | Year To Date Budget | Year To Date Variance | Total Annual Budget | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---------------------------------------|----------------------|----------------------|------------------------|---------------------|---------------------|-----------------------|---------------------|-----------------------|-----------------|--------------|----------------------|
| 4407 Replace Bus Shelters | 0 | 0 | 0 | 0 | 10,000 | 10,000 | (10,000) | | 10,000 | 0.0% | |
| 4413 Replace Transit Van | (6,000) | 0 | (6,000) | (6,000) | 0 | 6,000 | 0 | | (6,000) | 0.0% | |
| Grand Totals:- Income | 0 | 435 | 435 | 1,250 | 5,750 | 4,500 | 5,750 | | | 21.7% | |
| Expenditure | 6,985 | 1,468 | (5,517) | 14,188 | 72,750 | 58,562 | 72,750 | 0 | 58,562 | 19.5% | |
| Net Income over Expenditure | (6,985) | (1,033) | 5,952 | (12,938) | (67,000) | (54,062) | (67,000) | | | | |
| Movement to/(from) Gen Reserve | (6,985) | | | (12,938) | | | | | | | |



Bishop's Waltham Parish Council

Planning and Highways Committee

23.4.24

Agenda Item

Planning Applications: to ratify responses from Chairman, Vice Chairman and Clerk

24/00577/FUL

Closing Date: 19 April 2024

Replacement windows with black timber sash or fixed pane windows to ground and first floors to both west/south elevations (High Street and St George Square) and part east elevation (Houchin Street); removal of brick infill side panels and replacement with new brickwork to match original building; to Houchin Street, a casement window to be removed to form a new door opening for an internal bin store.

Lloyds TSB Bank Plc, The Square, Bishop's Waltham, SO32 1GS

Neutral, no objection, no comment.

Proposal: to ratify responses from Chairman, Vice Chairman and Clerk



Bishop's Waltham Parish Council

Planning and Highways Committee

23.4.24

Agenda Item - Planning Applications - *for consideration*

24/00526/FUL

Closing Date: 25 April 2024

Proposed 3 new kennel blocks & 2 replacement isolation units with associated paddocks at Three Oaks Kennels

Three Oaks Kennels, Botley Road, Bishop's Waltham, SO32 1DR

24/00501/HOU

Closing Date: 26 April 2024

Partial garage conversion of approximately the two-thirds of a detached garage into an exercise room, while retaining the external facing one-third as garage space, with original garage door for incidental use of the dwelling.

7 Clover Way, Bishop's Waltham, SO32 1SN

SDNP/24/01335/APNB

Closing Date: 29 April 2024

Barn building. Barn permitted under application SDNP/20/03459/APNB. Applicant wishes to make the following amendments to the barn; - Rotate the barn 90 degrees and move north by circa 16m, from currently permitted position/orientation - under application SDNP/20/03459/APNB; - Include a single leaf door alongside the main barn opening; - To have the barn clad in dark green corrugated metal cladding.

Meadow View , Winchester Road, Durley, Hampshire, SO32 2AJ

Proposal:

To consider the planning applications tabled above and make recommendations as a result.

**Executive Officer
18.4.24**



Bishop's Waltham Parish Council

Planning and Highways Committee

23.4.24

Agenda item: Decisions by Delegated Officer to Winchester City Council, WCC Planning Development Control Committee, South Downs National Park Authority and Appeals inspector up to 18.4.24

24/00393/HOU

Closing Date: 3.4.24

Replace existing conservatory to the rear of the property
2 Gordon Villas, The Avenue, Bishop's Waltham. SO32 1BN
Application Permitted.

23/01817/HOU

Closing Date: 27.2.24

Two storey extension
2 Hope Cottage, Winchester Road, Waltham Chase SO32 2LL
Application Permitted.

SDNP/23/04682/HOUS (amended)

Closing Date: 5.12.23

Provide external wall insulation to the end gable and insulated render the property. **Reinstate the old wash house to the rear of the property to be used as an office.**

1 Primrose Terrace, Beeches Hill, Bishop's Waltham SO32 1FD

Noted three objections on the website and the point of modern needs versus heritage looks.

Neutral – take consideration of neighbours' views and the Heritage Officer's report – unanimous.

Application Approved.

SDNP/23/04159/HOUS

Closing Date: 1.11.23

Retrospective Planning Application for a single storey extension to existing bungalow

3 Elberry Farm, Ashton Lane, Bishop's Waltham SO32 1FR

Application Approved.

SDNP/24/00748/HOUS

Closing Date: 22.3.24

Install a wooden outbuilding for bicycle storage. Location will be at the end of the property's garden, more than 20m away from the house.

Regent Cottage, Beeches Hill, Bishop's Waltham SO32 1FD

Application Approved.



Bishop's Waltham Parish Council

Planning and Highways Committee

23.4.24

Agenda Item - Footpath 12 Access – for consideration

An email correspondence has been received from R Shields, resident, in relation to a local footpath:-

When Bargate Homes had finished the development of Deer Walk, they erected a Permissive Path sign at the entrance to the estate pointing towards the other side to join with Footpath 12 (The Allan King Way). The landowner raised concerns about the assumed access across their boundary into their field.

The Parish Rights of Way Warden put the attached paper to the Planning and Highways Committee (Vice Chair Kevin Jones) on 25 May 2021. The committee resolved to approach Bargate Homes re the footpath.

At the next meeting on 15th June 2021, it is recorded that the Committee noted the response from Bargate on Footpath 12. However, the response itself is not recorded.

I was speaking with the landowner on Saturday who expressed their concerns about the public crossing their boundary. They are considering having horses in the field which will necessitate closing off the gap in the fencing which will prevent the access from Deer Walk. Since some of the residents of Deer Walk use the field to exercise their dogs, it might come as a bit of a shock to find their access is barred.

Would the Parish Council wish to take this up with the landowner, following the earlier agreements with Bargate?

.....

Note: This correspondence will be related to the Rights of Way Warden Report. The ROWW will be able to present further information on this matter.

Proposal:

To note the correspondence and make recommendations as a result.

Executive Officer 18.4.24

“Deer Walk” Permissive Footpath and Footpath 12 Right of Way

Situation

At the instigation of the Parish Council the developer of the “Deer Park” estate provided a permissive pathway between the two housing developments to join Footpath 12 (King’s Way). The pathway is usefully signed “Permissive Path” at the point shown on the map.

Footpath 12 runs along the north east edges of fields between the Botley Road and the B2177 opposite Anatolian Restaurant. The landowner of the field accessed from “Deer Park” has asked, through a third party, who would pay for a stile or kissing gate should he fence off his field.



Separately, the landowner has approached the Parish Council complaining about the sign leading to his land for which he has not granted access. He has now asked his Agent, Tim Gardner of Ian Judd & Partners, to help him.

It is perfectly in order for a landowner to fence in his land, provided there is access for public footpaths, but in this case the access is from private land. It seems that there were no agreements between the developer (Bargate Homes) or the landowner about access.

Suggested Way Ahead

The Parish Council approach Bargate to ask if they had any agreement with the landowner to join their permissive path to the public right of way, crossing the landowner’s boundary, and, if not, gives them details of the landowner and his agent to come to an agreement about the access and the sign post.

Assuming an acceptable arrangement can be negotiated, Bargate Homes provides a kissing gate to access the landowner’s field. Alternatively, Bargate fund a kissing gate which could be procured and installed by the Parish Council.



Sign at entrance to “Deer Park”



Junction of Restricted Path with Footpath 12



Bishop's Waltham Parish Council

Planning and Highways Committee

23.4.24

Basingwell Street Car Park – Bin Store Facility Review – *for consideration*

Representation, from members of the public who are also business traders in the town, was made at the Parish Council meeting of 9.4.24.

They wished for letters to be considered by the Parish Council that were being sent to HCC in response to a letter from HCC requesting bin users of Houchin Street to use the bin storage facility available and clear the highway of any bin obstruction.

The letters submitted are available as a set from the Parish Council office.

The initial letter from the Post Officer manager is included within the Committee papers herein, along with a response, to an email from the Executive Officer on this matter and the Post Office Manager's letter, from the WCC representative currently dealing with this matter.

Proposal: To note correspondence and make recommendations as a result

Exec Officer 18.4.24

From: parishclerk@bishopswaltham-pc.gov.uk>

Sent: Monday, April 15, 2024 1:06 PM

To: WCC and HCC

Subject: Bin Store Facility in Bishop's Waltham - WCC's Basingwell Street car park

Dear All,

We are receiving many complaints from the businesses of Houchin Street who have bins roadside and are now being asked to use the new bin store facility in the car park.

They are querying **how they are expected to move bins from their premises into the facility** and **how refuse lorries can collect from the store itself**, amongst other concerns such as **staff being uninsured when crossing a road to load their bin**.

One business has also queried the status of the Houchin Street as they feel it is a **'service road' and not a public access road** – this needs formal clarification to the businesses concerned.

We are also receiving queries from the general public (residents and visitors) about the **movement of the disabled parking bays** and **loss of two parking bays** in a needed car parking area.

We had queries about **why metal railings were installed and not wooden ones**, or why screening hasn't been installed when the driving need was for a tidy, and 'out of sight' bin store. And also the **large size of this facility** has been queried.

To date, since its installation in November/December 2023, the facility has been unused.

To this end, we would like to arrange a meeting to discuss this bin store and whether to continue with this facility, or consider other options.

Please let me know of your availability in week commencing 22nd April, or 29th April. Ideally, we'd like someone from WCC, HCC and BWPC to be in attendance.

Many thanks

Emma McKenzie
Executive Officer

Bishop's Waltham Parish Council

From: D Lewis

Sent: Monday, April 15, 2024 1:55 PM

Subject: RE: Bin Store Facility in Bishop's Waltham - WCC's Basingwell Street car park

With regards to how do they move bins to the facility, some firms use collapsable trolleys, some just carry the bags, some use vehicles, it's up to them, but for the vast majority, it is only a very short distance from there the bins are already stored, and certainly a shorter distance than firms in Winchester have to navigate with their bins. I know some people complain about the weight of the bags, or the bags splitting, in that case the answer is to not load the bags so much.

How can refuse lorries collect the bins? The same as they do now, park in Houchin street and move the bin to the lorry, it's no different to existing, and this was checked with them before we built it.

Staff being uninsured to cross the road - The bins are already in the road, that's why HCC are asking them to be moved, and they are there without permission so where they are now is most definitely uninsured. I'd also be very surprised if staff aren't insured to cross a road, going to a shop, deliveries, going to the bank, the post office, being out and about in the public realm is a normal business activity.

Houchin Street is most definitely not a service road, it is a public highway, if it wasn't, HCC wouldn't have any legal authority to issue the letters, there are also double yellow lines, public access to the car park etc, if it most definitely not a 'service' road.

The replacement disabled bays have now been provided, but there is a possibility of more as we haven't yet met the 6% recommended minimum number, but this is subject to a more senior decision policy making process.

Metal railings – I'm unsure, I was under the impression they were going to be wooden but the previous officer decided on metal railings, I'm unsure why as he's now left, he certainly provided wood elsewhere at every other site he provided, so it would have been for a good reason, plus the store is screened by the brick wall to one side.

The facility is the size it is because there needs to be manoeuvring space within the compound for the waste firms to locate and extract their particular bin.

The site has been unused as firms have declined to use it, which was disappointing as it was provided to improve the appearance of the town and make it more attractive and safer for visitors, from below it would appear that HCC are now requiring firms to use it as storing private property on the highway is not permitted, so no doubt very shortly it will start being used. Firms do of course have the option of storing waste within their own premises if the road is not permitted and they do not want to use the bin store.

Obviously I'm happy to come out and have a chat if you want me to, please just let me know, but as most questions had immediate answers a quick reply seemed expeditious rather than having a large meeting.

Service Lead - Engineering

Winchester City Council
Special Maintenance Depot
Winchester

Hello there my name is [REDACTED] from the Post Office,

I am writing to all of the businesses in our town with regards the newly installed bin storage area located in the long stay car park and Houchin Street.

All businesses, if they have not already, will be receiving a letter from Hampshire County Council informing you that your bins, that currently reside conveniently at the rear of your premises must be moved into the new bin storage area in the car park.

This will be in the form of a generic letter saying that your bins are causing an unauthorised obstruction and accompanied with a photo.

As well being an inconvenience, I and other businesses have concerns for the welfare of our employees having to walk the distance with heavy bags of waste taking into consideration the traffic situations, weather conditions and that of our staff not being covered by company insurance whilst off premises, we feel that it is not practical nor required.

We also feel that this bin area will be unsightly & a potentially smelly area outside of the Social Club, a potential invitation for vermin such as rats, with the possibility it may be used for fly tipping and to boot reduces much needed parking spaces in the town by 4 spaces.

With this in mind I am asking for your support with overturning H.H.C.'s decision to require us to use this new bin storage area, if not for the fact that for decades there has been no need to such an area with no known issues about the current bin locations.

For this I ask that each business write an email to Nick Adams-King (nick.adams-king@hants.gov.uk) and Patrick Blogg (Patrick.blogg@hants.gov.uk) stating that you do not wish to use the new bin storage area and your reasoning for your decision.

Further to this if you or a member of staff from each business could attend the local parish council meeting at Jubilee Hall on Tuesday 16th April at 7pm. If you would please also bring with you a printed and signed copy of your letter addressed to Bishops Waltham Parish Council so that it can be handed to their representative present who will be acting on our behalf to H.C.C. If you are unable to attend the meeting on Tuesday I will be pleased to present your letter on your behalf if you could bring it in to me at the Post Office.

We need the support of as many of the businesses in our town to help support us in this motion. If you are unable to bring in a copy of your letter but would like your opinion to be heard you can email it to me at [REDACTED] so that I can print it for submission.

I hope that I can count on your support on this matter and look forward to hearing from you.

Many thanks in advance,

[REDACTED]

From: D Lewis

Sent: Monday, April 15, 2024 4:44 PM

To: Emma McKenzie <parishclerk@bishopswaltham-pc.gov.uk>

Subject: RE: Bin Store Facility in Bishop's Waltham - WCC's Basingwell Street car park

Alas a lot of the arguments just don't stand up to scrutiny, for example;

As well being an inconvenience, I and other businesses have concerns for the welfare of our employees having to walk the distance with heavy bags of waste taking into consideration the traffic situations, weather conditions and that of our staff not being covered by company insurance whilst off premises, we feel that it is not practical nor required.

We also feel that this bin area will be unsightly & a potentially smelly area outside of the Social Club, a potential invitation for vermin such as rats, with the possibility it may be used for fly tipping and to boot reduces much needed parking spaces in the town by 4 spaces.

Don't give them heavy bags, empty the bin more often or use a trolley.

It's not a big distance, literally 30 yards for some of them?

What traffic. it's a tiny lane, disabled people cross there from the car park.

Weather conditions, their bin is already outside?

Staff not insured, but again, they're already outside?

Unsightly and smelly, we'll manage it and clean it, bins should be locked so no smells, the bins are metal so no rats, fly tipping we'll clean it.

Parking spaces, yes it does reduce the car parking spaces by 4, but that's not a reason not to use it.

With regards to appealing to HCC, there's no point they legally can't permit them, they just can't. And the comments about it not being an issue, I remember HCC highways sending out letters about bins in the highway in BW over ten years ago, so I know that's not true.

Alas 100 reasons could be provided, at the end of the day you can't just put your property on someone else's land without permission then object when they ask you to remove it, you certainly can't dump your property in an actual carriageway, literally in the road, when there are specific laws against it, obstruction of the highway etc. Their only other option is storing their own waste on their premises until it's ready to be collected, which I'm sure is even less palatable.

So, we provided a bin store to help out, other councils are using anti-social behaviour orders against firms to force them to store their waste on their own premises, so we're really not the bad guys here, we are trying to help.

Alas managing your own waste is just an element of running a business, and it's just not reasonable to dump it in the street.



Bishop's Waltham Parish Council

Planning and Highways Committee

23.4.24

Accessibility Project – Phase 2 - Update from the Working Group – for consideration

A meeting has been set for the working group to meet with HCC representatives on Monday 22nd April 2024 to 'talk through the funding likely to be remaining once the initial schemes are complete, and to discuss BWPC wishes for the next schemes to be implemented.'

An initial verbal update will be available at the Committee meeting with a formal report and agenda item following in May.

Proposal:

To note any updates available on this project and make recommendations as a result.

Executive Officer 18.4.24



Bishop's Waltham Parish Council

Planning and Highways Committee

23.4.24

Correspondence – Surface Conditions on Winchester Road – *for consideration*

21st March 2024

For sometime now, I've been reporting problems to Hants Highways with the road outside and adjacent to my property between Battery Hill and Tangier Lane, caused by the poor road surface and drain issues which cause significant road noise and vibration to my property and those adjacent to mine.

I have this week logged three additional reports on the highways site under references 21730391, 21730392 and 21730393 as the problem (in three separate locations) is getting worse again.

I received within a few hours a standard holding reply and the next day a further holding reply stating that these issues are covered by planned works (without any details on what these planned works involve!)

I contacted Hants Highways by phone yesterday and asked for this information namely when were these planned works due to start and what work was involved. This was partially received within a few hours stating the works were due to start on the 19/5/24 under job ref 22321529 but not was happening. I have today asked for further details as I fear that these planned works will be a "road patch" rather than a proper investigation/ resurfacing or permanent repair/replacement of defects.

If BWPC have any further information on what these planned works involve I'd be grateful for an update, likewise if I do receive a reply providing the information I've requested, I will forward it on to you. Having checked the Highways planned road works database, unsurprisingly I can't find any details either under the reference I've been given or for this location. I'm sure the site only seems to cover works in the current financial year as anything post April doesn't seem to be on there.

Having reported this last year too I'll be disappointed if this has been pushed into the next FYE on purpose due to cost. This is not the first time issues along this section of road have been reported. As I've stated several times when writing to you previously, the whole stretch of Winchester Road from the Crown Pub to Winters Hill Road is appalling both in terms of road surface condition and drainage.

If you need any further information or counsellors want to visit the location with me to understand the issues, please do not hesitate to contact me.

15th April 2024

I recently submitted several reports via the HCC online website in my continuing backwards and forwards over a significant period of time with the council regarding vibration and noise caused by defects in the road surface and drains.

The latest report references are: 21730391, 21730392, 21730393

I received a holding reply for each one, and a further reply stating that the reports are covered by "planned works" on the 19/5 under job reference 22321529. Having asked for details (and only been given a date) I'd like confirmation of what this job entails. Is it a proper investigation and repair or further patching of the issue? If it is the latter, I doubt on the basis I keep having to report defects in the exact same places every so often, the problems causing the issue for residents along this stretch of road are not going to go away.

I would also refer you to the letter I received from the principal engineer on 20/12/22 (your ref 7112063) in which he states rather crassly the increased level of traffic and noise is the price we pay for increased mobility. I would suggest again that on the basis these reports are frequent that this has nothing to do with the level of traffic along the road, or noise (which is only excessive when heavy traffic hits these defects) but are in fact due entirely to the poor state of the road surface itself and not the level of traffic along it. I have offered several times for reps of HCC highways and indeed the parish council to come and visit me and see and feel for themselves the issues first hand. The fact no one seems to want to take me up on this offer speaks volumes.

I await a reply detailing what the planned works under reference 22321529 actually involve as soon as possible.

.....

I'm going to try and come along to the parish council Annual meeting this week subject a few things I'm doing on the day. I have attended a meeting before and it was clear from sitting in to some of the agenda some years back now, how frustrated some councillors were with some of the delays on things that have been reported directly by BWPC to the various bodies responsible for them. But as I said back then, this isn't going away from my point of view. I have emailed and I believe spoken to Nick in the past. I must admit I find the whole process of reporting road defects frustrating and most of Winchester CC and Hants Highways staff at the upper echelons decidedly unhelpful. This is one of the reasons I wrote directly to the Sec State for Transport as I hadn't received any meaningful reply from the powers that be at either WCC or HCC to my concerns including the Chairs of both authorities or their subordinates, which is appalling. Unsurprisingly I received a reply from HCC literally within hours of me making contact with the DfT and also emails from Flick Drummond and someone in the DfT stating I would get a reply as a matter of urgency. I made it clear to Flick that it's beyond belief that I should have to write to the Sec of State for Transport, a person with more important national issues to deal with, in order to get a reply from these elected officials.

As I said previously to you, if all they are doing is replacing one of the three reports I've highlighted, which are roughly 100-200 feet apart, it isn't going to help much. I've made that quite clear to them too, that they are three separate and distinct locations and three separate faults and issues which collectively is a bigger issue as it's always the same places. Indeed today the problems / defects are more noticeable than ever. Another thing that frustrates me (in relation to reports on the station roundabout for example) is the fact you have a gang of workers turn up and do one job and yet leave another literally within line of sight of the one they are doing, which was reported at the same time. The rationale is that other reports are deemed less urgent. What is even worse is having a reply back telling me that the issues have been done either from their own websites or fix my street when clearly it has not. I now take photos of most reports (if I'm able without getting run over) and a follow up photo when I'm told it has been done.

I have not copied in Nick to my reply. But when I do get a response from Highways I will copy you in.

.....

Proposal: To note correspondence and make recommendations as a result

Exec Officer 18.4.24



Bishop's Waltham Parish Council
Planning and Highways Committee

23.4.24

Parking Restrictions – Ridgemedede Estate – *for consideration*

WITHDRAWN