



Bishop's Waltham Parish Council
A Meeting of the Parish Council Community and Environment Committee
Monday 25th March 2024 at 7:00pm in the Ruby Room of the Jubilee Hall

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council Offices (except where classified as confidential).

1. To receive and accept apologies for non-attendance
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to agenda items
4. Public Session - *for information only*
5. To approve the minutes of the Community & Environment Committee – 26th February 2024
6. Actions arising from the Community & Environment Committee meeting – 26th February 2024
7. Financial position year to date – *to note current position*
8. Grants Update – *for information*
9. Annual Meeting of the Parish Planning Update – *for consideration*
10. Summer Event 2024 Planning Update – *for consideration*
11. D-Day 80th Anniversary Beacon Event Planning Update - *for consideration*
12. Update from Website Working Group – *for consideration*
13. Citizen's Advice Outreach Programme – *for consideration*
14. Skate Jam Event Planning – *for consideration*
15. Correspondence – Spaces of Sanctuary – *for consideration*
16. Correspondence – Broadband Coverage – *for consideration*
17. Correspondence – Village Promotion – *for consideration*
18. Councillors' Reports
 - i) Town Team Meeting – *for information*
 - ii) Swanmore College Community Committee – *for information*
19. Chairperson's Report – *for information*
20. Requests for future agenda items - *for information*
21. Date of next meeting – 22nd April 2024

C Wilkinson

Administration Officer/Clerk to the Committee
19th March 2024



Bishop's Waltham Parish Council
Minutes of the Meeting of the Parish Council
Community and Environment Committee
held at The Jubilee Hall on Monday 20th February 2024 at 7:00pm

Present

Cllr T Conduct	
Cllr E Jelf	Chairman
Cllr R Latham	Vice Chairman
Cllr J Marsh	
Cllr D Iro	
Cllr P Wilson	
Cllr T Wilson	

In attendance: C Wilkinson Administration Officer

Members of the public: 1

CE175/23 **To receive and accept apologies for non-attendance.**
All present.

CE176/23 **To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.**
None relating to the business of the meeting.

CE177/23 **To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.**
None relating to the business of the meeting.

CE178/23 **Public Session**
The member of the public, a resident of Langton Road spoke in relation to an email that had been received by the office two days earlier, reporting issues residents were having with very poor broadband speeds. Previously this area had been stated by Openreach as an area for planned improvement however this seemed to no longer be the case. The correspondence would be brought to the Committee as a future agenda item. **Action: Administration Officer**

Information about a Spaces of Sanctuary initiative had been received from Winchester City Council with the objective of collating a list of space spaces available in and around Winchester. Further information would be brought to the Committee as a future agenda item.

Action: Administration Officer

The next edition of Bishop's Waltham Matters, containing the perforated What's On Guide, had been printed, and was planned for delivery to households in the week commencing the 4th March.

At this point the member of the public left the meeting.

CE179/23 **To approve the minutes from the meeting of 29th January 2024**
Resolved: To approve the minutes of the meeting of 29th January 2024.
Proposed: Cllr T Conduct
Seconded: Cllr J Marsh
All in favour.

CE180/23 **Actions arising from the meeting of the Community & Environment Committee – 29th January 2024**
Research had commenced regarding Parish Council websites, a meeting of the working group was to be scheduled to begin to draw up a specification.

CE181/23 **Financial position year to date – to note the current position**
Noted. The new PA System had been received.

- CE182/23 Grants Update – for consideration**
The application to Winchester City Council's District Small Grant scheme would be submitted in the coming days.
- CE183/23 Annual Meeting of the Parish Planning Update – for consideration**
The budget information was outlined and would be provided as requested to Full Council. The invitation for the 2023 event was reviewed, it was suggested that the document for 2024 could include less text.
- CE184/23 Summer Event 2024 Planning Update – for consideration**
Permission had been obtained from English Heritage to hold the event in the Bishop's Waltham Palace grounds on Saturday 20th July. The Temporary Event Notice would be applied for in the coming weeks.
Resolved: To name the Council's summer 2024 event "Party in the Palace" and to commence promotion.
Proposed: Cllr E Jelf
Seconded: Cllr D Iro
All in favour.
- CE185/23 Eco Fair Event Planning Update – for consideration**
A local electrical vehicle dealer had approached the event team to take part in the event. One stall holder had withdrawn due to business circumstances, but another had been added to the event.
- CE186/23 Clean Up Event Planning Update - for consideration**
Resolved: To accept the risk assessment document for the Clean Up event to be held on Saturday 23rd March.
Proposed: Cllr E Jelf
Seconded: Cllr T Conduct
All in favour.
- CE187/23 D-Day 80th Anniversary Beacon Event Planning Update – for consideration**
Content from the guidance booklet for the event was considered with a view to involving the community in the event where possible. The Cadets would be approached to ask whether they would be able to provide members to read The Tribute that had been written for the occasion and to light the beacon itself. **ACTION: Administration Officer**
Information about D-Day would be displayed. Bishop's Waltham Society and the Oral History Group would be asked whether they had any relevant resources relating to Bishop's Waltham's role in the war. **ACTION: Administration Officer**
Paul's Plaice would be approached to see whether they were aware of the national beacon lighting and the link up with National Fish and Chip Day. **ACTION: Administration Officer**
- CE188/23 Bishop's Waltham Community Volunteer Website Funding Request from Bishop's Waltham Town Team – for consideration**
The role of the Parish Council Representative was deliberated. The volunteer website was considered to be relevant to the Parish Council and potentially pertinent to the project to commission a new Council website.
Resolved:
i) **To respond to the Town Team to ask that they consider submitting a grant application to the Parish Council in relation to the website costs. ACTION: Administration Officer**
ii) **To request information about the website's technical requirements to better understand whether in the Council could potentially provide hosting support in the future. ACTION: Administration Officer**
Proposed: Cllr R Latham
Seconded: Cllr T Conduct
All in favour.

- CE189/23** **Citizens Advice Outreach Programme** – Response from Halls and Grounds Committee – *for consideration*
The success of the event would be assessed with a view to hosting other talks in the future.
Resolved: To proceed with the organisation of a Scam Awareness talk to be given by Citizens Advice as part of their outreach programme.
Proposed: Cllr E Jelf
Seconded: Cllr J Marsh
All in favour. **ACTION: Administration Officer**
- CE190/23** **Councillors' Reports – Swanmore Community Meeting**
The representative to the North Pond Conservation Group had also recently attended a meeting, a report would be included in the Committee's February meeting.
- i) **Town Team Meetings – for information**
Noted.
 - ii) **North Pong Conservation Group – for information**
Noted.
- CE191/23** **Chairman's Report** – *for information*
Noted.
- CE192/23** **Requests for Future Agenda Items** – *for information only*
WCC's Spaces of Sanctuary
Broadband – Concerns raised by residents
- CE174/23** **Date of next meeting – 25th March 2024**
Noted.

The meeting closed at 8.20pm.

Bishop's Waltham Parish Council
Community and Environment Committee
Actions Arising for meeting 25.03.24

Minute Number	Subject	Action	Date for completion	Action by	Notes
CE018/23	Parish Council Flag Banner	Purchase Double Sided Feather Flag with recycled rubber base	Complete	Clerk to the Committee	In progress, supplier working on proof of artwork
CE048/23	Public Session - Telephone kiosk	To send letters of thanks to parties involved	September	Clerk to the Committee/Cllr Marsh	
CE059/23	Nature Reserves Leaflet	To order reprint of leaflet after necessary amendments are made	September	Clerk to the Committee	
CE143/23	Correspondence - Citizens Advice Winchester District	Relay information about Citizens Advice outreach services to Community Partnership members	December	Clerk to the Committee	
CE144/23	Correspondence - Bluestar 14 Suggestion	Contact Durley PC to send joint letter to Bluestar	December	Clerk to the Committee	Email sent 05.12.23 to Durley PC. Response to letter has been received by resident.
CE160/23	Grants Update and District Small Grants	To submit an application for Skate Jam funds.	Complete	Clerk to the Committee	Application successful.
CE164/23	Report from Emergency Plan Test Exercise	Review and implement suggested amendments to the Emergency Plan as appropriate.	February	Cllr Jelf/Cllr Marsh/Clerk to the Committee	
CE165/23	Update from the Newsletter Working Group	Investigate cost of formatting the newsletter.	February	Clerk to the Committee	
CE166/23	Eco Fair Event Planning Update	Contact all councillors to put together helper rota.	Complete	Clerk to the Committee	
CE70/23	Appointment of Website Working Group	Research other council websites with a view to creating a specification.	Complete	Website Working Group	In progress, see agenda item 12
CE178/23	Public Session - Broadband	Raise future agenda item to contain correspondence.	Complete	Clerk to the Committee	See agenda item 16
CE178/23	Public Session - Spaces of Sanctuary	Bring information about initiative as an agenda item.	Complete	Clerk to the Committee	See agenda item 15
CE187/23	D-Day 80th Anniversary Beacon	Approach Cadets to ask for members to read The Tribute and light beacon	Complete	Clerk to the Committee	
CE187/23	D-Day 80th Anniversary Beacon	Ask BW Society and Oral History groups whether they have any related information to display.	Complete	Clerk to the Committee	
CE187/23	D-Day 80th Anniversary Beacon	Approach Paul's Plaice to see whether they are aware of National Fish and Chips Day coinciding with event.	Complete	Clerk to the Committee	
CE188/23	BW Community Volunteer Website	Respond to TT to ask that they consider submitting a grant application.	Complete	Clerk to the Committee	
CE188/23	BW Community Volunteer Website	To request information about the website's technical requirements.	Complete	Clerk to the Committee	Information requested from current provider. Response included in agenda item 12
CE189/23	Citizens Advice Outreach Programme	To proceed with organisation of a Scam Awareness talk to be given by Citizens Advice.	In progress	Clerk to the Committee	See agenda item 13.

Detailed Income & Expenditure by Phased Budget Heading 20/03/2024

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
310 <u>Community & Environment</u>											
1082 Income - Events	0	0	0	196	0	(196)	0			0.0%	
4041 Website Hosting & Support	(269)	700	431	(597)	971	1,568	(700)		103	85.3%	
4121 Grants - General (GPC)	0	0	0	(6,700)	8,500	15,200	(8,500)		1,800	78.8%	
4126 Grants - General (Section 137)	0	0	0	(1,800)	0	1,800	0		(1,800)	0.0%	
4171 Community Newsletter	(1,262)	0	(1,262)	(2,922)	3,000	5,922	(3,000)		78	97.4%	
4174 Leaflets - What's On Guide	0	750	750	(128)	750	878	(750)		622	17.1%	
4175 Leaflets - Guides	0	0	0	0	0	0	(650)		650	0.0%	
4200 Costs - Annual Parish Meeting	0	500	500	5	500	495	(1,000)		1,005	(0.5%)	
4202 Costs - B W Carnival	0	0	0	(4)	150	154	(150)		146	2.6%	
4203 Costs - Remembrance Day Events	0	0	0	(372)	600	972	(600)		228	62.1%	
4205 Costs - B W Clean Up Events	0	40	40	(62)	80	142	(80)		18	77.8%	
4206 Costs - Volunteer Social Event	0	0	0	(220)	200	420	(200)		(20)	110.1%	
4209 Costs - Miscellaneous Events	0	0	0	(290)	250	540	(250)		(40)	115.9%	
4211 Costs - Kings Coronation Event	0	0	0	(3,971)	3,000	6,971	(3,000)		(971)	132.4%	
4230 Costs - Environmental Issues	0	0	0	(1,312)	150	1,462	(300)		(1,012)	437.3%	
4231 Costs - Environmental Event	0	0	0	0	100	100	(100)		100	0.0%	
4322 Mtce - Notice Boards	0	0	0	0	100	100	(200)		200	0.0%	
4323 Mtce - Telephone Box	0	0	0	(1,587)	100	1,687	(100)		(1,487)	1587.1%	
4350 Minor Assets	0	0	0	0	0	0	(250)		250	0.0%	
399 <u>Capital - Community & Environm</u>											
4350 Minor Assets	0	0	0	0	0	0	(250)		250	0.0%	
4409 PA System (Events)	0	0	0	(241)	500	741	(500)		259	48.2%	

Detailed Income & Expenditure by Phased Budget Heading 20/03/2024

Month No: 11

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4416 Thermal Imaging Camera	0	0	0	(798)	0	798	0		(798)	0.0%	
Grand Totals:-	0	0	0	196	0	(196)	0			0.0%	
Income											
Expenditure	1,531	1,990	459	21,000	18,951	(2,049)	20,580	0	(420)	102.0%	
Net Income over Expenditure	(1,531)	(1,990)	(459)	(20,803)	(18,951)	1,852	(20,580)				
Movement to/(from) Gen Reserve	(1,531)			(20,803)							



Community and Environment Committee – 25th March 2024

Grants Update - for information

Grants applications submitted by Committees (updates in **bold**):

Grant Scheme	Purpose – Committee	Status
District Small Grants Scheme	Coronation event – CEC	Granted
WCC Community Infrastructure Levy (CIL)	Solar Panels – H&G	£40k Granted
WCC Community Infrastructure Levy (CIL)	Purchase of building	£40k Granted
Rural England Prosperity Fund (WCC)	Priory Park Overflow Car Park Extension and improvement	Submitted. Awaiting result.
Go Greener Faster – (WCC)	Electric vehicle charging point for Hoe Road and the Jubilee Hall.	Declined
District Small Grants Fund	Skate Jam - CEC	Granted - £1,000 (see agenda item 14)

Grants being investigated/in progress:

Grant Scheme	Purpose - Committee	Status
HCC Parish and Town Council Investment Fund	Solar Panels – H&G	Invitation to Tender document being worked on by Halls Manager as it includes much of the same material required for the grant application for this fund.

Proposal: To note the above.

Administration Officer 20.03.24



Community and Environment Committee – 25th March 2024

Annual Meeting of the Parish Planning Update – *for consideration*

Below is a report of recent progress in the organisation of this event.

Invitations

At the recent Full Council meeting that took place on Tuesday 12th February a draft of the AMP invitation for delivery to residents was considered and approved. The invitations have now been printed and delivered to the Council and are due for collection by Royal Mail on Friday 22nd March.

One hundred copies of the invitation were available for distribution via the Red Lion Street Information Kiosk, at the upcoming Councillors Surgery and other community gatherings.

Presentation Content

Meetings with the Chairs (or a delegated representative) of each of the standing committees has been requested to work on their presentations, and to identify images to accompany the presentations.

Community Organisations Tables

All Community Partnership members have been offered a table at the event, responses being collated.

Event Schedule

For reference here is a schedule for the event that was approved by Full Council (13.02.24).

7.00pm	Doors Open, drinks available
7.30pm	Welcome and outline of evening and acceptance of minutes of AMP2023
7.35pm	BWPC update – Each committee summarises recent activity and ongoing projects/work
7.55pm	Brief presentation regarding Forward Plan 2024 – 2028 <ul style="list-style-type: none"> - Summarise purpose of the FP and encourage participation in FP - Early results/types of themes arising in first batch of responses to prompt thoughts
8.00pm	HCC consultation and tabled changes -What we can/can't influence and BWPC stated position
8.05pm	Residents' Questions -Submitted in advance of the event, requested via social media/councillors' surgeries/ noticeboards. AMP WG to consider questions received and select those felt to have widest interest/relevance. Responses to all questions to be supplied via website so that everyone receives an answer in some form.
8.15pm	Chairman thanks attendees & introduces second half of the evening: <ul style="list-style-type: none"> - Introduce organisations' 'stands' in hall: BWPC, WCC and HCC – emphasise BWPC - Encourage mingling and invite attendees to enjoy refreshments
8.20pm	Social section and councillors available for questions (background music playing)
9.30pm	Close of event and clear hall

Proposal: To note the above and make relevant recommendations.



Community and Environment Committee – 25th March 2024

Summer Event 2024 Planning Update - *for consideration*

A meeting of the working group was held on 27th February with a representative of English Heritage to discuss the Party in the Palace Event. The notes from this meeting are overleaf.

The preferred band for the event, Silver Lining, has now been booked for two sets of live music to be performed during the event. Now that this element of the event has been confirmed, the remainder of the entertainment can be arranged.

Proposal: **To receive the tabled meeting working group notes and make relevant recommendations.**

Administration Officer 20.03.24



Summer Event Working Group – Meeting Notes 27.02.24

Where: Silver Room, Jubilee Hall

Present: Cllr Conduct, Cllr Jelf, Cllr Marsh, Representative of English Heritage (EH),
Administration Officer

Conference call with representative from English Heritage

- Outlined both events, summer event to follow similar format so the event paperwork will provide a good basis for summer event. Event enquiry form to be completed. **(Action: AO)**
- Beacon lighting event was outlined. EH was happy in principle. Event enquiry form to be completed to provide high level description of event. **(Action: AO)**
- EH to provide event enquiry form to BWPC **(Action: EH)**
- Discussed whether it would be possible to collect donations for a charity since multiple attendees at the Coronation Big Lunch has mentioned that they would have been prepared to give a donation. EH requested that if donations were collected, that EH (as a charitable organisation be given a share of the donations).
- Discussed event marshalling and that we will allocate one marshal at the crypt. EH offered to publicise the event to their volunteer base to see if anyone would like to volunteer to assist at the event.

Discussion between working group following conference call with EH

- Band to be contacted to provide information for draft budget. **(Action: AO)**
- Hampshire Air Ambulance was suggested as a charity to receive donations, split with English Heritage.
- Community groups to be contacted to provide activity or refreshments:
 - Guides
 - Scouts
 - Youth Club
 - Men's Shed
 - In Bloom
 - WI/Country Market (probably only one of these organisations would be required for tea & coffee)



Community and Environment Committee – 25th March 2024

D-Day 80th Anniversary Beacon Event Planning Update - *for consideration*

A meeting was held on 27th February with a representative of English Heritage to discuss the Party in the Palace Event. The notes from this meeting were included in the previous agenda item. During this conference call, the D-Day 80th Anniversary Beacon Lighting (taking place on 6th June 2024), also planned to take place in the Bishop's Waltham Palace Grounds was discussed.

English Heritage had already granted permission for the event to take place at the palace but requested that an Event Enquiry Form be completed in order to provide them with a written summary of the event.

Further to this meeting, the following actions have been completed as a result of the decisions made in the Committee's meeting held on 26th February:

- Contact has been made with Paul's Plaice to ask whether they were aware of the link up between National Fish and Chips Day and the national beacon lighting, and to make them aware of our scheduled event.
- The Cadets have been contacted to ask whether they could select members of their organisation to read the Tribute written for the occasion, and light the beacon.

Proposal: **To note the update above and make relevant recommendations.**

Administration Officer 20.03.24



Community and Environment Committee – 25th March 2024

Update from Website Working Group - *for consideration*

Overleaf are the meeting notes from two working group meetings:

- 12/03/24
- 19/03/24

Thus far the group has focused on identifying the aspects that they would suggest a new website should contain, with a view to compiling a formal specification to the Council for consideration.

Proposal: To receive the tabled working group meeting notes and make relevant recommendations.

Administration Officer 20.03.24



Website Working Group 12.03.24 – Meeting Notes

Where: Silver Room, Jubilee Hall

Present: Cllr Conduct, Cllr Jelf, Cllr Latham, Admin Officer

Reviewed other Parish Council websites

Denmead's PC site was felt to be a good balance of being very engaging and leading people quickly to topics of interest, as well as having the standard Parish Council content (e.g. agendas and minutes) that could be navigated to using a menu bar running along the top.

Discussion of reason for redesign/purpose of project

Current site was felt to be "dated" and not really reflect the Council or engage visitors to the site.

Discussion of desirable features of a new website

- Calendar to allow users interested in booking a BWPC room/facility to see availability and potentially to make a provisional booking request.
- Calendar of events – to show meetings and events, could have a 'Event Coming Soon' dynamic section on the homepage.
- Facebook feed on homepage would be good to share the content that is regularly published via this forum.
- Useful links to topics that might have led users to visit the website. E.g. even topics like potholes or planning queries that might not be the BWPC's responsibility could have links to how to report them since we know that a lot of members of the public aren't clear on the division of responsibility. – So it would be good to guide them to appropriate authority, or link in with a service such as a 'Fix My Street' or planning portal.
- Could consider including Community Volunteer Website in the future.
- Would be good to have engaging and colourful photographs of local scenes/amenities. Could run a Photo Competition to engage residents in the project.
- Delivery mode – Needs to function well on both computers/tablets and telephones and be easy to use.

Next meeting

Would be good to invite potential provider in the future to help facilitate the WG discussion and begin to formulate formal specification to be distributed to contractors. **(Action: AO)**



Meeting Working Group 19.03.24 – Meeting Notes

Where: Ruby Room, Jubilee Hall

Present: Cllr Conduct, Cllr Jelf, Website Designer, Admin Officer

General discussion about possibilities of modern website and suggestions of how to proceed:

Website designer suggested that BWPC identify three websites that we like (Denmead PC would be one) as guidance for tenderers.

The Designer would work initially on the design i.e. appearance and layout. Only when a customer is happy with the proposed layout would the website progress to being built.

Discussed possibility of receiving room availability requests:

- Our room bookings system does allow for integration.
- Good to check that booking process is working already so that the website can then build on top of that.

Would be good to have a councillor from H&G Committee on the working group (**Action:AO**)

Streamlining possibilities for display of minutes, i.e. when such documents are created, staff save them to a designated location which is automatically discovered by the technology behind the website, and triggers the appropriate display of the document to website users.

Could consider events promotion via the website and people being able to register for a ticket. – help to create a buzz for events by showing tickets already requested

Discussed move towards a formal specification for the project. Designer suggested that BWPC approach Denmead and ask whether they would be happy to share their spec for the website project.

Discussion points relating to potential elements to be included in the formal specification:

- Integration with third party applications, for example document storage, viewing room availability via integration with the bookings calendar and allows users to submit provisional requests.
- Design must be engaging, more reflective of BW and the Parish Council, promotes the town and shows BW in an appealing light.
- Ongoing maintenance – Need supplier to tell us updates would be done, whether there would be an ongoing maintenance contract, how troubleshooting would be dealt with etc.
- Needs to look good and work well on a mobile phone as well as a computers.
- BWPC should own domain name and web hosting account so that if we were to part ways with the current provider we could still continue with the website.
- Drafting server would be useful – Can try different approaches and draft material without having to make the material go live. Would also be good to have the ability to roll back to previous versions.
- The ability to add to the website in the future, if for example we wanted to be able to accept payments via the website.
- Embedded forms - Could have a form to be completed, for example grant application form.

Action - Find out what kind of contract is in place with our current provider (AO)

Action – Begin to draw up website specification from meeting notes (AO)



Community and Environment Committee – 25th March 2024

Citizen's Advice Outreach Programme – *for consideration*

Further to the Halls and Grounds Committee's approval to use a Parish Council room for a Scam Awareness Session, offered as part of the Citizens Advice's outreach programme, planning for this event can now commence.

The Citizen's Advice have been notified of the approval and potential dates are under consideration. One potential session raised for consideration is on a Thursday from 1.30pm to follow on from the Lunch Club that is held in the Gold Room on that day.

Proposal: To note the above and make relevant recommendations.

Administration Officer 20.03.24



Community and Environment Committee – 25th March 2024

Skate Jam Event Planning – *for consideration*

The Council has received notification that our application to Winchester City Council's District Small Grants Scheme has been successful. We have received a sum of £1,000 to contribute towards the cost of the event.

Please find overleaf some information about Team Rubicon, a local company that provides events such as these. Team Rubicon are able to provide equipment for children so that they can have a go at using the skatepark and can also organise demonstrations and competitions as part of events. This company contributed supported information which helped to give substance to our grant application. To find out more, please see their website: www.teamrubicon.co.uk.

Proposal: The Committee are requested to consider:

- i) potential dates for the event to be held.**
- ii) whether to seek approval from the Finance, Policy and Resources Committee to work with Team Rubicon to organise and execute the event.**

Administration Officer 20.03.24

Sent: Thursday, February 29, 2024 10:30 AM
Subject: Re: Skate jam Bishop's Waltham

Hi [REDACTED],

Nice to speak to you yesterday.

We'd love to help with the launch of your new skatepark.

Each year we host around 50 skatepark events on behalf of councils, skatepark builders and other organisations.

As I mentioned to [REDACTED], it sounds like there are two aspects that need to be included in your Opening Day Jam:

- a coaching element. This will give children and families the chance to come and try skateboarding or scootering, make them aware of the facilities and increase participation and safety levels for new starters and beginners. Our instructors would bring all the equipment needed such as skateboards, scooters, helmets and pads so that there is no requirement to already own it before trying the sports. Instructors of course have enhanced DBS's and first aid training.

- a competition element. This will make for an interesting and exciting afternoon, open to your core riders, as well as any other riders of all ages and abilities who want to be involved. Typically this would start with some short skate, scoot and bmx demonstrations for the crowd to enjoy, before moving on to a fun and friendly contest with different age and sport categories. A gazebo, generator, soundsystem and microphones would be provided - and an MC and judges would look after the event - and prizes would be provided for the various categories.

A day like this is £1500(+vat).

To cater for smaller budgets there is also a £900(+vat) option which has smaller prizes, less high profile demo riders and is just a slightly scaled back event.

Public liability and risk assessment documents can of course be provided.

As for dates - how about Saturday 31st August?

Thanks

[REDACTED]

Team Rubicon
teamrubicon.co.uk
01264 980 234



Community and Environment Committee – 25th March 2024

Correspondence – Spaces of Sanctuary – *for consideration*

The following information was received by the office from Winchester City Council on 21st February. The brief referred to in the email is included overleaf.

Proposal: To consider the correspondence and agree a response.

Administration Officer 20.03.24

Subject: Winchester: Spaces of Sanctuary

Dear parish clerk,

I'd like to ask for your help with the launch of our 'Winchester: Spaces of Sanctuary' project, by supporting our proposal to develop a network of 'Safe Spaces across the Winchester District.

A 'Safe Space' is essentially a place where people can go to seek peace and guidance to address their concerns without fear or prejudice. When accessing the support at the Safe Space they will be treated equitably and with respect and their concerns listened to and taken seriously. The Safe Space is intended to be self-guided however, if required a triage service can be provided to enable people to find any further support they may need. The attached brief provides more detail about the project and I'm happy to answer any queries you might have.

Safe Spaces can be situated in various locations and venues, such as community centres, churches, doctors' surgeries, pubs, restaurants or even office buildings etc. The idea is to create a network of spaces that offers a variety of local options over as wide a timeframe as possible that people are able to access.

You can help by either:

- offering a space within your building that might be suitable for a 'Safe Space'.
- publicise our scheme to your various contacts and networks asking people to contact me if they are interested in the scheme or want to know more.
- promote the 'Safe Spaces' (once established) to help raise their profile within the local community.

In return the council can provide training for the staff and/or volunteers of any organisation signing up to the scheme.

In the meantime, if you have any questions regarding the above or the attached brief, please do not hesitate to contact me on Tel: 01962 848518 or Email: communities@winchester.gov.uk

Kind regards,


Community Engagement Officer
Winchester City Council

WINCHESTER: Spaces of Sanctuary (SOS): Safe spaces project

Background

The council's commitment to the City of Sanctuary movement was formalised in a motion put to [council on 12 January 2022](#).

Consequently, the Council resolved to undertake a number of objectives, one of which was to: *Support taking practical steps, in dialogue with the organisations, to welcome and integrate all people into our communities, activities and culture.*

The Spaces of Sanctuary (SoS): safe spaces project will help to meet this objective. We also needed to consider that in recent years the country has had to deal with the Covid-19 pandemic, a cost-of-living crisis and an influx of refugees fleeing conflict all of which has had an impact on our residents in terms of their health and well-being. The Safe Spaces project has been developed to support people who are at their most vulnerable and need a quiet space and a friendly face to help them feel safe, listened to and valued.

What is a Space of Sanctuary (SoS)?

A Space of Sanctuary provides a physical and emotionally safe environment where people can go to seek peace and guidance to address their concerns without fear or prejudice.

When accessing the support at the Space of Sanctuary they will be treated equitably and with respect and their concerns listened to and taken seriously. The Safe Space is intended to be self-guided however, if required a triage service can be provided in order to enable people to find any further support they may need.

Approach

It is clear from the background research undertaken that there are already various forms of safe spaces in existence in and across Winchester, most of which are located in Winchester Town. They include:

- Hampshire County Council Safe Spaces - <https://www.hants.gov.uk/socialcareandhealth/adultsocialcare/safe-place>
- Winchester Warm Spaces - [Warm meeting spaces in Winchester - Winchester City of Sanctuary](#)
- University of Sanctuary [University of Sanctuary - University of Winchester](#)
- UK Says No More – Safe Spaces (Boots, Morrisons pharmacies, Superdrug pharmacies, Well pharmacies, independent pharmacies, HSBC, TSB, The Co-operative Bank and selected Metro Banks) <https://uksaysnomore.org/safespaces/>

Each of these spaces offer slightly different safe spaces whether that's a place people they can go to keep warm, a space to welcome refugees and asylum seekers or whether it's a space they can go because they are feeling anxious and threatened.



WINCHESTER: Spaces of Sanctuary (SOS): Safe spaces project

Our approach to developing this project is to work with these organisations so that we are not duplicating any provision, but possibly extending or broadening the services currently offered. Mapping of the safe spaces will also take place so a clearer understanding of the geographical spread of facilities can be identified and more importantly where there may be potential gaps in provision. Where we identify gaps, we will work with organisations in both the 'Community' and the 'Commercial/Private' sectors to determine what might be done to improve the provision of safe spaces in their areas. The spaces that sign up to our scheme will have to agree the following core principles.

Core Principles

- To offer a physical space where people feel welcomed and supported
- Provide a space which has open access on a regular basis and easily identifiable
- To attend the 'Introductory' Safe Spaces Training module.
- To triage and signpost those accessing the safe space to relevant organisations that may be able to provide the necessary support to address their issues.
- To display the project (SoS) sticker in a prominent position that can be easily seen by members of the public.
- To attend the Social Inclusion Partnership meeting (as part of the community support/City of Sanctuary work stream)
- To have an on-line presence, which is able to promote and raise awareness of your safe space.

Customer facing notification:

Organisations who signs up to the core principles and undertakes the introductory training will be provided with a window sticker in order for passersby to identify with the available space.

Support

Social Inclusion Partnership (SIP)

In order to continue support and collaboration, the safe spaces organisations will attend the Social Inclusion Partnership in order to provide and an update on space usage and reporting on any significant progress or raising issues of concern. The Social Inclusion Partnership is run quarterly?

WINCHESTER: Spaces of Sanctuary (SOS): Safe spaces project

Training

The Introductory Safe Spaces training module will be generic training for the participants to gain an understanding of likely scenarios they are likely to encounter and protocols they must adhere to. They will also be provided with information on other organisations that they can refer people to.

Sessions that we can cover (with an appropriate selection for the district/nighttime economy/demographic):

- LGBTQ Awareness
- Neurodivergence Training
- Migration and Asylum Training
- Anti Racism
- Gender violence - Forced Marriage/FGM

- Training for Night time economy -
- Trauma informed approach - Night time economy
- VAWG - Violence Against Women and Girls

[Advice First Aid Partnership - Winchester City of Sanctuary](#)
[Our Partners - Citizens Advice Winchester District](#)



Community and Environment Committee – 25th March 2024

Correspondence – Broadband Coverage – *for consideration*

The email overleaf was received from a resident on 23rd February. This matter was also subsequently raised by a member of the public who attended the Committee's meeting on 26th February a further member of the public who attended the Full Council meeting held on 12th March. The following excerpt is taken from the minutes of that meeting.

PC271/23 Public Session

One member of the public was in attendance to discuss broadband and mobile activity in the Ashton Lane area of the parish. It was explained that a new mast was due to be installed, following successful planning permission, and this would serve the area requested. Further information on connectivity was provided which was to be collated as a standard response to residents enquiring on this matter.

ACTION: Provide memo of standard response on Ashton Lane connectivity ACTION: Cllr Latham/Cllr Stallard

Councillor Stallard has done some research into this issue and has drafted some advice for residents who are affected.

Proposal: To consider the correspondence and whether any further action is required at this point.

Administration Officer 20.03.24



Sent: Friday, February 23, 2024 5:05 PM
Subject: FTTP

Hi,

I'm looking for some help and advice please regarding FTTP.

I live on Andrewes Close and our internet is absolutely tragic, we apparently get 17mbps to the house but can never download above 2mbps for some reason and the connection forever drops, lags, freezes and every other combination of annoying.

When the government and local grants of £1500 each were running in 2020 we had a pondside local community group via email, trying to put together a bid to make use of the grants and each get FTTP installed. In the end it failed because they made it incredibly complicated and we needed some sort of legal or business format that nobody understood how to take on.

I had submitted a quote to have FTTP installed at the time and received a price from Cerberus on 22nd Sept 2020 of £8800 + vat, but was told that it ran past 25 other properties who could each share the cost, although it's up to me to canvass them, something I'm unwilling to do as I'm not an employee of Cerberus so I won't be going round finding business or them.

Out of curiosity and frustration, knowing that Trooli have laid cables along Langton Road (and only Langton Road), I re-submitted my request. The quote I received today is £91600!!!!

So we can't get a 5G signal, we are 1100m from the exchange so normal fibre is awful, the government grants as far as I know are gone, clearly nobody is going to pay £91600, Openreach tell me we are not on the list for planned FTTP and Trooli apparently do not supply my property nor do they intend to (what a waste of time and money putting the cables in).

So what are we meant to do? It appears we are in a black hole for reasonable broadband. With a growing household, it's only a matter of time before our broadband is not fit for purpose and I'd actually argue that it's already not fit for purpose.

I was wondering if there are any local plans to escalate this situation to try and secure FTTP for the large number of residents crying out for it? There's been plenty of new houses built in close proximity with lovely reliable and fast broadband, which would've been an ideal opportunity to help everyone else out, maybe as part of a planning condition or 'while you're at it' type of job.

Is there anyone I can escalate this to, or any help or support available locally? I think with quotes of £91600 we need to start making some noise.

I've heard comments from neighbours that the government and BT have said now there's a commercial interest 'available' that they're no longer interested. Well that's fine if that commercial interest was actually available to everybody but Trooli don't and won't supply my house. I believe they also charge a ridiculous amount to connect for those homes where it is available.

Please help. Maybe we can get a local MP or media outlet involved.

Kind Regards





Community and Environment Committee – 25th March 2024

Correspondence – Village Promotion – *for consideration*

The email below was received from a resident who is a High Street shopkeeper on 12th March.

Proposal: To consider the correspondence and to make relevant recommendations.

Administration Officer 20.03.24

Sent: Tuesday, March 12, 2024 3:05 PM

Subject: Village promotion

Hello,

I was just talking to a customer who has a marketing company. We were talking about the village and how quiet it is. They thought a business collaboration with the parish council, promoting the village would be a really good idea. Either a mass leaflet drop, or an advert in a newspaper (Hampshire Chronicle, Southern Daily Echo etc) which not only promotes things like free parking, palace ruins etc, but also lists all the businesses in the high street along with the business logo (website, social media etc). Recently the footfall in the high street has been awful, which I am sure is mostly due to economy, however I do get lots of customers who aren't so local, say how great it is here and they had no idea there were so many shops.

The businesses are really suffering at the moment and we really need a boost. Not sure if the council have any budget for this.

Kind regards 





Community and Environment Committee – 25th March 2024

Councillor's Report – Town Team Meeting – *for information*

A meeting of the Town Team (TT) took place on Monday 4th March. Please find the meeting minutes overleaf.

Main points to note;

- BW Bites is struggling to get traders involved. TT will probably run with April's event but will make a decision on October's in due course.
- TT were made aware of the PC decision to decline the 'sponsorship' request, but were advised to apply for a grant asap. Also that the PC would be looking into the possibility of hosting the BWCV website alongside the revamped PC website.

Cllr Jelf 05.03.24



Bishop's Waltham Town Team Meeting
Monday 4th March 2024, 17:30 at BW Youth Club

Minutes

1. **Apologies for absence:** Mark Emmerson (ME); Barry Nicholson (BN); Davina Tibbets (DT); Frankie Ridley (FR); Sarah Berry (SB); Justine Greenfield (JG); Linda Jeffcott (LJ)

Attending: Robin (RS); Robert (RSh); Anita (AT); Lindsay (LE); Julie (JA); Ed (EJ); Steve (SM); Fiona (FMc).

Public: Gary Potheary (GP).

RS introduced Fiona who had taken over the preparation of the newsletter from JG and Gary who was interested in the TT.

Both Fiona and Gary provided their backgrounds and work within the BW community. RS provided a recap of the TT, its members and actions to date.

2. **Matters Arising from the minutes of the meeting held on 5.2.24.**

No amendments to minutes.

RS noted that there had been no communication from the Co-op regarding grant funding for this year.

Volunteer database – agenda item this meeting.

3. **BW Bites 20th April 24, progress – RS.**

RS informed the group that he was concerned about the response from traders to the event. He had sent emails to all those businesses that had taken part in previous BW Bites but had only received positive responses from the Crown, Giorgios and Stainers. He was confident that AnyFish would take part and hoped that the Sweet Corner, Hoxtons and Waltham Tandoori would also sign up again.

RS added that he would be visiting Friends restaurant (with SM) to find out if they would be interested and following a suggestion from the group would also contact Paul's Plaice.

4. **TT Forum 16th March 24, progress and roles – RSh**

RSh advised that he had attended 6 community organisation meetings and presented the TT video. He had also sent the synopsis of his presentation and a link to the information to 5 others.

RS reiterated the reason for the forum – publicise the TT, take suggestions for events/activities and recruit new members. He also hoped that volunteers may be found for other organisations.

Set up on the day would start at 9.30am and it was agreed that refreshments would not be provided.

RSh and SB were working on the presentation for the event.

5. **TT Rebranding suggestions – FR**

RS thanked FR for providing the paper and it was agreed that this would be deferred for consideration at the April meeting following the TT forum.

6. **BWCV update – JG**

In the absence of Justine RS updated the group on the database. Grants had been received to cover some of the costs. There was a need for the database to be pushed and for organisations to review their input.

RSh noted that the Parish Rights of Way Officer had been successful in recruiting new Footpath Wardens via this site.

RS requested an update from Ed, as the PC representative, on the request to the PC for sponsorship/assistance with the database.

EJ reported that the PC had declined the request for sponsorship but urged the TT to submit a grant application for the 12 months subscription as soon as possible. The PC is currently reviewing its own website and would be willing to include (and manage) the BWCV database on the new website in due course.

RS to submit a grant application to the PC before the end of March.

7. [BWS Activity – HCC cuts, House History, George Garnett publication – RS.](#)

RS provided information/update on actions currently being taken by the BW Society:

HCC cuts – under the Society’s remit to respond to planning matters correspondence had been sent to HCC concerning errors within its consultation on the closure of tips. HCC had responded positively to the correspondence and the consultation had been amended and reissued. The Society had requested that the decision on any closures should be postponed to allow the public to review the amended documentation.

House History – progress made and was about to go live.

George Garnett publication – about to be published.

8. [Financial Report.](#)

Noted.

SM was still attempting to set up online banking with Lloyds. A new mandate form had been supplied and the group resolved to remove Hazel Roddis as a signatory to allow the online banking to be set up.

SM informed the group that the insurance had been renewed and reminded all that any events attracting more than 500 attendees or where a bonfire or fireworks was planned the insurance company would need to be informed.

9. [AOB.](#)

RSh presented a 1982 letter from Lloyds Bank to the Minibus Group informing them of a £2 donation to the Group! This year RSh was attempting to raise over £20k for a new bus. Later that evening RS would be meeting with ‘The Oracles’.

10. [Date of next meeting.](#)

Monday 8th April 2024, 17:30pm at the Youth Hall.

Meeting closed at 18:45.

[Actions Arising from meeting:](#)

Subject	Action	Action by
BW Bites	Visit to Friends and Paul’s Plaice	RS/SM
TT Forum	Attendance/assistance on the day	All members
TT Rebranding paper	Agenda item April	LE
BWCV	Grant application to be submitted to PC	RS



Bishop's Waltham Parish Council

Community and Environment Committee – 25th March 2024

Councillor's Report – Swanmore Community Committee – *for information*

I attended a meeting of the Swanmore College Community Committee on 26th February but had to leave before the end of the meeting to attend Parish Council meetings. Please find the minutes overleaf.

Cllr Latham 15.03.24

Swanmore College Minutes for Community Committee 26th February 2024

Present	In attendance	Apologies
Dennis Gamblin (DG)	Ritchie Latham (RL) Bishops Waltham Parish Council	Hugh Lumby (HL)
Kyle Jonathan (HDT) Head Teacher	Brett Parker (BPK) College Business Operations Manager	
Ian Mills (IM)	Mandy Sadler (MS) Clerk	
David Newberry (DN) Chair	Jonny Saville (JS) College Community Assistant	
Tina Paskins (TP)	Malcolm Wallace (MW) Winchester District Council	Absent
Bex Perryman (BP)	Jane Warwick (JW) Shedfield Parish Council	Frank Pearson (FP)
	Jon Woodman (JWN) Swanmore Parish Council	

Meeting Started at 5.06pm

Item	Subject	Action
1	Welcome and apologies	
	All were welcomed to the meeting. MS, new LA Clerk, was introduced and welcomed to Swanmore College. Apologies were received and accepted from HL. The meeting was quorate.	
2	Election of Chair and Vice-Chair	
	This is DN's last meeting as he will be retiring as a Governor at the end of March. The election of a new committee chair and vice-chair will be an action for BoG on the 11 th March. Action: BoG 11th March elect a new Chair and Vice-Chair for Community Committee.	DG/MS
3	Register of pecuniary interests	
	There were no pecuniary interests declared.	
4	Minutes of the last meeting held on 5 June 2023 i Approval ii Actions and matters arising	
4i	The minutes from the previous meeting were agreed as a true record and the minutes were signed electronically.	
4ii	Action 1: (27 Feb 23; item 5) Pupil Voice. Liaise with college and devise a plan. BP to meet with staff and report back. On-going Action 2: (30 Oct 23; item 6.2) Utilisation Report. JS to delete anything not being used from the utilisation report. Complete Action 3: (30 Oct 23; item 6.3) Budget and monitoring targets. BPK to bring monitoring targets along with the budget to the next meeting. Complete	BP

	Action 4: (30 Oct 23; item 7.1) Solar panels. BPK to provide information on solar panels for the Resources committee meeting on 6 November. Complete	
5	Draft Vision and Strategic Objectives (IM) Documents setting out the draft vision and strategic objectives had been drawn up by Senior Leadership Team (SLT) and Governors led by IM in draft during October. These had been shared with the committee ahead of the meeting. IM explained that the next stage is to engage as many stakeholders as possible. The college wants to improve across all areas of education and the strategic objectives set out the steps towards this aim. The vision provides an overview of these aims and what the college is hoping to achieve. The process involved breaking down the vision into four key areas. <ul style="list-style-type: none"> • Behaviours and Attitudes; Leadership and Management; Personal Development; Quality of Education. Consultation on the detail of the document, particularly in respect of measuring the outcome of actions, is on-going so some small changes are still being made to the wording. Parents, carers, staff, and wider community have a say and people are to be encouraged to engage in the process. The first meeting will be held on the 11 th March where staff will be consulted. Governors are also encouraged to attend. This will be followed later in March with a strategy workshop for parents and carers. The next step will be to create a set of strategies so that the College can decide on the priorities and link this into the College Improvement Plan (CIP). This will be monitored throughout the year and a simple dashboard created to monitor Key Performance Indicators (KPIs) going forward. There will be a team approach with actions being allocated to staff and governors. Q: What do other schools do? A: (IM) Other schools don't always have such a clear link between improvement actions and their vision and strategy. Our approach is more of a business model. Q: What is the target for academic results? Is that hard to measure? A: (KJ) We will use Value Added (VA) data. Q: How do you measure and compare pupils at different levels? A: (KJ) We use Keystage 2 entry data then monitor what progress pupils make which shows the value added. It is called 'Progress 8'. There are also good graphs which clearly show VA by class and subject.	
6	Update from School Business Manager to include: <ol style="list-style-type: none"> 5-year forecast (dealt with as ii) 3 year rolling Business Plan (dealt with as i) Monitoring performance against targets (dealt with as iv) Swanfest update (dealt with as iii) 	
6.i	3 year rolling Business Plan. (PBK) BKP was thanked for providing the Business Plan and figures which are very useful. These documents were discussed, and a number of questions and comments made. Q: (JW) asked why Shedfield was not included in the Plan. A: (DG) The Plan needs up-dating to reflect the revised terms of reference agreed at the last Community Committee meeting. This covers the point made by JW on membership. A member of staff who has left is also referred to so this needs to be amended. The points below 5.5 seem to be missing so it is hard to see what is going on. Action: (PBK) Business Plan to be amended to include all missing bullet points; to reflect current TORs and up-date who in school is dealing with the finances.	PBK

	<p>It was observed that the mission/aims need to be more specific in the measurement of impact. For example, 'financial accounts' needs to be more specific. Other measures need similar clarification.</p> <p>Q: Is there a Community Manager in school now? A: (PBK) No that role is no longer in the structure. This needs to be corrected to Business Operations Manager (BKP's role).</p> <p>Q: Why do we go back as far as 2008/9? This needs to be more current rather than referring so far back. A: this has always been included in the report but can be removed to reflect more current business.</p> <p>Appendix 1/2/3 of the plan to be available for the next meeting.</p> <p>ACTION: (BPK) Business Plan to be amended to reflect all the comments raised above and brought to the next meeting in the summer term.</p>	PBK
6.ii	<p>5-year forecast. (PBK) Some discussion took place and questions raised on this document.</p> <p>Q: Day Activities (Swanfest) why is this blank after the second year? A: (PBK) Because after two years it should be possible to have a more accurate figure to put in here.</p> <p>Q: Are the staffing figures at the top all for community provision? A: (PBK) Yes these are the costs for community provision only.</p> <p>Q: Code 4407 – does this include leased equipment? Is that coming to an end? A: (PBK) These figures are prepared by the Finance Manager for Resources Committee so PBK does not have detailed information about the figures.</p> <p>A member commented that where there were significant costs that have a significant impact on the overall figures it would be helpful to have a comment at the bottom of the report to provide some more detail.</p> <p>Q: Further questions arose regarding the recharge for Admin expenses, the £35,000 (thirty five thousand) accruing in grounds maintenance, the cost of £10,000 (ten thousand) for alteration to buildings; whether salaries for the coming years are known and why these figures increase; Why is expenditure higher than income. A: (PBK) Further details would need to come from another member of staff who deals directly with the finance. These are all prepared in accordance with Local Authority guidance and appropriate Education Finance Services principles.</p> <p>A: (KJ) These are extracted from the overall figures in the College financial reports for information in this meeting. Overall, the budget should balance and there is no aim to make money for the College.</p> <p>Q: Does the cost of sports lettings go up? A: Yes believe that is right but again this is managed by the Finance Manager.</p> <p>Q: can we invite the member of staff to the meeting?</p> <p>A discussion took place about this and the fact that they already attend Resources and have set the budget figure out for that meeting and responded to their questions. The most appropriate way to answer the questions raised would be considered, possibly fed back by PBK or a written response to be shared at the meeting.</p> <p>Action: (PBK) Liaise with Finance Manager to gather answers to all the questions raised above to be shared at the next Community Committee meeting.</p> <p>Q: What are the risks here? A: The Finance Manager does a risk analysis, and this is shared at Resources Committee.</p>	PBK

	<p>are travellers in the area so there are worries about them getting on to the common. The PC have also been undertaking tree planting and are keen engage with the College pupils if any of their resources were useful.</p> <p>RL (Bishops Waltham) Communication with the college is a standing item on the council meeting agendas. They are working to improve the footpath from Bishops Waltham to Swanmore which would provide an off-road route for pupils coming to college. The matter receiving most attention in their area recently has been the proposed closure of the local tip. They will be holding a Party in the Palace event and a D Day event over the summer.</p> <p>MW (Winchester) They are also keen to engage with secondary pupils as once children move to secondary school, they are often outside the local council areas. Lots of people do follow local councils on fb.</p> <p>JW (?) Raised the matter of the footpath that floods on to the footpath at th bottom of the school field.</p> <p>PBK said that Countryside Services had been out to decide on a solution so this is in hand.</p> <p>Q: JW asked if the holes in the fence in that area were being fixed. A: (PBK) Yes hawthorn which is low cost and fast growing is being planted to close the holes.</p> <p>Belmont Farm site will have just over 100 homes. It is not anticipated that there will be any more development. There have been traffic calming measures installed in New Road. There is some discussion about the installation of double yellow lines to stop people parking in the traffic calming area.</p> <p>There was some discussion about the building of new secondary schools at Whitely and Welbourne which will have a future impact on Swanmore College pupil numbers.</p>	
8	Impact of meeting	
	<ul style="list-style-type: none"> The meeting had received a detailed briefing on the Vision Strategy for the college. Members had an up-date on the school's Business Plan and next steps. Local Councils had given an up-date on matters affecting the local communities. 	
	Meeting ended 6.45pm	
9	Date of next meeting: 3 June 2024 at 5pm	
	Actions to be taken forward	
1	(27 Feb 23; item 5) Pupil Voice. Liaise with college and devise a plan. BP to meet with staff and report back.	BP
2	(26 Feb 2024; item 2) BoG 11th March elect a new Chair and Vice-Chair for Community Committee.	DG / MS
3	(26 Feb 2024; item 6.i) Business Plan to be amended to include all missing bullet points; to reflect current TORs and up-date who in school is dealing with the finances.	PBK

4	(26 Feb 2024; item 6.ii) Liaise with Finance Manager to gather answers to all the questions raised above to be shared at the next Community Committee meeting.	PBK
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Signed

Date: 3 June 2024



Community and Environment Committee – 25th March 2024

Chairperson's Report - *for information*

Since our last meeting I have attended:

- Town Team Meeting
- Town Team Open Event
- Party in the Palace working group meeting
- Website working group meeting x 2
- SIDS working group meeting
- Asset register checking & meeting
- Clean-Up Event
- Full PC & P&H meetings

Cllr Jelf 19.03.24