



**Bishop's Waltham Parish Council.  
NOTICE OF A MEETING OF  
BISHOP'S WALTHAM PARISH COUNCIL**

I hereby give you notice that a **MEETING of the PARISH COUNCIL** will be held at **7.00pm** in the Jubilee Hall, Little Shore Lane on Tuesday 8<sup>th</sup> October 2024.  
Dated this 1<sup>st</sup> October 2024.

*EMcKenzie*  
Executive Officer

**The meeting will be open to the press and public unless the Council direct otherwise.  
All papers/reports are available from the Council offices  
(except where classified as confidential).**

**Business to be transacted**

1. To receive and accept apologies for non-attendance
2. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
3. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda
4. Public Session – to last no longer than 30 minutes - *for information*
5. To receive the reports from the County Council and District Council Representatives
6. To receive the Minutes of the Committees of the Parish Council
7. To approve the Minutes of the Meeting 10<sup>th</sup> September 2024
8. Actions arising from the minutes of the meeting of 10<sup>th</sup> September 2024 - *for information*
9. To receive current financial statement and balance sheet
10. Planning Applications:  
To ratify the recommendations from the Planning & Highways Committee
11. Review of Corporate Plan – *for consideration*
12. Chairman's Report - *for information only*
13. Councillors' Reports – *for information only*
14. CSO Report – *for information only*
15. Councillors' Surgery – Report and Future Meetings – *for consideration*
16. Requests for future agenda items - *for information only*
17. Date of next meeting – 12<sup>th</sup> November 2024



18. Motion for confidential business:

**The following motion will be moved on the completion of the above business:  
That in view of the confidential nature of the business about to be transacted, it is  
advisable in the public interest that the public and press be temporarily excluded,  
and they are instructed to withdraw in accordance with the provisions of the Public  
Bodies (Admissions to Meetings) Act 1960.**

- 19. Quotations for Additional Surfacing at Montague Road Play Area – *for approval*
- 20. Water Supply Contract for Priory Park Clubhouse and Hoe Road Pavilion – *for consideration*
- 21. Well House – *for consideration*
- 22. Land Transfers – Updates – *for consideration*
- 23. Request to Purchase Parish Council Land at Morley Drive – Update - *for consideration*
- 24. Staffing Matters – *for consideration*



## **Bishop's Waltham Parish Council**

8<sup>th</sup> October 2024

### **Agenda Item – Acceptance of Committee Minutes**

Since the last Parish Council meeting (10<sup>th</sup> September 2024) when the Committee minutes were last tabled, Councillors have received copies of the following minutes via email.

Finance, Policy & Resources Committee	3.9.24
Halls & Grounds Committee	20.8.24
Community & Environment Committee	27.8.24
Planning & Highways Committee	27.8.24
West Hoe Cemetery Management Committee	25.7.24

#### **Proposal:**

**To accept the Committee minutes as tabled.**



**BISHOP'S WALTHAM PARISH COUNCIL**  
**Minutes of the Meeting of the Parish Council held on Tuesday 10<sup>th</sup> September 2024**  
**In the Ruby Room of The Jubilee Hall commencing at 7pm**

<b>Present:</b>	Cllr Conduct	Vice Chair of the Council
	Cllr Homer	
	Cllr Jelf	
	Cllr Jones	
	Cllr Latham	(and WCC Councillor)
	Cllr Marsh	
	Cllr Nicholson	Chair of the Council
	Cllr Pavey	
	Cllr Stallard	
	Cllr Webb	
	Cllr Wilson	
	Cllr Miller	WCC Councillor
<b>In attendance:</b>	Mrs C Wilkinson	Committees Officer

Members of the public: 0

**PC122/24 To receive and accept apologies for non-attendance**

Cllr Sherwood - indisposed  
Cllr Williams – work commitments  
Cllr Wood – indisposed

**Resolved: To receive and accept apologies for non-attendance**

**Proposed: Cllr Conduct**

**Seconded: Cllr Jones**

**All in favour**

**PC123/24 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda**

None.

**PC124/24 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda**

None.

*Cllr Jelf arrived at 7:10pm.*

**PC125/24 Public Session – to last no longer than 30 minutes - for information**

Points raised:-

- A request for the skittle alley had been made and a check on the possible delivery of such to the chosen venue would be undertaken.
- Priory Park car park speed bumps noted as to be reviewed by the Halls and Grounds Committee in November after a three-month monitoring period.
- Following the success of the Full Council workshop on Civility and Respect, further workshops and training as a whole council were suggested. The Chairman requested that any specific ideas were passed to the office for investigation.
- Cllr Nicholson noted that Cllr Humby had resigned from Hampshire County Council after many valued years of long service.

**PC126/24 To receive the reports from the County Council and District Council Representatives**

Cllr Miller commented that:-

- A request has been made to WCC to replace the broken bulbs on the North Pond bridge.

- Updated sign for Hoe Road (garage entrance site) from WCC was due in next batch to be ordered.
- Cllr Humby's grant awards were being processed as agreed before his resignation.
- WCC had discussed the City plan and Cllr Miller had raised the query whether, if brown field sites were available and suitable, then houses could potentially be removed from those currently on designated green space.

**ACTION: To support Cllr Miller by writing letter to WCC supporting this City Plan point**

**ACTION: Exec Officer/Planning and Highways Committee**

Cllr Latham noted:-

- The Local Plan was under consultation and encouraged all to register their comments.
- The Local Plan, if adopted, would take effect immediately and the planning stages for the next local plan would begin.
- A query on the new bin collection schedule was raised but no update was available at this time.
- It was noted that Eastleigh Borough Council were removing their bottle banks from public spaces and it was asked if Winchester City Council were considering a similar move. The response was that there was no indication at this time to remove public bottle banks from the Winchester District.
- It was added that some areas had mixed recycling facilities which may potentially be considered in the future.

**PC127/24 To receive the Minutes of the Committees of the Parish Council**

**Resolved: To receive the Minutes of the Committees of the Parish Council**

**Proposed: Cllr Conduct**

**Seconded: Cllr Marsh**

**All in favour**

**PC128/24 To approve the Minutes of the Meeting 13<sup>th</sup> August 2024**

**Resolved: To approve the Minutes of the Meeting 13<sup>th</sup> August 2024**

**Proposed: Cllr Marsh**

**Seconded: Cllr Wilson**

**All in favour**

**PC129/24 Actions arising from the minutes of the meeting of 13<sup>th</sup> August 2024**

Action list noted.

*Cllr Miller left the meeting.*

**PC130/24 To receive current financial statement and balance sheet**

**Resolved: To receive current financial statement and balance sheet**

**Proposed: Cllr Pavey**

**Seconded: Cllr Webb**

**All in favour**

**PC131/24 Annual Governance and Accountability Return 2023/2024**

**Resolved: To approve the Annual Governance and Accountability Return 2023/2024**

**Proposed: Cllr Jones**

**Seconded: Cllr Conduct**

**All in favour**

**PC132/24 Planning Applications: To ratify the recommendations from the Planning & Highways Committee**

**Resolved: To ratify the planning application recommendations from the Planning & Highways Committee**

**Proposed: Cllr Conduct**

**Seconded: Cllr Jones**

**All in favour**

**PC133/24 Membership of Standing Committees – Update**

**Resolved:** To approve the membership of Standing Committees as tabled, subject to ratification from the West Hoe Cemetery Management Committee

**Proposed:** Cllr Jones

**Seconded:** Cllr Conduct

**10 in favour, 1 abstention**

**ACTION:** Refer membership update to WHCMC

**ACTION:** Exec Officer / Committees Officer

**PC134/24 Dedication of Hoe Road Recreation Ground Land for Bishop's Waltham to Swanmore Pathway Project**

Cllr Latham presented the paper and explained the project in relation to the section falling in the periphery of Hoe Road Recreation Ground. It was noted that although this was classed as a bridleway, in reality it is not wide enough in points. Funding opportunities were now being investigated. Cllr Nicholson thanked Cllr Latham for his dedication and hard work at progressing project.

**Resolved:** To approve the dedication of the footpath with text requested from the Hampshire definitive maps team:-

*"We agree to dedicate bridleway rights over all parts of the highlighted footpath that falls under our ownership, as shown on the attached map (being paths 022/2/5, 022/2/1, 022/4/1, 022/2/3, 022/2/4, 226/8/1), to include a dedication of additional width to provide for a maximum overall width of 2.5 metres, where possible."*

**Proposed:** Cllr Latham

**Seconded:** Cllr Stallard

**All in favour**

**PC135/24 Chairman's Report**

Noted.

The Chairman stated that he had not been able to attend the Southern Parishes meeting on this occasion but Cllr Williams had attended in his stead.

The Presentation Day at Bishop's Waltham Cricket Club had been attended and it was noted that the club was thriving.

**PC136/24 Councillors' Reports**

None at this time.

**PC137/24 CSO Report**

It was noted that e-scooters were raising concerns.

**PC138/24 Councillors' Surgery – Report and Future Meetings**

Information about potentially dangerous junctions to be collated with other information gathered at future events and surgeries.

Summary of surgery report to be posted on website and social media when staffing time available.

Cllr Latham recommended a joint approach to road concerns to include all stakeholders when reporting such, aiming for greater focus and prioritisation.

It was requested that the ACSO update Council on traffic concerns around the school in the October meeting. **ACTION: Provide traffic concerns update**

**ACTION: ACSO**

Accessibility Project update given by Cllr Jones stating that the works had not yet started.

Saturday 21<sup>st</sup> September – Cllr Homer, Cllr Marsh, Cllr Nicholson – St Peter's Country Fayre

Saturday 28<sup>th</sup> September – Cllr Wilson – High Street

Friday 25<sup>th</sup> October – Cllr Conduct, Cllr Latham, Cllr Webb

Saturday 30<sup>th</sup> November – Cllr Jelf

**PC139/24 Requests for future agenda items**

Update requested from Planning and Highways Committee regarding traffic concerns in the area surrounding the schools.

**PC140/24      Date of next meeting – 8<sup>th</sup> October 2024**

Noted. Cllr Conduct gave their apologies for non-attendance in advance due to a family commitment.

**PC141/24      Motion for confidential business:**

**The following motion will be moved on the completion of the above business:**

**That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**

**PC142/24      Draft Invitation to Tender for Priory Park Overflow Car Park**

The draft tender was carefully deliberated. A clause was considered necessary for contractors to detail any work guarantees. Section 13 should read as 12.1 to 13.1. A working group was appointed to progress this matter.

**Resolved: To approve the draft invitation to Tender for Priory Park Overflow Car Park, with minor amendments, and initiate the tender process for this project with the appointed working group of Cllr Webb, Cllr Jones, Cllr Homer and the Committees Officer.**

**Proposed: Cllr Homer**

**Seconded: Cllr Marsh**

**All in favour**

**PC143/24      Quotations for Electrical Installation Condition Reports**

The three quotations listed were duly considered and the selected contractor approved.

**Resolved: To approve the appointment of RSW Sounds Ltd to provide the Council with electrical installation condition reports for the Estate Shed, Hoe Road Pavilion, Jubilee Hall and Priory park Clubhouse at a cost of £2,580.00 (excluding VAT).**

**Proposed: Cllr Jones**

**Seconded: Cllr Stallard**

**All in favour**

**PC144/24      Quotations for Speedwatch Camera Replacement**

It was noted that grant funding had been successfully received for the Speed indicator Device and Speedwatch projects.

**Resolved: To approve the spend of £4,373.43, excluding VAT, on a Speedwatch Camera and related equipment from Mallatite**

**Proposed: Cllr Jones**

**Seconded: Cllr Latham**

**All in favour**

**PC145/24      Land Acquisition Update**

The paper was presented as an update for Councillors.

Points noted:-

- No landowner as yet found.
- Indemnity could be used to protect the Parish Council if landowner later stepped forward.
- Solicitor requested public consultation to demonstrate demand for land development for the community.
- Surveyor to be appointed to provide a land report (including the building currently on site).
- Meeting to be scheduled with the Doctors.
- Meeting report from 2013 noted.

Clinical Commission has recognised that there is a shortfall in provision locally and are anticipated to support the site for possible medical centre.

**Resolved: To approve the actions of the Finance, Policy and Resources Committee working group in regard to the Land Acquisition of the Tollgate site.**

**Proposed: Cllr Wilson**

**Seconded: Cllr Jones**

**All in favour**

There being no other business the meeting ended at 8:00pm.



**Bishop's Waltham Parish Council**  
**Actions Arising from the meeting of the 10.9.24**

Minute Number	Subject	Action	Date for completion	Action by	Notes
PC072/23	Assets of Community Value	To relist Blanchard Road play area	Aug-23	EO	
PC125/23, PC271/23	South Pond	i) To register SP as ACV ii) Note transfer ownership iii) Work on Maintenance & Improvement with Beechcroft iv) Undertake tree survey	i) Oct 23 ii) Complete iii) Dec 23 (set schedule) iv) Dec 23 (H&G)	i) EO ii) Complete iii) EO iv) H&G Clerk	Tree works undertaken April 2024 & September 2024
PC135/23, PC247/23, PC286/23, PC321/23	Cricket Club	i) To review and update lease following meeting with WG and reps	Oct-23	EO	Initial meeting held Sept 23. Actions in progress. Drafted. In progress.
PC271/23	Mobile Connectivity	To write standard response	Apr-24	RL / RS	
PC27/24	Website	To progress plans	Jul-24	AO/CEC WG	Inc Cllr Stallard
PC28/24, PC57/24	Men's Shed	i) To write letter ii) To write reply to WCC Planning Officer iii) To pursue HR site as temporary option iv) To meet with Men's Shed	i) Complete ii) Complete iii) July 24 iv) Complete	EO WG (JM, MP, AW, M Homer, C Barfoot)	WG met 1) 17.5.24 with KE 2) 22.5.24 3) 1.7.24
PC36/24, PC65/24	Staffing Matters 1	i) Update JDs for grounds staff ii) OH assessments	i) Complete ii) June 24	i) KJ/EO ii) EO	i) Agenda Oct 24 ii) In progress
PC39/24	Access Gateway at Priory Park	i) To liaise with Catholic Church ii) To consider signage	Aug-24	EO	
PC46/24	Standing Orders	To update	Jul-24	EO	
PC71/24	New employment policies	To consider at FP&R	Sep-24	FP&R	Refer to FP&R
PC83/24	HCC Future Services	To provide report on impact for BW	Sep-24	WG = RL, RS, Jwi	
PC92/24	MCE Manager	To advertise and recruit	Sep-24	SSC and EO	In progress
PC110/24	Christmas Tree	To progress project plan	Nov-24	CEC (WG - JS, TC, RS, EJ, CB)	Refer to CEC
PC126/24	Letter to WCC	To write letter in support of Cllr Miller City Plan point	Oct-24	P&H / EO	
PC133/24	Standing Committee Membership WHCMC	To refer membership update to WHCMC	Complete	EO/CO	
PC138/24	Traffic around schools	To provide update	Complete	ACSO	Agenda Oct 24

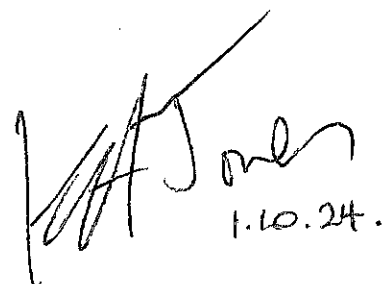


## Detailed Balance Sheet - Excluding Stock Movement

Month 5 Date 31/08/2024

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
100	Debtors	520
105	VAT Control Account	20,236
219	A&L 3m Fixed Term Deposit A/c	427,466
221	Unity Current 20496238	17,329
222	Unity Savings 20496241	72,500
223	Unity Savings 20496254	183,060
250	Petty Cash	0
<b>Total Current Assets</b>		<b>721,111</b>
<u>Current Liabilities</u>		
500	Creditors	66,518
565	Holding Deposits	3,003
<b>Total Current Liabilities</b>		<b>69,521</b>
<b>Net Current Assets</b>		<b>651,590</b>
<b>Total Assets less Current Liabilities</b>		<b>651,590</b>

<u>Represented by :-</u>		
300	Current Year Fund	(36,936)
310	General Reserves	373,623
315	Montague Rd Play - S106/CIL	2,820
325	Play Area Equip Maint - CYF	4,744
330	Replace Tractor - CYF	33,500
336	EV Chargers	11,000
340	Replace Topper / Mower - CYF	23,500
341	Replace IT Equipment	2,078
350	Bldings Replace / Refurb - CYF	85,000
355	Tennis Court Maintenance - CYF	16,000
360	Replace Bus Shelters - CYF	10,000
370	CCTV Hoe Rd - CYF	3,152
373	South F'path -CIL/WCIL/S106	(25,208)
374	Replace Skate Park - CIL/WCIL	15,676
375	Floor Polisher - CYF	334
376	Solar Panels JH - CIL/WCIL	(2,399)
377	Extend Parking PP - CIL	51,228
378	Albany Road Play - S106/OSF	2,817
379	Building Maintenance - CYF	18,500
380	Name Sign JH - CYF	5,000
390	Stackable Chairs JH - CYF	926
393	WCC CIL Receipts 2021-22	5,011
394	WCC CIL Receipts 2022-23	3,062
395	WCC CIL Receipts 2023-24	42,889
396	SDNP CIL Receipts 2021-22	481
397	SDNP CIL Receipts 2022-23	2,471
398	SDNP CIL Receipts 2023-24	1,660
400	SDNP CIL Receipts 2024-25	661

**Total Equity****651,590**


1.10.24.

Income & Expenditure Report  
2024-2025

Total Parish Council

Description	1 April	2 May	3 June	4 July	5 August	6 September	7 October	8 November	9 December	10 January	11 February	12 March	Actual Total Year	Budget Total Year	Variance	% Change	Material Variance Reason (over 25% or £2000)
<b>Finance, Policy and Resources Committee</b>																	
Total Income	£2,377	£5,015	£4,321	£348	£5,610	£3,390	£3,145	£7,110	£3,750	£1,250	£7,250	£3,240	£46,806	£20,798	£26,008		125% Bank Interest
Total Expenditure	£35,136	£32,866	£26,851	£34,981	£33,077	£30,926	£43,266	£45,308	£32,763	£36,909	£31,698	£39,891	£423,672	£425,222	£-1,550	0%	
Total Net Revenue Expenditure	£32,759	£27,851	£22,530	£34,633	£27,467	£27,536	£40,121	£38,196	£29,013	£35,659	£24,448	£36,651	£376,866	£404,424	£-27,558	7%	
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Capital Expenditure	£0	£344	£0	£0	£0	£0	£906	£0	£0	£0	£0	£250	£1,500	£1,500	£0	0%	
Total Net Capital Expenditure	£0	£344	£0	£0	£0	£0	£906	£0	£0	£0	£0	£250	£1,500	£1,500	£0	0%	
Total Net Committee Expenditure	£32,759	£28,195	£22,530	£34,633	£27,467	£27,536	£41,027	£38,196	£29,013	£35,659	£24,448	£36,901	£378,366	£405,924	£-27,558	7%	
<b>Halls and Grounds Committee</b>																	
Total Income	£17,164	£3,156	£7,959	£9,281	£5,627	£8,237	£9,328	£6,945	£6,796	£9,203	£6,795	£6,305	£96,796	£98,788	£7,008		8% Hire increases & WCC Open Space Fund
Total Expenditure	£8,286	£15,844	£7,940	£20,812	£9,058	£12,286	£29,547	£13,484	£10,363	£15,642	£10,050	£18,593	£171,918	£183,091	£-11,173	6%	
Total Net Revenue Expenditure	£-8,878	£12,688	£-19	£11,531	£3,431	£4,052	£20,219	£6,549	£3,567	£6,439	£3,255	£12,288	£76,122	£93,303	£-18,181	19%	
Total Capital Income	£0	£0	£0	£0	£19,504	£65,948	£0	£0	£0	£0	£49,000	£0	£134,452	£58,797	£75,655		125% Additional funding
Total Capital Expenditure	£43,541	£4,560	£74,967	£42,423	£43,102	£21,980	£28,232	£0	£0	£161,650	£0	£160	£420,625	£242,448	£178,177		73% Additional expenditure unbudgeted
Total Net Capital Expenditure	£43,541	£4,560	£74,967	£42,423	£23,598	£-43,958	£28,232	£0	£0	£161,650	£-49,000	£160	£286,173	£183,651	£102,522		56% As above
Total Net Committee Expenditure	£34,663	£17,248	£74,948	£53,954	£27,029	£-39,906	£48,451	£6,549	£3,567	£168,089	£-45,745	£12,448	£361,295	£276,954	£84,341		30% As above
<b>Community &amp; Environment Committee</b>																	
Total Income	£1,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£1,000	£100	£900		900% Grant awarded
Total Expenditure	£35	£5,504	£610	£2,426	£21	£1,950	£3,809	£600	£1,015	£0	£719	£2,883	£19,572	£23,395	£-3,823	16%	
Total Net Revenue Expenditure	£-965	£5,504	£610	£2,426	£21	£1,950	£3,808	£600	£1,015	£0	£719	£2,883	£18,572	£23,295	£-4,723	20%	
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Capital Expenditure	£0	£0	£0	£0	£0	£0	£250	£0	£0	£0	£0	£250	£500	£500	£0	0%	
Total Net Capital Expenditure	£0	£0	£0	£0	£0	£0	£250	£0	£0	£0	£0	£250	£500	£500	£0	0%	
Total Net Committee Expenditure	£-965	£5,504	£610	£2,426	£21	£1,950	£4,058	£600	£1,015	£0	£719	£3,133	£19,072	£23,795	£-4,723	20%	
<b>Planning &amp; Highways Committee</b>																	
Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Expenditure	£0	£0	£0	£990	£0	£1,235	£450	£0	£0	£0	£0	£0	£2,675	£2,300	£375	16%	
Total Net Revenue Expenditure	£0	£0	£0	£990	£0	£1,235	£450	£0	£0	£0	£0	£0	£2,675	£2,300	£375	16%	
Total Capital Income	£600	£0	£0	£0	£0	£5,000	£0	£0	£0	£0	£0	£0	£5,600	£500	£5,100		1020% Grant awarded
Total Capital Expenditure	£0	£484	£0	£0	£463	£420	£7,867	£0	£0	£0	£0	£250	£9,484	£2,000	£7,484		374% Grant expenditure & SID Underspend from 23/24
Total Net Capital Expenditure	£600	£484	£0	£0	£463	£-4,560	£7,867	£0	£0	£0	£0	£250	£3,884	£1,500	£2,384		159% As above
Total Net Committee Expenditure	£-600	£484	£0	£990	£463	£-3,545	£8,317	£0	£0	£0	£0	£250	£6,559	£3,800	£2,759		73% As above
<b>Joint Managed Services</b>																	
Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£9,000	£0	£0	£0	£0	£9,000	£12,000	£-3,000		25% 75% of budgeted funding requested
Total Net Revenue Expenditure	£0	£0	£0	£0	£0	£0	£0	£9,000	£0	£0	£0	£0	£9,000	£12,000	£-3,000	25%	
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Net Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Net Committee Expenditure	£0	£0	£0	£0	£0	£0	£0	£9,000	£0	£0	£0	£0	£9,000	£12,000	£-3,000	25%	
<b>Funding</b>																	
Total Income	£296,411	£0	£0	£0	£0	£2,96,411	£0	£0	£0	£0	£0	£0	£592,822	£592,822	£0	0%	
Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Net Revenue Expenditure	£-296,411	£0	£0	£0	£0	£-296,411	£0	£0	£0	£0	£0	£0	£-592,822	£-592,822	£0	0%	

Total Capital Income	£661	£30,022	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
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## **Bishop's Waltham Parish Council**

**8<sup>th</sup> October 2024**

### **Agenda Item - Planning Applications - To ratify the recommendations from the Planning and Highways Committee**

**24/01779/FUL**

**Closing Date: 30<sup>th</sup> September 2024**

S73 Vary Condition 11 (drawings) of 23/00447/FUL – minor reduction and reconfiguration to floorplans and external design/fenestration, increase built distance from listed wall (north), air source heat pump and PV installations (amended proposal)

**The Old Forge, Brook Street, Bishop's Waltham SO32 1AX**

**Neutral. Request noise survey for impact of noise from heat pump on residential neighbours.**

**24/01956/FUL**

**Closing Date: 9<sup>th</sup> October 2024**

S19 Vary Condition 2 (drawings) of 23/00448/LIS – minor reduction and reconfiguration to floorplans and external design/fenestration, increase built distance from listed wall (north), air source heat pump and PV installations (amended proposal)

**The Old Forge, Brook Street, Bishop's Waltham SO32 1AX**

**Neutral. Request noise survey for impact of noise from heat pump on residential neighbours.**

**24/01979/TPO**

**Closing Date: 4<sup>th</sup> October 2024**

Oak Tree with TPO, in front garden of 44 Ashton Close. Was deemed responsible for significant subsidence to no 42 Ashton Close, This has now been addressed by underpinning work to no 42, and all necessary repairs, both internally and externally. The proposed crown thinning of the tree is to try to avoid any further subsidence to either no 42 or to no 44.

**44 Ashton Close, Bishop's Waltham SO32 1FP**

**Support is given for the crown thinning of this tree.**

**SNDP/24/02914/FUL**

**Closing Date: 8<sup>th</sup> October 2024**

Change of use of farm office and garage loft space to holiday accommodation. Install ground mounted solar (PV) array in garden. Remodel north and east facing porches.

**Burwells Orchard, West Hoe Lane, Bishop's Waltham SO32 1DT**

**No Comment.**

**Resolved: to make the comments recorded to the relevant Planning Authority**

**Proposed: Cllr Wood**

**Seconded: Cllr Jones**

**Votes as recorded above.**

**Proposal: Bishop's Waltham Parish Council ratifies the recommendations of the Planning and Highways Committee.**

**Executive Officer 3.10.24**



## **Bishop's Waltham Parish Council**

8<sup>th</sup> October 2024

### **Agenda Item – Review of Corporate Plan - *for consideration***

The Parish Council's Corporate Plan would benefit from a review and update.

The plan, agreed in 2016, is attached for reference.

**Proposal: To appoint a working group to review and propose updates to Bishop's Waltham Parish Council's Corporate Plan**

**Executive Officer**

**3.10.24**



**BISHOP'S WALTHAM PARISH COUNCIL**  
**CORPORATE PLAN 2016**  
*Draft February 2016*  
*Agreed March 2016*

**OBJECTIVES**

1.    **Accountability**  
To ensure the visibility of the Parish Council activities to the people of Bishop's Waltham.
2.    **Co-operation**  
To promote full co-operation with other representative bodies in Bishop's Waltham in order that combined policies can be formulated and addressed to the benefit of all inhabitants.
3.    **Efficiency**  
To pursue efficiency and cost effectiveness in all Parish Council activities.
4.    **Sport and Recreation**  
To promote sport and recreation in the parish by the provision of open space, formal playing areas and associated facilities. To incorporate the requirements of the Winchester District Local Plan in context of the land to be designated Open Space in various categories.
5.    **Community Groups and Facilities**  
To promote and encourage community groups, associations and other forums by the provision of facilities at economic rates.
6.    **Children**  
To contribute to the well being and happiness of children and young people in the parish by the provision of suitable play facilities and the positive support of young people's organisations.
7.    **The Environment**  
To ensure the provision of a healthy, safe and clean environment within the parish.
8.    **The Rural Community**  
To protect Bishop's Waltham as an attractive and prosperous place in which to live and work, and to enhance quality, sustainable and affordable services which meet the community's needs and aspirations.

## **THE PARISH COUNCIL**

### **The Parish**

Bishop's Waltham is a local Council set up in 1894, within the civil parish of Bishop's Waltham. It comprises the four settlements of Bishop's Waltham, Dundridge, Dean and Ashton. The parish covers 4,938 acres and lies in the Southern Parishes of the area administered by Winchester City Council.

The current electorate (Dec 2015) is 5,298 (approx.) with the 2011 Census recording a total population of 6,723 residing in 3,017 households.

### **The Parish Council**

There are fourteen members of the Parish Council, elected every four years. A chairman and vice-chairman are elected annually by members. Any vacancies arising during the Parish Council term are filled by election, should one be demanded, or by co-option of applicants by sitting councillors. The Parish Council meets on a regular and published basis.

Much of the responsibility for conducting the business of the Parish Council is delegated to Standing Committees as follows:

1. **Finance, Policy and Resources**
2. **Planning, Environment and Highways**
3. **Halls and Grounds**
4. **Community Development**
5. **West Hoe Cemetery Management Committee (in partnership with Swanmore Parish Council)**

Sub-Committees and working parties are set up in order to investigate and make proposals from time to time on specific topics.

### **Services**

The Parish Council's powers, functions and responsibilities are those prescribed by the Local Government Act 1972. The usefulness of a local council may be considered in terms of voluntary activities and legal powers. When its elected members are representative of a cross section of the community, local clubs, societies etc., a council can be locally influential. Even if it seldom exercises its statutory powers, it is able to focus the effort and opinion of those by whom it is elected. Although not directly responsible for many issues which affect its parishioners, a Parish Council can add its authoritative voice to issues of concern and direct them to the appropriate authority. It also has rights of consultation on most major issues.

### **Property**

The Parish Council holds, on behalf of the parishioners, areas of land and buildings including Well House, the Jubilee Hall, Hoe Road Sports Ground, pavilion and tractor shed, Priory Park and Clubhouse, Albany Road allotments, Albany Road cricket ground, West Hoe Cemetery and land adjacent, Victoria Road, Oak Road (leased from HCC) and Blanchard Road (leased from WCC) and recreation and play areas for children throughout the parish. It is responsible for the maintenance and upkeep



of these sites and the equipment installed on them. The fishing rights for the South Pond are leased to the Parish Council and by agreement are granted to the Bishop's Waltham Parish Fishing Club.

The Council also manages West Hoe burial ground jointly with Swanmore Parish Council.

The Council owns and maintains various street furniture items, bus shelters, footway lighting, seats, noticeboards, litter bins, dog bins etc.

### **Staff**

The Parish Council employs the following:

Clerk to the Parish Council, Proper Officer

Administration Officer

Administration Assistant

Responsible Financial Officer

Senior Groundsman

2 Groundsmen

Senior caretaker

2 Caretaker/Cleaners

1 Lengthsman.

### **Stakeholders**

The primary stakeholders of the Parish Council are its Parishioners and those engaged in, or employed by, business and commerce within the Parish. Secondary responsibility is recognised to visitors and users of Parish facilities. Due to historic and geographical factors the town acts as a centre for the surrounding parishes as a provider of recreation, facilities, shopping, services etc.

### **Equal opportunities**

The Parish Council has agreed to adopt a position of equal opportunities and non-discrimination on ethnic, religious, disability or other grounds in its dealings with parishioners, facility users, staff, outside bodies etc.

### **Funding**

The customers contribute to the Parish Council's income in a variety of ways. The primary income is by annual precept, collected within the overall Community Charge levied by Winchester City and Hampshire County Councils. The Parish Council during its annual budget setting process decides the level of the precept. Additional income is derived from hire charges for parish facilities (sports fields, pitches, halls etc). Income is also derived from bank interest on capital reserves held on deposit.

The Parish Council's precept for 2014/15 was £314,291.

The Parish Council's precept for 2015/16 was £346,556.

The Parish Council's precept for 2016/17 is £353,437.

This Corporate Plan will be reviewed and audited annually.

Next review date February 2017.

Agreed to be formally reviewed once Forward Plan expires in 2018.

## **CORPORATE AND SUPPORTING OBJECTIVES**

### **1. Accountability**

To ensure the visibility of the Parish Council's activities to the people of Bishop's Waltham.

#### **Supporting Objectives:**

##### **1.1 Public Relations**

To improve public relations between the Parish Council and community.

- A To publish and review regularly on an annual basis a 4 year Forward Plan and allocate resources accordingly. (*Appdx 1*).
- B By ensuring important issues of Parish Council business receives adequate and accurate press coverage; if necessary by the issuing of press releases. Additionally by submitting regular items to local papers and the Parish News.
- C By sustaining good relationships between the Parish Council and other groups and organisations.
- D To publish contact details of Councillors and Staff on parish noticeboards and on its website.
- E To encourage greater public awareness of, and interest in, membership of the Parish Council.
- F To create a higher Parish Council profile by attendance at public events and at monthly Councillor Surgeries.
- G To provide Councillor's name badges for identification while engaged on Parish Council business.
- H To adhere to the requirements of the Local Government Transparency Code 2015 (and any subsequent amendments).
- I To seek and maintain the Local Council Award Scheme Quality award (minimum).

##### **1.2 Democracy**

To remain in touch with local ambitions and keep the community informed; provide them with adequate channels to comment on matters of local interest.

- A Ensure place names for Councillors and Staff at meetings open to the press and public.
- B To give consideration to letters received from parishioners and local businesses; if necessary redirecting them to the correct authority, adding Parish Council support where appropriate.
- C To maintain liaison with all Parish voluntary organisations and remain aware of their aims and actions – assist where practicable and dissuade where undesirable in the wider interest.

## **2. Co-operation**

To promote full co-operation with other representative bodies in Bishop's Waltham in order that combined policies can be formulated and addressed to the benefit of all inhabitants.

### **Supporting objectives:**

#### **2.1 Promotional**

To promote Bishop's Waltham as a centre for trading and leisure.

- A To support local interest groups on environmental and conservation issues and community matters.
- B To support the official twinning links with St Bonnet le Chateau and its associate activities.

## **3. Efficiency**

Pursue efficiency and cost effectiveness in all Parish Council activities.

### **Supporting objectives:**

#### **3.1 Outside Bodies**

- A Councillors and staff to remain constantly alert to the possible effect on the Parish of the actions of outside authorities and bodies and monitor their activities.
- B Councillors and staff to alert the Parish Council of any actions, omissions or misconceived proposals by outside bodies likely to impinge on the interests of Bishop's Waltham.

#### **3.2 Agency Function**

If agreed funding is provided by the Principal Authority, the Parish Council will endeavour to adopt the role of agent in discharging a function of the County/District Council.

- A Be aware of functions that might be devolved to Parish Councils as the Local Government Review progresses. Give due consideration to taking on an agency when this would prove beneficial to the Parish.
- B Consider offers from developers to adopt the responsibility for open space maintenance.

#### **3.3 Finances**

Use capital and all available sources of income effectively to ensure a fair deal for all council taxpayers.

- A Spread the cost of all major capital projects and community development grants over a number of years as appropriate.
- B Establish a policy for grant giving and the use of the General Power of Competence.

- C Ensure all outside sources of funding are called down as applicable in a timely manner to assist in provision, equipping and maintenance of local facilities both for Parish Council and community projects.
- D Ensure that timely, well argued, grant applications by the Council are submitted.
- E Encourage participation in sports ground/facilities maintenance and management by the Parish sports clubs, where practicable.
- F Encourage users to participate in management of community facilities.
- G Limit the degree of subsidy to all users of council facilities to conform to the Council's policy on subsidy levels.
- H Ensure good management of office consumables and maintenance of all equipment.

### **3.4 Land and Property**

By constant review of ownership and management of Parish Council land and property, ensure long term prosperity.

- A Acquire and dispose of land and property for the benefit of the Parish.
- B Identify as early as possible land and property on the market likely to meet a future use, or to prove a good term long-term investment for the Parish Council.
- C Only dispose of land or property surplus to requirements when there is a strong financial incentive to do so and only when any proposed development is in the interests of the Parish as a whole.

### **3.5 Consultation**

To take advantage of every opportunity for consultation offered by higher authorities, and involvement in the planning process – both strategic and local.

- A Respond to all opportunities for consultation with outside bodies.
- B Ensure that Parish Council is consulted on all issues likely to impinge on local affairs; of there is no statutory right to consultation – lobby vigorously for the local voice to be heard.
- C Ensure representation at public inquiries, planning appeals etc which might affect the Parish. Be prepared to present a case, where necessary engaging professional representatives.
- D Invite views of Parishioners on important local issues; be prepared to hold a referendum when the subject justifies.
- E Seek to maintain active membership of Hampshire Association of Local Councils and Winchester District Association of Local Councils by appointing the Chairman and Vice Chairman respectively as representatives of the

Council. Deputies for both offices to be elected from councillors at the Annual Parish Council meeting.

#### **4. Sport and Recreation**

To promote Sport and Recreation for the Parish by the provision of open space, formal playing areas and associated facilities. To incorporate the requirements of the Winchester Local Plan Parts One and Two in context of the land to be designated Open Space in various categories as defined in the Plan.

#### **Supporting objectives:**

##### **4.1 Facilities**

To facilitate wide participation by providing a diverse range of Parish Council owned sports and recreational facilities and amenities.

- A Seek to rationalise sports and recreational facilities where possible.
- B Expand provision required by population demand.

##### **4.2 Maintenance**

To ensure efficient and cost effective maintenance of facilities.

- A Carry out regular Health and Safety inspections and implement findings.
- B Take out of use promptly any dangerous or damaged play equipment or machinery.

##### **4.3 Priory Park and Hoe Road**

To continue the development and promotion of Priory Park and Hoe Road.

- A Develop and maintain Priory Park and Hoe Road land, providing interests for all members of the community.
- B Seek to generate sufficient revenue to meet cost of upkeep and maintenance as well as future requirements in line with the Council's subsidy policy.

##### **4.4 Subsidy**

To subsidise users of all Parish Council facilities.

- A Within an agreed limit of subsidy, set hire fees for playing facilities below the full cost of provision and maintenance as per the Council's subsidy policy.
- B Continue to offer a discount on the hire fees for organised groups with at least 50% membership from the Bishop's Waltham community.

##### **4.5 Youth Sports**

To provide additional subsidy for Parish Council sport facilities used by local youth teams (players under 18).

- A When setting hire fees adopt a lower scale for junior teams and clubs.

## **5. Community Groups and Facilities**

To promote and encourage Community groups, associations and other forums by the provision of community halls and other related facilities at economic rates.

### **Supporting objectives:**

#### **5.1 Facilities**

Maintain and expand Parish Council owned facilities and amenities to meet Parish needs, (Jubilee Hall, Priory Park etc) and ensure accessibility to those with disabilities.

- A To assist in provision of varied interests for all ages from the elderly, housebound, through to parents with pre-school children and babies.
- B Seek to update and improve facilities and create new ones where a need can be proven.
- C Provide encouragement and support to local voluntary groups which provide and maintain community used facilities.

#### **5.2 Self Help Projects**

Adopt a supportive stance to voluntary bodies providing community facilities.

- A Give financial aid to community projects particularly those for the benefit of the young and elderly residents.
- B Support those wide based local community services traditionally supported by local authorities, and which have no other source of funding.
- C To encourage and assist the emergence of new voluntary organisations through grant aid.

#### **5.3 Management**

Explore means of improving viability of Parish Council owned or managed community halls.

- A Ensure that Standing Committees responsible for all Parish Council owned buildings receive sufficient moral and financial support to keep the buildings structurally sound and financially viable.
- B Ensure all Parish Council owned property and activities are adequately covered by index linked insurance, including public liability and fidelity bond.

#### **5.4 Leases**

To be prepared to lease land or facilities to charitable/voluntary organisations wishing to provide 'specialist' amenities within the Parish.

- A To proceed with caution when leasing land to local clubs and voluntary organisations especially inordinately long-term leases unless due to funding applications.

## **6. Children**

To contribute to the well being and happiness of children and young people in the Parish by the provision of suitable play facilities and the positive support of young people's organisations.

### **Supporting objectives:**

#### **6.1 Facilities**

To support and improve facilities for young people and children.

- A To work for continued improvement of existing recreational and open space areas.
- B To provide safe and clean play areas.

#### **6.2 Community Support**

To support and encourage other bodies involved in the welfare and provision of facilities for children.

- A To provide support for the Youth Club and Youth activities as appropriate.
- B Seek to encourage efforts to expand the provision of school facilities for use by the local population, as well as the pupils, of the Infant and Junior Schools.
- C To assist and encourage local youth organisations and be aware of their ambitions for development.

## **7. The Environment**

To ensure the provision of a healthy, safe and clean environment within the Parish.

### **Supporting objectives:**

#### **7.1 Cleanliness**

To use all available resources to ensure a clean, tidy, and litter free environment.

- A Review periodically the Parish Council policy toward dogs on Parish Council land.
- B To review annually the necessary grant support towards St Peter's churchyard maintenance.

#### **7.2 Law and Order**

Monitor and encourage the efficient enforcement of law and order in the Parish.

- A Councillors and staff to maintain close liaison with local police on matters of crime and vandalism in the Parish.
- B Provide resources likely to make Parish Council owned buildings and amenities hard targets and deter vandals and thieves.
- C Encourage, by design, the elimination of opportunities of crime and vandalism from Parish Council owned facilities.



- D Councillors and staff to note and report to Parish Council potential targets for vandalism or dangerous practices.
- E Swiftly rectify damage to and remove graffiti from Parish Council owned facilities.

### **7.3 Overall Environment**

Provide a welcoming atmosphere in which visitors and parishioners can visit the town and shop in safety, and enjoy the experience.

- A Ensure that Conservation Area planning conditions are upheld.
- B To support and encourage Bishop's Waltham in Bloom to continue their activities to enhance the Parish environment.
- C To remain open to requests by owners, developers and conservation bodies to support purchase and/or management of other environmentally sensitive sites in the Parish.
- D Liaise with local amenity groups on conservation and environmental matters.

## **8. The Rural Community**

To maintain a pro-active policy in planning or any matter that may lead to the lessening of the rural nature or quality of life in Bishop's Waltham and its environs.

### **Supporting objectives:**

#### **8.1 Development**

Pursue a consistent policy towards development in the Parish; upholding the heritage of the town centre and the rural aspect of the town's setting; supportive of local Trade and Commerce; defensive of the natural environment, woodland, moors, wetland and ponds.

- A To ensure full and early comment on any new District development proposals.
- B To promote the implementation of beneficial aspects of the current Winchester City Council Local Plan, Parts One and Two.
- C To ensure adherence to the BW Design Statement by developers and WCC.
- D To oppose development proposals out of character with the town.
- E To oppose upgrading of local roads or creation of new roads which would have a harmful impact on Bishop's Waltham.
- F To oppose any strategic development proposals which would erode the gaps between Bishop's Waltham and adjoining villages.

#### **8.2 Social Housing**

To support and encourage the building of social and affordable homes.

- A To assist with a housing needs survey to identify the needs of local people as a guide to the desirable housing balance within the parish.

- B To welcome and assist approaches from charitable housing associations wishing to build affordable/rented housing; providing availability is limited to local cases of proven housing need.
- C To work with the relevant authorities to identify sites for Council built housing, including exception sites for housing for local people.

### **8.3 Employment**

To support, encourage and promote new sources of local employment.

- A To invite local companies and businesses to tender for Council projects, maintenance, refurbishments etc.

### **8.4 Local Facilities**

To lobby in support of retaining a full range of public facilities in the town.

- A To oppose any reduction in the statutory facilities in the town.
- B To support the retention and encourage the expansion of a full range of services in the Parish.
- C To oppose any policies which would lessen availability of essential services in the district shared by others in the same catchment.
- D To oppose further out-of-town commercial and retail developments likely to threaten the viability of Bishop's Waltham as a balanced commercial and shopping centre.



## **Bishop's Waltham Parish Council**

8<sup>th</sup> October 2024

### **Agenda Item – Chairman's Report**

- *for information only*

Since the last Parish Council meeting in September, I have undertaken the following:-

- Attended relevant Standing Committee meetings for Halls & Grounds, Community & Environment, Finance, Policy & Resources and Planning & Highways, and Staffing Sub-Committee meetings.
- Attended Bishop's Waltham Gardening Club gathering 30.9.24
- Attended the Basingwell Street Car Park Bin Store meeting 1.10.24

**Cllr Barry Nicholson**

**3.10.24**



# CSO MONTHLY REPORT

MONTH/YEAR – September 2024

Report Number -9

Day duties -13

Late duties -7

Total Hours -155.5 + 1 Day A/L

## Anti-Social Incidents / Concerns

There have been some reports of youths lighting fires at priory park this is ongoing. 2 youths have been riding their E-Scooters on the footpaths and in the high street when I approach them, they ride off at speed this has been reported to the police and is ongoing. Also, a youth was riding his E-scooter on the skate park at priory park he was asked to leave and reminded that it is illegal to ride E-scooters this is ongoing. ASB reported at the play park at Blanchard Road youths reported to be banging the play equipment with crutches these items were collected by the grounds team and put in the skip this has been reported to the police and is ongoing. Reports of an incident in the high street outside of what was Lloyd's bank CCTV has been requested this is ongoing.

## Criminal Activities - None Reported

## Dog Fouling Issues / Locations - None Reported

## Litter Issues / Locations

There have been some minor incidents of fly tipping reported to me by the lengthsman who very kindly reported it to WCC this is ongoing. There has been some flyposting around B/W all posters have been removed this is ongoing.

## CSO Duties / Patrol

I have over the last month patrolled B/W and spoken to some very nice people. The biggest issue I have now is parking in the high street with people parking on double yellow lines and dropped kerbs and in the loading bay outside the coop traffic wardens are on duty but not every day this is ongoing. Drivers are still parking on dropped kerbs and on the main road outside the spar shop I have asked drivers to move on and to please use the car park at the rear of the shop but they refuse and I am met with very abusive language this is ongoing. Parents parking at BWJ & BWI schools at drop off and pick up times are causing issues with some residents on Ridgemedes, the disruption is only for a short period of time and roads/car parks are then clear all reports are directed to WCC this is ongoing. Parking has become a problem at priory park on match days & training days with parents parking anywhere even double parking and on the yellow hatched areas there is no help from BW Dynamos management in the car park at these times this is ongoing. Reports of parking issues at hoe road when the tennis & Brownies/guides leave at the same times I have put in place some cones to stop double parking to make it safer for everyone and to make sure parents park at the bottom car park and walk back to pick up their children this is ongoing. I have been attending the Monday/ Thursday lunch clubs and having a great time and meet some lovely people. Reports of members of the public bringing their dogs into the play areas at Pondsides Albany & priory park this is ongoing. Youths playing football on the pitches at priory park all have been asked to leave and reminded that the pitches are for hire only this is ongoing. A vulnerable lady was found with her dog at the bus stop in the square in BW the police were called to find out who she was and where she lived this was established by them and she was taking home I then walked her dog home. A tree was reported to have fallen and blocking a footpath on the Corhampton road by the north pond this tree has been removed from the footpath and made safe. I was on duty at the church fair at St Peters great day and very well attended. I was asked to distribute some leaflets from BWPC inviting retailers to a meeting at the JH with reference to the bin store in Basingwell Street car park. I have reported 2 abandoned vehicles to WCC both having no tax or MOT this is ongoing. Reports of a vulnerable known person walking in the road from Swanmore to Bishops Waltham I did a search for this person but couldn't find them this is ongoing. I was on duty at the skate jam being held at priory park very well attended and a great fun. A tree has fallen down and blocking the footpath on the B2177 opposite the layby this has been reported to HCC.





## Bishop's Waltham Parish Council

8<sup>th</sup> October 2024

### Agenda Item – Councillors' Surgery Report – *for information only*

#### Reports from Councillors' Surgery 28.9.24

**Location:** Outside The King's Church on the High Street

Cllrs' surgery attended by Cllr Wilson (10.00am – 12pm).

It was dry, sunny, and busy. There was also the 'Give and Take' event held near the bus stop.

Matters brought to the Council's attention	Summary of responses and actions listed below to be put on website or included in Parish News article or Bishop's Waltham Matters newsletter.
Pedestrianise the High Street.	Deliberated many times and idea not taken forward by WCC/HCC.
20 is plenty should be a priority. (the concerned resident had written a substantial document to the PC two years ago, but received no response)	It is regularly discussed at P&H meetings (see minutes) and there is due a consultation on sites this Autumn.
Grant enquiry regarding applying for another grant for a similar request.	Informed resident to fill in application form, and also to apply to the St Peter's Church, PCC for the Education Institute Grant scheme.
Request for the speed indicator device, and for speed handheld monitoring on Coppice Hill, as these methods help as a deterrent to speeding.	SID site at this location (awaiting new post) and Speedwatch due before end of the year (but unlikely at this location as SID already there).
The topic of the Doctors Surgery and identifying land for a new surgery was raised by one resident who suggested the closed HCC care home site (the resident agreed that this would not be a PC decision.	Favourable idea but HCC will decide who buys the land.
The pavement leading to Swanmore, on the right-hand side leaving Bishop's Waltham up to Paradise Lane has been reduced in width by overhanging hedges and overgrown verges encroaching the pavement. Muddy areas along the pavement are also causing issues for pedestrians. The narrow width of the pavement and the speed of vehicles along the road make it unsafe for children walking to school.	HCC/WCC responsible for pavement siding and have been informed many times this Autumn already (jobs lodged formally). Encourage residents to do the same.
Silver Lake was raised by a town employer who has water environmental concerns regarding the batteries leaching into the water course, and how that will affect BW.	( I believe that Curdrige PC are dealing with this planning application). We can investigate. Resident also encouraged to raise concern with WCC EH.
Several families were already aware of the Skate Park event	Great! Successful event held 29.9.24
Finally, the Traffic Warden stated that so far, he had had a quiet morning, motorists have avoided parking in the High Street!	Parking regulations upheld as necessary.



## Bishop's Waltham Parish Council

8<sup>th</sup> October 2024

### Agenda Item – Councillors' Surgeries

Friday	Saturday	Attendees	Location
	25.5.24	PW, BN	St Peter's Churchyard
28.6.24		JM	Country Market
	27.7.24 (Note PC event on 20.7.24)	KJ, MP	Outside 'Labels' on the High Street
30.8.24		TC	
	21.9.24	TBC by Committees Clerk	St Peter's Churchyard
	28.9.24	PW	High Street
25.10.24		TC, RL, AW	Country Market
	30.11.24	EJ	High Street

**To confirm the Councillors attending on 25.10.24 and future meetings.**

Executive Officer 3.10.24