Bishop's Waltham Parish Council.
NOTICE OF A MEETING OF
BISHOP'S WALTHAM PARISH COUNCIL

I hereby give you notice that a **MEETING of the PARISH COUNCIL** will be held at **7.00pm** in the Jubilee Hall, Little Shore Lane on Tuesday 12th November 2024.
Dated this 5th November 2024.

EMcKenzie
Executive Officer

The meeting will be open to the press and public unless the Council direct otherwise.
All papers/reports are available from the Council offices
(except where classified as confidential).

Business to be transacted

1. To receive and accept apologies for non-attendance
2. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
3. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda
4. Public Session – to last no longer than 30 minutes - *for information*
5. To receive the reports from the County Council and District Council Representatives
6. To receive the Minutes of the Committees of the Parish Council
7. To approve the Minutes of the Meeting 8th October 2024
8. Actions arising from the minutes of the meeting of 8th October 2024 - *for information*
9. To receive current financial statement and balance sheet
10. Draft Parish Council Budget Setting and Precept 2025/2026 – *for consideration*
11. Local Government Services Pay Agreement 2024/25 – *to note*
12. Council Insurance Policy Renewal 2024/25 – *for approval*
13. Reinvestment of Funds – *for approval*
14. Grant Awards – Paper from the Community & Environment Committee – *for approval*
15. Planning Applications:
    To ratify the recommendations from the Planning & Highways Committee
16. Proposed Diversion of Footpath 31 – Paper from the Planning & Highways Committee - *for consideration*
17. Chairman's Report - *for information only*
18. Councillors' Reports – *for information only*

Parish Council Office, The Jubilee Hall, Little Shore Lane,
Bishop's Waltham, Hampshire, SO32 1ED. Tel: 01489 892323

19. Executive Officer's Report – *for information only*

20. CSO Report – *for information only*

21. Councillors' Surgery – Report and Future Meetings – *for consideration*

22. Requests for future agenda items - *for information only*

23. Date of next meeting – 10th December 2024

24. Motion for confidential business:

    The following motion will be moved on the completion of the above business: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

25. Well House – *for information only*

26. Review of Southern Footpath Route through Tangier Gardens and Albany Wood Estates – *for consideration*

27. Work to Repair Collapsed Pipe Under Priory Park Overflow Car Park – Updated Cost – *for ratification*

28. Proposal for Continuation of Replacement of Dog Waste Bins – *for approval*

29. Coronation Hall Water Leak Repair Work – *for ratification*

30. Staffing Matters – *for consideration*

Bishop's Waltham Parish Council

12th November 2024

Agenda Item – Acceptance of Committee Minutes

Since the last Parish Council meeting (8th October 2024) when the Committee minutes were last tabled, Councillors have received copies of the following minutes via email.

Finance, Policy & Resources Committee	1.10.24
Halls & Grounds Committee	17.9.24
Community & Environment Committee	23.9.24
Planning & Highways Committee	24.9.24

Proposal:

To accept the Committee minutes as tabled.

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BISHOP'S WALTHAM PARISH COUNCIL
Minutes of the Meeting of the Parish Council held on Tuesday 8th October 2024
In the Ruby Room of The Jubilee Hall commencing at 7pm

Present:	Cllr Jelf	
	Cllr Jones	
	Cllr Latham	(and WCC Councillor)
	Cllr Marsh	
	Cllr Pavey	
	Cllr Sherwood	
	Cllr Stallard	
	Cllr Webb	
	Cllr Williams	(and WCC Councillor)
In attendance:	Mrs E McKenzie	Executive Officer
	Mrs C Wilkinson	Committees Officer

Members of the public: 0

PC146/24 To receive and accept apologies for non-attendance
Cllr Conduct – family commitments
Cllr Homer – work commitments
Cllr Nicholson – family commitments
Cllr Wilson - indisposed
Resolved: To receive and accept apologies for non-attendance
Proposed: Cllr Williams
Seconded: Cllr Webb
All in favour

PC147/24 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
None.

PC148/24 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda
Cllr Webb – agenda item 23 (PC168/24) (Cllr Latham and Cllr Marsh noted links to agenda item 23 also that they wished to acknowledge)

PC149/24 Public Session
Points raised:-

- A number of events had been successfully held – St Peter's Country Fayre, Councillor's Surgery, Litter Pick and Launch of the Greenings Campaign and the Skate Jam at Priory Park.
- The outcomes of the public consultation at St Peter's Country Fayre would be referred to the Planning and Highways Committee for consideration.
- Bishop's Waltham had been presented with two awards from the Hampshire Association of Local Councils in September. Winner of Most Inspiring Place and Runner Up in Excellence in Community Engagement. Thanks were given to the resident for nominating Bishop's Waltham. Further publicity would follow to celebrate these accolades.
- Thanks were given to the Finance Manager for a very positive report from Hampshire Pension Fund.
- HCC had confirmed pavement siding work on Hoe Road towards Swanmore would be undertaken this month.
- A planned consultation on the Twenty's Plenty initiative would take place through October and into November. Publicity had been circulated regarding this matter.
- Cllr Latham reminded all to display dedicated cards in support the Greenings Campaign if possible.

PC150/24 To receive the reports from the County Council and District Council Representatives
Cllr Miller had given his apologies for non-attendance which was duly noted.

Cllr Williams noted:-

- New bin collection days
- Public toilets still due refurbishment once budget and contractor approved
- Local Plan – Parish Council response had been submitted
- Tollgate Site discussions held with request to meet with working group
- School Crossing Patrols to be retained
- Bus Service hoping to be retained
- HWRC hoping to be retained
- WCC decisions due on 14th November

Cllr Latham noted:-
In addition to the above, an Air Quality Survey was currently being conducted by WCC.

PC151/24 To receive the Minutes of the Committees of the Parish Council
Resolved: To receive the Minutes of the Committees of the Parish Council
Proposed: Cllr Jelf
Seconded: Cllr Latham
All in favour

PC152/24 To approve the Minutes of the Meeting 10th September 2024
Resolved: To approve the Minutes of the Meeting 10th September 2024
Proposed: Cllr Pavey
Seconded: Cllr Latham
All in favour who were in attendance at the meeting of 10th September 2024.

PC153/24 Actions arising from the minutes of the meeting of 10th September 2024
Action list noted.

PC154/24 To receive current financial statement and balance sheet
Resolved: To receive current financial statement and balance sheet
Proposed: Cllr Pavey
Seconded: Cllr Marsh
All in favour

PC155/24 Planning Applications: To ratify the recommendations from the Planning & Highways Committee
Resolved: To ratify the planning application recommendations from the Planning & Highways Committee
Proposed: Cllr Wood
Seconded: Cllr Latham
8 in favour, 2 abstentions

PC156/24 Review of the Corporate Plan
The Council queried if the plan was necessary and felt there were a number of policies which covered the same information.
ACTION: To refer the plan to the Finance, Policy & Resources Committee to further consider
ACTION: FP&R Committee

PC157/24 Chairman's Report
Noted. It was added that the Chairman had also attended St Peter's Country Fayre and the Skate Jam event in Priory Park.

PC158/24 Councillors' Reports
None at this time.

PC159/24 ACSO Report
Noted. It was requested that new matters be clearly marked on the report and ongoing matters in a separate section.
It was announced that the formal accreditation had been awarded and badges were on display accordingly.

PC160/24 Councillors' Surgery – Report and Future Meetings

- Report from St Peter's Country Fayre to be considered at the next Planning and Highways Committee meeting as consultation held on need for larger Doctor's surgery and sites listed on the Local Plan.
- Report noted from High Street surgery of 28.9.24. It was explained that the Silverlake development was being handled by Hampshire County Council and any concerns should be referred to such.
- Friday 25th October – Cllr Conduct, Cllr Latham, Cllr Webb – date check needed as hall may be booked on that date by an alternative hirer.
- Saturday 30th November – Cllr Jelf and Cllr Pavey

PC161/24 Requests for future agenda items
None at this time.

PC162/24 Date of next meeting – 12th November 2024
Noted.

PC163/24 Motion for confidential business:
The following motion will be moved on the completion of the above business:
That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

PC164/24 Quotations for Additional Surfacing at Montague Road Play Area
The three quotations were noted as having been given due diligence and the decision agreed.
Resolved: To appoint Infinity Playgrounds Ltd to provide installation of a new area of safety surfacing in the Montague Road play area at a cost of £2,910.00 (excluding VAT).
Proposed: Cllr Sherwood
Seconded: Cllr Pavey
All in favour. **ACTION: Projects Manager**

PC165/24 Water Supply Contract for Priory Park Clubhouse and Hoe Road Pavilion
The supplier options were duly considered.
Resolved: To sign a new three-year contract with Business Stream as of 13.10.24 for water supplies (supply and waste) to Hoe Road Pavilion, Hoe Road Estates Shed, Priory Park Clubhouse and Jubilee Hall.
Proposed: Cllr Latham
Seconded: Cllr Williams
All in favour. **ACTION: Estates Manager**

PC166/24 Well House
Cllr Jones provided an update on the property currently on the market for sale. Business rates being applied and winter heating due to be required. One new viewing scheduled for 10.10.24.
It was acknowledged that the Council had progressed through every possible stage of due diligence in selling the property.
Resolved:

i) **To lower the selling price to £225,000 with reasonable overage to be applied to the property sale, and to call at Extra Ordinary Meeting if required to discuss any further purchase offers made**
ii) **To ensure the Estate Agent informs previous and newly interested parties of this reduction in price**

Proposed: Cllr Williams
Seconded: Cllr Pavey
All in favour. **ACTION: Executive Officer / Cllr Jones**

PC167/24 Land Transfers - Updates
An update on the land transfer of Bishop's Meadow (previously known as Land at Albany Farm) from Bargate Homes to the Parish Council was provided.
The HCC Solicitor advised that the Heads of Terms be agreed so that they can be incorporated into the latest s106 Deed of Variation and clarification be given on the area of land to be transferred. The solicitor will then progress the case in relation to planning issues at a cost to the Developer but with VAT costs being retained by the Parish Council.
Resolved: To instruct the HCC Solicitor to progress with the case with the understanding of related VAT costs to be covered by the Parish Council.
Proposed: Cllr Pavey
Seconded: Cllr Webb
All in favour. **ACTION: Executive Officer**

PC168/24 Request to Purchase Parish Council Land at Morley Drive - Update
It was noted that this parcel of land was unique in being fenced and hedged and not public open space. The valuation provided was duly deliberated. It was suggested that the policy be updated to provide two independent valuations.
Resolved:
- **i) To ask Pearsons Estate Agency to value the land as a second valuation, at the cost of the Parish Council, and report back at the next meeting**
- **ii) To inform the residents of this action (second valuation) and the covenant to be placed on the land**

Proposed: Cllr Jones
Seconded: Cllr Williams
9 in favour, 1 abstention **ACTION: Executive Officer / Cllr Jones**

PC169/24 Staffing Matters

i) Staff Remuneration
A report from the Staffing Sub-Committee budgeting working group on proposed staffing spine point level increases with associated salaries had been carefully considered by the Finance, Policy and Resources Committee and the recommendations brought to Full Council for approval.
Resolved: To approve the staffing spine point levels and associated salaries as recommended by the Finance, Policy and Resources Committee
Proposed: Cllr Stallard
Seconded: Cllr Latham
All in favour. **ACTION: Executive Officer / Finance Manager**

ii) Interviews for Marketing, Communications and Events Manager
An update on the interview outcomes was explained.
Resolved: To readvertise for the post and for the Staffing Sub-Committee to progress interview plans accordingly.
Proposed: Cllr Williams
Seconded: Cllr Pavey
All in favour **ACTION: Staffing Sub-Committee & Executive Officer**

iii) Job Descriptions for Grounds Team
Draft job descriptions had been agreed by the Finance, Policy and Resources Committee and recommendation for approval brought to Full Council.
Resolved: To approve the updates to the Grounds Team job descriptions as recommended by the Finance, Policy and Resources Committee and refer them to the relevant employees for signing

Proposed: Cllr Marsh
Seconded: Cllr Webb
All in favour **ACTION: Executive Officer**

iv) **Offer of Work for Parish Council Grounds**
The offer of work had been carefully deliberated by the Halls and Grounds Chairman, Executive Officer, Senior Groundsman and Estates Manager. A recommendation was made to Council to consider employing an additional groundsman to cover necessary grounds tasks.
Resolved: Subject to successful trial period, to follow due procedures necessary through the Staffing Sub-Committee and offer a short-term employment contract for necessary grounds works.
Proposed: Cllr Marsh
Seconded: Cllr Webb
All in favour **ACTION: Executive Officer**

The Executive Officer and Committees Officer left the room at 8:50pm.

v) **Confidential Staffing Matter**
The matter arising was duly deliberated in full.
Confidential Minutes and Resolutions held separately as Part 2 to these minutes.

There being no other business the meeting ended at 9:29pm.

Bishop's Waltham Parish Council
Actions Arising from the meeting of the 8.10.24

Minute Number	Subject	Action	Date for completion	Action by	Notes
PC072/23	Assets of Community Value	To relist Blanchard Road play area	Aug-23	EO	
PC125/23, PC271/23	South Pond	i) To register SP as ACV ii) Note transfer ownership iii) Work on Maintenance & Improvement with Beechcroft iv) Undertake tree survey	i) Oct 23 ii) Complete iii) Dec 23 (set schedule) iv) Dec 23 (H&G)	i) EO ii) Complete iii) EO iv) H&G Clerk	Tree works undertaken April 2024 & September 2024
PC135/23, PC247/23, PC286/23, PC321/23	Cricket Club	i) To review and update lease following meeting with WG and reps	Oct-23	EO	Initial meeting held Sept 23. Actions in progress. Drafted. In progress.
PC271/23	Mobile Connectivity	To write standard response	Apr-24	RL / RS	
PC27/24	Website	To progress plans	Jul-24	AO/CEC WG	Inc Cllr Stallard
PC28/24, PC57/24	Men's Shed	i) To write letter ii) To write reply to WCC Planning Officer iii) To pursue HR site as temporary option iv) To meet with Men's Shed	i) Complete ii) Complete iii) July 24 iv) Complete	EO WG (JM, MP, AW, M Homer, C Barfoot)	WG met 1) 17.5.24 with KE 2) 22.5.24 3) 1.7.24
PC36/24, PC65/24	Staffing Matters 1	i) Update JDs for grounds staff ii) OH assessments	i) Complete ii) June 24	i) KJ/EO ii) EO	i) Agenda Oct 24 ii) In progress
PC39/24	Access Gateway at Priory Park	i) To liaise with Catholic Church ii) To consider signage	Aug-24	EO	
PC46/24	Standing Orders	To update	Jul-24	EO	
PC71/24	New employment policies	To consider at FP&R	Sep-24	FP&R	Refer to FP&R
PC83/24	HCC Future Services	To provide report on impact for BW	Sep-24	WG = RL, RS, Jwi	
PC92/24	MCE Manager	To advertise and recruit	Complete	SSC and EO	Stage 1 completed
PC110/24	Christmas Tree	To progress project plan	Nov-24	CEC (WG - JS, TC, RS, EJ, CB)	Refer to CEC
PC126/24	Letter to WCC	To write letter in support of Cllr Miller City Plan point	Oct-24	P&H / EO	
PC156/24	Corporate Plan	To refer to FP&R	Jan-25	EO/FP&R	Refer to FP&R
PC164/24	Park Resurfacing	To inform contractor to undertake works	Complete	PM	Contractor due Oct 24
PC165/24	Water Supply	To sign new contract	Oct-24	EM	In progress
PC166/24	Well House	i) Lower price and overage ii) Instruct EA	Oct-24	EO/KJ	In progress
PC167/24	Bishop's Meadow	Instruct solicitor	Oct-24	EO	In progress
PC168/24	Land at Morley Drive	i) Value land ii) Inform residents	Oct-24	EO	In progress
PC169/24	Staff Salaries	To action as tabled	Complete	FM	
PC169/24	MCEM Role	To readvertise	Complete	EO	
PC169/24	Job Descriptions	To sign updated JD and contracts	Complete	EO/ Staff	In progress
PC169/24	Offer of Work	To undertake trial period and if appropriate offer short term contract.	Complete	EO/Snr G/SSC	In progress
PC169/24	Confidential Matter	To action resolutions	Jan-25	EO/ FM/ SSC / FP&R/ PC	In progress

Bishop's Waltham Parish Council

Detailed Balance Sheet - Excluding Stock Movement

Month 6 Date 30/09/24

A/c	Description	Actual		
	Current Assets			
100	Debtors	(4,044)		
105	VAT Control Account	21,987		
219	A&L 3m Fixed Term Deposit A/c	427,466		
221	Unity Current 20496238	24,802		
222	Unity Savings 20496241	286,562		
223	Unity Savings 20496254	207,316		
250	Petty Cash	0		
	Total Current Assets		**964,089**	
	Current Liabilities			
500	Creditors	3,907		
565	Holding Deposits	3,253		
	Total Current Liabilities		**7,160**	
	Net Current Assets			**956,929**
Total Assets less Current Liabilities				**956,929**
	Represented by :-			
300	Current Year Fund	269,065		
310	General Reserves	339,508		
315	Montague Rd Play - S106/CIL	2,953		
325	Play Area Equip Maint - CYF	4,744		
330	Replace Tractor - CYF	33,500		
336	EV Chargers	11,000		
340	Replace Topper / Mower - CYF	23,500		
341	Replace IT Equipment	2,078		
350	Bldings Replace / Refurb - CYF	85,000		
355	Tennis Court Maintenance - CYF	11,100		
360	Replace Bus Shelters - CYF	10,000		
370	CCTV Hoe Rd - CYF	3,152		
373	South F'path -CIL/WCIL/S106	(25,208)		
374	Replace Skate Park - CIL/WCIL	15,676		
375	Floor Polisher - CYF	334		
376	Solar Panels JH - CIL/WCIL	37,601		
377	Extend Parking PP - CIL	51,228		
378	Albany Road Play - S106/OSF	1,039		
379	Building Maintenance - CYF	18,500		
380	Name Sign JH - CYF	5,000		
390	Stackable Chairs JH - CYF	926		
393	WCC CIL Receipts 2021-22	5,011		
394	WCC CIL Receipts 2022-23	3,062		
395	WCC CIL Receipts 2023-24	42,889		
396	SDNP CIL Receipts 2021-22	481		
397	SDNP CIL Receipts 2022-23	2,471		
398	SDNP CIL Receipts 2023-24	2,321		
	Total Equity			**956,929**

Income & Expenditure Report
2024-2025

Total Parish Council

Description	1 April	2 May	3 June	4 July	5 August	6 September	7 October	8 November	9 December	10 January	11 February	12 March	Actual Total Year	Budget Total Year	Variance	% Change	Material Variance Reason (over 25% or £2000)
Finance, Policy and Resources Committee																	
Total Income	£2,377	£5,015	£4,321	£348	£5,693	£4,068	£3,145	£6,159	£3,750	£1,250	£6,250	£3,240	£45,616	£20,798	£24,818	119%	Bank Interest
Total Expenditure	£35,136	£32,866	£26,851	£34,981	£33,077	£29,219	£36,742	£51,961	£31,601	£38,587	£33,376	£39,315	£423,712	£425,222	-£1,510	0%	
Total Net Revenue Expenditure	£32,759	£27,851	£22,530	£34,633	£27,384	£25,151	£33,597	£45,802	£27,851	£37,337	£27,126	£36,075	£378,096	£404,424	-£26,328	7%	
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted	
Total Capital Expenditure	£0	£344	£0	£0	£0	£0	£906	£0	£0	£0	£0	£250	£1,500	£1,500	£0	0%	
Total Net Capital Expenditure	£0	£344	£0	£0	£0	£0	£906	£0	£0	£0	£0	£250	£1,500	£1,500	£0	0%	
Total Net Committee Expenditure	£32,759	£28,195	£22,530	£34,633	£27,384	£25,151	£34,503	£45,802	£27,851	£37,337	£27,126	£36,325	£379,596	£405,924	-£26,328	6%	
Halls and Grounds Committee																	
Total Income	£17,164	£3,156	£7,959	£9,281	£5,627	£8,921	£11,996	£6,925	£6,776	£8,933	£6,775	£6,285	£99,798	£89,788	£10,010	11%	Hire increases & WCC Open Space Fund
Total Expenditure	£8,286	£15,844	£7,940	£20,812	£10,399	£9,661	£28,000	£18,838	£6,431	£14,932	£9,646	£20,727	£171,516	£183,091	-£11,575	6%	
Total Net Revenue Expenditure	-£8,878	£12,688	-£19	£11,531	£4,772	£740	£16,004	£11,913	-£345	£5,999	£2,871	£14,442	£71,718	£93,303	-£21,585	23%	
Total Capital Income	£0	£0	£0	£0	£19,504	£40,133	£25,815	£7,838	£0	£0	£41,162	£0	£134,452	£58,797	£75,655	129%	Additional funding unbudgeted
Total Capital Expenditure	£43,541	£4,560	£74,967	£42,423	£43,102	£8,093	£32,863	£16,076	£0	£144,528	£0	£160	£410,313	£242,448	£167,865	69%	Additional expenditure from funding unbudgeted
Total Net Capital Expenditure	£43,541	£4,560	£74,967	£42,423	£23,598	-£32,040	£7,048	£8,238	£0	£144,528	-£41,162	£160	£275,861	£183,651	£92,210	50%	As above
Total Net Committee Expenditure	£34,663	£17,248	£74,948	£53,954	£28,370	-£31,300	£23,052	£20,151	-£345	£150,527	-£38,291	£14,602	£347,579	£276,954	£70,625	26%	As above
Community & Environment Committee																	
Total Income	£1,000	£0	£0	£0	£0	£0	£100	£0	£0	£0	£0	£0	£1,100	£100	£1,000	1000%	Grant awarded unbudgeted
Total Expenditure	£35	£5,504	£610	£2,426	£21	£472	£4,640	£600	£1,015	£0	£719	£2,590	£18,632	£23,395	-£4,763	20%	
Total Net Revenue Expenditure	-£965	£5,504	£610	£2,426	£21	£472	£4,540	£600	£1,015	£0	£719	£2,590	£17,532	£23,295	-£5,763	25%	
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted	
Total Capital Expenditure	£0	£0	£0	£0	£0	£54	£196	£0	£0	£0	£0	£250	£500	£500	£0	0%	
Total Net Capital Expenditure	£0	£0	£0	£0	£0	£54	£196	£0	£0	£0	£0	£250	£500	£500	£0	0%	
Total Net Committee Expenditure	-£965	£5,504	£610	£2,426	£21	£526	£4,736	£600	£1,015	£0	£719	£2,840	£18,032	£23,795	-£5,763	24%	
Planning & Highways Committee																	
Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted	
Total Expenditure	£0	£0	£0	£990	£0	£1,235	£450	£0	£0	£0	£0	£0	£2,675	£2,300	£375	16%	
Total Net Revenue Expenditure	£0	£0	£0	£990	£0	£1,235	£450	£0	£0	£0	£0	£0	£2,675	£2,300	£375	16%	
Total Capital Income	£600	£0	£0	£0	£0	£5,000	£0	£0	£0	£0	£0	£0	£5,600	£500	£5,100	1020%	Grant awarded
Total Capital Expenditure	£0	£484	£0	£0	£463	£420	£4,116	£0	£0	£0	£0	£250	£5,733	£2,000	£3,733	187%	Grant expenditure
Total Net Capital Expenditure	-£600	£484	£0	£0	£463	-£4,580	£4,116	£0	£0	£0	£0	£250	£133	£1,500	-£1,367	91%	As above
Total Net Committee Expenditure	-£600	£484	£0	£990	£463	-£3,345	£4,566	£0	£0	£0	£0	£250	£2,808	£3,800	-£992	26%	As above
Joint Managed Services																	
Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted	
Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£12,000	£0	£0	£0	£0	£12,000	£12,000	£0	0%	
Total Net Revenue Expenditure	£0	£0	£0	£0	£0	£0	£0	£12,000	£0	£0	£0	£0	£12,000	£12,000	£0	0%	
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted	
Total Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted	
Total Net Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted	
Total Net Committee Expenditure	£0	£0	£0	£0	£0	£0	£0	£12,000	£0	£0	£0	£0	£12,000	£12,000	£0	0%	
Funding																	
Total Income	£296,411	£0	£0	£0	£0	£296,411	£0	£0	£0	£0	£0	£0	£592,822	£592,822	£0	0%	
Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted	
Total Net Revenue Expenditure	-£296,411	£0	£0	£0	£0	-£296,411	£0	£0	£0	£0	£0	£0	-£592,822	-£592,822	£0	0%	

Total Capital Income	£661	£30,022	£0	£0	£0	£0	£4,552	£0	£0	£0	£0	£0	£35,235	£30,353	£4,882	16% CIL Receipts
Total Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted
Total Net Capital Expenditure	-£661	-£30,022	£0	£0	£0	£0	-£4,552	£0	£0	£0	£0	£0	-£35,235	-£30,353	-£4,882	16% As above
Total Net Committee Expenditure	-£297,072	-£30,022	£0	£0	£0	-£296,411	-£4,552	£0	£0	£0	£0	£0	-£628,057	-£625,175	-£2,882	0%
Total Net Committee Expenditures																
Total Income	£318,213	£38,192	£12,280	£9,627	£30,824	£354,533	£45,608	£20,922	£10,526	£10,183	£54,187	£9,525	£914,620	£793,158	£121,462	15% As above
Total Expenditure	£86,997	£59,602	£110,368	£101,627	£85,719	£48,973	£107,913	£99,475	£39,047	£198,047	£43,741	£63,542	£1,045,051	£892,456	£152,595	17% As above
Total Net Revenue Expenditure	-£231,216	£21,410	£98,088	£92,000	£54,895	-£305,560	£62,305	£78,553	£28,521	£187,864	-£10,446	£54,017	£130,431	£99,298	£31,133	31%
EMR Movements	£42,484	-£25,462	£74,437	£42,423	£23,598	-£33,454	-£106	£15,676	£0	£142,028	-£49,000	-£87,000	£145,624	£99,298		
Total Income/Expenditure	-£273,700	£46,872	£23,651	£49,577	£31,297	-£272,106	£62,411	£62,877	£28,521	£45,836	£38,554	£141,017	-£15,193	£0		
Current Year Fund	£231,214	£209,808	£111,721	£19,721	-£37,260	£269,065	£206,760	£128,207	£99,686	-£88,178	-£77,732	-£131,749				*CYF-TNE*
General Reserves	£258,628	£233,165	£307,602	£350,025	£373,623	£339,508	£339,402	£355,078	£355,078	£497,106	£448,106	£361,106				*GR's+EMR*
General Reserves Position	*489,842*	*442,973*	*419,323*	*369,746*	*336,363*	*608,573*	*546,162*	*483,285*	*454,764*	*408,928*	*370,374*	*229,357*				*GR's+CYF*
Months	*10*	*9*	*8*	*7*	*7*	*12*	*11*	*10*	*9*	*8*	*7*	*5*				
Total Reserves	*919,079*	*897,669*	*799,581*	*707,581*	*652,686*	*958,246*	*895,941*	*817,388*	*788,867*	*601,003*	*611,449*	*557,432*				*Mth -/+ TNE*

Bishop's Waltham Parish Council

12th November 2024

Agenda Item – Draft Parish Council Budget Setting and Precept for 2025/26 – *for consideration*

Recommendations from the Standing Committees for consideration.
All Committees have now considered their budgets for 2025/26, and the recommendations are tabled for consideration.

Summary points:-

Finance, Policy & Resources Committee:
The net Committee expenditure proposed for 2025/26 is £478,732

Halls & Grounds Committee:
The net Committee expenditure proposed for 2025/26 is £225,982

Community & Environment Committee:
The net Committee expenditure proposed for 2025/26 is £24,084

Planning & Highways Committee:
The net Committee expenditure proposed for 2025/26 is £5,500

Summary (see spreadsheets for full details):

Committee	Revenue Income £	Revenue Expenditure £	Capital Income £	Capital Expenditure £	Net Expenditure £
Finance, Policy & Resources	47,219	535,510	0	250	488,541
Halls & Grounds	114,227	190,959	0	149,250	225,982
Community & Environment	1,000	24,584	0	500	24,084
Planning & Highways	0	3,450	40,000	42,050	5,500
Jointly managed services	0	12,000	0	0	12,000
Funding Receipts	0	0	211,290	0	211,290
TOTAL	162,446	766,503	251,290	192,050	544,817
Net Reserves Transfer					79,290
Precept Requirement for 2025/26					624,107

Updates to note since committee budget approval:

Finance, Policy and Resources

- *Hire Fees Staff increased to reflect additional day at WHC*
- *Salaries, overtime, pension, and NI increased for additional groundsman*
- *Employers NI contributions adjusted to reflect the Autumn Budget 2024*

Halls and Grounds

- *Updated 4285 Contractor - Hygiene Waste for JH/PP/HR with new contracted costs*
- *Updated 4277 Contractor – Water Monitoring for JH/PP/HR/CH with updated costs*
- *Removed Southern Footpath CIL expenditure due to S106 funding uncertainty. Funding of £25,815, likely to be £75,000 (clarification of funding to be confirmed with Internal Auditor).*
- *Southern Footpath – Maintenance, create EMR at end of 24/25 to fund expenditure in 25/26.*
- *Removed maintenance of tennis courts as EMR already set up and increase at end of 24/25.*
- *Removed maintenance of car parks as EMR already set up and increase at end of 24/25.*
- *Remove maintenance of fencing and create EMR at end of 24/25.*
- *Coronation hall renovations – create EMR at end of 24/25 to fund expenditure in 25/26.*
- *Remove Coronation Hall Internal/External decoration as renovations already budgeted for.*
- *HR Drainage to be funded by creation of EMR at end of 24/25 for expenditure in 25/26.*
- *Purchase of Pickup truck – create EMR at end of 24/25 to fund expenditure in 25/26.*
- *Allotment fencing – create EMR at end of 24/25 year to fund expenditure in 25/26.*

Community & Environment Committee

Expenditure against cost of new website added to committee budget, as well as EMR for expenditure in 25/26

Proposal: To approve the updates as listed, consider the draft Committee Financial Budgets as tabled and make recommendations where necessary

Finance Manager 07/11/24

Budget Setting 2025/26

Total Parish Council

Description	2024-25 Budget Total Year	2024-25 Actual/Pre Total Year	1 April	2 May	3 June	4 July	5 August	6 September	7 October	8 November	9 December	10 January	11 February	12 March	2025-26 Budget Total Year	2026-27 Budget Total Year	2027-28 Budget Total Year
Finance, Policy and Resources Committee																	
Total Income	£20,798	£45,218	£2,073	£6,226	£3,756	£1,806	£6,206	£3,846	£1,726	£6,266	£3,706	£1,706	£6,206	£3,696	£47,219	£46,147	£46,247
Total Expenditure	£425,222	£425,367	£42,161	£44,506	£42,787	£46,229	£44,611	£47,178	£39,021	£44,321	£56,579	£44,114	£39,050	£44,953	£535,510	£544,505	£567,767
Total Net Revenue Expenditure	£404,424	£380,149	£40,088	£38,280	£39,031	£44,423	£38,405	£43,332	£37,295	£38,055	£52,873	£42,408	£32,844	£41,257	£488,291	£498,358	£521,520
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Total Capital Expenditure	£1,500	£1,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£250	£250	£250	£250
Total Net Capital Expenditure	£1,500	£1,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£250	£250	£250	£250
Total Net Committee Expenditure	£405,924	£381,649	£40,088	£38,280	£39,031	£44,423	£38,405	£43,332	£37,295	£38,055	£52,873	£42,408	£32,844	£41,507	£488,541	£498,608	£521,770
Halls and Grounds Committee																	
Total Income	£89,788	£96,782	£10,716	£8,758	£19,751	£8,595	£6,390	£8,897	£10,030	£7,852	£7,701	£9,905	£7,700	£7,932	£114,227	£100,858	£76,425
Total Expenditure	£183,091	£174,541	£18,264	£14,130	£24,369	£13,493	£7,960	£7,360	£35,300	£6,780	£8,021	£19,305	£6,631	£29,346	£190,959	£183,751	£154,862
Total Net Revenue Expenditure	£93,303	£77,759	£7,548	£5,372	£4,618	£4,898	£1,570	-£1,537	£25,270	-£1,072	£320	£9,400	-£1,069	£21,414	£76,732	£82,893	£78,437
Total Capital Income	£58,797	£134,319	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£1,710,000	£0
Total Capital Expenditure	£242,448	£418,713	£2,500	£10,000	£30,000	£37,500	£0	£31,750	£2,500	£0	£30,000	£2,500	£0	£2,500	£149,250	£1,928,500	£302,500
Total Net Capital Expenditure	£183,651	£284,394	£2,500	£10,000	£30,000	£37,500	£0	£31,750	£2,500	£0	£30,000	£2,500	£0	£2,500	£149,250	£218,500	£302,500
Total Net Committee Expenditure	£276,954	£362,153	£10,048	£15,372	£34,618	£42,398	£1,570	£30,213	£27,770	-£1,072	£30,320	£11,900	-£1,069	£23,914	£225,982	£301,393	£380,937
Community & Environment Committee																	
Total Income	£100	£1,000	£0	£0	£0	£0	£0	£1,000	£0	£0	£0	£0	£0	£0	£1,000	£0	£0
Total Expenditure	£23,395	£19,551	£3,517	£4,950	£1,600	£2,100	£500	£2,200	£4,750	£300	£1,615	£100	£719	£2,233	£24,584	£22,100	£22,100
Total Net Revenue Expenditure	£23,295	£18,551	£3,517	£4,950	£1,600	£2,100	£500	£1,200	£4,750	£300	£1,615	£100	£719	£2,233	£23,584	£22,100	£22,100
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Total Capital Expenditure	£500	£500	£0	£0	£0	£0	£0	£250	£0	£0	£0	£0	£0	£250	£500	£500	£500
Total Net Capital Expenditure	£500	£500	£0	£0	£0	£0	£0	£250	£0	£0	£0	£0	£0	£250	£500	£500	£500
Total Net Committee Expenditure	£23,795	£19,051	£3,517	£4,950	£1,600	£2,100	£500	£1,450	£4,750	£300	£1,615	£100	£719	£2,483	£24,084	£22,600	£22,600
Planning & Highways Committee																	
Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Total Expenditure	£2,300	£2,290	£0	£0	£0	£0	£1,000	£0	£450	£0	£0	£0	£0	£2,000	£3,450	£3,450	£3,450
Total Net Revenue Expenditure	£2,300	£2,290	£0	£0	£0	£0	£1,000	£0	£450	£0	£0	£0	£0	£2,000	£3,450	£3,450	£3,450
Total Capital Income	£500	£5,600	£0	£0	£0	£40,000	£0	£0	£0	£0	£0	£0	£0	£0	£40,000	£0	£0
Total Capital Expenditure	£2,000	£9,484	£0	£0	£0	£40,000	£800	£0	£1,000	£0	£0	£0	£0	£250	£42,050	£2,050	£2,050
Total Net Capital Expenditure	£1,500	£3,884	£0	£0	£0	£0	£800	£0	£1,000	£0	£0	£0	£0	£250	£2,050	£2,050	£2,050
Total Net Committee Expenditure	£3,800	£6,174	£0	£0	£0	£0	£1,800	£0	£1,450	£0	£0	£0	£0	£2,250	£5,500	£5,500	£5,500
Joint Managed Services																	
Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Total Expenditure	£12,000	£12,000	£6,000	£0	£0	£0	£0	£0	£6,000	£0	£0	£0	£0	£0	£12,000	£10,000	£9,000
Total Net Revenue Expenditure	£12,000	£12,000	£6,000	£0	£0	£0	£0	£0	£6,000	£0	£0	£0	£0	£0	£12,000	£10,000	£9,000
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Total Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Total Net Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Total Net Committee Expenditure	£12,000	£12,000	£6,000	£0	£0	£0	£0	£0	£6,000	£0	£0	£0	£0	£0	£12,000	£10,000	£9,000

Funding																	
Total Income	£592,822	£592,822	£312,054	£0	£0	£0	£0	£312,053	£0	£0	£0	£0	£0	£0	£624,107	£754,987	£750,873
Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Total Net Revenue Expenditure	-£592,822	-£592,822	-£312,054	£0	£0	£0	£0	-£312,053	£0	£0	£0	£0	£0	£0	-£624,107	-£754,987	-£750,873
Total Capital Income	£30,353	£95,825	£211,290	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£211,290	£0	£0
Total Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Total Net Capital Expenditure	-£30,353	-£95,825	-£211,290	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	-£211,290	£0	£0
Total Net Committee Expenditure	-£625,175	-£688,647	-£523,344	£0	£0	£0	£0	-£312,053	£0	£0	£0	£0	£0	£0	-£835,397	-£754,987	-£750,873
Total Net Committee Expenditures																	
Total Income	£793,158	£971,563	£536,133	£14,984	£23,507	£50,401	£12,596	£325,796	£11,756	£14,118	£11,407	£11,611	£13,906	£11,628	£1,037,843	£901,992	£873,545
Total Expenditure	£892,456	£1,063,940	£72,442	£73,586	£98,756	£139,322	£54,871	£88,738	£89,021	£51,401	£96,215	£66,019	£46,400	£81,782	£958,553	£763,806	£757,179
Total Net Revenue Expenditure	£99,298	£92,377	-£463,691	£58,602	£75,249	£88,921	£42,275	-£237,058	£77,265	£37,283	£84,808	£54,408	£32,494	£70,154	-£79,290	£305,111	£551,620
EMR Movements	£99,298	£155,408	-£205,790	£10,000	£30,000	£37,500	£0	£30,000	£6,500	£0	£30,000	£2,500	£0	-£20,000	-£79,290	£305,111	£551,620
Total Income/Expenditure	£0	-£63,031	-£257,901	£48,602	£45,249	£51,421	£42,275	-£267,058	£70,765	£37,283	£54,808	£51,908	£32,494	£90,154	£0	£0	£0
Current Year Fund		-£128,777	£334,914	£276,312	£201,063	£112,142	£69,867	£306,925	£229,660	£192,377	£107,569	£53,161	£20,667	-£49,487			
General Reserves		£361,106	£155,316	£165,316	£195,316	£232,816	£232,816	£262,816	£269,316	£269,316	£299,316	£301,816	£301,816	£281,816			
General Reserves Position		232,329	490,230	441,628	396,379	344,958	302,683	569,741	498,976	461,693	406,885	354,977	322,483	232,329			
Months		4	9	8	8	7	6	11	10	9	8	7	6	4			
Total Reserves		£560,404	1,024,095	965,493	890,244	801,323	759,048	996,106	918,841	881,558	796,750	742,342	709,848	639,694			

Budget Setting 2025-26

Finance, Policies and Resources Committee

Code	Description	2024-25 Budget Total Year	2024-25 Actual/Pre Total Year	1 April	2 May	3 June	4 July	5 August	6 September	7 October	8 November	9 December	10 January	11 February	12 March	2025-26 Budget Total Year	2026-27 Budget Total Year	2027-28 Budget Total Year	Notes
CC100	**Office Administration**																		
Income																			
1081	Income - Bank Loyalty Reward	£12	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
1085	Income - Non PC Recharge	£0	£333	£333	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£333	£333	£333	
1090	Income - Bank Interest	£5,000	£31,662	£0	£4,500	£2,000	£0	£4,500	£2,000	£0	£4,500	£2,000	£0	£4,500	£2,000	£26,000	£26,000	£26,000	
1093	Income - Lease Charges Admin	£260	£280	£20	£20	£40	£0	£0	£120	£20	£60	£0	£0	£0	£0	£280	£280	£280	
1100	Income - Deed of Access	£30	£30	£10	£0	£10	£0	£0	£20	£0	£0	£0	£0	£0	-£10	£30	£30	£30	
1255	Hire Fees Staff	£15,492	£12,909	£1,706	£1,706	£1,706	£1,706	£1,706	£1,706	£1,706	£1,706	£1,706	£1,706	£1,706	£1,706	£20,472	£19,500	£19,500	
	Total Income	£20,794	£45,214	£2,069	£6,226	£3,756	£1,706	£6,206	£3,846	£1,726	£6,266	£3,706	£1,706	£6,206	£3,696	£47,115	£46,143	£46,143	
Expenditure																			
4000	Basic Salaries	£254,330	£258,244	£26,601	£26,601	£26,601	£26,601	£26,601	£26,601	£26,601	£26,601	£26,601	£26,601	£26,602	£26,602	£319,214	£335,174	£351,933	
4001	Overtime Payments	£16,247	£9,637	£937	£937	£937	£937	£937	£937	£938	£938	£938	£938	£938	£938	£11,250	£11,900	£12,550	£350,016
4002	Co Pension Contributions	£57,903	£52,893	£5,280	£5,280	£5,280	£5,280	£5,280	£5,280	£5,280	£5,280	£5,280	£5,281	£5,281	£5,281	£63,363	£66,550	£69,889	£431,959
4003	Co Nat'l Ins'nce Contributions	£21,536	£21,534	£3,177	£3,177	£3,177	£3,177	£3,178	£3,178	£3,178	£3,178	£3,178	£3,178	£3,178	£3,178	£38,132	£40,526	£43,040	
4005	Salaries Temporary Staff	£0	£327	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4006	Staff Training Costs	£2,000	£3,493	£0	£0	£1,500	£0	£0	£1,500	£0	£0	£1,500	£0	£0	£0	£4,500	£4,500	£4,500	
4007	Staff Expenses	£100	£187	£50	£0	£0	£50	£0	£0	£50	£0	£0	£50	£0	£0	£200	£200	£200	
4011	Advertising - Staff Vacancies	£250	£250	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£250	£250	£250	£250	
4015	HR Services	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4025	Office Supplies	£1,500	£1,500	£100	£100	£100	£100	£100	£100	£100	£100	£100	£100	£100	£100	£1,200	£1,200	£1,200	
4030	Photocopier Rental & Copies	£1,000	£643	£250	£0	£250	£0	£0	£250	£0	£0	£250	£0	£0	-£250	£750	£750	£750	
4035	Postage	£150	£118	£50	£0	£0	£0	£0	£0	£50	£0	£0	£0	£0	£0	£100	£100	£100	
4044	IT/Telecoms Services & Support	£12,600	£12,516	£1,100	£1,100	£1,100	£1,100	£1,100	£1,100	£1,100	£1,100	£1,100	£1,100	£1,100	£1,100	£13,200	£13,200	£13,200	
4045	Membership - Admin Staff	£535	£536	£264	£188	£0	£0	£0	£0	£0	£0	£0	£0	£298	-£264	£486	£486	£486	
4047	Rialtas Finance System	£1,480	£1,775	£1,800	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£1,800	£1,800	£1,800	
4049	Archive Storage	£468	£495	£506	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£506	£506	£506	Switched from monthly to annual
4090	Prof Fees - Internal Audit	£960	£957	-£332	£331	£0	£0	£0	£0	£0	£332	£0	£0	£332	£332	£995	£995	£995	
4095	Prof Fees - External Audit	£1,121	£2,100	-£2,100	£0	£0	£0	£0	£2,100	£0	£0	£0	£0	£0	£2,100	£2,100	£2,100	£2,100	
4105	Prof Fees - Human Resources	£500	£2,150	£0	£0	£0	£0	£0	£1,000	£0	£0	£0	£0	£0	£1,000	£2,000	£2,000	£2,000	
4141	Safety, 1st Aid & PPE	£1,250	£808	£80	£80	£80	£80	£80	£80	£80	£80	£80	£80	£80	£80	£960	£960	£960	
4161	Bank Charges	£180	£60	£6	£6	£6	£6	£6	£6	£6	£6	£6	£6	£6	£6	£72	£72	£72	
4273	Contractor - Payroll Services	£480	£480	£40	£40	£40	£40	£40	£40	£40	£40	£40	£40	£40	£40	£480	£480	£480	
4321	Mtce - Admin Office	£500	£500	£0	£0	£0	£0	£0	£250	£0	£0	£0	£0	£0	£250	£500	£500	£500	
4338	Mtce - Internal Decoration	£1,000	£1,000	£0	£0	£0	£0	£0	£250	£0	£0	£0	£0	£0	£250	£500	£500	£500	
	Total Expenditure	£376,090	£372,203	£37,809	£37,840	£39,071	£37,371	£37,322	£42,672	£37,423	£37,655	£39,073	£37,374	£37,955	£40,993	£462,558	£484,749	£508,011	
	Total Net Revenue Expenditure over Income	£355,296	£326,989	£35,740	£31,614	£35,315	£35,665	£31,116	£38,826	£35,697	£31,389	£35,367	£35,668	£31,749	£37,297	£415,443	£438,606	£461,868	
CC105	**General Council Administration**																		
Income																			
1095	Licence - Mowing	£0	£0	£0	£0	£0	£100	£0	£0	£0	£0	£0	£0	£0	£0	£100	£100	£0	
	Total Income	£0	£0	£0	£0	£0	£100	£0	£0	£0	£0	£0	£0	£0	£0	£100	£0	£0	
Expenditure																			
4010	Councillors Training Costs	£500	£516	£0	£0	£500	£0	£0	£500	£0	£0	£500	£0	£0	£0	£1,500	£1,500	£1,500	
4014	Councillors Expenses	£100	£50	£0	£0	£25	£0	£0	£25	£0	£0	£25	£0	£0	£0	£75	£75	£75	
4018	Councillors Annual Allowance	£1,680	£1,680	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£840	£840	£840	£840	
4019	Chairman Annual Allowance	£500	£500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	£500	
4046	Membership - Parish Council	£1,645	£1,821	£1,438	£0	£210	£118	£55	£0	£0	£0	£0	£0	£0	£0	£1,821	£1,821	£1,821	
4073	Election Expenses	£2,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4100	Prof Fees - Legal	£500	£500	£0	£0	£0	£0	£0	£1,000	£0	£0	£0	£0	£0	£1,000	£2,000	£2,000	£2,000	
4104	Prof Fees - Land Registry	£36	£24	£3	£0	£0	£3	£0	£0	£3	£0	£0	£3	£0	£0	£12	£12	£12	
4145	Lease - Vehicles	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4156	Insurance Premiums	£9,584	£10,257	£7,955	£0	£0	£0	£0	£0	£0	£0	£12,000	£0	£0	-£8,000	£11,955	£11,899	£11,899	
4160	Loan Repayment - JH Car Park	£11,284	£11,284	£0	£0	£0	£5,642	£0	£0	£0	£0	£0	£5,642	£0	£0	£11,284	£11,284	£11,284	
4173	Leaflets - Forward Plans	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4271	Contractor - Street Lighting	£6,750	£9,856	£0	£5,571	£0	£0	£0	£0	£0	£5,571	£0	£0	£0	£0	£11,142	£11,142	£11,142	
4272	Contractor - Public Toilets	£3,009	£3,009	-£6,139	£0	£0	£0	£6,139	£0	£0	£0	£0	£0	£0	£6,139	£6,139	£6,139	£6,139	
4276	Contractor - Dog Bin Servicing	£5,440	£6,288	£0	£0	£1,886	£0	£0	£1,886	£0	£0	£1,886	£0	£0	£1,886	£7,544	£7,544	£7,544	
4315	Materials - Dog Dispenser Bags	£604	£453	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Expenditure	£44,132	£46,238	£3,257	£5,571	£2,621	£5,763	£6,194	£3,411	£3	£5,571	£14,411	£5,645	£0	£2,365	£54,812	£54,756	£54,756	
	Total Net Revenue Expenditure over Income	£44,132	£46,238	£3,257	£5,571	£2,621	£5,663	£6,194	£3,411	£3	£5,571	£14,411	£5,645	£0	£2,365	£54,712	£54,756	£54,756	
CC170	**South Pond & Grounds**																		
Income																			
	Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
Expenditure																			
4270	Contractor - Aboricultural	£1,000	£1,000	£0	£0	£0	£0	£0	£0	£500	£0	£0	£0	£0	£500	£1,000	£1,000	£1,000	
	Total Expenditure	£1,000	£1,000	£0	£0	£0	£0	£0	£0	£500	£0	£0	£0	£0	£500	£1,000	£1,000	£1,000	
	Total Net Revenue Expenditure over Income	£1,000	£1,000	£0	£0	£0	£0	£0	£0	£500	£0	£0	£0	£0	£500	£1,000	£1,000	£1,000	
CC171	**Morley Drive Area**																		
Income																			
1104	Land Lease - Morley Drive Area	£4	£4	£4	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£4	£4	£4	
	Total Income	£4	£4	£4	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£4	£4	£4	
Expenditure																			
	Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Net Revenue Expenditure over Income	-£4	-£4	-£4	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	-£4	-£4	-£4	

CC172 St Peter's Church																		
Income																		
Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
Expenditure																		
4280 Contractor - Grounds	£4,000	£4,000	£0	£0	£0	£2,000	£0	£0	£0	£0	£2,000	£0	£0	£0	£4,000	£4,000	£4,000	
Total Expenditure	£4,000	£4,000	£0	£0	£0	£2,000	£0	£0	£0	£0	£2,000	£0	£0	£0	£4,000	£4,000	£4,000	
Total Net Revenue Expenditure over Income	£4,000	£4,000	£0	£0	£0	£2,000	£0	£0	£0	£0	£2,000	£0	£0	£0	£4,000	£4,000	£4,000	
NEW Basingwell Street Car Park Public Conveniences																		
Income																		
Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
Expenditure																		
4282 Contractor - Cleaning	£0	£0	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£13,140	£13,140	£13,140	£18 per hour/ 2 hrs per day
Total Expenditure	£4,000	£0	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£13,140	£13,140	£13,140	
Total Net Revenue Expenditure over Income	£4,000	£0	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£1,095	£13,140	£13,140	£13,140	
CC199 Capital Spend - F,P & R																		
Income																		
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
Expenditure																		
4350 Minor Assets	£500	£500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£250	£250	£250	£250	
4408 Replace IT Equipment	£1,000	£1,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
Total Capital Expenditure	£1,500	£1,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£250	£250	£250	£250	
Total Net Capital Expenditure over Income	£1,500	£1,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£250	£250	£250	£250	
Total Committee																		
Total Income	£20,798	£45,218	£2,073	£6,226	£3,756	£1,806	£6,206	£3,846	£1,726	£6,266	£3,706	£1,706	£6,206	£3,696	£47,219	£46,147	£46,147	
Total Expenditure	£425,222	£423,441	£42,161	£44,506	£42,787	£46,229	£44,611	£47,178	£39,021	£44,321	£56,579	£44,114	£39,050	£44,953	£535,510	£544,505	£567,767	
Total Net Revenue Expenditure	£404,424	£378,223	£40,088	£38,280	£39,031	£44,423	£38,405	£43,332	£37,295	£38,055	£52,873	£42,408	£32,844	£41,257	£488,291	£498,358	£521,620	
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
Total Capital Expenditure	£1,500	£1,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£250	£250	£250	£250	
Total Net Capital Expenditure	£1,500	£1,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£250	£250	£250	£250	
Total Net Committee Expenditure	£405,924	£379,723	£40,088	£38,280	£39,031	£44,423	£38,405	£43,332	£37,295	£38,055	£52,873	£42,408	£32,844	£41,507	£488,541	£498,608	£521,870	
Total Net Committee Expenditure (Check)	£405,924	£379,723	£40,088	£38,280	£39,031	£44,423	£38,405	£43,332	£37,295	£38,055	£52,873	£42,408	£32,844	£41,507	£488,541	£498,608	£521,870	

Summary of Budget Setting Decisions

1. 1090/100 - Reduce Bank Interest due to reduction in reserves
2. 1255/100 - Increase, grounds x 2 days, admin x 1 day a week
3. 4000 to 4003/100 - Staffing Expenditure increased as proposed by Staffing Sub-Committee
4. 4006/100 - Staff Training Costs - Increase due to expectated staff training needs as proposed by Staffing Sub-Committee
5. 4011/100 - Advertising - Staff Vacancies - Increase to known advertising cost
6. 4045/100 - Membership Admin Staff - increase due to new salaries
7. 4047/100 - Rialtas Finance System - Small increase to allow for expected higher charges
8. 4049/100 - Archive Storage - TO ACTION - Remove archiving/sort/ scan/destroy as necessary
9. 4105/100 - Prof Fees - Human Resources - Increase for expected costs
10. 105 Income - TO ACTION - Enquire into Fishing club rights and why there is no lease
11. 4010/105 - Councillors training costs - Reduce
12. 4018/105 - Reduce to 7 x £120 (half of Councillors)
13. 4100/105 - Prof Fees - Legal - Increase for expected costs
14. 4156/105 - Insurance Premiums - Increased assets
15. 4315/105 - Materials - Dog Dispenser Bags - TO ACTION - Advise public dog waste bags will no longer be provided
16. 4270/105 - Contractor Aboricultural - TO ACTION - Check pond ownership and responsibilities

Budget Setting 2025-26

Halls and Grounds Committee

Code	Description	2024-25 Budget Total Year	2024-25 Actual/Pre Total Year	1 April	2 May	3 June	4 July	5 August	6 September	7 October	8 November	9 December	10 January	11 February	12 March	2025-26 Budget Total Year	2026-27 Budget Total Year	2027-28 Budget Total Year	Notes
CC200	**General Grounds**																		
Income																			
	Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
Expenditure																			
4101	Prof Fees - Tree Surveys	£0	£350	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£900	£900	£1,600	£900	All sites (inc SINC/Bishops Meadow/Albany Wood)
4157	Road Tax	£7,284	£3,591	£338	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£333	£671	£671	£671	
4270	Contractor - Aboricultural	£0	£0	£0	£4,000	£0	£0	£0	£0	£4,000	£0	£0	£0	£0	£0	£8,000	£8,000	£8,000	
4280	Contractor - Ground Works	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	£500	
4290	Contractor - Hedge Cutting	£4,000	£3,200	£0	£0	£0	£0	£0	£0	£4,000	£0	£0	£0	£0	£0	£4,000	£4,000	£4,000	
4295	Contractor - Ditch Clearance	£0	£1,250	£0	£0	£0	£1,800	£0	£0	£0	£0	£0	£0	£0	£0	£1,800	1800	1800	
4303	Fuel Charges - Tractors&Mowers	£4,800	£4,276	£400	£400	£400	£400	£400	£400	£400	£400	£400	£400	£400	£400	£4,800	£4,800	£4,800	
4304	Fuel Charges - P C Vehicles	£4,800	£4,130	£400	£400	£400	£400	£400	£400	£400	£400	£400	£400	£400	£400	£4,800	£4,800	£4,800	
4305	Op Costs - Tractors&Mowers	£2,400	£2,084	£200	£200	£200	£200	£200	£200	£200	£200	£200	£200	£200	£200	£2,400	£2,400	£2,400	
4306	Op Costs - P C Vehicles	£6,000	£4,992	£400	£400	£400	£400	£400	£400	£400	£400	£400	£400	£400	£400	£4,800	£4,800	£4,800	
4309	Materials - Cleaning	£120	£79	£0	£0	£25	£0	£0	£25	£0	£0	£25	£0	£0	£0	£75	£75	£75	
4310	Materials - Tools / Minor Items	£1,000	£652	£0	£0	£200	£0	£0	£200	£0	£0	£200	£0	£0	£0	£600	£600	£600	Cordless/Battery Jet Washer £88
4311	Materials - Locks & Keys	£100	£100	£0	£0	£25	£0	£0	£0	£0	£0	£25	£0	£0	£0	£50	£50	£50	
4312	Materials - Ground Maintenance	£2,500	£2,185	£200	£200	£200	£200	£200	£200	£200	£200	£200	£200	£200	£200	£2,400	£2,400	£2,400	
4313	Materials - Signage	£0	£150	£50	£50	£50	£50	£50	£50	£50	£50	£50	£50	£50	£50	£600	£600	£600	
4319	Lining Paint	£0	£803	£0	£250	£250	£250	£250	£0	£0	£0	£0	£0	£0	£0	£1,000	£1,000	£1,000	
4329	Mtce - Fencing	£0	£0	£0	£0	£0	£0	£0	£0	£1,000	£0	£0	£0	£0	£0	£1,000	£0	£0	
	Total Expenditure	£33,004	£27,842	£1,988	£5,900	£2,150	£3,700	£1,900	£1,875	£10,650	£1,650	£1,900	£1,650	£1,650	£3,383	£38,396	£38,096	£37,396	
	Total Net Expenditure over Income	£33,004	£27,842	£1,988	£5,900	£2,150	£3,700	£1,900	£1,875	£10,650	£1,650	£1,900	£1,650	£1,650	£3,383	£38,396	£38,096	£37,396	
CC210	**Hoe Road Grounds**																		
Income																			
1103	Land Lease - Guides Building	£1	£1	£0	£0	£0	£0	£0	£0	£0	£1	£0	£0	£0	£0	£1	£1	£1	
1115	Land Lease - Scouts Building	£2	£2	£0	£0	£0	£0	£0	£1	£0	£0	£1	£0	£0	£0	£2	£2	£2	
1127	Contract Hire - Tennis Courts	£1,768	£1,756	£448	£0	£0	£448	£0	£0	£448	£0	£0	£448	£0	£0	£1,792	£1,792	£1,792	
1211	Hire Fees - Grounds	£935	£2,079	£0	£0	£798	£0	£0	£0	£0	£151	£0	£0	£0	£0	£949	£949	£949	
1212	Hire Fees - Football Pitches	£0	£71	£68	£68	£68	£0	£0	£68	£68	£68	£68	£68	£68	£68	£680	£680	£680	
	Total Income	£2,706	£3,909	£516	£68	£866	£448	£0	£69	£516	£220	£69	£516	£68	£68	£3,424	£3,424	£3,424	
Expenditure																			
4270	Contractor - Aboricultural	£850	£850	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4280	Contractor - Ground Works	£300	£300	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4296	Contractor - Electrical	£0	£1,341	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4326	Mtce - Tennis Courts	£0	£0	£0	£0	£0	£0	£0	£0	£500	£0	£0	£0	£0	£0	£500	£500	£500	
4331	Mtce - Car Parks	£0	£495	£0	£0	£0	£0	£0	£0	£500	£0	£0	£0	£0	£0	£500	£500	£500	
	Total Expenditure	£1,150	£2,986	£0	£0	£0	£0	£0	£0	£1,000	£0	£0	£0	£0	£0	£1,000	£1,000	£1,000	
	Total Net Expenditure over Income	-£1,556	-£923	-£516	-£68	-£866	-£448	£0	-£69	£484	-£220	-£69	-£516	-£68	-£68	-£2,424	-£2,424	-£2,424	
CC220	**Priory Park Grounds**																		
Income																			
1106	Land Lease - Bowls Facility	£85	£85	£34	£0	£0	£0	£0	£86	£0	£0	£0	£0	£0	-£34	£86	£86	£86	
1151	Annual Hire - Football Pitches	£7,146	£7,393	£788	£788	£0	£0	£0	£788	£788	£788	£788	£788	£788	£788	£7,092	£7,092	£7,092	
1212	Hire Fees - Football Pitches	£1,476	£1,207	£628	£263	£0	£0	£0	£263	£263	£263	£263	£263	£263	£263	£2,732	£2,732	£2,732	
1300	Funding - FA Pitch Power	£0	£0	£0	£0	£12,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£12,000	£0	£0	
	Total Income	£8,707	£8,685	£1,450	£1,051	£12,000	£0	£0	£1,137	£1,051	£1,051	£1,051	£1,051	£1,051	£1,017	£21,910	£9,910	£9,910	
Expenditure																			
4270	Contractor - Aboricultural	£3,500	£3,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4280	Contractor - Ground Works	£8,500	£7,150	£0	£0	£17,000	£0	£0	£0	£2,500	£0	£0	£0	£0	£0	£19,500	£11,000	£11,000	(inc seed/weed £2.5k) Sand Banding every 5 years £12k
4295	Contractor - Ditch Clearance	£0	£400	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4329	Mtce - Fencing	£0	£100	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4331	Mtce - Car Parks	£0	£0	£0	£0	£0	£0	£0	£0	£500	£0	£0	£0	£0	£0	£500	£0	£0	
	Total Expenditure	£12,500	£11,150	£0	£0	£17,000	£0	£0	£0	£3,000	£0	£0	£0	£0	£0	£20,000	£11,000	£11,000	
	Total Net Expenditure over Income	£3,793	£2,465	-£1,450	-£1,051	£5,000	£0	£0	-£1,137	£1,949	-£1,051	-£1,051	-£1,051	-£1,051	-£1,017	-£1,910	£1,090	£1,090	
CC225	**Grounds - Albany Road (Cricket)**																		
Income																			
1105	Land Lease - Cricket Ground	£1,129	£933	-£266	£0	£0	£0	£0	£1,144	£0	£0	£0	£0	£0	£266	£1,144	£1,144	£1,144	
	Total Income	£1,129	£933	-£266	£0	£0	£0	£0	£1,144	£0	£0	£0	£0	£0	£266	£1,144	£1,144	£1,144	
Expenditure																			
4270	Contractor - Aboricultural	£750	£750	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4329	Mtce - Fencing	£50	£50	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Expenditure	£800	£800	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Net Expenditure over Income	-£329	-£133	£266	£0	£0	£0	£0	-£1,144	£0	£0	£0	£0	£0	-£266	-£1,144	-£1,144	-£1,144	
CC226	**Grounds - Albany Road (Allotments)**																		
Income																			
1102	Land Lease - Allotments	£1	£1	£0	£0	£0	£0	£0	£1	£0	£0	£0	£0	£0	£0	£1	£1	£1	
	Total Income	£1	£1	£0	£0	£0	£0	£0	£1	£0	£0	£0	£0	£0	£0	£1	£1	£1	
Expenditure																			
4270	Contractor - Aboricultural	£850	£850	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4329	Mtce - Fencing	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Expenditure	£850	£850	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Net Expenditure over Income	£849	£849	£0	£0	£0	£0	£0	-£1	£0	£0	£0	£0	£0	£0	-£1	-£1	-£1	

CC230	**Halls/Bldgs - General**																		
Income																			
1201	Hire Fees - Skittle Alley	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
Expenditure																			
4096	Prof Fees - Bldgs Valuations	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£6,000	£0	Every 5 years
4107	Prof Fees - Health & Safety	£1,000	£475	£0	£0	£0	£0	£500	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	
4109	Prof Fees - H&S Reports	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£2,500	£0	Every 5 years
4110	Prof Fees - Fire Risk Assmnt	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£1,500	£0	Every 5 years
4170	Advertising - Halls	£500	£500	£0	£0	£0	£0	£0	£0	£500	£0	£0	£0	£0	£0	£500	£500	£500	
4309	Materials - Cleaning	£1,200	£1,200	£135	£135	£135	£135	£135	£135	£135	£135	£135	£135	£135	£135	£1,620	£1,620	£1,620	
4310	Materials - Tools / Minor Items	£150	£150	£50	£0	£0	£50	£0	£0	£50	£0	£0	£50	£0	£0	£200	£200	£200	
4311	Materials - Locks and Keys	£300	£118	£50	£0	£0	£50	£0	£0	£50	£0	£0	£50	£0	£0	£200	£200	£200	
4313	Materials - Signage	£300	£327	£100	£0	£0	£50	£0	£0	£100	£0	£0	£50	£0	£0	£300	£300	£300	
4316	Materials - Kitchen Supplies	£100	£100	£50	£0	£0	£50	£0	£0	£50	£0	£0	£50	£0	£50	£250	£250	£250	
	Total Expenditure	£3,550	£2,870	£385	£135	£135	£335	£635	£135	£885	£135	£135	£335	£135	£185	£3,570	£7,570	£3,570	
	Total Net Expenditure over Income	£3,550	£2,870	£385	£135	£135	£335	£635	£135	£885	£135	£135	£335	£135	£185	£3,570	£7,570	£3,570	
CC240	**Hoe Road Pavilion**																		
Income																			
1131	Contract Hire - Kitchen	£496	£492	£126	£0	£0	£126	£0	£0	£126	£0	£0	£126	£0	£0	£504	£504	£504	
1132	Contract Hire - Rooms	£6,328	£6,280	£1,605	£0	£0	£1,605	£0	£0	£1,605	£0	£0	£1,605	£0	£0	£6,420	£6,420	£6,420	
1133	Contract Hire - Storage	£104	£104	£26	£0	£0	£26	£0	£0	£26	£0	£0	£26	£0	£0	£104	£104	£104	
1220	Hire Fees - Rooms	£0	£228	£38	£0	£19	£0	£0	£0	£0	£0	£0	£0	£0	£0	£57	£57	£57	
	Total Income	£6,928	£7,104	£1,795	£0	£19	£1,757	£0	£0	£1,757	£0	£0	£1,757	£0	£0	£7,085	£7,085	£7,085	
Expenditure																			
4102	Prof Fees - PAT Testing	£100	£23	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£25	£0	Every 2 years
4106	Prof Fees - Hardwire Inspections	£375	£600	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Every 5 years (2029/30)
4109	Prof Fees - H&S Reports	£150	£150	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4277	Contractor - Water Monitoring	£1,200	£1,155	£76	£76	£76	£76	£77	£77	£77	£77	£77	£77	£77	£77	£920	£920	£920	Monthly/Quarterly/Annual checks
4253	Contractor - Maintenance & Repairs	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£2,000	£2,000	£2,000	£2,000	
4278	Contractor - Electrical	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	£500	
4279	Contractor - Plumbing & Heating	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	£500	
4285	Contractor - Hygiene Waste	£0	£0	£35	£0	£0	£0	£0	£0	£0	£60	£0	£0	£0	-£35	£60	£60	£60	
4307	Materials - Defib equipment	£300	£300	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£175	£175	£0	£0	New batteries required Oct 2028
4320	Mtce - H & S Conformances	£250	£250	£0	£0	£0	£0	£0	£0	£125	£0	£0	£0	£0	£125	£250	£250	£250	
4332	Mtce - Fire/Security Systems	£1,200	£745	£155	£155	£155	£155	£240	£155	£155	£155	£155	£240	£155	£155	£2,030	2030	2030	Mtce/service/inspection/equipment
4336	Mtce - Building Fabric	£500	£500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	0	0	
4337	Mtce - Building Services	£1,000	£1,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	0	0	
4338	Mtce - Internal Decoration	£1,000	£1,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	£500	
4339	Mtce - External Decoration	£500	£500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£1,000	£1,000	1000	1000	
4341	Non Domestic Rates	£740	£736	£80	£80	£80	£80	£80	£80	£80	£80	£80	£80	£0	£0	£800	800	800	
4343	Electricity	£6,500	£2,663	£1,000	£0	£0	£500	£0	£0	£1,000	£0	£0	£2,000	£0	£0	£4,500	4500	4500	
4345	Water	£1,500	£1,246	£125	£125	£125	£125	£125	£125	£125	£125	£125	£125	£125	£125	£1,500	1500	1500	
	Total Expenditure	£15,315	£10,868	£1,471	£1,473	£204	£936	£522	£437	£1,562	£497	£437	£2,522	£357	£5,122	£15,540	£14,585	£14,560	
	Total Net Expenditure over Income	£8,387	£3,764	-£324	£1,473	£185	-£821	£522	£437	-£195	£497	£437	£765	£357	£5,122	£8,455	£7,500	£7,475	
CC250	**Priory Park Clubhouse**																		
Income																			
1158	Annual Hire - Rooms	£981	£962	£108	£108	£0	£0	£0	£108	£108	£108	£108	£108	£108	£108	£972	£972	£0	
1161	Annual Hire - Storage	£432	£428	£48	£48	£0	£0	£0	£48	£48	£48	£48	£48	£48	£48	£432	£432	£0	
1220	Hire Fees - Rooms	£17,640	£19,092	£1,900	£1,900	£1,900	£1,900	£1,900	£1,900	£1,900	£1,900	£1,900	£1,900	£1,900	£1,900	£22,800	£22,800	£0	
1223	Hire Fees - Storage	£204	£203	£17	£17	£17	£17	£17	£17	£17	£17	£17	£17	£17	£17	£204	£204	£0	
	Total Income	£19,257	£20,685	£2,073	£2,073	£1,917	£1,917	£1,917	£2,073	£2,073	£2,073	£2,073	£2,073	£2,073	£2,073	£24,408	£24,408	£0	
Expenditure																			
4102	Prof Fees - PAT Testing	£75	£90	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£90	£0	Every 2 years
4106	Prof Fees - Hardwire Inspections	£630	£720	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Every 5 years (2029/30)
4109	Prof Fees - H&S Reports	£150	£150	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4142	Performing Rights - Music Fees	£250	£194	£145	£0	£0	£0	£0	£0	£0	£0	£0	£194	£0	-£145	£194	£194	£0	
4158	Premises Licence	£21	£21	£14	£0	£0	£0	£0	£0	£0	£21	£0	£0	£0	-£14	£21	£21	£0	
4275	Contractor - Trade Waste	£1,200	£1,054	£600	£0	£0	£0	£0	£0	£600	£0	£0	£0	£0	£0	£1,200	£1,200	£0	
4277	Contractor - Water Monitoring	£1,200	£1,155	£79	£79	£79	£79	£79	£79	£79	£79	£79	£79	£79	£79	£948	£948	£0	Monthly/Quarterly/Annual checks
4278	Contractor - Maintenance & Repairs	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£1,000	£1,000	£1,000	£0	
4279	Contractor - Electrical	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	£0	
4253	Contractor - Plumbing & Heating	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	£0	
4281	Contractor - Window Cleaning	£600	£450	£100	£0	£100	£0	£100	£0	£100	£0	£100	£0	£100	£0	£600	£600	£0	
4282	Contractor - Cleaning	£4,200	£3,890	£200	£200	£200	£200	£200	£200	£200	£200	£200	£200	£200	£200	£2,400	£2,400	£0	
4285	Contractor - Hygiene Waste	£1,140	£1,140	£70	£0	£0	£0	£0	£0	£0	£121	£0	£0	£0	-£70	£121	£121	£0	
4307	Materials - Defib Equipment	£300	£300	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£175	£175	£175	£0	New batteries required October 2028
4320	Mtce - H & S Conformances	£250	£250	£0	£0	£0	£0	£0	£0	£125	£0	£0	£0	£0	£125	£250	£250	£0	
4332	Mtce - Fire/Security Systems	£1,000	£620	£175	£175	£175	£175	£275	£175	£175	£175	£175	£375	£175	£175	£2,400	£2,400	£0	Mtce/service/inspection/equipment
4336	Mtce - Building Fabric	£500	£1,460	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4337	Mtce - Building Services	£1,000	£2,315	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4338	Mtce - Internal Decoration	£1,000	£1,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£1,000	£1,000	£1,000	£0	
4339	Mtce - External Decoration	£500	£500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	£0	
4341	Non Domestic Rates	£2,545	£2,545	£260	£260	£260	£260	£260	£260	£260	£260	£260	£260	£0	£0	£2,600	£2,600	£0	
4343	Electricity	£4,500	£3,033	£1,000	£0	£0	£500	£0	£0	£1,000	£0	£0	£2,000	£0	£0	£4,500	£4,500	£0	
4344	Gas	£3,000	£3,127	£350	£200	£100	£100	£50	£100	£100	£200	£500	£500	£500	£500	£3,200	£3,200	£0	
4345	Water	£500	£1,849	£100	£0	£0	£700	£0	£0	£300	£0	£0	£500	£0	£100	£1,700	£1,700	£0	
	Total Expenditure	£24,561	£25,863	£3,093	£914	£1,357	£2,014	£964	£814	£2,939	£1,056	£1,314	£4,108	£1,054	£4,625	£24,252	£23,899	£0	
	Total Net Expenditure over Income	£5,304	£5,178	£1,020	-£1,159	-£560	£97	-£953	-£1,259	£866	-£1,017	-£759	£2,035	-£1,019	£2,552	-£156	-£509	£0	
CC260	**The Jubilee Hall**																		
Income																			

1087	Income - PAT Testing Recharge	£100	£23	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£25	£0	
1153	Annual Hire - Diamond Suite	£4,800	£3,840	£365	£365	£365	£365	£365	£365	£400	£400	£400	£400	£400	£400	£4,590	£4,590	£4,590	
1220	Hire Fees - Rooms	£33,600	£36,595	£3,000	£3,000	£3,000	£3,000	£3,000	£3,000	£3,000	£3,000	£3,000	£3,000	£3,000	£3,000	£36,000	£36,000	£36,000	
1223	Hire Fees - Storage	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
1225	Hire Fees - Kitchen	£2,100	£2,234	£185	£185	£185	£185	£185	£185	£185	£185	£185	£185	£185	£185	£2,220	£2,220	£2,220	
	Total Income	£40,600	£42,692	£3,550	£3,550	£4,026	£3,550	£3,550	£3,550	£3,585	£3,585	£3,585	£3,585	£3,585	£3,585	£43,286	£42,835	£42,810	
Expenditure																			
4102	Prof Fees - PAT Testing	£360	£126	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£150	£0	Every 2 years
4106	Prof Fees - Hardwire Inspections	£650	£960	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Every 5 years (2029/30)
4109	Prof Fees - H&S Reports	£200	£200	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4142	Performing Rights - Music Fees	£500	£196	£83	£0	£0	£0	£250	£0	£0	£0	£0	£0	£0	-£83	£250	£250	£250	
4158	Premises Licence	£21	£21	£14	£0	£0	£0	£0	£0	£0	£21	£0	£0	£0	-£14	£21	£21	£21	
4275	Contractor - Trade Waste	£2,750	£2,776	£1,280	£30	£30	£30	£30	£1,280	£30	£30	£30	£30	£30	£30	£2,860	£2,860	£2,860	
4277	Contractor - Water Monitoring	£1,200	£1,155	£92	£92	£92	£92	£92	£92	£92	£92	£93	£93	£93	£93	£1,108	£1,108	£1,108	Monthly/Quarterly/Annual checks
4278	Contractor - Maintenance & Repairs	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£4,000	£4,000	£4,000	£4,000	
4279	Contractor - Electrical	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	£500	
4253	Contractor - Plumbing & Heating	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	£500	
4281	Contractor - Window Cleaning	£720	£540	£120	£0	£120	£0	£120	£0	£120	£0	£120	£0	£120	£0	£720	£720	£720	
4282	Contractor - Cleaning	£750	£960	£0	£0	£0	£650	£0	£200	£200	£0	£0	£0	£0	£0	£1,050	£1,050	£1,050	
4285	Contractor - Hygeine Waste	£1,972	£1,972	£147	£0	£0	£0	£0	£0	£0	£252	£0	£0	£0	-£147	£252	£252	£252	
4307	Materials - Defib Equipment	£300	£300	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£175	£175	£0	£0	New batteries required Oct 2028
4316	Materials - Kitchen Supplies	£0	£75	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4320	Mtce - H & S Conformances	£500	£500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	£500	
4332	Mtce - Fire/Security Systems	£800	£768	£150	£150	£150	£150	£250	£150	£150	£150	£150	£450	£150	£150	£2,200	£2,200	£2,200	Mtce/service/inspection/equipment
4336	Mtce - Building Fabric	£500	£500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4337	Mtce - Building Services	£1,000	£1,657	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4338	Mtce - Internal Decoration	£1,000	£1,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	£500	
4339	Mtce - External Decoration	£500	£500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	£500	
4341	Non Domestic Rates	£6,680	£7,348	£750	£750	£750	£750	£750	£750	£750	£750	£750	£750	£0	£0	£7,500	£7,500	£7,500	
4343	Electricity	£6,500	£6,233	£1,500	£0	£0	£1,000	£0	£0	£1,500	£0	£0	£2,000	£0	£0	£6,000	£6,000	£6,000	
4344	Gas	£8,900	£8,399	£1,500	£500	£500	£300	£200	£100	£400	£600	£850	£1,500	£1,500	£1,500	£9,450	£9,450	£9,450	
4345	Water	£920	£1,318	£200	£0	£0	£200	£0	£0	£200	£0	£0	£200	£0	£200	£1,000	£1,000	£1,000	
	Total Expenditure	£36,723	£37,504	£5,836	£1,522	£1,642	£3,172	£1,692	£2,572	£3,442	£1,895	£1,993	£5,023	£1,893	£8,404	£39,086	£39,061	£38,911	
	Total Net Expenditure over Income	-£3,877	-£5,188	£2,286	-£2,028	-£2,384	-£378	-£1,858	-£978	-£143	-£1,690	-£1,592	£1,438	-£1,692	£4,819	-£4,200	-£3,774	-£3,899	
CC261	**Jubilee Hall Car Park & Grounds**																		
Income																			
1088	Income - Electric Charge M/C's	£1,000	£1,302	£85	£85	£85	£85	£85	£85	£85	£85	£85	£85	£85	£85	£1,020	£1,020	£1,020	
1089	Income - Car Parking M/C's	£1,380	£3,560	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£250	£3,000	£3,000	£3,000	
1152	Annual Hire - Season Tickets	£1,138	£992	£641	£175	£0	£0	£0	£0	£125	£0	£0	£0	£0	£0	£941	£941	£941	
1211	Hire Fees - Grounds	£42	£33	£34	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£34	£34	£34	
	Total Income	£3,560	£5,887	£1,010	£1,428	£335	£335	£335	£335	£460	£335	£335	£335	£335	£335	£5,913	£4,995	£4,995	
Expenditure																			
4150	Ticket M/C Card Charges	£2,220	£2,299	£195	£195	£195	£195	£195	£195	£195	£195	£195	£195	£195	£195	£2,340	£2,340	£2,340	
4270	Contractor - Aboricultural	£350	£500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4281	Contractor - Window Cleaning	£240	£160	£40	£0	£40	£0	£40	£0	£40	£0	£40	£0	£40	£0	£240	£240	£240	
4286	Contractor - Car Park Tickets	£300	£300	£0	£0	£0	£0	£0	£0	£150	£0	£0	£0	£0	£150	£300	£300	£300	
4287	Contractor - E'tric Charge Mac	£150	£240	£0	£0	£0	£0	£0	£240	£0	£0	£0	£0	£0	£0	£240	£240	£240	
4314	Materials - Parking Permits	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4325	Mtce - Car Park Ticket M/C's	£788	£739	£250	£0	£0	£250	£0	£0	£250	£0	£0	£250	£0	£0	£1,000	£1,000	£1,000	
4329	Mtce - Fencing	£250	£250	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4341	Non Domestic Rates	£8,252	£8,169	£600	£600	£600	£600	£600	£600	£600	£600	£600	£600	£0	£0	£6,000	£6,000	£6,000	
4343	Electricity	£712	£838	£65	£65	£65	£65	£65	£65	£65	£75	£75	£75	£75	£65	£820	£820	£820	
	Total Expenditure	£13,262	£13,495	£1,150	£860	£900	£1,110	£900	£1,100	£1,300	£870	£910	£1,120	£310	£410	£10,940	£10,940	£10,940	
	Total Net Expenditure over Income	£9,702	£7,608	£140	-£568	£565	£775	£565	£765	£840	£535	£575	£785	-£25	£75	£5,027	£5,945	£5,945	
CC270	**Well House**																		
Income																			
1126	Contract Hire - Well House	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
Expenditure																			
4102	Prof Fees - PAT Testing	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4106	Prof Fees - Hardwire Inspections	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4109	Prof Fees - H&S Reports	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4278	Contractor - Maintenance & Repairs	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4279	Contractor - Electrical	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4253	Contractor - Plumbing & Heating	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4320	Mtce - H & S Conformances	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4337	Mtce - Building Services	£0	£302	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4341	Non Domesitc Rates	£0	£2,962	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Expenditure	£0	£3,264	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Net Expenditure over Income	£0	£3,264	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
CC275	**Coronation Hall**																		
Income																			
1132	Contract Hire	£600	£6,900	£588	£588	£588	£588	£588	£588	£588	£588	£588	£588	£588	£588	£7,056	£7,056	£7,056	
	Total Income	£6,900	£6,900	£588	£588	£588	£588	£588	£588	£588	£588	£588	£588	£588	£588	£7,056	£7,056	£7,056	
Expenditure																			
4096	Prof Fees - Halls Assessments	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	0	0	£0	£0	£0	£0	
4102	Prof Fees - PAT Testing	£100	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£25	£0	Every 2 years
4106	Prof Fees - Hardwire Inspections	£375	£375	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Every 5 years (2029/30)
4109	Prof Fees - H&S Reports	£150	£150	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4277	Contractor - Water Monitoring	£1,000	£789	£76	£76	£76	£76	£77	£77	£77	£77	£77	£77	£77	£77	£920	£920	£920	Monthly/Quarterly/Annual checks
4278	Contractor - Maintenance & Repairs	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£2,000	£2,000	£2,000	£2,000	
4279	Contractor - Electrical	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	£500	

4253	Contractor - Plumbing & Heating	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	£500	
4320	Mtce - H & S Conformances	£250	£250	£0	£0	£0	£0	£150	£0	£0	£0	£0	£0	£0	£100	£250	£250	£250	
4332	Mtce - Fire/Security Systems	£1,200	£1,200	£50	£50	£50	£50	£135	£50	£50	£50	£50	£135	£50	£50	£770	£770	£770	Mtce/service/inspection/equipment
4336	Mtce - Building Fabric	£500	£500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4337	Mtce - Building Services	£1,000	£1,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4338	Mtce - Internal Decoration	£1,000	£1,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	
4339	Mtce - External Decoration	£500	£500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	
4341	Non Domestic Rates	£736	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4343	Electricity	£4,500	£4,500	£1,000	£0	£0	£1,000	£0	£0	£1,500	£0	£0	£1,500	£0	£0	£5,000	£5,000	£5,000	
4344	Gas	£3,000	£2,550	£300	£300	£200	£200	£100	£100	£100	£350	£550	£550	£450	£450	£3,650	£3,650	£3,650	
4345	Water	£1,500	£0	£125	£125	£125	£125	£125	£125	£125	£125	£125	£125	£125	£125	£1,500	£1,500	£1,500	
	Total Expenditure	£15,811	£12,814	£1,551	£551	£451	£1,451	£587	£352	£1,852	£602	£802	£2,387	£702	£3,802	£15,090	£16,115	£16,090	
	Total Net Expenditure over Income	£8,911	£5,914	£963	-£37	-£137	£863	-£1	-£236	£1,264	£14	£214	£1,799	£114	£3,214	£8,034	£9,059	£9,034	
CC280	**Groundsman Building**																		
Income																			
	Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
Expenditure																			
4102	Prof Fees - PAT Testing	£150	£90	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£90	£0	Every 2 years
4106	Prof Fees - Hardwire Inspections	£190	£300	£0	£0	£0	£0	£0	£0	£190	£0	£0	£0	£0	£0	£190	£0	£0	Every 5 years (2029/30)
4274	Contractor - Waste Skip Hire	£2,730	£2,685	£455	£0	£455	£0	£455	£0	£455	£0	£455	£0	£455	£0	£2,730	£2,730	£2,730	
4278	Contractor - Maintenance & Repairs	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£250	£250	£250	£250	
4279	Contractor - Electrical	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£250	£250	£250	£250	
4253	Contractor - Plumbing & Heating	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£250	£250	£250	£250	
4332	Mtce - Fire/Security Systems	£500	£378	£75	£75	£75	£75	£160	£75	£75	£75	£75	£160	£75	£75	£1,070	£1,070	£1,070	Mtce/service/inspection/equipment
4336	Mtce - Building Fabric	£250	£250	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4337	Mtce - Building Services	£500	£500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4343	Electricity	£6,000	£3,054	£700	£0	£0	£700	£0	£0	£1,500	£0	£0	£2,000	£0	£0	£4,900	£4,900	£4,900	
	Total Expenditure	£10,320	£7,257	£1,230	£75	£530	£775	£615	£75	£2,220	£75	£530	£2,160	£530	£825	£9,640	£9,540	£9,450	
	Total Net Expenditure over Income	£10,320	£7,257	£1,230	£75	£530	£775	£615	£75	£2,220	£75	£530	£2,160	£530	£825	£9,640	£9,540	£9,450	
CC290	**Playgrounds & Leisure Areas**																		
Income																			
	Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
Expenditure																			
4109	Prof Fees - H&S Reports	£850	£710	£0	£0	£0	£0	£0	£0	£1,000	£0	£0	£0	£0	£0	£1,000	£1,000	£1,000	
4144	Lease Cost - Oak Rd Play Area	£145	£145	£60	£0	£0	£0	£145	£0	£0	£0	£0	£0	£0	-£60	£145	£145	£145	
4270	Contractor - Aboricultural	£3,500	£3,500	£0	£2,700	£0	£0	£0	£0	£800	£0	£0	£0	£0	£0	£3,500	£3,500	£3,500	
4280	Contractor - Ground Works	£3,000	£3,000	£0	£0	£0	£0	£0	£0	£500	£0	£0	£0	£0	£0	£500	£500	£500	
4313	Materials - Signage	£300	£300	£0	£0	£0	£0	£0	£0	£150	£0	£0	£0	£0	£150	£300	£300	£300	
4320	Mtce - H & S Conformances	£2,000	£2,000	£0	£0	£0	£0	£0	£0	£1,000	£0	£0	£0	£0	£1,000	£2,000	£2,000	£2,000	
4327	Mtce - Play & Leisure Equipmnt	£4,500	£4,474	£1,500	£0	£0	£0	£0	£0	£1,500	£0	£0	£0	£0	£1,500	£4,500	£4,500	£4,500	
4329	Mtce - Fencing	£1,000	£1,000	£0	£0	£0	£0	£0	£0	£1,000	£0	£0	£0	£0	£0	£1,000	£0	£0	
	Total Expenditure	£15,295	£15,129	£1,560	£2,700	£0	£0	£145	£0	£5,950	£0	£0	£0	£0	£2,590	£12,945	£11,945	£11,945	
	Total Net Expenditure over Income	£15,295	£15,129	£1,560	£2,700	£0	£0	£145	£0	£5,950	£0	£0	£0	£0	£2,590	£12,945	£11,945	£11,945	
CC295	**Southern Footpath/Cycleway**																		
Income																			
	Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
Expenditure																			
4328	Mtce - Footpaths/Bridges/Steps	£0	£0	£0	£0	£0	£0	£0	£0	£500	£0	£0	£0	£0	£0	£500	£0	£0	
	Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£500	£0	£0	£0	£0	£0	£500	£0	£0	
	Total Net Expenditure over Income	£0	£0	£0	£0	£0	£0	£0	£0	£500	£0	£0	£0	£0	£0	£500	£0	£0	
CC299	**Capital Spend - Halls & Grounds**																		
Income																			
1099	Income - Asset Disposals	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
1336	WCC CIL Funding 2024-25	£40,000	£40,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
1337	WCC S106 Funding 2024-25	£0	£25,815	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
1368	WCC Open Space Fund	£18,797	£19,637	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
1400	WCC Rural England PF	£0	£49,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
1402	Funding (PP)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£1,710,000	£0	
	Total Capital Income	£58,797	£134,452	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£1,710,000	£0	
Expenditure																			
4350	Minor Assets	£2,500	£2,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£2,500	£2,500	£2,500	£2,500	
4356	Reconfigure Changing Rooms (HR)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4357	Name Sign (JH)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4359	Hard Standing Surround (PP)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4360	Pitch Railings (PP)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4364	Southern Footpath/Cycleway	£0	£6,146	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4365	Replace Tractors	£0	£33,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4368	Replace Topper / Mower	£0	£17,150	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4369	Cooker (JH)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4370	Cooker Hood (JH)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4371	Electric Shutter Door (ES)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4372	Pillar Drill (ES)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4378	2 x Badminton Nets & Posts	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4381	Replace Pick Up Truck	£0	£0	£0	£0	£0	£15,000	£0	£0	£0	£0	£0	£0	£0	£0	£15,000	£0	£0	
4382	Replace Windows (JH)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4384	Water Bowser (ES)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4385	12 Tables & Trolley (PPCHSE)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4386	Floor Polisher (PP)	£0	£1,166	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4387	Floor Scrubber - Ride on (JH)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4388	CCTV Hoe Road	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4390	Replace Skate Park (PP)	£0	£75,881	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	

4391	Perimeter Track (PP)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4393	Solar Panels on JH Roof	£99,750	£62,149	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4394	Upgrade CCTV (JH)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4395	Upgrade Car Park & Track (HR)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£300,000
4396	Extend ES Building	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4398	Resurface Play Areas	£2,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4399	Window Blinds (JH)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4410	Replace Play Area Equip	£4,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4411	Upgrade CCTV (PP)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4412	Resurface Car Parks	£2,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4414	Building Replace / Refurb	£5,000	£0	£0	£0	£30,000	£0	£0	£30,000	£0	£0	£30,000	£0	£0	£0	£90,000	£1,910,000	£0
4415	Tennis Court Maintenance	£8,000	£4,900	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£16,000	£0
4417	Upgrade Intruder Alarm (JH)	£2,500	£2,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4418	Cordless Air Gun (ES)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4420	Costs - Purchase of Community Asset	£0	£3,311	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4422	Replace Paving Stones (JH)	£2,500	£2,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4423	EV Chargers	£11,000	£11,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4424	Coronation Hall Renovations	£0	£0	£2,500	£0	£0	£2,500	£0	£0	£2,500	£0	£0	£2,500	£0	£0	£10,000	£0	£0
4425	Replace Dragons Teeth (HR)	£0	£0	£0	£0	£0	£0	£0	£1,750	£0	£0	£0	£0	£0	£0	£1,750	£0	£0
4426	Multi-tool, Battery & Charger	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4427	Allotment Fencing	£0	£0	£0	£10,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£10,000	£0	£0
4428	HR Drainage	£0	£0	£0	£0	£0	£20,000	£0	£0	£0	£0	£0	£0	£0	£0	£20,000	£0	£0
4432	Montague rd Play Areas	£0	£2,953	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4450	Extend Parking PP	£0	£100,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4480	Sports Size MUGA (HR)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4481	Natual Wood Play Area	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4482	Water Based Play Area	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4483	5 Folding Tables (JH)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4484	Stackable Chairs (JH)	£0	£874	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4485	Replace Clubhouse PP	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4487	Building Maintenance	£24,500	£18,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4500	Albany Road Play Park	£78,198	£75,595	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4501	Resurface Gold Room Floor (JH)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4502	Replace Goals (PP)	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
	Total Capital Expenditure	£242,448	£420,625	£2,500	£10,000	£30,000	£37,500	£0	£31,750	£2,500	£0	£30,000	£2,500	£0	£2,500	£149,250	£1,928,500	£302,500
	Total Net Capital Expenditure over Income	£183,651	£286,173	£2,500	£10,000	£30,000	£37,500	£0	£31,750	£2,500	£0	£30,000	£2,500	£0	£2,500	£149,250	£218,500	£302,500

Total Committee

Total Income	£89,788	£96,796	£10,716	£8,758	£19,751	£8,595	£6,390	£8,897	£10,030	£7,852	£7,701	£9,905	£7,700	£7,932	£114,227	£100,858	£76,425
Total Expenditure	£183,091	£172,692	£18,264	£14,130	£24,369	£13,493	£7,960	£7,360	£35,300	£6,780	£8,021	£19,305	£6,631	£29,346	£190,959	£183,751	£154,862
Total Net Revenue Expenditure	£93,303	£75,896	£7,548	£5,372	£4,618	£4,898	£1,570	-£1,537	£25,270	-£1,072	£320	£9,400	-£1,069	£21,414	£76,732	£82,893	£78,437
Total Capital Income	£58,797	£134,452	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	1710000	0
Total Capital Expenditure	£242,448	£420,625	£2,500	£10,000	£30,000	£37,500	£0	£31,750	£2,500	£0	£30,000	£2,500	£0	£2,500	£149,250	1928500	302500
Total Net Capital Expenditure	-£297	£286,173	£2,500	£10,000	£30,000	£37,500	£0	£31,750	£2,500	£0	£30,000	£2,500	£0	£2,500	£149,250	218500	302500
Total Net Committee Expenditure	£276,954	£362,069	£10,048	£15,372	£34,618	£42,398	£1,570	£30,213	£27,770	-£1,072	£30,320	£11,900	-£1,069	£23,914	£225,982	£301,393	£380,937
Total Net Committee Expenditure (Check)	£276,954	£362,069	£10,048	£15,372	£34,618	£42,398	£1,570	£30,213	£27,270	-£1,072	£30,320	£11,900	-£1,069	£23,914	£225,482	£301,393	£380,937

Summary of Budget Setting Decisions

All hire/leases/licence income codes increased in line with expected inflation (2.2%)
New Cost Centre Code for Southern Footpath - 295.
New Nominal Code for Mtce - Footpaths, Bridges, Steps - 4328 (linked with CC295) with budget of £500
4101/200 Prof Fees Tree Surveys - All sites 2026-27 (inc SINC/Bishops Meadow/Albany Wood)
4270/210/220/225/226/290 Contractor Aboricultural - Remove from individual cost centres and move to 200 General Grounds with budget of £8,000 for 2025/26 (inc new areas)
4295/220/290 Contractor Ditch Clearance - Remove from individual cost centes and move to 200 General Grounds with a budget of £1,800
4310/200 Request for cordless battery powered jet washer £88
4311/200 Materials Locks & Keys - reduce to £50
4329/220/225/226/261 Mtce Fencing - Remove from individual cost centres and move to 200 General Grounds with budget of £1,000
4280/210 - Contractor Grounds Works - Remove, not required
1300/220 Funding FA Pitch Power - New code for grant to cover costs of pitch ground works
4280/220 Contractor Ground Works - Sand Banding required 2025/26 £12,000 + Seeding & weeding £2,500 and verti works x 2 at £2,500
4331/220 Mtce Car Parks - New code with a budget of £250
230 Halls General - Change to Halls/Bldgs General
4109 Prof Fees Safety Inspections - change to Prof Fees H&S Reports
4109/240/250/260/270/275/280 Prof Fees H&S Reports - Remove from individual cost centres and move to 230 with budget of £2,500 in 2026/27 (five yearly)
4110/230 Prof Fees Fire Risk Assessment 2026/27 £1,500
4096/240/250/260/270/275/280 Prof Fees Halls Assessments - Change to Prof Fees Bldgs Valuations - Remove from individual cost centres and move to 230 Halls/Bldgs General with a budget of £6,000 for 2026/27
4102/240/250/260/270/275/280 Prof Fees PA Testing - Change to PAT Testing - Every 2 years - Budget 2026/27
4106/240/250/260/270/275/280 Prof Fees Hardwire Inspections - 5 yearly - next required 2029/2030 (SA to check 275 - when required?)
4285/240 Contractor Hygiene Waste - Add to contract, hygiene waste bin required (£75)
4285/250/260 Contractor Hygiene Waste - Reduce to £300 per year, new contract
4307/240/250/260 Materials Defib equipment - Pads require replacement March 2026, new batteries required Oct 2028
4366/240/250/260/270/275/280 Building Fabric - Remove and replace with 4253 Costs - Maintenance & Repairs and budget as appropriate for building
4337/240/250/260/270/275/280 Building Services - Remove and replace with 4278 Contractor Electrical and 4279 Contractor Plumbing & Heating and budget as appropriate for building
4332/240/250/260/270/275/280 Mtce Alarm & CCTV Systems - Rename Mtce Fire/Security Systems and budget for maint/service/equipment for both
4339/240 Mtce External Decoration - Increase to £1,000 due to external painting required in 2025/26
4253/250 Costs Maintenance & Repairs - Increase to £1,000 due to repairs required in 2025/26
4332/250 Mtce Fire & Security Systems - CW to check additional costs for maint/service of new camera system
1087/260 Income - PAT Recharge - Every 2 years, Budget 2026/27
4282/260 Contractor Cleaning - Increase to £1,050 for cleaner holiday cover
4316/260 Materials Kitchen Supplies - Remove and add to 230 Halls/Bldgs General with costs for PP included - £250.00
4343/260 Electricity - Reduce to £6,000 for expected reduction due to Solar Panels installation
4341/261 Non Domestic Rates - Not advised of new rates due to business rate reduction - Budget £600 x 10 months to allow for expected costs

4109/290 Prof Fees H&S Reports - Increase to £1,000
2026-27 - Budget for resurfacing of HR track and car parks?
1401/299/353 New Capital Receipts - Expected income for sale of Well House
4350/299 Minor Assets - Increase to £2,500

Capital Projects				Notes
1	Replace Dragons Teeth - HR	£1,750	25/26	
2	HR Drainage	£20,000	25/26	
	Upgrade Car Park & Track HR	£300,000	27/28	
3	2 x New benches - HR Tennis Courts	£1,000	24/25	
4	Replace Bike Hoops - All bldgs	?	Not priority	
5	Allotment Fencing	£10,000	25/26	
6	Replace Pick up Truck or lease?	£15,000	25/26	
7	PP Pavilion	£1,710,000	26/27	Income from Funding/Grants
9	Expenditure PP Pavillion 2025/26	£90,000	25/26	
9	Expenditure PP Pavillion 2026+	£1,910,000	26/27	Using £200k from sale of Well House
10	Coronation Hall Renovations	£10,000	25/26	
11	Extension to Southern Footpath/PP track	£22,000	25/26	
12	Priory Meadow Footpath	?	Not priority	
13	Montague Road Bridleway	£32,000	Not priority	
14	HR Pavillion Renovations/Replacement	?	Not priority	
15	Youth Shelter PP	£10,000	Not priority	Seek grant funding

Budget Setting 2025-26

Community & Environment Committee

Code	Description	2024-25 Budget Total Year	2024-25 Actual/Pre Total Year	1 April	2 May	3 June	4 July	5 August	6 September	7 October	8 November	9 December	10 January	11 February	12 March	2025-26 Budget Total Year	2026-27 Budget Total Year	2027-28 Budget Total Year	Notes
CC310	Community & Environment Committee																		
Income																			
1082	Income - Events	£100	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
1325	Grant - WCC Skate Jam	£0	£1,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
1326	Grant - Youth Event	£0	£0	£0	£0	£0	£0	£0	£1,000	£0	£0	£0	£0	£0	£0	£1,000	£1,000	£1,000	
	Total Income	£100	£1,000	£0	£0	£0	£0	£0	£1,000	£0	£0	£0	£0	£0	£0	£1,000	£0	£0	
xpenditure																			
4041	Website Hosting & Support	£3,615	£415	£267	£0	£0	£0	£0	£0	£0	£0	£65	£0	£269	-£267	£334	£350	£350	
4121	Grants - General	£8,500	£6,450	£0	£4,250	£0	£0	£0	£0	£4,250	£0	£0	£0	£0	£0	£8,500	£9,000	£9,000	
4126	Grants - General (Section 137)	£0	£2,050	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4171	Community Newsletter	£4,300	£2,974	£0	£0	£1,000	£0	£0	£1,000	£0	£0	£1,550	£0	£0	£950	£4,500	£4,500	£4,500	
4175	Leaflets - Guides	£650	£650	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£650	£650	£650	£650	
4200	Costs - Annual Parish Meeting	£1,200	£1,186	£150	£150	£0	£0	£0	£0	£0	£0	£0	£0	£450	£450	£1,200	£1,200	£1,200	
4201	Costs - Party in the Park	£3,000	£2,873	£0	£0	£500	£2,000	£500	£0	£0	£0	£0	£0	£0	£0	£3,000	£3,000	£3,000	
4202	Costs - B W Carnival	£100	£35	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4203	Costs - Remembrance Day Events	£600	£600	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4205	Costs - B W Clean Up Events	£80	£80	£0	£50	£0	£0	£0	£0	£50	£0	£0	£0	£0	£0	£100	£100	£100	
4206	Costs - Volunteer Social Event	£200	£200	£0	£0	£0	£0	£0	£0	£250	£0	£0	£0	£0	£0	£250	£250	£250	
4207	Costs - National Events	£200	£109	£0	£500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	
4209	Costs - Miscellaneous Events	£250	£250	£0	£0	£100	£0	£0	£0	£0	£300	£0	£0	£0	£350	£750	£750	£750	
4230	Costs - Environmental Iniatives	£300	£300	£100	£0	£0	£100	£0	£0	£100	£0	£0	£100	£0	£0	£400	£400	£400	
4231	Costs - Environmental Event	£100	£100	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
4232	Costs - Youth Event	£0	£1,000	£0	£0	£0	£0	£0	£1,200	£0	£0	£0	£0	£0	£0	£1,200	£1,200	£1,200	
4322	Mtce - Notice Boards	£200	£200	£0	£0	£0	£0	£0	£0	£50	£0	£0	£0	£0	£50	£100	£100	£100	
4323	Mtce - Telephone Box	£100	£100	£0	£0	£0	£0	£0	£0	£50	£0	£0	£0	£0	£50	£100	£100	£100	
4448	Parish Council Website	£0	£0	£3,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£3,000	£0	£0	
	Total Expenditure	£23,395	£19,572	£3,517	£4,950	£1,600	£2,100	£500	£2,200	£4,750	£300	£1,615	£100	£719	£2,233	£24,584	£22,100	£22,100	
	Total Net Expenditure over Income	£23,295	£18,572	£3,517	£4,950	£1,600	£2,100	£500	£1,200	£4,750	£300	£1,615	£100	£719	£2,233	£23,584	£22,100	£22,100	
CC399	Capital Spend - Community & Environment																		
Income																			
	Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
Expenditure																			
4350	Minor Assets	£500	£500	£0	£0	£0	£0	£0	£250	£0	£0	£0	£0	£0	£250	£500	£500	£500	
	Total Capital Expenditure	£500	£500	£0	£0	£0	£0	£0	£250	£0	£0	£0	£0	£0	£250	£500	£500	£500	
	Total Net Capital Expenditure over Income	£500	£500	£0	£0	£0	£0	£0	£250	£0	£0	£0	£0	£0	£250	£500	£500	£500	
Total Committee																			
	Total Income	£100	£1,000	£0	£0	£0	£0	£0	£1,000	£0	£0	£0	£0	£0	£0	£1,000	£0	£0	
	Total Expenditure	£23,395	£19,572	£3,517	£4,950	£1,600	£2,100	£500	£2,200	£4,750	£300	£1,615	£100	£719	£2,233	£24,584	£22,100	£22,100	
	Total Net Revenue Expenditure	£23,295	£18,572	£3,517	£4,950	£1,600	£2,100	£500	£1,200	£4,750	£300	£1,615	£100	£719	£2,233	£23,584	£22,100	£22,100	
	Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Expenditure	£500	£500	£0	£0	£0	£0	£0	£250	£0	£0	£0	£0	£0	£250	£500	£500	£500	
	Total Net Capital Expenditure	£500	£500	£0	£0	£0	£0	£0	£250	£0	£0	£0	£0	£0	£250	£500	£500	£500	
	Total Net Committee Expenditure	£23,795	£19,072	£3,517	£4,950	£1,600	£2,100	£500	£1,450	£4,750	£300	£1,615	£100	£719	£2,483	£24,084	£22,600	£22,600	
	Total Net Committee Expenditure (Check)	*£23,795*	*£19,072*	*£3,517*	*£4,950*	*£1,600*	*£2,100*	*£500*	*£1,450*	*£4,750*	*£300*	*£1,615*	*£100*	*£719*	*£2,483*	*£24,084*	*£22,600*	*£22,600*	

Summary of Budget Setting Decisions

1326/310 Grant Youth Event - New code £1,000
4041/310 £3,000 budgeted for new website in 2024/25 to be ear marked at year end
4121/310 Grants General - request for increase to £9,000 from 2026/27
4171/310 Community Newsletter - Increase in printing/postal costs
4202/310 Costs B W Carnival - Move to 4209/310 (Jun) - non PC event
4203/310 Costs Remembrance Day Events - Move to 4209/310 (Nov) - non PC event

4206/310 Costs Volunteer Social Event - Increase to £250
4207/310 Costs VE/VJ Day Events - Rename to Costs National Events
4209/310 Costs Miscellaneous Events - Increase costs in Mar to £350
4230/310 Costs Environmental Issues - Rename to Environmental Initiatives
4231/310 Costs Environmental Event - Remove and add budget (£100) to 4230/310
4232/310 Costs Skate Jam Event - Rename Costs Youth Event and increase budget to £1,200
4322/310 Costs Notice Boards - Reduce to £100
4350/399 Minor Assets - Increase to £500

Budget Setting 2025-26

Planning & Highways Committee

Code	Description	2024-25 Budget Total Year	2024-25 Actual/Pre Total Year	1 April	2 May	3 June	4 July	5 August	6 September	7 October	8 November	9 December	10 January	11 February	12 March	2025-26 Budget Total Year	2026-27 Budget Total Year	2027-28 Budget Total Year
CC400	Planning and Highways																	
Income																		
	Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Expenditure																		
4143	Community Payback Scheme	£100	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4324	Mtce - Bus Shelters	£500	£850	£0	£0	£0	£0	£1,000	£0	£0	£0	£0	£0	£0	£0	£1,000	£1,000	£1,000
4330	Mtce - Town Clock	£150	£150	£0	£0	£0	£0	£0	£0	£150	£0	£0	£0	£0	£0	£150	£150	£150
4333	Mtce - Footpaths & Cycleways	£1,000	£990	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£1,500	£1,500	£1,500	£1,500
4334	Mtce - Street Furniture	£300	£300	£0	£0	£0	£0	£0	£0	£300	£0	£0	£0	£0	£0	£300	£300	£300
4335	Mtce - S I D	£250	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£500	£500	£500	£500
	Total Expenditure	£2,300	£2,290	£0	£0	£0	£0	£1,000	£0	£450	£0	£0	£0	£0	£2,000	£3,450	£3,450	£3,450
	Total Net Expenditure over Income	£2,300	£2,290	£0	£0	£0	£0	£1,000	£0	£450	£0	£0	£0	£0	£2,000	£3,450	£3,450	£3,450
CC499	Capital Spend - Planning & Highways																	
Income																		
1302	Grant - Stiles / Kissing Gates	£500	£600	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
1331	Grant - HCC SID	£0	£5,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
NEW	Grant - 20 is Plenty	£0	£0	£0	£0	£0	£40,000	£0	£0	£0	£0	£0	£0	£0	£0	£40,000	£0	£0
	Total Capital Income	£500	£5,600	£0	£0	£0	£40,000	£0	£0	£0	£0	£0	£0	£0	£0	£40,000	£0	£0
Expenditure																		
4350	Minor Assets	£500	£500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£250	£250	£250	£250
4363	B W to Botley Bridleway	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4375	Speed Indicator Device	£0	£7,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
4403	Street Furniture	£1,000	£1,000	£0	£0	£0	£0	£0	£0	£1,000	£0	£0	£0	£0	£0	£1,000	£1,000	£1,000
4404	Stiles / Kissing Gates	£500	£484	£0	£0	£0	£0	£800	£0	£0	£0	£0	£0	£0	£0	£800	£800	£800
4407	Replace Bus Shelters	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
NEW	20 is Plenty	£0	£0	£0	£0	£0	£40,000	£0	£0	£0	£0	£0	£0	£0	£0	£40,000	£0	£0
	Total Capital Expenditure	£2,000	£9,484	£0	£0	£0	£40,000	£800	£0	£1,000	£0	£0	£0	£0	£250	£42,050	£2,050	£2,050
	Total Net Capital Expenditure over Income	£1,500	£3,884	£0	£0	£0	£0	£800	£0	£1,000	£0	£0	£0	£0	£250	£2,050	£2,050	£2,050
Total Committee																		
	Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
	Total Expenditure	£2,300	£2,290	£0	£0	£0	£0	£1,000	£0	£450	£0	£0	£0	£0	£2,000	£3,450	£3,450	£3,450
	Total Net Revenue Expenditure	£2,300	£2,290	£0	£0	£0	£0	£1,000	£0	£450	£0	£0	£0	£0	£2,000	£3,450	£3,450	£3,450
	Total Capital Income	£500	£5,600	£0	£0	£0	£40,000	£0	£0	£0	£0	£0	£0	£0	£0	£40,000	£0	£0
	Total Capital Expenditure	£2,000	£9,484	£0	£0	£0	£40,000	£800	£0	£1,000	£0	£0	£0	£0	£250	£42,050	£2,050	£2,050
	Total Net Capital Expenditure	£1,500	£3,884	£0	£0	£0	£0	£800	£0	£1,000	£0	£0	£0	£0	£250	£2,050	£2,050	£2,050
	Total Net Committee Expenditure	£3,800	£6,174	£0	£0	£0	£0	£1,800	£0	£1,450	£0	£0	£0	£0	£2,250	£5,500	£5,500	£5,500
	Total Net Committee Expenditure (Check)	£3,800	£6,174	£0	£0	£0	£0	£1,800	£0	£1,450	£0	£0	£0	£0	£2,250	£5,500	£5,500	£5,500

Summary of Budget Setting Decisions

1. 4324/400 Mtce - Bus Shelters - Increase for repairs required after audit
2. 4333/400 Mtce - Foopaths & Cycleways - Increase due to additional footpaths
3. 4335/400 Mtce - S I D - Increase as now have 2 x S I D
4. New income code - Grant - 20 is Plenty
5. 4363/499 B W to Botley Bridleway - Remove
6. 4375/499 Speed Indicator Device - Remove
7. 4404/499 Stiles / Kissing Gates - 1 x new gate and installation costs
8. New expenditure code - 20 is Plenty

Budget Setting 2025-26

Joint Managed Services

Code	Description	2024-25 Budget Total Year	2024-25 ActualPre Total Year	1 April	2 May	3 June	4 July	5 August	6 September	7 October	8 November	9 December	10 January	11 February	12 March	2025-26 Budget Total Year
CC800	Cemetery Management															
Income																
	Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Expenditure																
4140	Op Costs - W H Cemetery	£12,000	£12,000	£6,000	£0	£0	£0	£0	£0	£6,000	£0	£0	£0	£0	£0	£12,000
	Total Expenditure	£12,000	£12,000	£6,000	£0	£0	£0	£0	£0	£6,000	£0	£0	£0	£0	£0	£12,000
Total																
	Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
	Total Expenditure	£12,000	£12,000	£6,000	£0	£0	£0	£0	£0	£6,000	£0	£0	£0	£0	£0	£12,000
	Total Net Revenue Expenditure	£12,000	£12,000	£6,000	£0	£0	£0	£0	£0	£6,000	£0	£0	£0	£0	£0	£12,000
	Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
	Total Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
	Total Net Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
	Total Net Committee Expenditure	£12,000	£12,000	£6,000	£0	£0	£0	£0	£0	£6,000	£0	£0	£0	£0	£0	£12,000
	Total Net Committee Expenditure (Check)	£12,000	£12,000	£6,000	£0	£0	£0	£0	£0	£6,000	£0	£0	£0	£0	£0	£12,000

Budget Setting 2025-26

Funding

Code	Description	2024-25 Budget Total Year	2024-25 Actual/Pre Total Year	1 April	2 May	3 June	4 July	5 August	6 September	7 October	8 November	9 December	10 January	11 February	12 March	2025-26 Actual Total Year	2026-27 Actual Total Year	2027-28 Actual Total Year	Notes
CC900	**Funding Receipts**																		
Income																			
1334	WCC CIL Funding 2023-24	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
1335	WCC S106 Funding 2023-24	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
1336	WCC CIL Funding 2024-25	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
1337	WCC S106 Funding 2024-25	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
1345	WCC CIL Receipts 2023-24	£30,022	£30,022	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
1346	WCC CIL Receipts 2024-25	£0	£0	£9,345	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£9,345	£0	£0	
1353	SDNPA CIL Receipts 2023-24	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
1354	SDNPA CIL Receipts 2024-25	£331	£331	£1,945	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£1,945	£0	£0	
1401	New Capital Receipt	£0	£0	£200,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£200,000	£0	£0	Well House
	Total Income	£30,353	£30,353	£211,290	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£211,290	£0	£0	
Expenditure																			
	Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Net Expenditure	-£30,353	-£30,353	-£211,290	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	-£211,290	£0	£0	
CC910	**Contingency Funding**																		
Income																			
	Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
Expenditure																			
4169	Contingency - Inflation	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0			
	Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Net Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
CC949	**S106 Funding**																		
Income																			
1337	WCC S106 Funding	£0	£65,472	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0			
	Total Income	£0	£65,472	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
Expenditure																			
	Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Net Expenditure	£0	-£65,472	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
CC950	**Precept Funding ex WCC**																		
Income																			
1076	Funding - Precept Charge	£592,822	£592,822	£312,054	£0	£0	£0	£0	£312,053	£0	£0	£0	£0	£0	£0	£624,107	£754,987	£750,873	
	Total Income	£592,822	£592,822	£312,054	£0	£0	£0	£0	£312,053	£0	£0	£0	£0	£0	£0	£624,107	£754,987	£750,873	
Expenditure																			
	Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Net Expenditure	-£592,822	-£592,822	-£312,054	£0	£0	£0	£0	-£312,053	£0	£0	£0	£0	£0	£0	-£624,107	-£754,987	-£750,873	
Total																			
	Total Income	£592,822	£592,822	£312,054	£0	£0	£0	£0	£312,053	£0	£0	£0	£0	£0	£0	£624,107	£754,987	£750,873	
	Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Net Revenue Expenditure	£592,822	-£592,822	-£312,054	£0	£0	£0	£0	-£312,053	£0	£0	£0	£0	£0	£0	-£624,107	-£754,987	-£750,873	
	Total Capital Income	£30,353	£95,825	£211,290	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£211,290	£0	£0	
	Total Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
	Total Net Capital Expenditure	-£30,353	-£95,825	-£211,290	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	-£211,290	£0	£0	
	Total Net Committee Expenditure	-£623,175	-£688,647	-£523,344	£0	£0	£0	£0	-£312,053	£0	£0	£0	£0	£0	£0	-£835,397	-£754,987	-£750,873	
	Total Net Committee Expenditure (Check)	*-£623,175*	*-£688,647*	*-£523,344*	*£0*	*£0*	*£0*	*£0*	*-£312,053*	*£0*	*£0*	*£0*	*£0*	*£0*	*£0*	*-£835,397*	*-£754,987*	*-£750,873*	

Budget Setting 2025/26

Ear Marked Reserves

		Opening Balance	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Budget Total Year	Closing Balance	Comments
315	EMR - Montague Road Play Areas - S106/CIL/OSF	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
316	EMR - Albany Road SINC Maint - S106	£65,472	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£65,472	
317	EMR - Allotment Fencing - CIL	£10,000	£0	£10,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£10,000	£0	
318	EMR - Coronation Hall Renovations - CIL	£10,000	£2,500	£0	£0	£2,500	£0	£0	£2,500	£0	£0	£2,500	£0	£0	£10,000	£0	
320	EMR - Replace Pickup Truck - CIL	£15,000	£0	£0	£0	£15,000	£0	£0	£0	£0	£0	£0	£0	£0	£15,000	£0	
325	EMR - Replace Play Area Equipment - PC	£8,744	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	-£5,000	-£5,000	£13,744	
330	EMR - Replace Tractors - PC	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
336	EMR - EV Chargers - PC	£11,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£11,000	
340	EMR - Replace Topper / Mower - PC	£6,350	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£6,350	
341	EMR - Replace IT Equipment - PC	£3,078	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	-£500	-£500	£3,578	
345	EMR - Election Expenses - PC	£2,500	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	-£1,500	-£1,500	£4,000	
350	EMR - Bldings Replace / Refurb - PC	£90,000	£0	£0	£30,000	£0	£0	£30,000	£0	£0	£30,000	£0	£0	£0	£90,000	£0	
351	EMR - Purchase of Community Asset - PC/CIL/WCIL	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
352	EMR - Sale of Community Asset	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
353	EMR - New Capital Receipt	£0	-£200,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	-£200,000	£200,000	
354	EMR - Fencing Maintenance - PC	£2,000	£0	£0	£0	£0	£0	£0	£2,000	£0	£0	£0	£0	-£2,000	£0	£2,000	
355	EMR - Tennis Court Maintenance - PC	£14,100	£0	£0	£0	£0	£0	£0	£500	£0	£0	£0	£0	-£2,500	-£2,000	£16,100	
356	EMR - Car Park Maintenance - PC	£2,500	£0	£0	£0	£0	£0	£0	£1,000	£0	£0	£0	£0	-£2,000	-£1,000	£3,500	
357	EMR - Resurface Play Areas - PC	£2,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	-£2,000	-£2,000	£4,000	
358	EMR - Southern Footpath Maintenance - PC	£1,000	£0	£0	£0	£0	£0	£0	£500	£0	£0	£0	£0	-£500	£0	£1,000	
359	EMR - HR Drainage	£20,000	£0	£0	£0	£20,000	£0	£0	£0	£0	£0	£0	£0	£0	£20,000	£0	
360	EMR - Replace Bus Shelters - PC	£10,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£10,000	
370	EMR - CCTV (HR) - PC	£3,152	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£3,152	
373	EMR - Southern Footpath - CIL/WCIL/S106	£606	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£606	
374	EMR - Replace Skate Park (PP) - CIL/WCIL/PC	£7,838	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£7,838	
375	EMR - Floor Polisher (PP) -PC	£334	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£334	
376	EMR - Solar Panels on Roof (JH) - CIL/WCIL	£37,601	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£37,601	
377	EMR - Extend Parking (PP) - CIL/WCC REPF	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
378	EMR - Albany Road Play Park - S106/OSF	£1,038	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£1,038	
379	EMR - Building Maintenance - PC	£6,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	-£4,000	-£4,000	£10,000	
380	EMR - Name Sign (JH) - PC	£5,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£5,000	
389	EMR - Parish Council Website - PC	£3,000	£3,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£3,000	£0	
390	EMR - Stackable Chairs (JH) - PC	£926	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£926	
393	EMR - WCC CIL Receipts 2021-22 (End 31/03/27)	£5,011	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£5,011	
394	EMR - WCC CIL Receipts 2022-23 (End 31/03/28)	£3,062	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£3,062	
395	EMR - WCC CIL Receipts 2023-24 (End 31/03/29)	£42,889	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£42,889	
396	EMR - SDNP CIL Receipts 2021-22 (End 31/03/27)	£481	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£481	
397	EMR - SDNP CIL Receipts 2022-23 (End 31/03/28)	£2,471	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£2,471	
398	EMR - SDNP CIL Receipts 2023-24 (End 31/03/29)	£2,321	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£2,321	
399	EMR - WCC CIL Receipts 2024-25 (End 31/03/30)	£0	-£9,345	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	-£9,345	£9,345	
400	EMR - SDNP CIL Receipts 2024-25 (End 31/03/30)	£4,552	-£1,945	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	-£1,945	£6,497	
401	EMR - WCC S106 Receipts 2024-25	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	
		£400,026	-£205,790	£10,000	£30,000	£37,500	£0	£30,000	£6,500	£0	£30,000	£2,500	£0	-£20,000	-£79,290	£479,316	

Bishop's Waltham Parish Council

12th November 2024

Agenda Item – Local Government Services Pay Agreement 2024/25 – *to note*

The Local Government Association has informed us that the National Joint Council for Local Government Services (NJC) has agreed on pay rates applicable from 1 April 2024 to 31 March 2025.

- With effect from 1 April 2024, an increase of £1,290 (pro rata for part-time employees) will be paid as a consolidated, permanent addition on all NJC pay points 2 to 43 inclusive.
- With effect from 1 April 2024, an increase of 2.50 per cent on all pay points above 43.
- With effect from 1 April 2024, an increase of 2.50 per cent on all allowances.
- Backpay for employees who have left employment since 1 April 2024. If an ex-employee requests it, we recommend that employers pay any monies due to that employee from 1 April 2024 to the employee's last day of employment.
- When salary arrears are paid to ex-employees in the Local Government Pension Scheme (LGPS), the employer must inform its local LGPS fund.

The Finance, Policy and Resources Committee noted this at their meeting of 5.11.24.

Proposal: To note the Local Government Services Pay Agreement for 2024/25

Finance Manager 7.11.24

Bishop's Waltham Parish Council

12th November 2024

Agenda Item – Council Insurance Policy Renewal 2024-25 – *for approval*

The Council is due to renew its insurance policy on 04/12/2024 with Zurich, as part of the Long-Term Agreement (LTA), this is year 3 of 3 years.

The renewal premium totals £11,848.67 and this includes the vehicle insurance.

The Finance, Policy and Resources Committee considered this renewal at their meeting of 5.11.24 and wished to also include cover for Debt Recovery and Contract Disputes. This additional cost has now been added to the payment for approval.

Proposal: To note the Zurich Council Insurance Policy Renewal documents with the recommendation from the Finance, Policy and Resources Committee to approve the payment of £11,932.67 (to also include cover for Debt Recovery and Contract Disputes) for the 24/25 annual premium.

Finance Manager 7.11.24

ZURICH
Municipal

Bishops Waltham Parish Council
Jubilee Hall
Little Shore Lane
Bishops Waltham
Southampton
Hampshire
SO32 1ED

Zurich Town, Parish and Community Council Team
PO Box 726
Chichester
PO19 9PS

Invoice

Invoice Date: 6th November 2024 | Invoice No: 538095310 | Client ref: 3675888

Policy	Policy Term	(£) Premium
YLL-2720872143	04/12/2024-03/12/2025	10,654.18
Inspection Contract (If Applicable)		0.00
Sub total		10,654.18
Inspection Contract VAT @ prevailing rate		0.00
Insurance Premium Tax (IPT) @ prevailing rate		1,278.49
TOTAL		**£11,932.67**

Payment is due before your cover starts, or immediately if your cover is already in place.

Please make cheques payable to **Zurich Municipal** and send to **Zurich Town, Parish and Community Council Team, PO Box 726, Chichester, PO19 9PS**

If paying by BACS, please note our new bank details and amend your records accordingly.

Acc Name: Zurich Town & Parish, Insurer Trust Account
Acc Number: 23110249
Sort Code: 20 – 65 - 82
Bank: Barclays Bank PLC
Please quote your Client Reference on all BACS transactions

Invoice Queries
Phone: 0800 917 9426
Email: accounts.team@uk.zurich.com

Our VAT registration number is: 107 8316 77

Zurich Municipal is a trading name of Zurich Insurance Company Ltd. A public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BR000105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

Zurich Insurance Company Ltd is authorised and regulated in Switzerland by the Swiss Financial Market Supervisory Authority FINMA. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request. Our firm reference number is 959113.

Communications may be monitored or recorded to improve our service and for security and regulatory purposes.

ZURICH Municipal

Bishops Waltham Parish Council
Jubilee Hall
Little Shore Lane
Bishops Waltham
Southampton
Hampshire
SO32 1ED

Zurich Town, Parish and Community Council Team
PO Box 726
Chichester
PO19 9PS

Remittance Advice

Invoice Date: 6th November 2024 Invoice No: 538095310 Client ref: 3675888

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ZURICH
Municipal

Ms Hannah Fisher
Bishops Waltham Parish Council
Jubilee Hall
Little Shore Lane
Bishops Waltham
Southampton
Hampshire
SO32 1ED

Select for Local Councils Policy Schedule

This insurance policy, which meets your demands and needs, has been based on the latest information obtained from you. The Policy, the Policy Schedule, any Certificates of Insurance and Endorsements form one document and should be read together. This Schedule replaces any previous Schedule.

Policy Number	YLL-2720872143
Insured	Bishops Waltham Parish Council
Business	Parish / Town Council
Period of Insurance From To	 04th December 2024 03rd December 2025

and any other period for which cover has been agreed.

Renewal Premium	£ 11,932.67

Premiums are inclusive of Insurance Premium Tax and/or VAT as appropriate.

Schedule Number	143495834
Long term agreement active until	04th December 2025
Preparation Date	06th November 2024
Prepared by	Mr Paul Moore
Policy Form Reference	MLAACH09

Policy Cover Declaration:
You, the Insured, are not aware of any known losses or events that could give rise to a claim, or circumstances that would be prejudicial to us, the Insurer, should the basis of cover on the below given insurance product (s) be changed.

This is important information, please read it carefully and check that the facts given about you are correct and that we have included all the covers that you require. We are unable to give you advice so it is your responsibility to check the cover is correct for your organisation.

ZURICH Municipal

Statement of Fact

If you provide services or activities to children, or adults who are in need of care and support and therefore may be unable to protect themselves against abuse or neglect:

- Your organisation has not had any third-party inspections with a grading of Inadequate, Requires Urgent Improvement, Weak or Unsatisfactory
- You have in place a written safeguarding policy and accompanying procedures that clearly set out the actions to take in response to child and vulnerable adult abuse
- You carry out safer recruitment and selection processes that include the seeking of appropriate criminal records checks, alongside a renewal and update process
- All Employees and **volunteers** engaged in regulated activity and/or activity that brings them into contact with children or vulnerable adults receive safeguarding awareness training including refresher training
- You have one or more designated practitioners for safeguarding to support other practitioners in the organisation to recognise and respond to concerns about Abuse
- You retain employment records, safeguarding checks, safeguarding policies and procedures and safeguarding records for at least the prevailing regulatory best practice period.

If you provide services or activities to children, or adults who are in need of care and support and therefore may be unable to protect themselves against abuse or neglect, and you become non-compliant with any of the above statements, you must tell us, as it may affect your ability to claim under this policy.

Important information

Taking reasonable care

We require that you take reasonable care in managing your activities. Where appropriate this requires you to do the following:

- Keep written risk assessments for your key activities
- Keep written records of your staff and volunteer training. For example, manual handling training, or for use of tools and machinery
- Abide by any rules, guidelines or advice that is given to you by any relevant authority, such as a Local Authority, or the Health and Safety Executive

We want you to be confident about your insurance and understand what is required of you. Please contact us if you have any questions relating to the above.

ZURICH
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Lines of Cover applying

Part A – Material damage

Table Headings

Contents (a)	Furniture, fixtures, fittings and tenants improvements
Contents (b)	Other contents and consumable stock not specified below including printed books and unused stationery
Contents (c)	Computer equipment, other office equipment and sports equipment
Contents (d)	Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment
Contents (e)	Tobacco
Contents (f)	Camcorders, videos and gaming machines
Contents (g)	Civic Regalia

Sums Insured

Premises Address	Buildings Sum Insured	Loss of Rent	Contents (a)	Contents (b)	Contents (c)	Contents (d)	Contents (e)	Contents (f)	Contents (g)
1. Jubilee Hall, Address, Jubilee Hall, Little Shore Lane, Bishops Waltham, Southampton, Hampshire, SO32 1ED	£1,799,458.50	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
2. The Pavilion, Address, Recreation Ground, Hoe Road, Bishops Waltham, Southampton, Hampshire, SO32 1DS	£577,500.00	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
3. Estates Shed, Address, Recreation Ground, Hoe Road, Bishops Waltham, Southampton, Hampshire, SO32 1DS	£88,305.00	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
4. Well House, Address, Well House, 2 Brook Street, Bishops	£300,300.00	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

Waltham, Southampton, Hampshire, SO32 1AX									
5. Clubhouse, Address, 23-25 Elizabeth Way, Bishops Waltham, Southampton, Hampshire, SO32 1SQ	£428,400.00	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
6. Address, Coronation Hall, Little Shore Lane, Bishops Waltham, Southampton, Hampshire, SO32 1ED	£635,250.00	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

For Premises: 6
Insured Perils applicable to Material Damage : 1-13, 15 & 16
For Premises: 1, 2, 3, 4, 5
Insured Perils applicable to Material Damage: 1-16

Excesses Applicable to Premises 1, 2, 3, 4 & 5
The following Excesses apply to each and every loss arising in respect of each and every separate premises:

Accidental Damage	£250
Theft	£250
Riot civil commotion and Malicious Persons	£250
Storm or Flood	£250
Escape of Water	£250
Falling Trees or Branches	£250
Subsidence	£1,000

Excesses Applicable to Premises 6
The following Excesses apply to each and every loss arising in respect of each and every separate premises:

Accidental Damage	£100
Theft	£100
Riot civil commotion and Malicious Persons	£250
Storm or Flood	£250
Escape of Water	£250
Falling Trees or Branches	£250
Subsidence	£1,000

Operative Endorsements: 1, 2, 3, 5, 6, 7, 8 & 9 (please refer to the Endorsement section of the policy wording)

10. Restriction of cover to exclude loses arising from photovoltaic panels

In respect of Business interruption item "Loss of Gross Revenue" the Special Definition of **Incident** is amended to read as:

Incident

Damage to property (excluding photovoltaic panels) used by the **insured** at the **premises** for the purpose of the **business**

ZURICH Municipal

Part B – Business interruption

Premises Address	Additional Expenditure	Indemnity Period (Months)	Loss of Data	Indemnity Period (Months)	Loss of Gross Revenue	Indemnity Period (Months)
All Premises	£20,000	12	N/A		£45,000	12

For Premises: 6
Insured Perils applicable to Business Interruption : 1-13, 15 & 16
For Premises: 1, 2, 3, 4, 5
Insured Perils applicable to Business Interruption: 1-16

Operative Endorsements:

None

ZURICH Municipal

Part C – All risks

Table Headings

Contents (a)	Furniture, fixtures, fittings and tenants improvements
Contents (b)	Other Contents and consumable stock not specified below including printed books and unused stationery
Contents (c)	Computer Equipment, other office equipment and sports equipment
Contents (d)	Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment
Contents (e)	Tobacco
Contents (f)	Camcorders, videos and gaming machines
Contents (g)	Civic Regalia

Additional Items:

Where no premises address is shown, the item is not based at one location and cover is provided anywhere within the **territorial limits.**

Item Description	Sum Insured	Excess
Office Contents	£17,597.27	£250
General Contents	£196,738.72	£250
Civic Regalia	£1,191.17	£250
Outside Equipment	£66,906.48	£250
Street Furniture	£147,368.06	£250
Gates & Fences	£110,175.63	£250
Playground Equipment	£313,242.80	£250
Mowers & Machinery	£35,260.83	£250
Sports Equipment	£111,346.18	£250
Surfaces	£280,658.52	£250
Skate Park	£171,302.25	£250
Albany Road Play Park Equipment, Rubber Mulch, Safety Surfacing and Yellow Easy Gates and Post Rail Fencing	£49,568.56	£250

The excess stated applies to each and every loss.

Operative Endorsements: 1, 2, 3 & 7 (please refer to the Endorsement section of the policy wording)

ZURICH Municipal

Part D – Money

	Limit any one loss
1. Loss of Non-Negotiable Money in the situations specified in items 2(a), 2(b), 2(c)(i) and 2(c)(ii):	£250,000
2. Loss of other Money:	
(a) in transit in the custody of any **member** or **employee** or in transit by registered post (limit £250), or in a Bank Night Safe	£5,000
(b) in the private residence of any **member** or **employee**	£500
(c) in the **premises**	
(i) in the custody of or under the actual supervision of any **member** or **employee**	£5,000
(ii) in locked safes or strongrooms	£5,000
(iii) in locked receptacles other than safes or strongrooms	£500

Excess: £50 each and every loss

Personal Accident Assault Limits: Stated in Section 3(c) of the policy wording

Operative Endorsements:

1.In respect of **Section 1 – Special Definitions**, the definition of Person Insured is extended to include any person between the ages of 16 and 90.

ZURICH
Municipal

Part E – Public liability

Limit of Indemnity: £12,000,000

Operative Endorsements: None

Part F – Hirers' liability

Limit of Indemnity: £2,000,000

Excess: £100 each and every claim for damage to the premises or contents caused other than by fire or explosion

Operative Endorsements

None

Part G – Employers liability

Limit of Indemnity: £10,000,000

Operative Endorsements:

None

ZURICH
Municipal

Part H – Libel and slander

Sum Insured £250,000

Excess: 10% each and every claim or £1,000 whichever is the lower

Operative Endorsements

None

ZURICH Municipal

Part I – Motor vehicles

Insured Vehicle:	All as described in
Persons Entitled to Drive:	the Certificate of
Limitation as to Use:	Motor Insurance

Cover: Section 23

A. Comprehensive

Excess : Section 24

Amount	**Description**
£ 150	Accidental Damage , Fire , Theft , Windscreen , Theft total loss
£ Nil	Third party

Additional to any other **excess** which applies

Repair Limit: £Nil

Section 12

Damage to Property Limit:

£5,000,000 Applicable to any Commercial Vehicle, Minibus, Agricultural Vehicle and Special Type

£50,000,000 Applicable to any Private Motor Car

Personal Effects Limit: £150

Section 13

Medical Expenses Limit: £250

Section 14

Additional Cover : Section 25

T. Continuing Hire Charges	Not Operative
U. Occasional Business Use	Not Operative
V. Loss of No Claim Discount/Excess	Not Operative
W. Hiring Charges	Not Operative
X. Termination Charges	Not Operative

Operative Endorsements:

None

Part J – Motor legal expenses and uninsured loss recovery

Limit of Indemnity: £100,000 per insured incident

Operative Endorsements:

None

ZURICH Municipal

Part N – Fidelity guarantee

Persons Guaranteed:
All **members** and **employees**

Sum Guaranteed
£500,000

Excess: £100 each and every loss

Operative Endorsements:

None

Part O – Personal accident

The cover		
Category:	Insured Persons:	Operative Time:
A	Employees	Engaged in Usual Occupation including Journeys and whilst commuting directly between place of residence and usual place of **business**
B	**member**	Engaged in the **business** including undertaking Journeys and whilst commuting directly between place of residence and usual place of **business**
C	**volunteer**	Engaged in the **business** including undertaking Journeys and whilst commuting directly between place of residence and usual place of **business**
D	key personnel as follows: 14 x Clerical/Finance, Groundsman & Safety Officer	24 hours per day engaged in any activity worldwide not excluded from this cover.

Excesses	
Excesses:	Not applicable

Table of benefits				
Benefit:	Category:			
	A	B	C	D
1. Death	£100,000.00	£100,000.00	£Nil	£100,000
2. Loss of Limb (one or more) and/or Loss of Sight (in one or both eyes)	£100,000.00	£100,000.00	£Nil	£100,000
3A. Total Loss of Hearing (in both ears) and/or Total Loss of Speech	£100,000.00	£100,000.00	£Nil	£100,000
3B. Total Loss of Hearing in one ear	25% of 3A	25% of 3A	25% of 3A	25% of 3A

4. Permanent Total Disablement	£100,000.00	£100,000.00	£Nil	£100,000
5. Permanent Partial Disablement	See section 2.16	See section 2.16	See section 2.16	See section 2.16
6. Paraplegia	£75,000	£75,000	£Nil	£75,000
7. Quadriplegia	£125,000	£125,000	£Nil	£125,000
8. Temporary Total Disablement	£500.00 per week	£500.00 per week	£Nil	£500 per week for up to 10 weeks and £100 per week thereafter
9. Temporary Partial Disablement	50% of 8 or Nil	50% of 8 or Nil	50% of 8 or Nil	50% of 8 or Nil
Benefit Period – temporary disablement	104 weeks	104 weeks	104 weeks	104 weeks
Deferment Period – temporary disablement	0 days	0 days	0 days	0 days

Operative endorsements

Endorsement title:	Endorsement wording:
1	Special Exclusion 2 of Section 3 is inoperative provided always that the insurer will not make any payment of any benefit or in respect of any expense or loss arising from any Person Insured who has attained the age of 90 years unless such expense or loss arises during the period of insurance during which the Person Insured attains the age of 90
2	Key Personnel Cover Extension. The following activities are excluded: a) motor cycling b) racing of any kind other than on foot c) winter sports other than skiing or snowboarding in the United Kingdom on a dry ski slope or within a snow dome, skating or curling d) aerial pursuits including but not limited to ballooning, bungee-jumping, gliding, hang-gliding, micro lighting, parachuting, paragliding or parascending e) jet skiing or white water rafting f) mountaineering or rock climbing using ropes or guides g) hiking, trekking or mountaineering above 3,000 metres h) caving using caving equipment i) diving using external breathing apparatus

ZURICH Municipal

Part P – Legal expenses

Insured Incidents:

1. Employment Disputes and Compensation Awards	Operative
2. Legal Defence	Operative
3. Statutory Licence Appeal	Operative
4. Contract Disputes	Operative
5. Debt Recovery	Operative
6. Property Protection and Bodily Injury	Operative
7. Tax Protection	Operative
Limit of Indemnity:	£200,000

Operative Endorsements: None

ZURICH
Municipal

General Notes

1. Fair presentation of the risk

You must make a fair presentation of the risk to us at inception, renewal and variation of your policy. This means that we must be told about all facts and circumstances which may be material to the risks covered by the policy and that you must not make a misrepresentation to us about any material facts. As part of your duty of fair presentation, you must ensure that the information detailed within the schedule is correct and complete. A material fact is one which would influence the acceptance or assessment of the risk. If you have any doubt about facts considered material, it is in your interests to disclose them to us.

Failure to make a fair presentation of the risk could result in the policy either being avoided, written on different terms or a higher premium being charged, depending on the circumstances surrounding the failure to present the risk fairly.

This policy is compliant with the principles of the Insurance Act 2015 law reforms. It also incorporates an 'opt out' which has the aim to promote good customer outcomes. We have opted-out of the 'proportionate reduction of claim remedy' available to insurers under the Insurance Act 2015. This means that in cases of non-disclosure or misrepresentation which are neither deliberate nor reckless, if we would have charged an additional premium had we known the relevant facts, we will charge that premium and pay any claims in full rather than reducing claims payments in proportion to the amount of premium that would have been charged.

We believe that our 'additional premium approach' should, in most situations, be more favourable to our customers when compared to the proportionate reduction of claim remedy. Our additional premium approach does not affect our right to apply the other remedies available under the Act for non-disclosure or misrepresentation.

2. Cancellation

All insurance policies run for a fixed period of time. The Insured can terminate an insurance contract verbally or in writing at any time by calling 0800 917 9531 or emailing Customers.team@uk.zurich.com. Zurich may cancel the policy by giving 30 days' notice in writing. In such an event the insured will be entitled to a return of premium in respect of the unexpired portion of the period of insurance.

If you cancel your policy before the start date, you will be entitled to a full refund of premium. If you cancel within 14 days of the start date, you will be entitled to a full refund of premium, providing no claim has been made. After 14 days, if no claim has been made, we may offer a full or partial refund, depending on the time the policy was on risk and the circumstances at the time of the cancellation request. Please note, a cancellation charge of £50 may be applied.

3. Bonus and fee structure

Employees and businesses who carry out work for ZIC UK are remunerated in various different ways for selling insurance contracts. Employees receive a basic salary and also receive a bonus based on a number of factors, including the achievement of sales and quality targets. Businesses which work for the insurer on an outsourced basis receive a fee and also additional payments based on a number of factors, including the achievement of sales and quality targets.

ZURICH Municipal

Claims contact information

Although we'd all like to control the future, sometimes accidents are unavoidable. That's why we've made it as easy as possible to make a claim. More information can be found here. Ready to make a claim? Please use the contact details below to ensure you're connected to the right team:

Type of Claim	Claims team	Claims contact details
Buildings, contents including 'All Risks' items	Property Claims	**Online:** https://propertyclaims.zurich.co.uk/index.html **Tel:** 0800 028 0336 **Email:** farnboroughpropertyclaims@uk.zurich.com **Address:** Zurich Municipal Property Claims, PO Box 3303, Interface Business Park, Swindon, SN4 8WF
Business interruption		
Money		
Works in progress		
Public liability	Liability Claims	**Online:** https://liabilityclaims.zurich.co.uk/index.html **Tel:** 0800 783 0692 **Email:** fnlc@uk.zurich.com **Address:** Zurich Municipal Casualty Claims, Zurich House, 1 Gladiator Way, Farnborough, Hampshire, GU14 6GB
Employers liability		
Personal assault under Money		
Personal accident		
Financial and administrative liability		
Motor Claims	Motor Claims	**Online:** https://motorclaims.zurich.co.uk/index.html **Tel:** 0800 916 8872 **Email:** zmnewmotorclaims@uk.zurich.com **Address:** Zurich Municipal Motor Claims, PO Box 3322, Interface Business Park, Swindon, SN4 8XW
Legal Expenses	DAS Legal Claims	**Tel:** 0117 934 2116

How to make a claim:

1. You can make a claim using the online portal, by email or phone using the contact details above.
2. A claim form may be sent for you to complete, or you may be asked to send details in writing.
3. If you have any questions, please call the relevant office for guidance.
4. For out of hours help/emergency property losses - please contact 0800 028 0336

ZURICH
Municipal

DAS Head and Registered Office:
DAS Legal Expenses Insurance Company Limited | DAS House | Quay Side | Temple Back | Bristol | BS1 6NH
Registered in England and Wales | Company Number 103274 Website: www.das.co.uk
DAS Legal Expenses Insurance Company Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority (FRN202106) and the Prudential Regulation Authority.

DAS Law Limited Head and Registered Office:
DAS Law Limited | North Quay | Temple Back | Bristol | BS1 6FL
Registered in England and Wales | Company Number 5417859 Website: www.daslaw.co.uk
DAS Law Limited is authorised and regulated by the Solicitors Regulation Authority (registered number 423113).

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Bishop's Waltham Parish Council

12th November 2024

Agenda Item – Reinvestment of Funds – *for approval*

The 3-month fixed deposit investment will mature on 20th November 2024.

I propose that the total matured funds of £432,314.87 are reinvested with Arbuthnot Latham for a further 3 months at 4.15%.

The remaining reserves will continue to be held in an instant access savings account to allow cashflow needed for projects.

This was considered at the Finance, Policy and Resources Committee on 5.11.24.

Proposal:

To approve the recommendation from the Finance, Policy and Resources Committee to reinvest funds of £432,314.87 with Arbuthnot Latham for 3 months at 4.15%.

Finance Manager
7.11.24

ARBUTHNOT LATHAM
Bankers since 1833

Fixed Term Deposits for Commercial Clients (GBP)

Summary Box

Account name	Fixed Term Deposit

What is the interest rate?

Term	Gross annual interest	Term	Gross annual interest
1-month	3.80%	9-month	4.15%
3-month	4.15%	12-month	4.15%
6-month	4.15%	24-month	3.75% (3.82% AER*)

We calculate interest daily, which will accrue from the day that your Fixed Term Deposit account is opened and funded with the minimum account opening balance.

We will pay interest at maturity, except for the 24-month deposit where interest will be paid annually.

We will credit any interest to your nominated account held at Arbuthnot Latham for deposit terms of 12-months or shorter.

We will credit interest to your nominated account or to the Fixed Term Deposit balance for the 24-month deposit.

Alternative rates and currencies may be available.

Can Arbuthnot Latham change the interest rate?

No, the interest rate is fixed and cannot be changed during the term of your deposit.

What would the estimated balance be at maturity based on a £100,000 deposit?

Term	Balance at maturity	Estimated interest earned	Term	Balance at maturity	Estimated interest earned
1-month	£100,312	£312	9-month	£103,104	£3,104
3-month	£101,035	£1,035	12-month	£104,150	£4,150
6-month	£102,069	£2,069	24-month	£107,500	£7,500

These are illustrative examples only. They assume the full deposit was made when the account was opened, and interest is paid at maturity. The 24-month illustration above assumes annual interest is paid to your nominated account. Interest is rounded to the nearest pound. If you choose a different term to those illustrated, interest may differ from the illustrative examples shown. Please review your deposit confirmation on receipt.

How do I open and manage my account?	Fixed Term Deposit accounts are available to existing Arbuthnot Latham clients. The minimum account opening balance is £100,000. You can open a Fixed Term Deposit account and give any instructions by contacting your banker by phone or email.
Can I withdraw money?	At maturity, the original deposit and interest on your Fixed Term Deposit will be credited to your nominated account held at Arbuthnot Latham. We will advise you 10 days before this date to let you know that your deposit is maturing. As this is a Fixed Term Deposit, you **cannot** make withdrawals, transfers or close the account during the fixed term unless there are exceptional circumstances in accordance with our Terms & Conditions. Charges and interest penalties may apply.
Additional information	Please note, we reserve the right to withdraw this product at any time. **Interest will be paid gross without the deduction of income tax.** It is your responsibility to declare your income and pay any tax due. Current tax regulations may change and any tax due depends on your individual financial circumstances. *AER is the annual equivalent rate. This illustrates what the annualised interest rate would be if it was paid and compounded during the term.

Key Information

Information provided in the summary box outlines the key features of the Fixed Term Deposit account and is not intended to be a substitute for reading the Terms & Conditions that apply to the account. You can find these on our website or ask us for a copy: www.arbuthnotlatham.co.uk/products-terms

Registered in England and Wales No. 819519. Arbuthnot Latham & Co., Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Arbuthnot Latham & Co., Limited is on the Financial Services Register under Firm Reference Number 143336.

Bishop's Waltham Parish Council
Parish Council Office
The Jubilee Hall, Little Shore Lane
Bishop's Waltham
Hampshire, SO32 1ED
01489 892323

Arbuthnot Latham & Co., Limited (the **Bank**)
Arbuthnot House
7 Wilson Street
London
EC2M 2SN

16th November 2024

Dear Sirs,

Deposit Account

1. We request the bank to open a new deposit account in the following name of Bishop's Waltham Parish Council.

2. Can a minimal initial lump sum of £432,314.87 be placed on a Fixed Deposit for 3 months at an interest rate of 4.15% p.a. gross.

3. The Bank's Commercial Banking Terms and Conditions shall be applicable to the Arbuthnot Latham Current Account and we acknowledge in particular Term 2.11 (variation in interest rates), [and] Term 2.13 (fixed term deposit accounts) [and Term 2.14 (notice accounts)] of the Commercial Banking Terms and Conditions.

4. Payments made to and from the Current Account will be received from and made to our current account with Unity Trust Bank. The account details are as follows:

Bank:	Unity Trust Bank
Sort Code:	60-83-01
A/C Number:	20496238
Account Name:	Bishops Waltham Parish Council

5. We agree that:
   (a) In the event of any conflict between this letter and the terms of the Commercial Banking Terms and Conditions, the terms of the Commercial Banking Terms and Conditions shall prevail;
   (b) No variation to this letter shall be effective unless it is in writing;
   (c) This letter shall be governed by the laws of England and Wales, and the courts of England and Wales shall have non-exclusive jurisdiction to settle any dispute or claim arising out of or in connection with this letter or its subject matter or formation (including non-contractual disputes or claims).

....
Signatory Signatory

Date: .....

Bishop's Waltham Parish Council

12th November 2024

Grant Applications – *for consideration*

At the Community and Environment Committee meeting on 21st October the Committee made the following recommendations in relation to the grant applications received.

CE126/24 Grant Applications – *for consideration*
The seven applications received were discussed. The proposed grant awards would result in the remaining sum of £3,265.80 included in the Committee's grants budget being allocated.
Resolved: To recommend the following grant awards to Full Council.

Group	Purpose	Proposed Award	Legal Power
Bishop's Waltham Cricket Club	Coaching courses Cricketing safety equipment	**£750** (Applied for £1,923.75)	Local Government 1972 Act 1976 s.19
Bishop's Waltham Fishing Club	Replace broken gate at Station Road entrance Carry out survey to determine how to treat aquatic weed	**£540** (Applied for £775)	Local Government 1972 Act 1976 s.19
Bishop's Waltham Town Team	Promotion and song booklets for Singing in the Square	**£80** (Applied for £80)	Local Government Act 1972 s.145
Chamber of Trade	Renewal of Christmas festoon lighting for High Street	**£1,000** (Applied for £2,000)	Local Government Act 1972 s.144
Citizens Advice Winchester District	Delivery of services	**£895.80** (Applied for £2,000)	Local Government Act 1972 s.142
	TOTAL	**£3,265.80**	

Proposed: Cllr Jelf
Seconded: Cllr Latham
All in favour.

Action: Committees Officer

- The application from the BW Social Club had been withdrawn by the applicant.
- The application from Bishop's Waltham in Bloom was not proposed for a grant, in light of sum of £1,250 that had been provided by BWPC in May 2024.

Proposal: **To consider the recommendations from the Community and Environment Committee and approve the grant awards as tabled.**

Committees Officer
07.11.24

Bishop's Waltham Parish Council

12th November 2024

Agenda Item - Planning Applications - To ratify the recommendations from the Planning and Highways Committee

24/02045/TPO **Closing Date: 11th October 2024**
T1 - Large oak tree at rear of property to remove as close to ground level as possible
20 Marlow Road, Bishop's Waltham SO32 1DF
Objection. Noted as a tree forming the green corridor in that area with no substantial reason for requesting this felling and no professional survey undertaken as yet. Objection lodged unless professional survey advises works necessary.

24/02127/HOU **Closing Date: 22nd October 2024**
Replacement Timber Boarding and Render to the Front Elevation
Youlbury, Albany Road, Bishop's Waltham SO32 1BY
Neutral. No objection.

PH121/24 **Planning Applications**
24/01235/FUL **Closing Date: 12th November 2024**
Proposed grading of ground to create tree planting shelves
Woodlea Nurseries, Wintershill, Durley SO32 2AH
Neutral. Ensure the footpath route is clearly and correctly signposted.

SNDP/24/04252/HOUS **Closing Date: 13th November 2024**
Single Storey Side Extension
Gilbert's Knapp, Beeches Hill, Bishop's Waltham SO32 1FE
Neutral.

Proposal: Bishop's Waltham Parish Council ratifies the recommendations of the Planning and Highways Committee.

Executive Officer 7.11.24

Bishop's Waltham Parish Council

12th November 2024

Agenda Item – Proposed Diversion of Footpath 31 – Paper from the Planning and Highways Committee – *for consideration*

Minutes Extract from Planning and Highways Committee meeting 22.10,24

PH116/24 Proposed Diversion of Footpath 31 – Response from the Parish Council
The route proposed was the one currently in position with additional handrails for the steps and a kissing gate to replace the stile at the start of the footpath route.
Members of the public present provided comments on this route considering the steps very steep, without appropriate handrails and too close to the road without good visibility. A request was made to install a kissing gate within the outer wall and to establish a pathway down the bank to the driveway ingress for safety reasons. Traffic concerns on the lane were noted.
ACTION: To seek a response following the site meeting by the Hampshire Definitive Maps Team and to review the matter again at Full Council on 12.11.24 ACTION: Executive Officer

.....

The Hampshire Definitive Maps Manager has reported back that:-

The position as regards the 1950s definitive map is that the path terminated at the curtilage of the farmyard, next to the grain store. I'm not sure what the onward journey would have been from this point but presumably walkers made their way to the road somehow. The current digital version of the definitive map shows the footpath a good 20m further north than was shown on the original maps, and but for the diversion application would stand to be corrected under separate powers. This may yet need to happen depending on what plays out with the diversion request.

Discussions with the landowner regarding the possibility of creating an alternative exit onto the bank were rejected. Therefore it appears that there is little scope for agreeing any other options, and so it only remains for us to get on and determine the application 'as made'.

All comments will be passed to the Countryside Strategic Manager for consideration and determination.

.....

Rights of Way Warden notes

Footpath 31 is a short route alongside Dean Lane that skirts one side of a field. The Ramblers were working on negotiating the diversion from the farmyard, to come down the bank. The present line is roughly where that was. Having steps is an improvement on the original diversion and the view of the road from both directions is much clearer now than it was when there was a laurel hedge along the field boundary. The steps should have a rail, however and a kissing gate at the other end of the Right of Way would be an improvement. There is little to be gained from taking the path beyond the recently erected barn.

.....

Comments received from residents are collated on the following page.

.....

Proposal: To consider whether to comment or not on the proposed diversion of Footpath 31.

Executive Officer
7.11.24

Agenda Item – Proposed Diversion of Footpath 31

Comments received from residents

I would like to express my opposition to the proposed changes to footpath 022/31/1 (Path 31) through Metlands Farm.

The proposal to close part of this path and exit the path early onto Dean Lane is unnecessary and the alternative proposal to install a kissing gate in the wall between the two barns to enable the end of path 31 to exit as the existing path on the definitive map opposite path 30 should be adopted.

When walking this path recently I was approached by the landowner who asked what I was doing there and told me that the diversion of the path to exit down the bank before the barn had been agreed with Hampshire County Council and would be approved officially. This seems a strange arrangement that ad hoc diversions are being agreed ahead of any application being officially approved.

Part of the problem appears to be that a new barn has been built over the course of the existing right of way. The right of way should have been properly considered as part of the planning application for the barn. Rights of Way, or parts of Rights of Way should only be extinguished in exceptional circumstances. In the case of Path 31 there is no valid reason that the path cannot be diverted to exit opposite Path 30 as per the current definitive Right of Way.

.....

I wish to have recorded that the wooden steps at Metlands Farm, Dean Lane are too steep and dangerous. Walkers step off the bottom step directly into fast traffic. Dean Lane narrows at that point. Large vehicles take up the entire lane and there is nowhere for walkers to get out of the way. The suggestion of a kissing gate in the wall between the 2 barns with steps coming down the bank on the outside of the wall into the recess in front of the gates at Metlands Farm removes walkers from the road. Footpath 31 currently exits through the front gates at Metlands Farm and is opposite footpath 30. Footpath 31 also joins footpath 32 at the other end. Footpath 31 connects to 2 other footpaths and provides an important link for walkers.

.....

Hampshire County Council

Universal Services, The Castle, Winchester
Hampshire SO23 8UL

Telephone 0300 555 1391
www.hants.gov.uk/countryside

Enquiries to **Kim Dawkins**

Direct Line

Date **18 July 2024**

My reference **PPO 5236**

Your reference

E-mail **Kim.dawkins@hants.gov.uk**

Dear Bishops Waltham Parish Council

Proposed Diversion of Part of Bishops Waltham Footpath 31

Hampshire County Council has received an application to divert part of Bishops Waltham Footpath 31 under Section 119 of the Highways Act 1980. A plan showing the proposed route is attached.

Hampshire County Council has published a guidance document outlining the criteria that will be considered in assessing applications for diversions, either in the interest of the landowner or of the public. This document can be viewed on the HCC website at the following address and should be read in conjunction with the requirements of the Highways Act 1980.
https://www.hants.gov.uk/landplanningandenvironment/rightsofway/definitivemap/pathorders

Definitive Alignment (A-B)
SU 5580 1866 and SU 5578 1862
That part of Bishops Waltham Footpath 31 commences at Point A on the plan (SU 5580 1866), proceeding south-westward to Point B (SU 5578 1862).

Approximately 46 metres in length.

Proposed Alignment (B-C)
SU 5578 1862 and SU 5577 1862
A 1.5 metre wide grass path commencing at Point B on the plan (SU 5578 1862), proceeding north-westward down steps to a junction with Dean Lane Point C (5577 1862).

Approximately 8 metres in length

Director of Universal Services
Patrick Blogg

Background

The application has been made in the interest of the landowner, for privacy, security and safety reasons. That part of Bishops Waltham Footpath 31 which the applicant has applied to divert runs through the courtyard of Metlands Farm and exits through a gate onto Dean Lane. The proposed route would exit onto Dean Lane via 8 steps, approximately 36 metres further south than the current terminus.

If you have any comments to make and wish them to be considered by the Council, I would be grateful if written submissions could be sent to me at the email address above by the 15 August 2024, if possible. Should you wish to discuss any of the above, please do not hesitate to contact me.

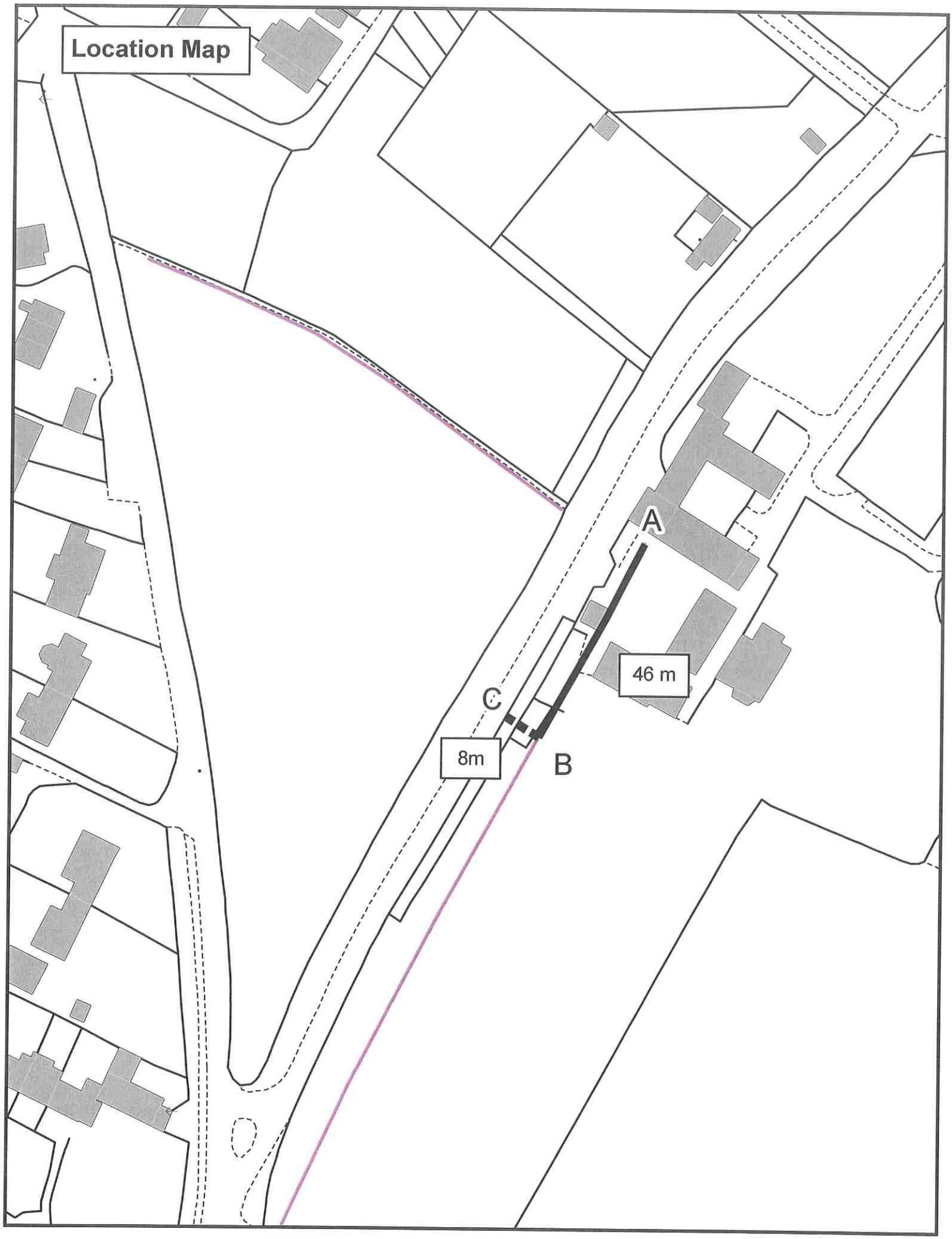
The personal data you provide in any response will be treated in accordance with Data Protection Legislation, and may be published in a decision report, be disclosed to other interested parties, including the landowner (or their representatives). It may also be made public if the matter is referred to the Planning Inspectorate. Your data will be retained for a maximum period of 3 years from the date that the application is resolved. In the event that this changes to a legal event order, it will become part of the permanent records kept on rights of way in Hampshire. The legal basis for our use of this information is the compliance with a legal obligation – Highways Act 1980.

You have some legal rights in respect of the personal information we collect from you. Please see our website Data Protection page for further details: www.hants.gov.uk/dataprotection You can contact the County Council's Data Protection Officer at data.protection@hants.gov.uk If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at https://ico.org.uk/concerns/

Yours faithfully,

Kim Dawkins

Kim Dawkins
Countryside Access Admin Officer



Hampshire County Council

Application for a Public Path Diversion for part of Bishops Waltham Footpath 21

LEGEND 1:1,000

- Existing Footpath
- Footpath to be deleted
- Footpath to be added

Countryside Access Team, Universal Services, The Castle
Winchester, SO23 8UL

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Bishop's Waltham Parish Council

12th November 2024

Agenda Item – Chairman's Report
- *for information only*

Since the last Parish Council meeting in October, I have undertaken the following:-

- Attended relevant Standing Committee meetings for Halls & Grounds, Community & Environment, Finance, Policy & Resources and Planning & Highways, and Staffing Sub-Committee meetings.
- Attended the Dedication of the Garden of Remembrance service 6.11.24
- Attended staffing meeting 6.11.24

Cllr Barry Nicholson

5.11.24

Parish Council Office, The Jubilee Hall, Little Shore Lane,
Bishop's Waltham, Hampshire, SO32 1ED. Tel: 01489 892323

Southern Parishes Group Minutes

Minutes of the Meeting of the Southern Parishes Group
held on Monday 4th November, 2024 at 2.00 p.m.
in the Shedfield Pavilion SO32 2JB

Present:

Cllr Eric Bodger (Chairman)	Curdridge PC
Cllr Kevin Andeoli	Denmead PC
Cllr Sam Charles	Shedfield PC
Mrs Anne Collins (Administrator)	Durley PC and Upham PC
Cllr David Ashe	Upham PC
Cllr Loraine Rappe	Wickham & Knowle PC
Cllr Jon Woodman (Vice Chairman)	Swanmore PC
Cllr Steve Delmege	Durley PC
Cllr Jonathan Williams	Bishops Waltham PC
Cllr David Crichton	Newlands PC
Cllr Jerry Pett	Corhampton & Meonstoke PC
Cllr Margaret Jones	Shedfield PC
Jo Hollinshead	Denmead PC
Cllr Tom Gurd	Botley PC
Cllr Paul Cooper	Droxford PC
Cllr Tiggy Ayoub	Boarhunt PC

In Attendance:

There were no others present.

1. **Welcome and apologies:**

   Cllr Bodger opened the Meeting and welcomed everyone. Anne informed members that apologies have been received from Cllr Nic Holladay (Wickham & Knowle PC), Cllr John Hyland (Soberton PC), Cllr Janet Melson (Droxford PC), Cllr Chris Cooper (Botley PC), Cllr Carolyne Trew (Boarhunt PC) and Cllr Barry Nicholson (Bishops Waltham PC).

2. **Approval of the Minutes of 2nd September, 2024:**

   The Minutes of this Meeting were approved as a correct record of the Meeting.

3. **Matters Arising from the last Meeting not otherwise covered:**

   There were no further issues raised that are not on the Agenda.

4. **Speaker:**

   HCC had been asked for a Speaker from the Public Transport Team and said that they would come to the Meeting, along with Cllr Bowerman. However at short notice they have responded and said that no-one is available to attend: Members were disappointed at

being let down at the last minute, especially as Public Transport and infrastructure is a major concern in the Southern parishes.

5. **Planning concerns:**

SP Feedback to Transport Assessment in Reg.19 consultation has been submitted

Thanks were given to Jerry for amalgamating all the responses from the various parishes and putting together a response from the Southern Parishes Group, which Anne has submitted on our behalf.

Discussion took place on the importance of a better transport infrastructure system. HCC are cutting back on bus services and it has now been realised that school transport and community transport could work alongside each other to provide services. A better co-ordination of services is needed. It was agreed that Jonathan Williams will try and arrange for a representative from HCC to come along to our March Meeting and discuss ways in which services could be provided to our parishes.

6. **Facilities study: Report from subcommittee (BW)**

Jonathan reported that the Sub-Committee has not met up and BW are going out to tender for the redevelopment of Priory Park. This item will now be taken off the Agenda. Various Parish representatives gave an update of facilities in their parishes and the plans that they have. Wickham and Knowle have more modest proposals than were originally envisaged.

7. **Update from SDNP (Jerry and/or Soberton Chair):**

John Hyland (SDNP rep) was not able to attend the Meeting, and Jerry reported that the Consultation for the SDNP Local Plan will commence in January, 2025. Parishes which have a housing allocation should have been notified of the areas which are being looked at for development. Jerry informed members of the Group about the SDNP Parish Event which was held on 2 Oct 24. It was recorded, and he will forward the link to Anne to be circulated to members who wish to view it on-line.

National Parks present a challenge to the districts that include them, as Government housing targets are based on the total area of the district, even though very little development can take place within the parks. This is a countrywide problem, with even worse impact on New Forest and East Hampshire than on Winchester. The unfairness is compounded by the affordability algorithm, which is distorted by the desirability of houses in national parks, and the relatively low earnings of those who work in them.

8. **Training:**

Report on wider participation via WDALC: Jon said that he will speak to Tracey (Swanmore PC clerk) to see what progress has been made. It is understood that Tracey is busy at the moment, so any parishes with a need for training should contact Eric, who will take action if there is demand for various aspects of training.

9. **HALC and WDALC Matters (Jon Woodman):**

Jon informed members that the HALC AGM was held on 19th October, and although he was unable to attend, the HALC Articles proposed from the Southern Parishes Group and WDALC were adopted. A Motion put forward to NALC to clarify how Councils should operate when multiple family members are forming part of the Parish Council, is still in progress. Jon will chase up to encourage progress.

The next WCC Parish Liaison Briefing is on 21 Nov 24 at 3pm, and it is hoped that parishes will be represented at the event.

10. **NALC Matters** (Loraine Rappé):

Loraine informed members that she will be attending a Meeting on Thursday which is for all County representatives. Affiliation fees will be discussed. Currently they are 7.94p per elector and it is proposed that the fees go up to 8.34p per elector next year (up 5%). Loraine has been asked by HALC to vote against the proposal. Loraine said that the new website is a great improvement and encouraged members to use it.

Holding Council Meetings remotely is still being discussed and NALC has sent round a link so councils can respond to a Consultation on holding remote meetings. Members of the group were encouraged to respond by the closing date of 19th December, 2024.

11. **Continuing Issues of interest:**

- **Water and Sewage** – Update on monitoring project.

Chris (Botley PC) was not able to attend the Meeting, so Tom Gurd gave members an update. Tom referred to the study being carried out by Southampton University students which is very helpful in getting data. It is evident that Agencies should work together to resolve issues.

Parish representatives highlighted many issues in their particular parish, and it was evident that connecting new sewers to old systems is a problem in some areas. When development proposals are evaluated, the infrastructure does not appear to be considered, so some systems become overwhelmed and fail. Sewage treatment plants are also failing in some cases.

Many parishes are not connected to main treatment plants, but are served by local plants. Not all work properly, especially when rain water gets into them, increasing the volume the systems have to process. Some septic tanks appear to be leaking as they are old.

- **Geographic systems**

Parish Online is a good tool to use, as it has many layers and is useful to get information. It was agreed that this needed further discussion and will go onto the Agenda for our next Meeting.

12. **Group Administration**: There were no issues raised.

13. **New concerns from members:**

- Steve (Durley) followed up on his CIL enquiries. He had attended a Cabinet Meeting at WCC at which he asked questions about the CIL funding and how monies are collected from small developments.
- Jonathan (BW) updated members of the Group about a proposal in Bishops Waltham to use land on the edge of Bishops Waltham to build a new doctors' surgery, which is desperately needed.
- David (Upham) updated the Group members on the Eastleigh Borough Local Plan – which is getting ready to go out to Consultation in January, 2025.
- It was agreed that as Health, Sewage and Road infrastructure, along with the implications of future development in this area appear to be topics that need further discussion, we would put them on the agenda for our next Meeting. We can look at how the infrastructure could be improved to have better services available for our residents in the Southern parishes.

14. **Speakers for future Meetings:**

Anne has already written to the Environment Agency for our January Meeting and they are trying to get someone to attend. Jonathan will try and see if he can get a Speaker to attend the March, 2025 Meeting from HCC Highways and Public Transport.

15. Date and venue for next Meeting:

It was agreed that the next Meeting would be on Monday 27th January, 2025 if a Speaker is available from the Environment Agency. If this date is not suitable then Monday 3rd February, 2025 will be offered. Tiggy offered Boarhunt Village Hall as venue.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4.00 p.m.

Actions Arising or Carried forward

Matters to follow up			
Subject	**Action**	**Action by**	**Completion/Notes**
Environment Agency speaker	Invite to 1Q25 meeting	Anne Collins	December 2024
HCC/Public Transport Officer or councillor	Invite representative to March meeting	Cllr Jonathan Williams	January 2025

Bishop's Waltham Parish Council

12th November 2024

Executive Officer's Report – *for information only*

1. Proposed Base Station Upgrade at Existing Mast, Botley Road

2. Abbey Mill site, Highways Act Section 278 Agreement

3. HCC Barriers to Walking and Cycling Survey running until 22.12.24

Executive Officer 7.11.24

CSO MONTHLY REPORT

MONTH/YEAR – October 2024 Report Number -10
Day duties -13 Late duties -10 Total Hours -170.5

Anti-Social Incidents / Concerns

There have been some reports of youths lighting fires at priory park this is ongoing. Reports of some youths on the grounds of ridgemede rest home and in the woods at the back of the play park in oak road disturbing residents I have viewed CCTV and incident has been reported to the police this is ongoing. Reports of a man acting suspicious at the back of upfields in Houchin street viewed CCTV this has been reported to the police and is ongoing. 2 youths at the back of the tractor shed in hoe road asked them what they were doing there just taken a short cut from the moors, this was reported to the head groundsman who has made good the fence this is ongoing. Reports of members of the public taken their dogs into the play park areas I have asked them to leave and remined owner's dogs are not allowed in the play areas for health and safety reasons this is ongoing. With the build up to bonfire night there has been reports of fireworks being set off in the evenings this is ongoing.

Criminal Activities - None Reported

Dog Fouling Issues / Locations - None Reported

Litter Issues / Locations

There have been some minor incidents of fly tipping reported to me by the lengthsman who very kindly reported it to WCC this is ongoing. There has been some flyposting around B/W all posters have been removed this is ongoing.

CSO Duties / Patrol

The biggest issue I have now is parking in the high street with people parking on double yellow lines and dropped kerbs and in the loading bay outside the coop, traffic wardens are on duty but not every day this is ongoing. Drivers are still parking on dropped kerbs and on the main road outside the spar shop I have asked drivers to move on and to please use the car park at the rear of the shop but they refuse and I am met with very abusive language no parking cones have been but in place this is ongoing. Parents parking at BWJ & BWI schools at drop off and pick up times are causing issues with some residents on Ridgemede, the disruption is only for a short period of time and roads/car parks are then clear all reports are directed to WCC this is ongoing. Parking has become a problem at priory park on match days & training days with parents parking everywhere even double parking and on the yellow hatched areas there is no help from BW Dynamos management in the car park at these times this is ongoing. Reports of parking issues at hoe road when the tennis & Brownies/guides leave at the same times I have put in place some cones to stop double parking to make it safer for everyone and to make sure parents park at the bottom car park and walk back to pick up their children this is ongoing. I have been attending the Monday/ Thursday lunch clubs and at green close all having a great time and meet some lovely people. Youths playing football on the pitches at priory park all have been asked to leave and reminded that the pitches are for hire only this ongoing. I have reported 4 abandoned vehicles in the BW area to WCC all having no tax or mot this is ongoing. Attended the letter pick event organised by BWPC, members of the public did a very good job. Motor Sport have relocated to Clayland's road from rose hill garage Waltham Chase and there has been complaints about them leaving customer vehicles in said road and taken residents parking spaces I have visited Motot Sport on 2 occasions now and passed on resident's concerns this is ongoing. A member of the public had locked themselves in one of the cubicles in the public toilets I attended but they managed to free themselves a new lock has been ordered and WCC has been informed. On duty for the tractor run though the high street event was well attended and great fun no reported issues. It appears that the CCTV cameras in the high street and main car park are not working and WCC are considering weather or not to have these cameras operational again this is ongoing. I have reported a pot hole and lose storm Drain cover in shore lane outside heards garage to Hampshire Highways this is ongoing. I was on patrol for the Halloween celebration there was no reported issues.

Bishop's Waltham Parish Council

12th November 2024

Agenda Item – Councillors' Surgery Report – *for information only*

Reports from Councillors' Surgery 25.10.24

Location: Outside The King's Church on the High Street

Cllrs' surgery attended by Cllr Conduct, Cllr Jones, Cllr Webb (10.30am – 12:30pm).

Information requested from residents and visitors on the Twenty's Plenty scheme as part of the consultation taking place this month. All points to be collated and reported back to Council next month.

Parish Council Office, The Jubilee Hall, Little Shore Lane,
Bishop's Waltham, Hampshire, SO32 1ED. Tel: 01489 892323

Bishop's Waltham Parish Council

12th November 2024

Agenda Item – Councillors' Surgeries

Friday	Saturday	Attendees	Location
	25.5.24	PW, BN	St Peter's Churchyard
28.6.24		JM	Country Market
	27.7.24 *(Note PC event on 20.7.24)*	KJ, MP	Outside 'Labels' on the High Street
30.8.24		TC	
	21.9.24	TBC by Committees Clerk	St Peter's Churchyard
	28.9.24	PW	High Street
25.10.24		TC, RL, AW	~~Country Market~~ Moved to High Street
	30.11.24	EJ	High Street
31.1.25			
	22.2.25		

To confirm the Councillors attending on 30.11.24 and future meetings.

Executive Officer 7.11.24

Parish Council Office, The Jubilee Hall, Little Shore Lane,
Bishop's Waltham, Hampshire, SO32 1ED. Tel: 01489 892323