

**Bishop's Waltham Parish Council**  
**A Meeting of the Parish Council Community and Environment Committee**  
**Monday 23<sup>rd</sup> September 2024 at 7:00pm in the Ruby Room of the Jubilee Hall**

**The meeting will be open to the public unless the Committee directs otherwise.**

**Agenda**

**All papers/reports are available from the Council Offices (except where classified as confidential).**

1. To receive and accept apologies for non-attendance
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda
3. To receive and accept any personal, pecuniary and non-pecuniary interests relating to agenda items
4. Public Session - *for information only*
5. To approve the minutes of the Community & Environment Committee – 27<sup>th</sup> August 2024
6. Actions arising from the Community & Environment Committee meeting – 27<sup>th</sup> August 2024
7. Financial position year to date – *to note current position*
8. Budget Setting 2024-2025 – Appointment of Working Group - *for consideration*
9. Grants Update – *for information*
10. Skate Jam Planning Update– *for consideration*
11. Remembrance Planning Update – *for consideration*
12. Clean Up Event Planning Update – *for information*
13. Update from Sustainable Bishop's Waltham – *for consideration*
14. Greenings Campaign Update and Leaflet Costs – *for consideration*
15. Update from Christmas Tree Working Group – *for consideration*
16. Bishop's Waltham Parish Council Grant Updates – *for consideration*
17. Councillors' Reports - Town Team Meeting - *for information*
18. Chairperson's Report – *for information*
19. Requests for future agenda items - *for information*
20. Date of next meeting – 21<sup>st</sup> October 2024 at 7pm

*C Wilkinson*

**Administration Officer/Clerk to the Committee**  
17<sup>th</sup> September 2024



**Bishop's Waltham Parish Council**  
**Minutes of the Meeting of the Parish Council**  
**Community and Environment Committee**  
**held at The Jubilee Hall on Monday 27<sup>th</sup> August 2024 at 7:00pm**

**Present**

Cllr Conduct	
Cllr Jelf	Chairman
Cllr Latham	Vice Chairman
Cllr Marsh	
Cllr Nicholson	
Cllr Webb	
Cllr Wood	

**In attendance:** C Wilkinson                      Committees Officer

**Members of the public:**                      1

- CE063/24**      **To receive and accept apologies for non-attendance.**  
All present.
- CE064/24**      **To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda.**  
None relating to the business of the meeting.
- CE065/24**      **To receive and accept any personal, pecuniary and non-pecuniary interests relating to items on this agenda.**  
None relating to the business of the meeting.
- CE066/24**      **Public Session**  
No matters arising.
- CE067/24**      **To approve the minutes from the meeting of 22<sup>nd</sup> July 2024**  
**Resolved: To approve the minutes of the meeting of 22<sup>nd</sup> July 2024.**  
**Proposed: Cllr Jelf**  
**Seconded: Cllr Latham**  
**All in favour who were present at the meeting.**
- CE068/24**      **Actions arising from the meeting of the Community & Environment Committee – 22<sup>nd</sup> July 2024**  
Noted.
- CE069/24**      **Financial position year to date – to note the current position**  
Noted.
- CE070/24**      **Grants Update – for consideration**  
Noted.
- CE071/24**      **Party in the Palace Event Report – for consideration**  
The report was received and the event was received. Considerations for future events included additional signage for potentially hazardous areas for children to be unsupervised and for other forms of event licences to be investigated.
- CE072/24**      **Skate Jam Planning Update – for consideration**  
A rota would be put together for councillor coverage during the event.                      **ACTION: Clerk**
- CE073/24**      **Parish Council Stand at St Peter's Country Fair – for consideration**  
Following the unsuccessful trial of an activity using Speed Indicator Device an alternative activity would be selected from amongst those currently in storage.

- CE074/24**      **Remembrance Planning Update** – *for consideration*  
Noted
- CE075/24**      **Clean Up Event Planning Update** – *for consideration*  
Event planning updated was noted. Some roads had been observed to be in need of a road sweeper. Hampshire County Council would be approached to request information about planned coverage of Bishop's Waltham. **ACTION: Clerk**  
The Litter Partnership would be contacted to see whether potentially the Botley Road could be covered in a future litter pick. **ACTION: Clerk**  
**Resolved: To approve the tabled risk assessment for the Clean Up event to be held on Saturday 5<sup>th</sup> October 2024.**  
**Proposed: Cllr Jelf**  
**Seconded: Cllr Latham**
- CE076/24**      **Update from Sustainable Bishop's Waltham** – *for information*  
Noted.
- CE077/24**      **Update from Christmas Tree Working Group** – *for consideration*  
Members of the working group have a verbal update following the first meeting of the working group. A site visit was being organised to view potential trees and to determine the potential height of the tree. Written notes from the meeting would be included in the papers for the Committee's meeting in September.
- CE078/24**      **Councillors' Reports**  
i) Museum Trust Meeting – *for information*  
The Museum Trust would be made aware of Winchester City Council's Small Projects Grant, with a view to the group potentially making a submission for the repairs of the Padbury Clock. **ACTION: Clerk**  
ii) Report from Meeting to Discuss Stagecoach 69 Service – *for information*  
Information would be requested from Hampshire County Council regarding how they assess which routes are "socially necessary". **ACTION: Clerk**  
iii) Town Team Meeting – *for information*  
Noted.
- CE079/24**      **Chairperson's Report** – *for information*  
Noted.
- CE080/24**      **Requests for Future Agenda Items** – *for information only*  
Website project update
- CE081/24**      **Date of next meeting – 23<sup>rd</sup> September 2024**  
Noted.

The meeting closed at 6.58pm.

**Bishop's Waltham Parish Council**  
**Community and Environment Committee**  
**Actions Arising for meeting 23.09.24**

Minute Number	Subject	Action	Date for completion	Action by	Notes
CE048/23	Public Session - Telephone kiosk	To send letters of thanks to parties involved	September	Clerk to the Committee/Cllr Marsh	
CE059/23	Nature Reserves Leaflet	To order reprint of leaflet after necessary amendments are made	September	Clerk to the Committee	
CE144/23	Correspondence - Bluestar 14 Suggestion	Contact Durley PC to send joint letter to Bluestar	December	Clerk to the Committee	Email sent 05.12.23 to Durley PC. Response to letter has been received by resident.
CE164/23	Report from Emergency Plan Test Exercise	Review and implement suggested amendments to the Emergency Plan as appropriate.	February	Cllr Jelf/Cllr Marsh/Clerk to the Committee	
CE209/23	Correspondence - Broadband Coverage	Add to Cllr Latham's info then respond to resident.	April	Cllr Latham/Clerk to the Committee	
CE210/23	Correspondence - Village Promotion	Investigate cost of promotional article	April	Clerk to the Committee	
CE210/23	Correspondence - Village Promotion	Direct correspondent to Town Team and Chamber of Trade	April	Clerk to the Committee	
CE229/23	Clean Up Event Report	Purchase additional litter hoops for next Clean Up event	Complete	Clerk to the Committee	Purchased.
CE015/24, CE032/24	Update from Website Working Group	Schedule meeting	Complete	Clerk to the Committee	
CE015/24	Update from Website Working Group	Identify walking information file types to hopefully include in the new website	June	Clerk to the Committee/ Cllr Webb	
CE038/24	Parish Council Stall at Family Fun Day Event Report	Obtain prices and options for a branded tablecloth	Complete	Clerk to the Committee	Purchase made.
CE049/24	Public Session - switch to digital 'land lines'	Research whether alternatives to traditional 'fall alarms' are available for vulnerable residents.	August	Clerk to the Committee	
CE049/24	Public Session - switch to digital 'land lines'	Review emergency plan for implications of the switch to digital phone lines.	August	Clerk to the Committee	
CE072/24	Skate Jam Event Planning Update	Put together rota for councillor coverage of event.	September	Clerk to the Committee	In progress.
CE075/24	Clean Up Event Planning Update	Ask HCC whether there are plans for a road sweeper to visit Bishop's Waltham	September	Clerk to the Committee	
CE075/24	Clean Up Event Planning Update	Approach Litter Partnership to request coverage of the Botley Road in a litter pick.	Complete	Clerk to the Committee	
CE078/24	Councillors' Reports - Museum Trust	Make aware of WCC's Small Project Grant with view to potentially making application for Padbury Clock repairs	Complete	Clerk to the Committee	
CE078/24	Councillors' Reports - Stagecoach 69 Service	Request information about how "socially necessary" routes are identified.	Complete	Clerk to the Committee	

## Detailed Income &amp; Expenditure by Phased Budget Heading 18/09/2024

Month No: 5

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
310 Community & Environment											
1082 Income - Events	0	0	0	0	100	100	100			0.0%	
1325 Grant - WCC Skate Jam	0	0	0	1,000	0	(1,000)	0			0.0%	
4041 Website Hosting & Support	0	0	0	(348)	3,250	3,598	(3,615)		3,268	9.6%	
4121 Grants - General (GPC)	0	0	0	(3,184)	8,500	11,684	(8,500)		5,316	37.5%	
4126 Grants - General (Section 137)	0	0	0	(2,050)	0	2,050	0		(2,050)	0.0%	
4171 Community Newsletter	0	950	950	376	1,900	1,524	(4,300)		4,676	(8.7%)	
4175 Leaflets - Guides	0	0	0	0	0	0	(650)		650	0.0%	
4200 Costs - Annual Parish Meeting	0	0	0	(286)	0	286	(1,200)		914	23.8%	
4201 Costs - Party in the Park	(21)	0	(21)	(2,873)	3,000	5,873	(3,000)		127	95.8%	
4202 Costs - B W Carnival	0	0	0	(35)	100	135	(100)		65	35.0%	
4203 Costs - Remembrance Day Events	0	0	0	0	0	0	(600)		600	0.0%	
4205 Costs - B W Clean Up Events	0	0	0	(47)	0	47	(80)		33	58.7%	
4206 Costs - Volunteer Social Event	0	0	0	0	0	0	(200)		200	0.0%	
4207 Costs - VEVJ Day Events	0	0	0	(109)	200	309	(200)		91	54.5%	
4209 Costs - Miscellaneous Events	0	0	0	0	0	0	(250)		250	0.0%	
4230 Costs - Environmental Issues	0	0	0	0	0	0	(300)		300	0.0%	
4231 Costs - Environmental Event	0	0	0	0	0	0	(100)		100	0.0%	
4322 Mtce - Notice Boards	0	0	0	(40)	0	40	(200)		160	20.0%	
4323 Mtce - Telephone Box	0	0	0	0	0	0	(100)		100	0.0%	
399 Capital - Community & Environm											
4350 Minor Assets	0	0	0	0	0	0	(500)		500	0.0%	

Continued over page

## Detailed Income &amp; Expenditure by Phased Budget Heading 18/09/2024

Month No: 5

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	0	0	0	1,000	100	(900)	100			1000.0%	
Expenditure	21	950	929	8,596	16,950	8,354	23,895	0	15,299	36.0%	
Net Income over Expenditure	(21)	(950)	(929)	(7,596)	(16,850)	(9,254)	(23,795)				
Movement to/(from) Gen Reserve	(21)			(7,596)							



## Community and Environment Committee – 23<sup>rd</sup> September 2024

### Budget Setting 2024-2025 – Appointment of Working Group – *for consideration*

The timeline for the Parish Council's budgeting process is planned to be as follows:

September 2023	Committees to set up working group and arrange meetings
October 2023	Draft proposals to Committees for consideration
November 2023	Committee proposals to F,P&R
December 2023	F,P&R final recommendations to full PC if ready
January 2024	Consideration by PC for budget and precept agreement

The Committee are requested to appoint a working group to meet to commence work on the draft budget as soon as is possible.

The working group will submit the draft to the Community and Environment Committee for their October meeting. Any modifications that are requested and agreed upon in that meeting can then be made prior to the presentation of a revised draft to the Finance, Policy and Resources Committee at their November meeting.

#### **Information:**

Budgets to be considered on a 3-year basis (to link in with ongoing projects where possible).

**Proposal:** To appoint a Budgeting Working Group to prepare a draft budget for the Community and Environment Committee.

Administration Officer 18.09.24



## Community and Environment Committee – 23<sup>rd</sup> September 2024

### Grants Update - *for information*

Grant applications submitted by the Community and Environment Committee (no updates from last month's report):

Grant Scheme	Purpose – Committee	Status
District Small Grants Scheme	Coronation event – CEC	Granted (received)
District Small Grants Fund	Skate Jam - CEC	Granted - £1,000 (received)

**Proposal:** To note the above.

Committees Officer 18.09.24



## Community and Environment Committee – 23<sup>rd</sup> September 2024

### Skate Jam Planning Update – *for consideration*

#### **Bishop's Waltham Skate Jam – Sunday 29<sup>th</sup> September 12 – 4pm**

The following progress has been made with the organisation of the event since the Committee's last meeting:

- Acceptance of a quotation for first aid support.
- Councillors' availability has been confirmed and the rota is in the process of being finalised.
- Confirmation of the completion of the work to provide an external power supply, that was installed at the same time as the CCTV system for the Skate Zone.
- The brambles alongside the Skate Zone have been cleared by the grounds team.
- A method statement has been supplied by the event organiser and has been forwarded to councillors as a separate document. Included in the document was the running order for the event:

(Excerpt from event provider's method statement)

- Arrive at site at 11:30 to park vehicle near park and setup gazebo and other equipment.
- 12:00 to 12:20 taking down the names of all the people who want to take part in the contest and assign them into age categories and sports
- 12:20 to 12:30 Demonstrations
- 12:30 to 3:30 a jam format event with names being called out in groups (according to number of participants in different categories)
- 3:30 to 4:00 results and prize giving
- 4:00 to 4:30 packing up all equipment and leaving the park in the same way in which it was found.

**Proposal:** To note the above and make relevant recommendations.

Committees Officer  
18.09.24



## Community and Environment Committee – 27<sup>th</sup> August 2024

### Remembrance Planning Update - *for consideration*

The scheduled Remembrance events for 2024 are:

Date and Time	Event	Location
Wednesday 6 <sup>th</sup> November, 2.55pm	Dedication of the Garden of Remembrance	War Memorial, St Peter's
Sunday 10 <sup>th</sup> November 10:30am – 11am 11am – 11:30am 11:30am – 12pm	Parade - BWPC Service – St Peter's Church Parade - BWPC	Town Centre St Peter's Church & War Memorial Town Centre
Monday 11 <sup>th</sup> November, 11am	Two minutes silence and air raid siren	High Street

#### Progress update:

- The Scouts have been confirmed that they can provide the parade music.
- The road closure application has been approved.
- The Grounds Team have confirmed that they will set out the Garden of Remembrance as in previous years.
- The risk assessment for the remembrance parade has been updated and is included overleaf for review and approval by the Committee.

#### Actions to be carried out:

- Bus company to be informed of the temporary road closure and notified of location of temporary bus stop.
- Road marshalls to be sought.
- Wreaths to be ordered.
- Advance warning road closure signs (yellow signs for motorists) to be ordered and will be put up 2 weeks in advance of the event.
- Events to be promoted.
- WCC notice of road closure to be placed along High Street 2 weeks prior to the event.
- Siren to be tested.
- Lower Basingwell Street residents to be given notice of parade gathering on Sunday 10<sup>th</sup> November.
- Confirm who will be sounding the siren for the two-minute silence on Monday 11<sup>th</sup> November.

**Proposal:** To approve the risk assessment for the Remembrance Sunday Parade and make any further recommendations.

# Bishop's Waltham Parish Council

## Remembrance Parade – 10 November 2024

### Risk Assessment

#### Risk Index

	H	3	4	5
	M	2	3	4
	L	1	2	3
Impact	L	M	H	
Likelihood				

Risk Levels 3 – 5 must have Mitigation in place  
Risk Levels 1 – 2 should have Mitigation in place if resources allow

Risk Assessment by Cathy Wilkinson

<i>What could go wrong?</i>	<i>Likelihood</i>	<i>Impact</i>	<i>Index</i>	<i>Mitigating Action</i>	<i>Responsibility</i>
Severe weather conditions – storm, snow, ice, gales.	M	L	2	Decision by Parish Council Chairman or Executive Officer to cancel the parade. Otherwise, give warning of risks to participants	Chairman/Executive Officer
Spectator trip on audio cable	M	M	3	All cables at ground level to be tucked back against shop fronts. Cables crossing alleyways to be covered with cable ramps or highly visible tape, or to be at a height clear of pedestrians	Committees Officer/Scouts
Individuals hit by a vehicle	L	H	3	High Street to be closed to traffic	Committees Officer
Injury or severe illness of participant or spectator	L	M	2	BWPC event team to carry a first aid kit. BWPC coordinator to carry mobile phone for 999 call	Committees Officer
Irresponsible behaviour or abuse from member of public	L	L	1	ACSO to calm the situation Inform local police of parade	ACSO
Event subjected to terrorist attack	L	H	3	Exceptionally low likelihood, but resources on scene to give immediate assistance (Police, Fire Service, Community First Responders)	Individuals and organisations at scene
Claims against Parish Council for injuries sustained or losses incurred	L	H	3	Public liability insurance for PC	Finance Manager



## Community and Environment Committee – 23<sup>rd</sup> September 2024

### Clean Up Event Planning Update - *for information*

Further to the acceptance last month of the event risk assessment by the committee, the following progress has been made in the organisation of the Clean Up event that has been organised to take place on Saturday 5<sup>th</sup> October.

- Support requested from the Community Support Officer
- The Senior Groundman has confirmed that two groundsmen will be available on duty for the event
- Additional litter hoops purchased

First Aid – Our usual first aider is unavailable. Other options are being explored with the fall-back option of a member of BWPC being the designated first aider.

This event will coincide with Sustainable Bishop's Waltham's Launch Event for the Green Campaign that will take place in the Jubilee Hall on the same day.

**Proposal:** To note the above.

Committees Officer  
18.09.24



## Community and Environment Committee – 23<sup>rd</sup> September 2024

### Update from Sustainable Bishop's Waltham – *for consideration*

Sustainable Bishop's Waltham had their last meeting on Monday 16<sup>th</sup> September. The agenda was almost exclusively the upcoming Greening Campaign Launch Event.

The event is being held at Jubilee Hall on 5<sup>th</sup> October, to coincide with the litter pick, and will feature a performance by Swan Samba highlighting their 'Drum for Health' campaign, a stall from Nature's Nook Refillery (Wickham) where residents will be able to shop for dried food products using their own containers, and a bike doctor from Hoops Cycles Petersfield who will be helping fix up residents' bikes, as well as plenty of other stalls giving information on the Greening Campaign. It would be great if any councillors could attend!

In the week leading up to the event, Greening BW Challenge Cards will be delivered to every household in Bishop's Waltham inviting them to attend the Launch Event, and to take up the challenges on the card.

After the launch event, there will be a calendar of activities throughout the year.

**Proposal:** To note the above and make any further recommendations.

Councillor Latham 18.09.24



## Community and Environment Committee – 23<sup>rd</sup> September 2024

### Greenings Campaign Update and Leaflet Costs – *for consideration*

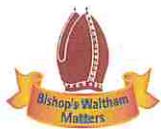
As discussed in the Committee's July meeting, Greening BW Challenge Cards will be delivered to every household in Bishop's Waltham inviting them to attend the Launch Event, and to take up the challenges on the card. The Committee resolved to fund the printing costs of the leaflets using funds budgeted by the Committee for 'Environmental Initiatives'.

The costs of the 3,300 leaflets have been higher than expected and the Committee are asked to consider whether to approve the spend. Additional funds are currently available in the Council's budgeted funds for leaflets.

The total costs of the production of leaflets will be £443. In order to minimise costs, members of Sustainable Bishop's Waltham will be delivering the cards by hand.

**Proposal:** To approve the spend of £443, to be sourced from the Committee's budgeted funds.

Councillor Latham 18.09.24



## **Community and Environment Committee – 23<sup>rd</sup> September 2024**

### **Update from Christmas Tree Working Group – *for consideration***

The first meeting of the working group took place on Thursday 22<sup>nd</sup> August. A verbal update was given in the Committee's meeting in September. Included overleaf are the meeting notes for reference.

**Proposal:** To note the above and make relevant recommendations.

Committees Officer  
18.09.24

## **Christmas Tree Working Group Meeting – Meeting Notes 22.08.24**

**Present:** Electrician, C.Barfoot, Cllr Conduct, Cllr Sherwood, Cllr Stallard,  
Committees Officer

### **Tree**

Durley brook farm to provide the tree free of charge

JS and TC to visit site to view trees to see how tall it will be. The donor of the tree has asked that the Christmas tree farm be mentioned in communications about the tree.

TC to organise site visit to select tree.

**Action: TC**

### **Base**

Chris Barfoot has enlisted loan of base from local.

CB and RS to recce the base to check whether there are any extra ballast would be required.

**Action: CB & RS**

### **Funds**

2 sponsors have come forward to support this initiative.

### **Location Options:**

#### **1) Roundabout in St George's Square**

Can the clock be removed from the roundabout

HCC would need to give permission

#### **2) Initially proposed location**

On green space, marked with yellow star on EO's plan

Might provide a good Version 1.0 option

Lighting discussion:

- ARCH architects, there a box on the external of the building
- Festoon lights could be reinstated along the buildings as an added benefit

### **On nearby business's parking space**

- Find out whether using the space would be an option **Action: Committees Officer**

### **Timeline**

Saturday 31<sup>st</sup> November was date for discussion for tree being put into place.

### **Fencing**

Men's Shed - for white picket fence around the tree

TC – To ask contact whether the Men's Shed can help **Action: TC**

First of all find out what the requirements are for the fencing, consider what type of barriers BWPC have at the Estate Shed. **Action: Committees Officer**

Could dress the fencing with picket style fencing on the outside.

### **Logistics for the positioning of the tree**

Scissor lift available for loaned for decorating the tree

Approach local business for loan a cherry picker **Action: Committees Officer**

### **Application for permission**

Committees Officer to submit (early September) - See EO's notes

**Action: Committees Officer**

Find out what is permitted in terms of tree decorations  
**Officer**

**Action: Committees**

### **Risk Assessment**

**Action: Committees Officer**

**Issues to include:** Impact to drivers -dazzling, Danger of toppling tree

### **Lighting**

Electrician to check whether he has sufficient lights for the tree.

**Action: Electrician**

Purchase of lights for the tree if necessary



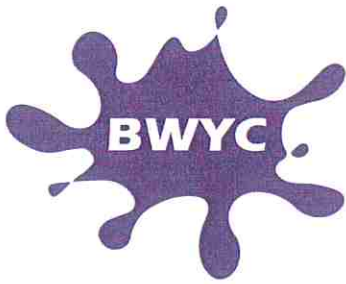
## Community and Environment Committee – 23<sup>rd</sup> September 2024

### **Bishop's Waltham Parish Council Grant Update – *for consideration***

The correspondence overleaf has been received from the Bishop's Waltham Youth Trust regarding the grant the group received in the second round of funding that was allocated in 2023. The correspondence includes a request to modify the items purchased using the funds.

**Proposal:** To consider the request received from the Bishop's Waltham Youth Trust to modify the use of the grant received from the Parish Council in October 2023.

Committees Officer  
18.09.24



Charity number 1194548

5<sup>th</sup> September 2024

Dear Sir/Madam

### **Bishop's Waltham Youth Club Update**


The Youth Hall closed its doors last week and is now part of the Malt Lane development, providing a new hall hopefully in 2026. BWYC continues to run on Tuesday evenings in a temporary location in Waltham Chase Village Hall as no suitable hall was available in Bishops Waltham. To ensure young people from Bishops Waltham can access their youth club and the benefits it provides, we are running a free minibus from the Jubilee Hall car park. Our first session back this week showed there was demand for the transport and that existing members would turn up and join in regardless of the move, and new youngsters came along too.

I wanted to update you on the funding that we received following our grant application in September 2023. An amount of £700 for a folding pool table was awarded to replace a broken table, which was fantastic. The purchase was delayed as another youth club unexpectedly donated a pool table they didn't need after we received the grant. The plan was to buy the folding pool table when BWYC moved from the Youth Hall in spring/summer 2024, as no hall would take the donated pool table.

The move of location has occurred and BWYC activities have had to be revised in line with the Waltham Chase Village Hall conditions, other users, space for activities and limited storage. Unfortunately even a folding pool table is not now feasible. As a result we are seeking permission to utilise the grant for other equipment that has become essential due to this move. For example, a small TV that can be locked in a cupboard, banners to advertise where BWYC has moved to, a speaker for streaming music in a hall, new board games to replace previous activities no longer possible, crafts suitable when very limited on space, protective table covers and the funding of the minibus.

I hope that you will approve this use of existing grant funding to maintain BWYC activities. If you would like any further information, please contact me.

Many thanks

  
Trustee

Bishops Waltham Youth Trust

Email: [bwyouth@hotmail.co.uk](mailto:bwyouth@hotmail.co.uk)



## **Community and Environment Committee – 23<sup>rd</sup> September 2024**

### **Councillor's Report – Town Team Meeting - *for information***

A meeting of the Town Team took place on Monday 9<sup>th</sup> September. Minutes have been supplied as a separate document for your information.

Main points to note;

- BW Bites will not be going ahead due to not enough interest from traders.
- Another food type event to be planned in its place?
- 'Singing in the square' planning going well for 23<sup>rd</sup> December

Councillor Jelf  
10.09.24



## **Community and Environment Committee – 23<sup>rd</sup> September 2024**

### **Chairperson's Report - *for information***

Since our last meeting I have attended the following:

- Town Team Meeting
- Give & Take Stall
- Civility Workshop
- St Peter's Fayre
- CEC agenda setting
- Full Council meeting
- Planning & Highways Committee meeting

Councillor Jelf 12.09.24