



**Bishop's Waltham Parish Council.
NOTICE OF A MEETING OF
BISHOP'S WALTHAM PARISH COUNCIL**

I hereby give you notice that a **MEETING of the PARISH COUNCIL** will be held at **7.00pm** in the Jubilee Hall, Little Shore Lane on Tuesday 11th February 2025.
Dated this 4th February 2025.

EMcKenzie
Executive Officer

**The meeting will be open to the press and public unless the Council direct otherwise.
All papers/reports are available from the Council offices
(except where classified as confidential).**

Business to be transacted

1. To receive and accept apologies for non-attendance
2. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
3. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda
4. Public Session – to last no longer than 30 minutes - *for information*
5. To receive the reports from the County Council and District Council Representatives
6. To receive the Minutes of the Committees of the Parish Council
7. To approve the Minutes of the Meeting 14th January 2025 & Extra Ordinary Meeting 28th January 2025
8. Actions arising from the minutes of the meeting of 14th January 2025 - *for information*
9. To receive current financial statement and balance sheet
10. Reinvestment of Funds – *for approval*
11. Parish Council Halls and Grounds Hire Rates (Product Fee Increases) 2025/26 – for consideration
12. Annual Asset Register Check – Appointment of Working Group – *for consideration*
13. Planning Applications:
To ratify the recommendations from the Planning & Highways Committee
14. Twenty's Plenty Initiative – Consultation Report – *for consideration*
15. Mayor of Winchester Awards – Nominations from the Parish Council – *for consideration*
16. Chairman's Report - *for information only*
17. Councillors' Reports – *for information only*
18. Executive Officer's Report – *for information only*



19. ACSO's Report – *for information only*
20. Councillors' Surgery – Report and Future Meetings – *for consideration*
21. Requests for future agenda items - *for information only*
22. Date of next meeting – 11th March 2025
23. Motion for confidential business:

**24. The following motion will be moved on the completion of the above business:
That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**

25. Well House – *for consideration*
26. Land Transfers – Update – *for consideration*
27. Land at Albany Road – *for consideration*
28. Report from Meeting with the Scouts Regarding Potential Building Project
– for information
29. Priory Park Clubhouse – Upgrade Updates – *for consideration*
30. Accessibility Project – Phase 2 – Pedestrian Crossing – Initial Proposal
– for consideration
31. Quotations for Water Monitoring Contract – *for approval*
32. Quotations for Food Waste Contract for the Jubilee Hall – *for approval*
33. Quotations for Topographical Survey for Priory Park – *for approval*
34. Quotations for Brushcutter/Trimmer Course – *for approval*
35. Quotations for the Parish Council Website Upgrade – *for consideration*
36. Quotations for Surfacing Between Priory Park Car Park Areas – *for consideration*
37. Staffing Matters – *for consideration*



Bishop's Waltham Parish Council

11th February 2025

Agenda Item 6 – Acceptance of Committee Minutes

Since the last Parish Council meeting (14th January 2025) when the Committee minutes were last tabled, Councillors have received copies of the following minutes via email.

Finance, Policy & Resources Committee	7.1.25
Halls & Grounds Committee	17.12.24

Proposal:

To accept the Committee minutes as tabled.



BISHOP'S WALTHAM PARISH COUNCIL
Minutes of the Meeting of the Parish Council held on Tuesday 14th January 2025
In the Ruby Room of The Jubilee Hall commencing at 7pm

Present:	Cllr Conduct	Vice Chairman
	Cllr Homer	
	Cllr Jelf	
	Cllr Jones	
	Cllr Latham	(and WCC Councillor)
	Cllr Marsh	
	Cllr Nicholson	Chairman
	Cllr Pavey	
	Cllr Sherwood	
	Cllr Stallard	
	Cllr Webb	
	Cllr Williams	(and WCC Councillor)
	Cllr Wilson	
Cllr Wood		
In attendance:	Miss Anna Axworthy	Marketing, Communications and Events Manager
	Mrs E McKenzie	Executive Officer
	Mrs C Wilkinson	Committees Officer
	Cllr Miller	WCC Councillor

Members of the public: 0

PC236/24 To receive and accept apologies for non-attendance

None - All present.

PC237/24 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda

None.

PC238/24 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda

Cllr Jelf – PC266/24 – Hoe Road Tennis Court Benches
Cllr Nicholson – PC246/24 – Planning Applications
Cllr Webb – PC261/24 – Morley Drive Land Purchase Request

PC239/24 Public Session

No members of the public were present.

The Parish Council was made aware that there was a public consultation regarding the HCC Stubbington Study Centre open online for residents to have their say on the proposed closure.

PC240/24 To receive the reports from the County Council and District Council Representatives

Cllr Miller raised the following points:-

- A request had been made by Colville Drive residents for a larger dog waste bin to replace the one at the current site.
- The Lower Lane car park bin store had been praised for good use.
- Information on the Local Government Reform was pending.

Cllr Latham and Cllr Williams noted that the current discussions on Devolution were a priority and updates would be referred to Parish Council whenever appropriate.

Cllr Miller left at the meeting at this point.

PC241/24 To receive the Minutes of the Committees of the Parish Council

Resolved: To receive the Minutes of the Committees of the Parish Council

Proposed: Cllr Jones

Seconded: Cllr Marsh

13 in favour, 1 abstention

PC242/24 To approve the Minutes of the Meeting 10th December 2024

Resolved: To approve the Minutes of the Meeting 10th December 2024

Proposed: Cllr Conduct

Seconded: Cllr Jelf

All in favour who were in attendance at the meeting of 10th December 2024

PC243/24 Actions arising from the minutes of the meeting of 10th December 2024

Grateful thanks were given to the working group on the success of the Christmas Tree project.

Progress was being made with the solicitor in regard to the leases' updates.

PC244/24 To receive current financial statement and balance sheet

Resolved: To receive current financial statement and balance sheet

Proposed: Cllr Jones

Seconded: Cllr Marsh

All in favour

PC245/24 Standing Committee Membership - Update

Resolved: To note the resignation of Cllr Nicholson from the Planning and Highways Committee

Proposed: Cllr Jelf

Seconded: Cllr Pavey

All in favour

PC246/24 Planning Applications: To ratify the recommendations from the Planning & Highways Committee

Resolved: To ratify the planning application recommendations from the Planning & Highways Committee

Proposed: Cllr Conduct

Seconded: Cllr Webb

12 in favour, 2 abstentions

PC247/24 English Devolution White Paper

Cllr Nicholson reported on the WCC Parish Liaison meeting he had participated in online. There was concern that Parish Councils were not properly acknowledged in the government paper but reassurance had been given that further detail would follow. Cllr Williams provided a comprehensive summary on the Government Paper and its two strands for action. Cllr Latham advised to keep monitoring the situation and consider how services could be devolved to parish level for the benefit of the local community. Cllr Nicholson added that this topic would be discussed at the Southern Parishes meeting to consider opportunities that may arise through devolution at a local level.

PC248/24 Men's Shed – Land at Albany Road

The working group appointed had completed all actions except further considering the Hoe Road Recreation Ground site for a temporary building. It was noted that this had been discounted as planning permission would be required for such as in the South Downs National Park. It was confirmed that the group had now moved to Curdridge for the foreseeable future.

It was agreed that a meeting with WCC Planning Officers would be useful to consider opportunities for Parish Council land in the Albany Road vicinity to develop infrastructure for that area of town.

ACTION: To attend a meeting with WCC Officers and report back to Council

ACTION: Cllr Nicholson, Cllr Webb, Cllr Wood, Executive Officer

PC249/24 Access into Priory Park from Martin Street

The timeline of actions was reviewed and considered for next steps to be taken.

It was suggested that the Halls and Grounds Committee further consider a constructed pathway to the link point.

Resolved: To appoint Cllr Homer to liaise with Bargate representative to discuss this pathway opportunity and to report back to Council

Proposed: Cllr Nicholson

Seconded: Cllr Conduct

All in favour

ACTION: Cllr Homer

PC250/24 Parish Council Communications – Report and Proposal from the Marketing, Communications and Events Manager

Miss Axworthy presented a proposed strategy for the Council's communications which was very positively received.

Resolved:

- i) **To approve the proposals tabled for action in regard to a marketing and communications strategy**
- ii) **To gather three quotes for a new website for presentation to the Community and Environment Committee**

Proposed: Cllr Sherwood

Seconded: Cllr Latham

All in favour

ACTION: Marketing, Communications and Events Manager

PC251/24 Chairman's Report

Noted.

A report on the Parish Liaison meeting was given outlining that the new National Planning Policy Framework had been confirmed and the Design Statement should be updated also. The results of the WCC Playing Pitch Strategy survey undertaken in 2024 were still not available.

ACTION: Plan to review the Design Statement

ACTION: Planning and Highways Committee

PC252/24 Councillors' Reports

Cllr Jones stated that the results of the Twenty's Plenty consultation would be presented at Planning and Highways Committee on 28.1.25.

Following a meeting with Developers, Cllr Conduct provided the Council with an awareness of a possible Planning Application due to be submitted in February.

PC253/24 Executive Officer's Report

WCC had confirmed that the Basingwell Street Car Park bin store was due to remain in position to provide businesses with a needed store when the new waste regulations commenced in April 2025. Council requested that if the store was to remain then the originally planned wooden panelling should be applied to the facility.

PC255/24 ACSO Report

Noted.

PC256/24 Councillors' Surgery – Report and Future Meetings

- Attendance for Councillors' Surgery on 31.1.25 confirmed as Cllr Conduct and Cllr Wood.
- Cllr Homer gave apologies for non-attendance for the Councillors' Surgery of 22.2.25. Cllr Sherwood confirmed her availability and one more councillor would be sought for this event.

PC257/24 Requests for future agenda items

None.

PC258/24 Date of next meeting – 11th February 2025

Noted.

PC259/24 Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

PC260/24 Well House

An update from the Finance, Policy and Resources Committee was noted. Two offers were noted and an action to lower the price and liaise with the Estate Agent was decided before making a final decision. It was agreed that the property needed to be sold due to the increasing maintenance costs it was now incurring.

Resolved: To reduce the sale price to 'offers over £199,000.00' with the aim of accepting an offer over £200,000.00 and otherwise review situation at the next Finance, Policy and Resources Committee meeting.

Proposed: Cllr Jones

Seconded: Cllr Williams

All in favour

PC261/24 Land Purchase Request at Morley Drive – Update

The two valuations were considered alongside the other professional valuation of the land in 2022. A clear sale price was therefore identified. The covenant was agreed to protect this green space boundary for the community. The legal requirements for Parish Council sale of land were to be checked by the Executive Officer to ensure due process completed.

Resolved: To sell the land specified on the plan tabled to the named current residents of 1 Morley Drive at a price of £10,000.00, with a noted covenant on such land, and all related solicitors and Land Registry fees to be covered by the buyer.

Proposed: Cllr Jones

Seconded: Cllr Stallard

All in favour.

ACTION: Confirm legal requirements adhered to. ACTION: Executive Officer/Finance Manager

PC262/24 Montague Road Resident Lease

Cllr Latham presented the opportunity to lease two strips of boundary land that could not be easily maintained by the Parish Council and held no amenity value to the community.

Resolved: To lease two strips of land at Montague Road to the immediate homeowners related to the land under the following conditions to be confirmed by the Finance, Policy and Resources Committee.

i) Boundary lines to be confirmed

ii) Condition of land usage to be confirmed and any additions to be permitted (fencing/flora).

iii) Lease charge and administration fee

Proposed: Cllr Latham

Seconded: Cllr Wilson

12 in favour, 2 abstentions.

ACTION: Executive Officer

PC263/24 Contract for Office Photocopier/Printer

The quotations and recommendation from the Finance, Policy and Resources Committee were noted.

Resolved: To approve the Ricoh IMC4510 machine on a three-year contract at a cost of £125.66 quarterly(excluding VAT) (total cost over the contract period is £1507.92 excluding VAT)

Proposed: Cllr Pavey

Seconded: Cllr Conduct

All in favour.

PC264/24 Ratification of Expenditure to Install Outdoor Power Socket at Priory Park Skate Zone

The explanation of spend from the Halls and Grounds Committee was duly noted.

Resolved: To ratify the spend of £1,390.00 (excluding VAT) to Forward Control UK for the installation of an external power socket at the Priory Park Skate Zone.

Proposed: Cllr Wilson

Seconded: Cllr Williams

All in favour

PC265/24 Hoe Road Recreation Ground Hire for Junior Football Teams using Full Size Pitch

The proposed pitch charge was noted as suitably consistent with Priory Park pitch 2.

Resolved: To approve the new hire rate of £40 for Junior Football Teams (up to U18) for use of the full-size pitch at Hoe Road Recreation Ground, in line with the charge for Pitch 2 at Priory Park.

Proposed: Cllr Jones
Seconded: Cllr Marsh
All in favour

PC266/24 Replacement benches for Hoe Road Tennis Courts

The quotations and recommendations for purchase were duly considered.

Resolved: To approve the cost of two DCWPolymer Torbay Leisure Benches at a price of £245 each (excluding VAT and delivery).

Proposed: Cllr Wilson
Seconded: Cllr Stallard
13 in favour, 1 abstention

PC267/24 Priory Park Overflow Car Park Project Update

It was noted that the project was currently progressing very successfully. All queries raised had been addressed by the contractor. The question of the access point was discussed and it was deliberated as to whether a gate or barrier was required, or to leave it open. It was agreed to leave the access point ungated at present and monitor the situation going forward. A suggestion for a height restriction frame at the entrance to the main car park was noted for future consideration if necessary.

Resolved:

- i) To approve the updated quotation tabled from ESC Surfacing at a cost of £89,500.00 (excluding VAT).**
- ii) To approve the schedule of payments requested by the contractor as tabled**

Proposed: Cllr Nicholson
Seconded: Cllr Jones
All in favour

PC268/24 Jubilee Hall Gas Contract Quotations

The quotations gathered and process undertaken to comply with financial regulations were duly noted with regard to the needed gas supply.

Resolved: To ratify the signing of a contract with EDF Energy for a one-year gas contract for the Jubilee Hall with a price to be confirmed as £8,453.34 as of 8.1.25.

Proposed: Cllr Jelf
Seconded: Cllr Marsh
All in favour

PC269/24 Quotations for Surfacing Under Jubilee Hall Youth Shelter

The quotations and recommendation from the Halls and Grounds Committee were noted.

Resolved: To recommend to Full Council the appointment of Infinity Playgrounds Ltd to install an Agriflex surface under the Jubilee Hall youth shelter at a cost of £2,183.20 (excluding VAT).

Proposed: Cllr Wilson
Seconded: Cllr Jelf
All in favour

PC270/24 Land Transfers

The Executive Officer provided updates on the progress being made on the land transfers due at Bishop's Meadow and Albany Wood.

Resolved: To note the actions being progressed by the Solicitors and Executive Officer in relation to the land transfers due at Bishop's Meadow and Albany Wood.

Proposed: Cllr Pavey
Seconded: Cllr Sherwood
All in favour

The Committees Officer and Marketing, Communications and Events Manager left at this point.

PC271/24 Staffing Matters

i) Model Contract Update

The comparison was ongoing in preparation for consideration at the March meeting of the Finance, Policy and Resources Committee.

ii) **Permanent Full Time Groundsperson Position**

The temporary position was proving very successful and the move to a permanent position agreed to. The role would be advertised locally for one week using the approved job description tabled at salary scale point 3 for 37 hours per week.

Resolved: To advertise for a permanent groundsperson position at SP3 for 37 hours per week

Proposed: Cllr Homer

Seconded: Cllr Stallard

All in favour

ACTION: Staffing Sub-Committee & Executive Officer

iii) **Confidential Staffing Matter**

The Chairman provided an update on the ongoing matter. It was noted that an Extra-Ordinary meeting could be called to deal with any matters arising if necessary

Resolved:

[REDACTED]

Proposed: Cllr Jones

Seconded: Cllr Homer

All in favour

Confidential Minutes and Resolutions held separately as Part 2 to these minutes.

There being no other business the meeting ended at 9:30pm.

CONFIDENTIAL MINUTES: PART 2

**BISHOP'S WALTHAM PARISH COUNCIL
Minutes of the Meeting of the Parish Council held on Tuesday 14th January 2025
In the Ruby Room of The Jubilee Hall commencing at 7pm**

Present:

Cllr Conduct	Vice Chairman
Cllr Homer	
Cllr Jelf	
Cllr Jones	
Cllr Latham	(and WCC Councillor)
Cllr Marsh	
Cllr Nicholson	Chairman
Cllr Pavey	
Cllr Sherwood	
Cllr Stallard	
Cllr Webb	
Cllr Williams	(and WCC Councillor)
Cllr Wilson	
Cllr Wood	

In attendance: Mrs E McKenzie Executive Officer

Items PC236 - PC258 in Part 1 of minutes

PC259/24 Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

Items PC260- PC271 and PC271 i) and ii) in Part 1 of minutes

PC271/24 Staffing Matters .

iii) Confidential Staffing Matter

The Chairman provided an update on the ongoing matter. It was noted that an Extra-Ordinary meeting could be called to deal with any matters arising if necessary.

Resolved:

[REDACTED]

Proposed: Cllr Jones

Seconded: Cllr Homer

All in favour

There being no other business the meeting ended at 9:30pm.

Bishop's Waltham Parish Council
Actions Arising from the meeting of the 14.1.25

Minute Number	Subject	Action	Date for completion	Action by	Notes
PC072/23	Assets of Community Value	To relist Blanchard Road play area	Aug-23	EO	
PC125/23, PC271/23	South Pond	i) To register SP as ACV iii) Work on Maintenance & Improvement with Beechcroft iv) Undertake tree survey	i) Oct 23 iii) Dec 23 (set schedule) iv) Dec 23 (H&G)	i) EO iii) EO iv) H&G Clerk	Tree works undertaken April 2024 & September 2024
PC135/23, PC247/23, PC286/23, PC321/23, PC210/24, PC233/24	Cricket Club	i) To review and update lease following meeting with WG and reps	Oct-23	EO	Initial meeting held Sept 23. Actions in progress. Drafted. In progress.
PC271/23	Mobile Connectivity	To write standard response	Apr-24	RL / RS	
PC27/24	Website	To progress plans	Jul-24	AO/CEC WG	Inc Cllr Stallard
PC28/24, PC57/24	Men's Shed	iii) To pursue HR site as temporary option	iii) July 24 Action Closed. HR in SDNP so site not ideal.	EO WG (JM, MP, AW, M Homer, C Barfoot)	WG met 1) 17.5.24 with KE 2) 22.5.24 3) 1.7.24
PC36/24, PC65/24	Staffing Matters I	ii) OH assessments	ii) June 24	ii) EO	One complete, one pending - refer to SSC
PC39/24, PC214/24, PC249/24	Access Gateway at Priory Park	i) To liaise with Catholic Church ii) To consider signage iii) Liaise with Bargate	01/08/2024 iii) March 25	EO iii) MH	Agenda Item 14.1.25
PC71/24	New employment policies	To consider at FP&R	Complete	FP&R	Refer to FP&R. In active progress.
PC83/24	HCC Future Services	To provide report on impact for BW	Sep-24	WG = RL, RS, Jwi	
PC126/24	Letter to WCC	To write letter in support of Cllr Miller City Plan point	Oct-24	P&H / EO	
PC168/24	Land at Morley Drive	i) Value land	Complete	EO	
PC195/24, PC214/24	Southern Footpath	i) To support pathway works to completion ii) To liaise with key stakeholders	Mar-25	EO (H&G)	Met with landowners 9.12.24. In contact with WCC. Meeting 23.1.25
PC197/24	Waste Bins	To purchase bins	Dec-24	CO (H&G)	
PC225/24	Cllr Surgery Points	To refer to P&H (Crown roundabout signage and junctions of B2177)	Feb-25	EO	Refer to P&H 28.1.25
PC248/24	Albany Road Land	To meet with WCC Planning Officers and report back	Feb-25	EO/BN/AW/Jwo	
PC250/24	PC Comms	To progress approved actions and gather quotes for website	Mar-25	MCEM	Refer to CEC
PC251/24	Design Statement	To plan a review of this	Mar-25	EO (P&H)	Refer to P&H
PC260/24	Well House	To reduce price and accept over approved price	Complete	KJ	To be ratified at Feb FP&R / PC
PC261/24	Land Purchase at Morley Drive	To sell land at price agreed with covenant with associated price	Mar-25	EO	
PC262/24	Montague Road Resident Lease	To lease land as tabled under conditions listed	Mar-25	EO	
PC271/24ii	Staffing Matters	To advertise for FT Permanent Grdsman	Complete	EO	
PC271/24iii	Staffing Matters	To seek further advice	Complete	EO	

Detailed Balance Sheet - Excluding Stock Movement

Month 9 Date 31/12/2024

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
100	Debtors	1,168	
105	VAT Control Account	27,048	
219	A&L 3m Fixed Term Deposit A/c	432,315	
221	Unity Current 20496238	15,453	
222	Unity Savings 20496241	154,981	
223	Unity Savings 20496254	189,886	
	Total Current Assets		820,850
<u>Current Liabilities</u>			
500	Creditors	117,199	
565	Holding Deposits	2,079	
	Total Current Liabilities		119,278
	Net Current Assets		701,572
	Total Assets less Current Liabilities		701,572

Represented by :-

300	Current Year Fund	13,708	
310	General Reserves	451,966	
315	Montague Rd Play - S106/CIL	43	
325	Play Area Equip Maint - CYF	4,744	
330	Replace Tractor - CYF	33,500	
336	EV Chargers	11,000	
340	Replace Topper / Mower - CYF	23,500	
341	Replace IT Equipment	2,078	
350	Bldings Replace / Refurb - CYF	85,000	
355	Tennis Court Maintenance - CYF	11,100	
360	Replace Bus Shelters - CYF	10,000	
370	CCTV Hoe Rd - CYF	3,152	
373	South F'path - CIL/WCIL/S106	(25,208)	
374	Replace Skate Park - CIL/WCIL	(0)	
375	Floor Polisher - CYF	334	
376	Solar Panels JH - CIL/WCIL	37,601	
377	Extend Parking PP - CIL	(47,122)	
378	Albany Road Play - S106/OSF	966	
379	Building Maintenance - CYF	18,500	
380	Name Sign JH - CYF	5,000	
390	Stackable Chairs JH - CYF	926	
393	WCC CIL Receipts 2021-22	5,011	
394	WCC CIL Receipts 2022-23	3,062	
395	WCC CIL Receipts 2023-24	42,889	
396	SDNP CIL Receipts 2021-22	481	
397	SDNP CIL Receipts 2022-23	2,471	
398	SDNP CIL Receipts 2023-24	2,321	
400	SDNP CIL Receipts 2024-25	4,552	
	Total Equity		701,572

Income & Expenditure Report
2024-2025

Total Parish Council

Description	1 April	2 May	3 June	4 July	5 August	6 September	7 October	8 November	9 December	10 January	11 February	12 March	Actual Total Year	Budget Total Year	Variance	Change %	Material Variance Reason (over 25% or £2000)
Finance, Policy and Resources Committee																	
Total Income	£2,377	£5,015	£4,321	£348	£5,693	£4,068	£1,145	£6,207	£4,517	£1,524	£6,397	£3,615	£45,227	£20,798	£24,429		117% Bank Interest
Total Expenditure	£35,136	£32,866	£26,952	£34,980	£33,077	£29,219	£32,846	£59,879	£35,400	£41,354	£35,866	£37,801	£455,256	£425,422	£10,074	2%	
Total Net Revenue Expenditure	£32,759	£27,851	£22,631	£34,632	£27,384	£25,151	£31,701	£53,672	£30,883	£39,830	£29,469	£34,186	£390,069	£404,424	£14,355	4%	
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Capital Expenditure	£0	£344	£0	£0	£0	£0	£0	£670	£0	£0	£0	£500	£1,514	£1,500	£14	1%	
Total Net Capital Expenditure	£0	£344	£0	£0	£0	£0	£0	£670	£0	£0	£0	£500	£1,514	£1,500	£14	1%	
Total Net Committee Expenditure	£32,759	£28,195	£22,631	£34,632	£27,384	£25,151	£31,701	£54,342	£30,883	£39,830	£29,469	£34,686	£391,583	£405,924	£14,341	4%	
Halls and Grounds Committee																	
Total Income	£17,164	£3,156	£7,959	£9,281	£5,627	£8,921	£12,044	£8,737	£11,756	£8,779	£6,351	£6,401	£106,176	£85,788	£16,388		18% Hire increases & WCC Open Space Fund
Total Expenditure	£8,286	£15,844	£7,940	£20,812	£10,399	£9,511	£16,345	£10,287	£12,364	£15,979	£13,965	£20,928	£162,260	£183,091	£20,832	11%	
Total Net Revenue Expenditure	£8,878	£12,688	£-19	£11,531	£4,772	£590	£4,301	£1,550	£608	£7,200	£7,214	£14,527	£56,084	£93,303	£37,220	40%	
Total Capital Income	£0	£0	£0	£0	£19,504	£40,133	£0	£250	£0	£0	£123,110	£216,060	£399,057	£58,737	£340,260		57% Additional funding unbudgeted
Total Capital Expenditure	£43,541	£4,580	£74,967	£42,423	£43,102	£8,093	£11,936	£352	£106,818	£4,057	£32,090	£2,000	£373,939	£242,448	£131,491		54% Additional expenditure from funding unbudgeted
Total Net Capital Expenditure	£43,541	£4,580	£74,967	£42,423	£23,598	£-32,040	£11,936	£102	£106,818	£4,057	£-91,020	£-214,060	£-25,118	£183,651	£-208,769		114% As above
Total Net Committee Expenditure	£34,663	£17,248	£74,948	£53,954	£28,370	£-31,450	£16,237	£1,682	£107,426	£11,257	£-83,905	£-199,534	£30,966	£276,954	£-245,989	89% As above	
Community & Environment Committee																	
Total Income	£1,000	£0	£0	£0	£0	£0	£100	£0	£0	£0	£0	£0	£1,100	£100	£1,000		1000% Grant awarded unbudgeted
Total Expenditure	£35	£5,504	£610	£2,426	£21	£472	£1,134	£3,479	£95	£529	£719	£2,333	£17,357	£23,395	£6,038	26%	
Total Net Revenue Expenditure	£-965	£5,504	£610	£2,426	£21	£472	£1,034	£3,479	£95	£529	£719	£2,333	£16,257	£23,295	£7,038	30%	
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£141	£0	£0	£0	£141	£0	£141		Unbudgeted
Total Capital Expenditure	£0	£0	£0	£0	£0	£54	£0	£236	£-141	£0	£0	£210	£500	£500	£0	0%	
Total Net Capital Expenditure	£0	£0	£0	£0	£0	£54	£0	£236	£-141	£0	£0	£210	£359	£500	£-141	28%	
Total Net Committee Expenditure	£-965	£5,504	£610	£2,426	£21	£526	£1,034	£3,715	£-46	£529	£719	£2,543	£16,616	£23,795	£7,179	30%	
Planning & Highways Committee																	
Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Expenditure	£0	£0	£0	£990	£0	£1,235	£0	£821	£821	£270	£0	£150	£3,466	£2,300	£1,166		51% Replace kissing gate
Total Net Revenue Expenditure	£0	£0	£0	£990	£0	£1,235	£0	£821	£821	£270	£0	£150	£3,466	£2,300	£1,166		51%
Total Capital Income	£500	£0	£0	£0	£0	£5,000	£0	£0	£555	£0	£0	£0	£6,155	£500	£5,655		1131% Grant awarded
Total Capital Expenditure	£0	£484	£0	£463	£420	£420	£2,866	£0	£1,253	£1,251	£0	£572	£7,309	£2,000	£5,309		265% Grant expenditure/self closing gates
Total Net Capital Expenditure	£-600	£484	£0	£463	£463	£-4,580	£2,866	£0	£598	£1,251	£0	£572	£1,164	£1,500	£-346		23% As above
Total Net Committee Expenditure	£-600	£484	£0	£990	£463	£-3,345	£2,866	£0	£1,519	£1,521	£0	£722	£4,620	£3,800	£820	22% As above	
Joint Managed Services																	
Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£9,000	£0	£0	£0	£0	£9,000	£12,000	£-3,000	25%	
Total Net Revenue Expenditure	£0	£0	£0	£0	£0	£0	£0	£9,000	£0	£0	£0	£0	£9,000	£12,000	£-3,000	25%	
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Net Committee Expenditure	£0	£0	£0	£0	£0	£0	£0	£9,000	£0	£0	£0	£0	£9,000	£12,000	£-3,000	25%	
Funding																	
Total Income	£296,411	£0	£0	£0	£296,411	£0	£0	£0	£0	£0	£0	£0	£592,822	£592,822	£0		0%
Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Net Revenue Expenditure	£-296,411	£0	£0	£0	£-296,411	£0	£0	£0	£0	£0	£0	£0	£-592,822	£-592,822	£0		0%
Total Capital Income	£661	£30,022	£0	£0	£0	£0	£4,552	£0	£0	£0	£0	£0	£35,235	£30,353	£4,882		16% CIL Receipts
Total Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0		Unbudgeted
Total Net Capital Expenditure	£-661	£-30,022	£0	£0	£0	£0	£-4,552	£0	£0	£0	£0	£0	£-35,235	£-30,353	£-4,882		16% As above

	-£297,072	-£30,022	£0	£0	£0	-£296,411	-£4,552	£0	£0	£0	£0	£0	£0	£0	-£628,067	-£625,175	-£2,882	0%
Total Net Committee Expenditure																		
Total Net Committee Expenditures																		
Total Income	£318,212	£38,192	£12,278	£9,627	£30,845	£354,533	£17,838	£15,191	£16,968	£10,303	£135,858	£226,076	£1,185,921	£793,158	£392,763			50% As above
Total Expenditure	£86,997	£59,599	£110,365	£101,627	£87,060	£46,973	£65,154	£83,452	£156,748	£53,440	£92,260	£64,494	£1,010,169	£692,456	£117,713			13% As above
Total Net Revenue Expenditure	-£231,214	£21,406	£98,087	£92,000	£56,216	-£305,560	£47,316	£68,261	£139,780	£53,137	-£53,598	-£161,583	-£175,752	£99,298	-£275,050			277%
EWR Movements	£43,145	-£25,462	£74,437	£42,423	£23,598	-£34,115	£7,282	£0	£105,176	£21,560	-£111,065	-£301,060	-£154,081	£99,298				
Total Income/Expenditure	-£274,359	£46,868	£23,950	£49,577	£32,618	-£271,445	£40,034	£68,261	£34,604	£31,577	£57,467	£139,478	-£21,671	£0				
Current Year Fund	£231,214	£209,808	£111,721	£19,721	-£36,495	£289,065	£221,749	£153,486	£13,708	-£39,429	£14,169	£175,752						CY+TNE
General Reserves	£256,628	£233,165	£307,602	£350,025	£373,623	£339,508	£346,790	£346,790	£451,966	£473,526	£362,461	£61,401						GR+EMR
General Reserves Position	489,842	442,973	419,323	369,746	337,128	608,573	568,539	500,278	465,674	434,097	376,630	237,153						GR+CYF
Months	10	9	8	7	7	12	12	10	9	9	8	5						
Total Reserves (Bank)	919,079	897,673	799,585	707,585	651,370	956,929	909,614	841,353	701,572	648,435	702,033	863,616						Mth.+TNE



Bishop's Waltham Parish Council

11th February 2025

Agenda Item 10 – Reinvestment of Funds – *for approval*

The 3-month fixed deposit investment will mature on 20th February 2025.

I propose that the total matured funds of £436,837.00 are reinvested with Arbuthnot Latham for a further 3 months at 4%.

The remaining reserves will continue to be held in an instant access savings account to allow cashflow needed for projects.

Proposal:

To approve the reinvestment of £436,837.00 with Arbuthnot Latham for 3 months at 4%.

**Finance Manager
6/02/25**



ARBUTHNOT LATHAM
Bankers since 1833

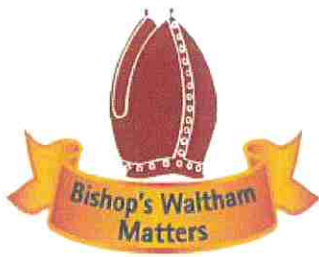
Fixed Term Deposits for Commercial Clients (GBP) Summary Box

Account Name	Fixed Term Deposit			
What are the interest rates?	Balance	£50,000 - £99,999		£100,000+
	Term length	Gross annual interest rate		
	1-month	N/A	3.70%	
	3-month	3.50%	4.00%	
	6-month	3.65%	4.15%	
	9-month	3.65%	4.15%	
	12-month	3.65%	4.15%	
	24-month	3.25%	AER* 3.30%	3.75%
	<p>We calculate interest daily, which will accrue from the day that your Fixed Term Deposit account is opened and funded with the minimum account opening balance.</p> <p>We will pay interest at maturity; we will credit any interest to your nominated account held at Arbuthnot Latham.</p> <p>For the 24-month deposit, interest will be paid annually. For the first annual interest payment, this can be added to the fixed term deposit or paid to your nominated account. At maturity, interest will be paid to your nominated account.</p>			
Can Arbuthnot Latham change the interest rate?	No, the interest rate is fixed and cannot be changed during the term of your deposit.			
What would the estimated balance be at maturity based on a £50,000 and £100,000 deposit?	Balance	£50,000		£100,000
		Balance at maturity		
	1-month	N/A	£100,304	
	3-month	£50,436	£100,997	
	6-month	£50,910	£102,069	
	9-month	£51,365	£103,104	
	12-month	£51,825	£104,150	
	24-month	£53,250	£107,500	
	<p>These are illustrative examples only. They assume interest is paid at maturity except the 24-month illustration where annual interest is credited to your nominated account. Interest is rounded to the nearest pound. Please review your deposit confirmation on receipt.</p>			
How do I open and manage my account?	<p>Fixed Term Deposit accounts are available to existing Arbuthnot Latham clients. You can open a Fixed Term Deposit account and give instructions by contacting your banker by phone or email. The minimum balance for the Fixed Term Deposit is £50,000. Our Fixed Term Deposits for Commercial Clients are applicable for Non-Personal, Micro Enterprises, Small Charities, Corporate and Non-Corporate clients.</p>			

Can I withdraw money?	<p>At maturity, the original deposit and interest (as applicable) on your Fixed Term Deposit will be credited to your nominated account held in your name at Arbuthnot Latham. We will advise you 10 days before this date to let you know that your deposit is maturing.</p> <p>As this is a Fixed Term Deposit, you cannot make withdrawals, transfers or close the account during the fixed term unless there are exceptional circumstances in accordance with our Terms & Conditions. Charges and interest penalties may apply.</p>
Additional information	<p>Please note, we reserve the right to withdraw this product at any time.</p> <p>*AER is the annual equivalent rate. This illustrates what the annualised interest rate would be if it was paid and compounded during the term.</p>

Key Information

Information provided in the summary box outlines the key features of the Fixed Term Deposit account and is not intended to be a substitute for reading the Terms & Conditions that apply to the account. You can find these on our website or ask us for a copy: www.arbuthnotlatham.co.uk/products-terms



Bishop's Waltham Parish Council
Parish Council Office
The Jubilee Hall, Little Shore Lane
Bishop's Waltham
Hampshire, SO32 1ED
01489 892323

Arbuthnot Latham & Co., Limited (the **Bank**)
Arbuthnot House
7 Wilson Street
London
EC2M 2SN

12th February 2025

Dear Sirs,

Deposit Account

1. We request the bank to open a new deposit account in the following name of Bishop's Waltham Parish Council.
2. Can a minimal initial lump sum of £436,837.00 be placed on a Fixed Deposit for 3 months at an interest rate of 4% p.a. gross.
3. The Bank's Commercial Banking Terms and Conditions shall be applicable to the Arbuthnot Latham Current Account and we acknowledge in particular Term 2.11 (variation in interest rates), [and] Term 2.13 (fixed term deposit accounts) [and Term 2.14 (notice accounts)] of the Commercial Banking Terms and Conditions.
4. Payments made to and from the Current Account will be received from and made to our current account with Unity Trust Bank. The account details are as follows:

Bank:	Unity Trust Bank
Sort Code:	60-83-01
A/C Number:	20496238
Account Name:	Bishops Waltham Parish Council
5. We agree that:
 - (a) In the event of any conflict between this letter and the terms of the Commercial Banking Terms and Conditions, the terms of the Commercial Banking Terms and Conditions shall prevail;
 - (b) No variation to this letter shall be effective unless it is in writing;
 - (c) This letter shall be governed by the laws of England and Wales, and the courts of England and Wales shall have non-exclusive jurisdiction to settle any dispute or claim arising out of or in connection with this letter or its subject matter or formation (including non-contractual disputes or claims).

.....
Signatory

.....
Signatory

Date:



Bishop's Waltham Parish Council

11th February 2025

Agenda Item 11 – Parish Council Halls and Grounds Hire Rates (Product Fee Increases) 2025/26 – for consideration

The proposed rates overleaf for the upcoming financial year were arrived at by applying CPI to the 2024/2025 rates. The annual rate of CPI used was 2.6% (this was the rate released by The Office for National Statistics in December 2024, based on the previous 12 months).

This list has been modified slightly from the initial draft, as a result of initial consideration of the rates by the Halls and Grounds Committee at their meeting that took place on Tuesday 21st January when the following was resolved:

HG247/24 2025/26 Halls and Grounds Hire Rates (Product Fee Increases) – for consideration

The Hoe Road and Priory Park hire fees for community events was raised for further consideration to ensure consistency. The Committees Officer would work with the Finance Manager to bring a proposal to the Committee's next meeting.

Action: Committees Officer/Finance Manager

The parking permit options at the Jubilee Hall car park were felt to be sufficient currently. Any changes would need to be considered alongside the WCC town centre car parks, particularly if control should transition to a different authority.

The rates for all day hires of the Jubilee Hall and Priory Park Clubhouse were not felt to be particularly attractive, compared with the hourly rate and would be recalculated.

Resolved:

To approve the updated product fees as tabled by the Finance Manager, with the exception of the items below, and to forward to the Finance, Policy and Resources Committee for approval.

Action: Committees Officer/Finance Manager

To modify the whole-day hire rates for the Jubilee Hall and Priory Park Clubhouse to provide the hirer with a discount to the value of one hour of hire.

Action: Finance Manager

To defer approval of the hire rates for the annual community events held at the Hoe Road Recreation Ground and Priory Park football pitches until after further consideration at the Committee's February meeting.

Proposed: Cllr Pavey Seconded: Cllr Sherwood All in favour

Finance, Policy and Resources Committee Meeting 4.2.25

FPR206/24 Parish Council Halls and Grounds Hire Rates (Product Fee Increases) 2025/26

Resolved:

1. To recommend to Full Council the hire rates as tabled with additional points noted below.
2. The all day hire rate for Priory Park Clubhouse would be rationalised to a single rate of £300 (including VAT).
3. To rationalise the staff hire rate to one single rate of £21 per hour (including VAT).
4. To maintain the Jubilee Hall car parking charges at their current level.

Proposed: Cllr Pavey Seconded: Cllr Stallard All in favour

-
- Proposal:**
1. To approve the tabled halls and grounds hire rates for 2025/26.
 2. To note that further consideration will be given to the hire rates for the annual community events held at the Hoe Road Recreation Ground and Priory Park football pitches at a future meeting as proposed by the Halls and Grounds Committee.

Finance Manager/Committees Officer 6.2.25

Product Fee Increases 2025-2026

Code	Description	2024-25		2025-26		VAT Value	VAT	Total	Qty	Unit	2025-26		Notes
		Total Inc VAT	Net Selling Price	CPI 2.6%	Net Selling Price						Total Inc VAT	Net Selling Price	
6MTH PREMIUMST	6 Month Premium Season Ticket	£120.00	£175.00	£4.55	£179.55	20%	£35.91	£215.46	6 Months	Item	£215.00	£179.17	WCC £150 (£75 per quarter)
6MTH STANDARD	6 Month Standard Season Ticket	£125.00	£125.00	£3.25	£128.25	20%	£25.65	£153.90	6 Months	Item	£154.00	£128.33	WCC £150 (£75 per quarter)
12MTH PREMIUMST	12 Month Premium Season Ticket	£370.00	£308.33	£8.02	£316.35	20%	£63.27	£379.62	12 Months	Item	£380.00	£316.67	WCC £275
12MTH STANDARD	12 Month Standard Season Ticket	£250.00	£208.33	£5.42	£213.75	20%	£42.75	£256.50	12 Months	Item	£257.00	£214.17	WCC £275
ADMIN FEE	Administration Fee	£24.00	£20.00	£0.00	£20.00	20%	£4.00	£24.00	Item	Item	£24.00	£20.00	Set charge
ADMIN FEE LEASES	Administration Fee Leases	£6.00	£5.00	£0.00	£5.00	20%	£1.00	£6.00	Item	Item	£6.00	£5.00	Set charge
ADMIN FEE LICENCES	Administration Fee - Temp Licences	£60.00	£60.00	£0.00	£60.00	20%	£6.00	£66.00	Year	Year	£60.00	£60.00	Season tickets charges adjusted in 24/25 - see above
ANNUAL-SEASON-TICKET	Annual Season Ticket - HCP	£526.54	£438.78	£11.41	£450.19	20%	£90.04	£540.23	Quarter	Quarter	£540.23	£450.19	
CONT - ACTIVE AC	Contract Hire - 2 Tennis Courts	£575.00	£575.00	£14.95	£589.95	0%	£0.00	£589.95	Month	Month	£589.95	£575.00	
CONT - HRROOM - LP	Contract Hire - Rooms - LILYPAD	£1,884.20	£1,570.17	£40.82	£1,610.99	20%	£322.20	£1,933.19	Quarter	Quarter	£1,933.19	£1,610.99	
CONT - HISTORE - LP	Contract Hire - Storage - LILYPAD	£30.78	£25.65	£0.67	£26.32	20%	£5.26	£31.58	Quarter	Quarter	£31.58	£26.32	
CONT - KITCHEN - HR	Contract Hire - Kitchen - LILYPAD	£147.78	£123.15	£3.20	£126.35	20%	£25.27	£151.62	Quarter	Quarter	£151.62	£126.35	
CONT - SA	Contract Hire - Washhouse	£6.00	£6.00	£0.00	£6.00	0%	£0.00	£6.00	Quarter	Quarter	£6.00	£6.00	Not currently used
DEEDOFACCESS	Deed of Access	£10.00	£10.00	£0.00	£10.00	0%	£0.00	£10.00	Item	Item	£10.00	£10.00	Set charge
FBHIRE - HRGD - JNR	Hire Football Pitch - H rd - Junior	£40.00	£33.33	£0.87	£34.20	20%	£6.84	£41.04	Pitch	Pitch	£41.00	£34.17	
FBHIRE - HRGD - MIN	Hire Football Pitch - H rd - Mini	£17.00	£14.17	£0.37	£14.54	20%	£2.91	£17.44	Pitch	Pitch	£18.00	£15.00	
FBHIRE - HRGD - SNR	Hire Football Pitches - H rd - Senior	£79.00	£65.83	£1.71	£67.55	20%	£13.51	£81.05	Pitch	Pitch	£81.00	£67.50	
FBHIRE - HRHM - JNR	Hire Changing Rooms - H rd - Junior	£18.00	£15.00	£0.39	£15.39	20%	£3.08	£18.47	Booking	Booking	£19.00	£15.83	
FBHIRE - HRHM - SNR	Hire Changing Rooms - H rd - Senior	£30.00	£25.00	£0.65	£25.65	20%	£5.13	£30.78	Booking	Booking	£31.00	£25.83	
HIRE - HR - GD - CAR	Hire - Hoe Road Grounds - Carnival	£937.00	£780.83	£20.30	£801.14	20%	£160.23	£961.36	Event	Event	£961.00	£800.83	H&G QUERY - £54 (inc VAT) p/h grounds hire rate - £648
HIRE - HR - GD - FWK	Hire - Hoe Road Grounds - Fireworks	£177.00	£147.50	£3.84	£151.34	20%	£30.77	£181.60	Event	Event	£182.00	£151.67	H&G QUERY - £54 (inc VAT) p/h grounds hire rate - £432
HIRE - HR - GRABEN	Hire - Hoe Road Grounds - Garden Fair	£924.00	£760.83	£20.30	£781.14	20%	£160.23	£941.36	Event	Event	£941.00	£760.83	Less 10% discount
HIRE - JH - GD - EVE	Hire - Jubilee Hall Grounds - Event	£40.00	£33.33	£0.87	£34.20	20%	£6.84	£41.04	Event	Event	£41.00	£34.17	
HRKITP	Hoe Road Pavillion - Kitchen	£11.00	£9.41	£0.24	£9.65	20%	£1.88	£11.29	Booking	Booking	£12.00	£10.00	
HRMOJNS	Hoe Road Pavillion - Kitchen	£18.00	£15.39	£0.39	£15.78	20%	£3.08	£18.47	Hour	Hour	£19.00	£15.83	
HRSTORE	HR Storage	£51.00	£42.50	£1.11	£43.61	20%	£8.72	£52.33	Month	Month	£52.00	£43.33	
JHC	JH Caretaker Cleaning	£29.00	£0.63	£0.63	£24.80	20%	£4.96	£29.75	Booking	Booking	£30.00	£25.00	
JHDAY	JH Day Rate	£0.00	£0.00	£0.00	£0.00	20%	£72.51	£72.51	Day	Day	£965.00	£362.50	Reviewed by H&G 21.01.25
JHNS	JH Gold Non-Sport	£28.00	£23.33	£0.61	£23.94	20%	£4.79	£28.73	Hour	Hour	£29.00	£24.17	
JHNS BH/AFTER 12AM	JH Gold Non-Sport - BH/After 12am	£53.00	£44.17	£0.00	£44.33	20%	£9.67	£58.00	Hour	Hour	£58.00	£48.33	
JHNS	JH Gold Sport	£28.00	£23.33	£0.61	£23.94	20%	£4.79	£28.73	Hour	Hour	£29.00	£24.17	
JHNC	JH Kitchen Catering	£18.00	£15.00	£0.39	£15.39	20%	£3.08	£18.47	Booking	Booking	£19.00	£15.83	
JHKL	JH Kitchen Light	£11.00	£9.17	£0.24	£9.41	20%	£1.88	£11.29	Booking	Booking	£12.00	£10.00	
JHRNS	JH RUBY Non-Sport	£18.00	£15.00	£0.39	£15.39	20%	£3.08	£18.47	Hour	Hour	£19.00	£15.83	
JHRNS BH/AFTER 12AM	JH RUBY Non-Sport - BH/After 12AM	£34.00	£28.33	£0.00	£31.67	20%	£6.33	£38.00	Hour	Hour	£38.00	£31.67	
JHRS	JH RUBY Sport	£18.00	£15.00	£0.39	£15.39	20%	£3.08	£18.47	Hour	Hour	£19.00	£15.83	
JHSTORE	JH Storage - Per Cupboard	£5.00	£4.17	£0.11	£4.28	20%	£0.86	£5.13	Week	Week	£6.00	£5.00	
LEASE - BW CRICKET	Land Lease - Cricket Ground	£1,119.80	£1,119.80	£29.11	£1,148.91	0%	£0.00	£1,148.91	Item	Item	£1,148.91	£1,148.91	
LEASE - BW G CLUB	Land Lease - Allotments	£1.00	£1.00	£0.00	£1.00	0%	£0.00	£1.00	Item	Item	£1.00	£1.00	
LEASE - BW GUIDES	Land Lease - Guides Building	£1.00	£1.00	£0.00	£1.00	0%	£0.00	£1.00	Item	Item	£1.00	£1.00	
LEASE - BW SCOUTS	Land Lease - Scouts Building	£1.00	£1.00	£0.00	£1.00	0%	£0.00	£1.00	Item	Item	£1.00	£1.00	
LEASE - BW SCOUTS ES	Land Lease - Scouts Equipment Store	£1.00	£1.00	£0.00	£1.00	0%	£0.00	£1.00	Item	Item	£1.00	£1.00	
LEASE - MORLEY DRIVE	Land Lease - Morley Drive Area	£4.04	£4.04	£0.11	£4.15	0%	£0.00	£4.15	Year	Year	£4.15	£4.15	
LEASE - MV BOWLS	Land Lease - Bowls Facility	£84.05	£84.05	£2.19	£86.24	0%	£0.00	£86.24	Item	Item	£86.24	£86.24	
LIC - HR - TEMP	License - Hoe Road - Temporary	£10.00	£10.00	£0.00	£10.00	20%	£2.00	£12.00	Session	Session	£12.00	£10.00	Set charge
LIC - JHALL - SCLARK	License - J Hall Diamond Suite	£396.67	£330.56	£0.00	£365.28	20%	£73.06	£438.34	Month	Month	£438.34	£365.28	Agreed Feb 24 - increase in Oct 25 to £480.00 pm (inc VAT)
LIC - Mowing	License - Mowing	£6.25	£0.00	£0.00	£0.00	20%	£16.67	£100.00	Item	Item	£100.00	£83.33	Agreed Aug 24 - 3 years to Aug 27
MILEAGE - LENGTHSAMI	Mileage - Lengthsman Mileage	£0.45	£0.45	£0.00	£0.45	0%	£0.00	£0.45	Mile	Mile	£0.45	£0.45	Government set
PAT-RECHARGE	PAT-recharge	£4.00	£4.00	£0.00	£4.00	20%	£0.80	£4.80	Item	Item	£4.80	£4.00	Dependent on charges - not per item as before
PP JUNIOR CHANGING	PP Junior Changing Room	£18.00	£15.00	£0.39	£15.39	20%	£3.08	£18.47	Booking	Booking	£19.00	£15.83	
PP PITCH 1	PP Football Pitch 1 Senior	£79.00	£65.83	£1.71	£67.55	20%	£13.51	£81.05	Pitch	Pitch	£81.00	£67.50	
PP PITCH 2	PP Football Pitch 2 Junior	£40.00	£33.33	£0.87	£34.20	20%	£6.84	£41.04	Pitch	Pitch	£41.00	£34.17	
PP PITCH 3	PP Football Pitch 3 Junior	£40.00	£33.33	£0.87	£34.20	20%	£6.84	£41.04	Pitch	Pitch	£41.00	£34.17	
PP PITCH 4	PP Football Pitch 4 Junior	£40.00	£33.33	£0.87	£34.20	20%	£6.84	£41.04	Pitch	Pitch	£41.00	£34.17	
PP PITCH 5	PP Football Pitch 5 Mini	£17.00	£14.17	£0.37	£14.54	20%	£2.91	£17.44	Pitch	Pitch	£18.00	£15.00	
PP PITCH 6	PP Football Pitch 6 Mini	£17.00	£14.17	£0.37	£14.54	20%	£2.91	£17.44	Pitch	Pitch	£18.00	£15.00	
PP PITCH 7	PP Football Pitch 7 Mini	£17.00	£14.17	£0.37	£14.54	20%	£2.91	£17.44	Pitch	Pitch	£18.00	£15.00	
PP PITCH 8	PP Football Pitch 8 Mini	£17.00	£14.17	£0.37	£14.54	20%	£2.91	£17.44	Pitch	Pitch	£18.00	£15.00	
PP SENIOR CHANGING	PP Senior Changing Room	£30.00	£25.00	£0.65	£25.65	20%	£5.13	£30.78	Booking	Booking	£31.00	£25.83	
PP-LICENSE-PITCHES	Priority Park - Licence - Pitches	£945.25	£787.71	£20.48	£808.19	20%	£161.64	£969.83	Monthly	Monthly	£969.83	£808.19	9 monthly (£6,694.45 annually)
PP-LICENSE-CR	Priority Park - Licence - Changing Rooms	£129.22	£107.68	£2.80	£110.48	20%	£22.10	£132.58	Monthly	Monthly	£132.58	£110.48	9 monthly (£1,188.54 annually)
PP-LICENSE-STORAGE	Priority Park - Licence - Storage	£57.03	£47.53	£1.24	£48.76	20%	£9.75	£58.51	Monthly	Monthly	£58.51	£48.76	9 monthly (£524.52 annually)

Code	Description	£438.38	£65.32	£9.50	£374.81	20%	£74.96	£449.78	Year	£449.78	£374.81	H&G QUERY - £54 (inc VAT) p/h grounds hire rate - £1080	Less 10% discount
PP-LIC-TOURN	Priority Park - Licence - Tournament	£29.00	£24.17	£0.63	£24.80	20%	£4.96	£29.75	Booking	£30.00	£25.00		
PPCLEAN	PP Caretaker Cleaning	£0.00	£0.00	£0.00	£250.05	20%	£50.01	£300.06	Day	£300.00	£250.00	Reviewed by H&G 21.01.25	
PPDAY	PP - Day Rate - H&K (Adult Events)	£303.60	£569.37	£4.40	£379.57	30%	£34.74	£288.28	Day	£288.00	£237.23	Reviewed by FP&R 04.02.25	
PPH&H&R	PP - Bay-Rate - H&K (Junior-Events)	£19.00	£15.83	£0.41	£16.25	20%	£3.25	£19.49	Hour	£20.00	£16.67		
PPNS	PP Non-Sport	£37.00	£30.83	£0.00	£33.33	20%	£6.67	£40.00	Hour	£40.00	£33.33	Double hourly rate	
PPNS BH/AFTER 12AM	PP Non-Sport - BH/After 12am	£19.00	£15.83	£0.41	£16.25	20%	£3.25	£19.49	Hour	£20.00	£16.67		
PPS	PP Sport	£44.00	£36.67	£0.95	£37.62	20%	£7.52	£45.14	Month	£45.00	£37.50		
PPSTOR	PP Storage	£47.00	£39.17	£1.02	£40.19	20%	£8.04	£48.22	Month	£48.00	£40.00		
SKITTLEALLEYDEL	Skittle Alley Delivery	£36.67	£36.67	£0.00	£36.67	0%	£36.67	£36.67	Item	£36.67	£36.67		
STAFF-HIRE-ADMIN	Hire-Fees-Administration-Staff	£30.00	£30.00	£0.00	£30.00	0%	£30.00	£30.00	Hour	£30.00	£30.00		
STAFF-HIRE-HALLS	Hire-Fees-Halls-Staff	£30.00	£30.00	£0.00	£30.00	0%	£30.00	£30.00	Hour	£30.00	£30.00		
STAFF-HIRE-LMAN	Hire-Fees-Lawnman	£30.00	£30.00	£0.00	£30.00	0%	£30.00	£30.00	Hour	£30.00	£30.00		
STAFF-HIRE-GNBS	Hire-Fees-Grounds-Staff	£30.00	£30.00	£0.00	£30.00	0%	£30.00	£30.00	Hour	£30.00	£30.00		
STAFF HIRE	Hire Fees - Staff	£0.00	£0.00	£0.00	£0.00	0%	£0.00	£0.00	Hour	£21.00	£17.50	Reviewed by FP&R 04/02/25	

Licence/Lease/Peppercorn - cannot be rounded

Jubilee Hall Car Park

2 hours parking	£0.00	WCC £0.60
Up to 3 hours	£0.60	WCC £0.80
Up to 4 hours	£0.80	WCC £1.20
Over 4 hours	£1.20	WCC £1.50
EV Charger Launch Fee	£0.50	WCC £0.00
EV Charger per KWH	£0.30	WCC £0.55 - £0.78



Bishop's Waltham Parish Council

11th February 2025

Agenda Item 12 – Annual Asset Register Check – Appointment of Working Group – *for consideration*

The annual asset register check is due in February for approval by Council in March.

A working group needs to be appointed to ensure the check is formally carried out.

The Estates Manager will do some of the initial checking in week commencing 10th February to refer an update to the working group to consider during the formal check before the end of the month.

This needs to be returned to the Finance Manager by 27th February 2025.

Proposal:

To appoint a working group to undertake the annual asset register check.

**Finance Manager
6/02/25**



Bishop's Waltham Parish Council

11th February 2025

Agenda Item 13 - Planning Applications - To ratify the recommendations from the Planning and Highways Committee

24/02536/LIS

Closing Date: 18.12.24

Erection of pre-fabricated timber sauna building within garden

Garden House, Bank Street, Bishop's Waltham, SO32 1AN

No objection.

24/02640/TPO

Closing Date: 7.1.25

T1 Oak Remove two lowest stems coming over property

Reduce over extended limbs by 3m (over property)

10 Elizabeth Way, Bishop's Waltham SO32 1SQ

Tree Warden – no comment.

24/02655/TPC

Closing Date: 17.1.25

T1 - Plum – Fell – The tree is creating significant cracking in the listed wall behind.

T2 – Cherry – Fell – The tree is leaning on the listed wall. Low included bar creating creaking noise in the wind.

16 Lower Basingwell Street, Bishop's Waltham SO32 1AJ

Tree Warden – no comment. Recommend replacements in different location.

24/02633/OUT

Closing Date: 3.1.25

Outline application for new 3-bedroom self-build detached dwelling within the garden of 15 Princes Close.

15 Princes Close, Bishop's Waltham SO32 1RL

Objection. The objections raised for the previous applications for this property are still relevant and should be reconsidered. These in regard to WCC policies relating to parking, building density and over development of this close. If the Planning Officer is minded to confirm the planning approval for this site then it should be on the plans permitted already, without further changes.

24/02710/HOU

Closing Date: 10.1.25

2 Storey and single storey side extension and elevational alterations

2 The Coppice, 12A Folly Field, Bishop's Waltham SO32 1EB

No objection.

24/02576/PNHOU

Closing Date 10.1.25

Rear extension

40 Battery Hill, Bishop's Waltham SO32 1BT

No objection.

SDNP/24/05135/FUL

Closing 20.1.25

Replacement dwelling, replacement stable block and garage, relocation of swimming pool and associated landscape enhancements.

Craig House, Street End, Bishop's Waltham SO32 1FS

No objection.

25/00006/TPO

Closing Date: 28.1.25

T1 English Oak of the MWA Arboricultural Report

Works: Remove to as close to ground level as possible

Reason: Clay shrinkage subsidence damage at the property

36 Siskin Close, Bishop's Waltham SO32 1EQ

Refer to Arboricultural Tree Officer. If felling approved then replacement recommended.

25/00047/TPO

Closing Date: 3.2.25

T1 Ash – Fell to ground level

Reason – Ash dieback symptoms observed within canopy

Colwyn, Winchester Road, Bishop's Waltham SO32 1BD

Refer to Arboricultural Tree Officer.

SDNP/25/00066/LIS

Closing date 6.2.25

To infill the well to the rear of the house which has no fabric visible above ground level

Street End House, Street End, Bishop's Waltham SO32 1FS

No objection.

25/00083/TPC

Closing Date 25.2.25

T1 Red Oak – Reduce in height by up to 5 metres and reduce over extended branches to improve shape and exposure to large winds

T2 Beech – Reduce west side by up to 1.5 metres to maintain distance from building.

T3 Poplar – Remove branches back to main stem on west side to maintain distance from building

Roman Row, Bank Street, Bishop's Waltham

No objection.

24/02627/FUL

Closing Date: 28.1.25

Retrospective change of use of agricultural land to residential curtilage associated with adjacent dwelling

Springfields, Winchester Road, Waltham Chase, SO32 2LL

Application withdrawn.

Proposal: Bishop's Waltham Parish Council ratifies the recommendations of the Planning and Highways Committee.

Executive Officer 6.2.25



Bishop's Waltham Parish Council

11th February 2025

Agenda Item 14 – ‘Twenty’s Plenty’ Consultation – Report - for consideration

Introduction

Over the last “couple” of years, Hampshire Highways have been investigating the feasibility of introducing lower speed limits.

On the 15th January 2024, Executive Lead Member for Universal Services approved a Traffic Management Policy Update: 20 mph Speed Limits & Zones. This was to delegate applications for 20 MPH zones to Parish Councils from Hampshire Highways.

It is worthy of note, that this is purely 30MPH to 20MPH (no other speed limits would be considered).

The delegated authority to Parish Councils was effective from April 2024, but, without any funding. It was expected that the approximate cost would be £20K per application. The overriding document is 29 pages with copious amounts of clauses and actions before an application can be made (The application fee is non-refundable).

The main clause is the Parish Council must conduct a “Consultation” with the Parishioners. In my capacity as Chair of Planning & Highways, I wrote a letter to the Residents of Bishops Waltham on the 01st of October 2024. This was displayed in ALL the Parish Council notice boards and on the website. I also wrote to the Head Teachers of the local schools. The letter stated that drop-in sessions to discuss the 20MPH schemes would be held on:

- 25th October 2024
- 01st November 2024
- 08th November 2024

The drop-in sessions were very poorly attended (the last two were during the country market).

I received some correspondence with promises of more support, but this was never forthcoming.

The following spreadsheet was completed by myself and ratified by Councillor Conduct (the handwritten consultation forms are held in the BWPC office).

Recommendation

As Chair of the Planning and Highways Committee, when reviewing the support for BWPC to investigate further (43 responses over the 3 weeks - < 0.64% of the population) it is very clear that further investigation is not justified.

Therefore, I propose that the 20 is plenty campaign is not pursued any further.

.....
This paper was presented at the Planning and Highways Committee meeting 28.1.25 and the recommendation made to refer this to Full Council.
.....

Proposal: To note the outcome of the Twenty’s Plenty Consultation and not pursue the initiative further at this time.

Cllr K Jones 21.1.25

BISHOPS WALTHAM PARISH COUNCIL 20 IS PLENTY STATUTORY SURVEY 25TH OCTOBER 2024 - 08TH NOVEMBER 2024

Reference: Letter from Councillor Jones to Bishops Waltham Residents 01st October 2024

Comments:

Day One 25th Oct 24 (High St)	Day Two 01st Nov 24 (Jub Hall)	Day Three 08th Nov 24 (Jub Hall)	Totals:
Cricklemede/Godfrey Pink	2	7	Cricklemede/Godfrey Pink
ctoria Road	1	3	Beeches Hill
Winchester Road	4	1	Winchester Road
Coppice Hill	3	1	Lower Lane
High St	3	2	Between Ponds
School	2	2	Tangier Lane
Hoe Road	1	1	Langton Road
		1	Victoria Road
		1	Coppice Hill
			High St
			School
			Hoe Road
			13
			4
			9
			2
			2
			2
			1
			2
			4
			3
			2
			1

Comments:

Beeches Hill had £ 10K years ago

Better to repair pot holes

It wont be enforced

Have you driven in London and Wales

Comments:

Waste of our money

Better to repair pavements

Not prepared to pay for one area

No Thank You

Comments:

20 is a hammer to crack a nut

Better to repair pot holes and pavements

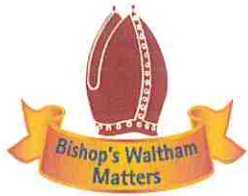
Pedestrians in road on Beeches Hill

45 Responses over 3 weeks

Population c. 7,000

Note: ALL original name lists from the 3 weeks held in BWPC Office

Percentage of Bishops Waltham population 0.64



Bishop's Waltham Parish Council
Clerk to the Council: Mrs E McKenzie
01489 892323
parishclerk@bishopswaltham-pc.gov.uk

Parish Council Office
The Jubilee Hall
Little Shore Lane
Bishop's Waltham
Hampshire
SO32 1ED

1st October 2024

20 IS PLENTY CAMPAIGN

Dear Residents of Bishop's Waltham,

Hampshire Highways have been investigating the feasibility of "20 is Plenty" over the last couple of years.

The "application" has now been delegated to Parish Councils, but, without funding!

The criteria are "strict" for example it has to be a current 30 MPH area. 40 MPH areas will NOT be considered by Hampshire Highways.

A consultation MUST also be undertaken.

BWPC on Fridays 25th October, 01st November and 08th November 2024 will be holding a drop-in session in the foyer of Jubilee Hall between 1000 hours and 1200 hours.

The intention is to allow residents to suggest areas that BWPC could consider applying to Hampshire Highways for possible consideration for "20 is plenty".

Please note:

There is no funding for BWPC to fund the application. The approximate cost is c. £20,000 per application and this would have to be funded by BWPC Council Tax.

Cllr Kevin Jones
Chair of the Planning and Highways Committee
Bishop's Waltham Parish Council
jones.k@bishopswaltham-pc.gov.uk



Bishop's Waltham Parish Council

11th February 2025

Agenda Item 15 – Mayor of Winchester Awards – Nominations from the Parish Council – for consideration

The Mayor of Winchester's office is inviting nominations to be made for awards for outstanding community service by members of the Winchester District.

Nominations open for Mayor of Winchester's Community Awards 2025

The search is on for individuals and organisations who have made a real difference in the Winchester district.

Nominations for the annual Mayor of Winchester's Community Awards are now open, offering an opportunity to recognise and celebrate those who have gone above and beyond the call of duty to help others.

The closing date for nominations is Sunday 16 February 2025. The awards will take place on Thursday 13 March 2025.

The Mayor of Winchester Cllr Russell Gordon-Smith said: "These awards are an opportunity for us to recognise the efforts by individuals and organisations. Every day across our district, people work tirelessly for the good of others and for their local communities, and many of these individuals are unsung heroes.

"As Mayor, I have witnessed the huge impact of this service, including the district's many volunteers, and those who help our multitude of charities. Without them, life for many would become very much harder, if not impossible.

"My Community Awards are an opportunity to publicly recognise those who have made a difference to other people. I would encourage everyone to please take the time to nominate anyone who deserves this thank you."

To nominate a person or organisation, [complete the online form](#).

[Nominations open for Mayor of Winchester's Community Awards 2025 - Winchester City Council](#)

Proposal:

To consider any members of Bishop's Waltham that would be worthy of nomination by the Parish Council for these awards.

**Executive Officer
6.2.25**



Bishop's Waltham Parish Council

11th February 2025

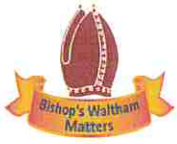
Agenda Item 16 – Chairman's Report - *for information only*

Since the last Parish Council meeting in January, I have undertaken the following:-

- Attended relevant Standing Committee meetings for Community & Environment and Finance, Policy & Resources, and also Staffing Sub-Committee meetings.
- Attended the Photo Shoot for the CIL Funding Publicity with WCC representatives.
- Attended a meeting with WCC representatives regarding Parish Council land at Albany Road 15.1.25

Cllr Barry Nicholson

6.2.25



Bishop's Waltham Parish Council

11th February 2025

Agenda Item 17 - Councillors' Reports – *for information only*

None at this time.

Executive Officer 6.2.25



Bishop's Waltham Parish Council

11th February 2025

Agenda Item 18 - Executive Officer's Report – *for information only*

None at this time.

Executive Officer 6.2.25



CSO MONTHLY REPORT

MONTH/YEAR – January 2025

Report Number - 1

Day duties -14 Late duties – 8 Total Hours -155 + 1 B/H

Anti-Social Incidents / Concerns

A known individual has been causing some issues in the high street I am monitoring their behaviour and has been reported to the police this is ongoing. The traffic wardens who patrol Bishops Waltham have informed me the increase of abuse they are getting from members of the public I have advised them to report all incidents of abuse to the police this is ongoing. I was contacted by an elderly couple who was being harassed by a person who is demanding money and vehicles from them, I have visited the couple and spoken to their daughter who is very concerned this has been reported to the police and I am making regular visits to the couple and patrolling the area this is ongoing, The harassment continued over the last few weeks and both myself and the PCSO have visited the couple and they have been given personal alarms, This individual has been arrested and enquiries are ongoing. While on patrol I came across a Road rage incident in Langton Road I calmed the incident down and both drivers went on their way no issues reported. 2 youths riding an electric scooter in the high street and on the footpaths this incident was reported to the police and is ongoing. Vehicle driving the wrong way up the high street and parked outside the coop, I approached the driver and pointed out what he had done he said he didn't care and drove off towards bank street and turned right I took details of his vehicle and reported the incident to the police this is ongoing. Reports of the public toilets in the basingwell street car park being left in a very bad state with rubbish being put down the loos and left on the floor this is being monitored and is ongoing. Reports of 4 youths drinking alcohol in the youth shelter at the J/H, all asked to verify their ages all found to be under 18 years and all alcohol was poured away I reminded them that if found drinking alcohol again their details will be obtained and reported to the police I will continue to monitor this area and is ongoing. Youths found to be hiding in the bushes on the school grounds at BWJS when the school was closed all asked to leave and reminded that they are not allowed on the school grounds when closed this incident was reported to the Head Teacher and is ongoing. It has been reported a laser pen was being pointed at members of the public when leaving the scout hut in hoe road when picking up their children the cctv system in the groundsman shed at hoe road has been viewed but nothing has been found, this incident has been reported to the police and is ongoing.

Criminal Activities

None reported

Dog Fouling Issues / Locations

It has been reported to me that a dog owner is walking their dogs in st bonnet drive and allowing the dogs to mess on the footpath and grass verge and garden areas and not picking it up, I have patrolled this area at night and not seen anything yet. I have contacted the dog warden at WCC who has investigated this complaint and we have found out who this person is and where they live a letter is on its way this is ongoing.

Litter Issues / Locations

There has been some flyposting around B/W all posters have been removed this is ongoing.

CSO Duties / Patrol

The biggest issue I have now is parking in the high street with people parking on double yellow lines and dropped kerbs and in the loading bay outside the coop, traffic wardens are on duty but not every day this is ongoing. Drivers are still parking on dropped kerbs and on the main road outside the spar shop I have asked drivers to move on and to please use the car park at the rear of the shop but they refuse and I am met with very abusive language this is ongoing. Parents parking at BWJ & BWI schools at drop off and pick up times are parking on peoples drive ways double yellow lines and on the zig zags lines and causing issues with some residents in communal parking areas, this disruption is only for a short period of time and roads/car parks are then clear all reports are directed to WCC this is ongoing. Parking has become a problem at priory park on match days with parents parking everywhere even double parking and on the yellow hatched areas there is no help from BW Dynamos management in the car park at these times this is ongoing. Reports of parking issues at hoe road when the tennis & Brownies/guides leave at the same times I have put in place some cones to stop double parking to make it safer for everyone and to make sure parents park at the bottom car park and walk back to pick up their children this is ongoing. I have been attending the Monday/ Thursday lunch clubs and at green close all having a great time and met some lovely people. Youths playing football on the pitches at priory park all have been asked to leave and reminded that the pitches are for hire only this ongoing. I have been out and about patrolling B/W every day and met and chatted to some very nice people and dealt with any issue when reported this is ongoing. I have had meetings with the PCSO over the last month and been on patrol with her in B/W this is ongoing. I have spoken to Cyclists who are riding their bikes over the footbridge on the north pond I have asked them to dismount and pointed out to them the signs saying cyclist to dismount when using the footbridge this is ongoing. I was contacted by several members of the public concerning a vehicle parked on the corner of Clayland's road and Blanchard Road I have spoken to the owner of this vehicle and it has now been moved and parked on their drive. I have reported several abandoned vehicles that have no tax or mot to WCC which are parked on roads or in laybys in B/W this is ongoing. The CCTV system in the high street and car park will soon be operational all signs have been installed. It has been reported to me that members of the public are parking the cars behind the coop funeral home in Houchin street blocking access to the building the undertakers are having to wait for the cars to be moved this is ongoing. I have been in contact with the speedwatch coordinator and this should be operational later this month and is ongoing.



Bishop's Waltham Parish Council

11th February 2025

Agenda Item 20 – Councillors' Surgery Report – *for information only*

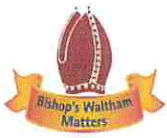
Report from Councillors' Surgery 31.01.25

Location: Country Market Jubilee Hall

Cllrs' surgery attended by Cllr Conduct and Cllr Wood. The Country Market was identified as the location where many of our residents would be interested in our chosen topics.

Matters brought to the Council's attention	Summary of responses and actions listed below to be put on website or included in Parish News article or Bishop's Waltham Matters newsletter.
An event to celebrate the 80 th anniversary of VE Day on May 8th	Everyone that we asked was keen that we celebrate this occasion. A proforma was issued to all tables and responses collected. There was even split between celebrating on Thursday May 8 th or at the weekend. One person suggested we celebrate from Thursday to Sunday! Ideas suggested were: <ul style="list-style-type: none">• A photo/video montage• An afternoon tea• Music and songs from the era• Late afternoon picnic in order that young families could attend after school on VE day• A special table for anyone who could remember the actual VE day to share memories. Two people volunteered to help at any event.
The SDNP Local Plan Review	We informed the residents about the SDNP Local Plan review which is open until Monday March 17 th and issued information about how to respond.
No other issues were raised and there were a number of thanks for the work of the Parish Council.	Duly noted.

Cllr Wood 5.2.25



Bishop's Waltham Parish Council

11th February 2025

Agenda Item 20 – Councillors' Surgeries

Friday	Saturday	Attendees	Location
	25.5.24	PW, BN	St Peter's Churchyard
28.6.24		JM	Country Market
	27.7.24 <i>(Note PC event on 20.7.24)</i>	KJ, MP	Outside 'Labels' on the High Street
30.8.24		TC	
	21.9.24	TBC by Committees Clerk	St Peter's Churchyard
	28.9.24	PW	High Street
25.10.24		TC, RL, AW	Country Market Moved to High Street
	30.11.24	MH, EJ, JM, MP	High Street
31.1.25		TC, JWo	Country Market
	22.2.25	MH, JS	High Street
28.3.25			Country Market

To confirm the Councillors attending on 22.2.25 and future meetings.

Executive Officer 6.2.25