



**Bishop's Waltham Parish Council**  
**A Meeting of the Parish Council's Planning and Highways Committee will be held in**  
**the Ruby Room in the Jubilee Hall, Bishop's Waltham**  
**on Tuesday 27<sup>th</sup> May 2025 at 7.00pm.**

**The meeting will be open to the public unless the Committee directs otherwise.**

**Agenda**

**All papers/reports are available from the Council office (except where classified as confidential).**

1. To elect a Chairman of the Committee
2. To elect a Vice Chairman of the Committee
3. To appoint membership of Committee Working Groups
4. To receive and accept apologies for non-attendance
5. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda
6. To receive and accept any personal, pecuniary & non-pecuniary interests relating to items on this agenda
7. Public Session – *for information only*
8. Parish Council's Tree Warden's Report - to consider any motion put to the meeting as a result
9. Parish Rights of Way Warden – Appointment and Report – *for consideration*
10. To approve the Minutes of the Planning and Highways Committee – 22<sup>nd</sup> April 2025
11. Actions Arising from the Meeting of the Planning and Highways Committee – 22<sup>nd</sup> April 2025  
- *for information only*
12. Financial Position Year to Date – *to note current position*
13. Planning Applications: to ratify responses from Chairman, Vice Chairman and Clerk
14. Planning Applications for consideration:

**25/00841/LIS**

**Closing Date: 29 May 2025**

Proposed installation of external security door and timber panel surround into existing opening  
**Banks Bar and Bistro, The Old Granary, Bank Street, Bishop's Waltham SO32 1AE**

**24/02705/FUL**

**Closing Date: 30 May 2025**

Change of use from equestrian to flexible Class E (full detail on application) Amended Proposal  
**Land West of White Cottage, Lower Chase Road, Swanmore**

**25/00552/AVC**

**Closing Date: 2 June 2025**

Change of Signage to current branding for Sue Ryder shop  
**Unit 3 Basing Mews, Basingwell Street, Bishop's Waltham SO32 1PA**

**25/00951/HOU**

**Closing Date: 12 June 2025**

New garage  
**Trawscoed, Rareridge Lane, Bishop's Waltham SO32 1DX**

15. Planning Applications: Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions - *for information.*

16. Purchase of Bag for Speedwatch Device – *for ratification*
17. Parking Signage for Shore Lane – *for ratification*
18. Correspondence from HCC regarding roads and parking – *for consideration*
19. Chairman's report – *for information only*
20. Requests for future agenda items – *for information only*
21. Date of next meeting – Tuesday 24<sup>th</sup> June 2025
22. Motion for confidential business:  
**The following motion will be moved on the completion of the above business: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**
23. WCC and SDNPA Enforcement Lists – *for consideration*
24. Planning Committee Notification – *for consideration*

*EMcKenzie*

Clerk to the Committee 19.5.25



**Bishop's Waltham Parish Council**  
**Planning and Highways Committee**

**27<sup>th</sup> May 2025**

**Agenda Item 3 – Appointment of Committee Working Groups**

<b>Task</b>	<b>Working Group Members</b>
Accessibility Project *	Cllr Nicholson, Cllr Williams, Cllr Wilson
Bishop's Waltham to Swanmore Pathway *	Cllr Conduct, Cllr Latham
Land Investigation Project *	Cllr Jones, Cllr Sherwood, Cllr Williams
Speed Indicator Devices* Speedwatch*	Cllr Conduct, <del>Cllr Jelf</del> , Mr Kris Ford Cllr Nicholson

*\*to oversee the project and report back to Committee with recommendations for actions*

**Proposal:**

**To appoint the Committee working groups for 2025/26**

Executive Officer  
19.5.25



## **Bishop's Waltham Parish Council**

### **Planning and Highways Committee**

**27<sup>th</sup> May 2025**

#### **Agenda Item 9 – Parish Rights of Way Warden – Appointment and Report**

Mr Sean Finney has stepped forward to take on the role of Parish Rights of Way Warden replacing Mrs Ruth Shields.

The team of twelve footpath wardens arrange regular meetings to consider issues arising on footpaths in and around the parish. They have all completed a volunteer form confirming that they understand the role and how it sits within the Parish Council. Two volunteers have recently completed training at Sparsholt College on 'Strimming and Brush Cutting' to enable them to undertake work with power tools on parish footpaths.

The group operates with the assistance of the HCC Engagement Officer.

A report from the Retiring PROWW is attached for information.

#### **Proposal:**

- 1. To appoint Mr Sean Finney as Parish Rights of Way Warden for Bishop's Waltham Parish Council**
- 2. To agree the Terms of Reference for the role as tabled and approve the handover notes from the Retiring PROWW**
- 3. To note the April/May footpath report from the Retiring PROWW**
- 4. To make any further recommendations for the role/group as appropriate**

Executive Officer  
19.5.25

## **Tasks for Rights of Way Volunteers**

**Parish Council Rights of Way email address:** Sean will have access to this.

**New Volunteers:** Contact for the Group will be through Sean via the Parish Council Rights of Way email address and Parish Council phone number. This will be advertised on the Community Volunteers website. Sean will arrange with other Volunteer Wardens to meet the potential volunteer to explain what the role involves. Sean will hold the Parish Council registration forms.

**Reporting to the Parish Council:** Sean will be the link with the Parish Council to give a monthly report of issues that have arisen at the Planning and Highways Committee meeting. He may delegate another Warden if he is unable to attend a meeting, or he may send in a written report.

**Link with Countryside Access:** All Volunteer Wardens will report their individual monthly volunteer hours on the website which can be accessed by: [Volunteer time recording](#)

All issues encountered while checking Rights of Way to be reported on the website as in the past or by direct contact with Kate Martin, our Engagement Officer: [Kate.Martin@hants.gov.uk](mailto:Kate.Martin@hants.gov.uk)

**Work Parties:** The Group should arrange working parties amongst themselves to tackle issues that have been highlighted by themselves or by Kate Martin at HCC. Mark and Alan will arrange collecting the power tools with Trevor Veck, the head groundsman:

[grounds@bishopswaltham-pc.gov.uk](mailto:grounds@bishopswaltham-pc.gov.uk) .

**Rights of Way Improvements:** The Parish Council will continue to fund stile replacement with kissing gates, with possible help from HCC or The Ramblers. The Group will be asked to identify suitable sites for replacements.

**Walks Leaflets:** Frances will continue to keep a supply of leaflets for the Town map-board by the ticket machines in the main carpark. Reprints of leaflets should be arranged through the Parish Council.

Written by the Retiring PROWW with assistance from the Executive Officer

May 2025





## Bishop's Waltham Parish Council

### Planning and Highways Committee

27<sup>th</sup> May 2025

#### Agenda Item 9 – Parish Rights of Way Warden Report – Footpath 12

The landowner of FP12 has now installed the self-closing gates that the Parish Council provided for either side of 'Robbie's bridge'. The proposed fencing on the approach to the bridge has not been erected and I think it is much better without it. There is a polite notice about the horses being present.

The high stiles in the fencing on the field have been replaced by two kissing gates. There should be no more cause for complaint from members of the public and this issue should be closed.



Retiring PROWW  
19.5.25



# Bishop's Waltham Footpaths



Hampshire  
County Council

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## BISHOP'S WALTHAM PARISH COUNCIL

**Minutes of the meeting of the Parish Council Planning and Highways Committee  
held at the Jubilee Hall, Bishop's Waltham on Tuesday 22<sup>nd</sup> April 2025 at 7.00pm**

**Present:** Cllr Conduct Vice Chairman of the Committee  
Cllr Homer  
Cllr Jelf  
Cllr Jones Chairman of the Committee  
Cllr Wood

**Also in attendance:** Mrs McKenzie Committee Clerk/Executive Officer

**Members of Public:** 1

**PH233/24 To receive and accept apologies for non-attendance**

Cllr Sherwood – family commitment

**Resolved: To accept apologies for non-attendance**

**Proposed: Cllr Jelf**

**Seconded: Cllr Homer**

**All in favour**

**PH234/24 To receive any declarations of disclosable pecuniary Interests on items on the agenda.**  
None.

**PH235/24 To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.**  
None.

**PH236/24 Public Session**

The member of the public in attendance wanted to see how the planning system worked and request an update on the land agent consultation on the proposed Botley Road development. The Chairman explained that planning applications were brought to the Committee for consideration each month and comments relayed to the relevant Planning Authority. The Parish Council was just one consultee and any resident could comment on applications. He further stated that the named consultation had now reached its deadline but no application had yet been formally submitted.

The Executive Officer mentioned that a further survey of the SDNP Local Cycling and Walking Infrastructure Plan (LCWIP) was being circulated for input.

*The member of the public left the meeting at 7:23pm.*

**PH237/24 Parish Council's Tree Warden Report - to consider any motion put to the meeting as a result.**

Mrs Grover had submitted apologies for non-attendance but had provided notes on tree planning applications.

A resident had requested information on the felling of a pine tree at Priory Park and it was explained that this required action had been identified during the annual tree survey by a professional arboriculturist.





**PH238/24 Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result. Report noted.**

**PH239/24 Minutes of Meeting of the Planning and Highways Committee – 25<sup>th</sup> March 2025**  
**Resolved: to approve the minutes of the meeting of the Planning and Highways Committee of the 25<sup>th</sup> March 2025.**

**Proposed: Cllr Conduct**

**Seconded: Cllr Wood**

**All in favour who were at the meeting on 25<sup>th</sup> March 2025.**

**PH240/24 Actions Arising from the Minutes of the meeting of the 25<sup>th</sup> March 2025.**

An update was provided by the Executive Officer. A further email had been sent to Hampshire Highways requesting a meeting but no response yet received. The new bin location for Colville Drive required further consideration as the proposed site was owned by a private landowner.

**PH241/24 Financial Position Year to Date**

**Noted.**

**Resolved: To note the financial position year to date and movement of underspend to general reserves**

**Proposed: Cllr Jones**

**Seconded: Cllr Wood**

**All in favour.**

**PH242/24 Operational Spend Items**

The two items were discussed – one as needed as a health and safety action (clock flower bed repairs) and the other as a low-cost minor asset spend.

**Resolved: To ratify the operational spend items (£192.00 including VAT to the Honest Builder for the Clock Flower Bed repairs, and £174.00 excluding VAT for a waste bin (Get Wheelie £152.00 + VAT) and post (Earth Anchors £122.00 + VAT) for Colville Drive footpath) and refer to Full Council**

**Proposed: Cllr Jones**

**Seconded: Cllr Conduct**

**All in favour.**

**ACTION: Executive Officer**

**PH243/24 Planning Applications: to ratify the responses from the Chairman, Vice Chairman and Clerk.**

**Resolved: To ratify the response to the Planning Application tabled from the Chairman, Vice Chairman and Clerk.**

**Proposed: Cllr Conduct**

**Seconded: Cllr Homer**

**All in favour.**

**PH244/24 Planning Applications**

**25/00606/TPO**

**Closing Date: 22<sup>nd</sup> April 2024**

**T1 – Oak – Crown lift to 5m over private garden only and remove deadwood**

**T2 Field Maple – Crown lift to 5m over private garden only.**

**Oakview, 14 Foxglove Road, Bishop's Waltham SO32 1QT**

**Support – unanimous.**

**25/00584/TPC**

**Closing Date: 1<sup>st</sup> May 2025**

**Works on Four Trees (specific detail on planning application)**



**15 Lower Basingwell Street, Bishop's Waltham SO32 1AJ**  
**Support – unanimous**

**25/00676/PNACOU** (Prior Notification of Agricultural Change of Use) **Closing Date: 6<sup>th</sup> May 2025**  
Proposed Class Q barn conversion from agricultural to a domestic dwelling with an existing agricultural holding  
**Spring Meadows, Paradise Lane, Waltham Chase, SO32 2TH**  
**Support – unanimous**

**Resolved: To submit the comments made to the relevant Planning Authority**  
**Proposed: Cllr Jones**  
**Seconded: Cllr Conduct**  
**All in favour.**

**PH245/24 Planning Applications. Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.**  
None at this time.

**PH246/24 Potential Sites for Development on the Boundary of the South Downs National Park**  
The sites were duly deliberated again following a further meeting of the working group. An explanation was given that the town was being forced to grow southwards and some consideration of the northern section should be considered. A letter had been drafted to send to the South Downs National Park Authority for consideration.  
**Resolved: To refer to Full Council the potential sites identified for development on the boundary of the South Downs National Park for approval**  
**Proposed: Cllr Wood**  
**Seconded: Cllr Jones**  
**All in favour**

**ACTION: Executive Officer**

*The member of the public left after this agenda item at 7:23pm.*

**PH247/24 Correspondence – Bishop's Meadow – Entrance Markings**  
The correspondence regarding safety concerns for the entrance to the estate was considered as a follow up from a request in January.  
**Resolved: To contact Hampshire Highways to highlight concern and request appropriate actions are taken, with an offer for funding for improved signage/safety bollards if necessary, with liability to remain with HCC as on Highways Land.**  
**Proposed: Cllr Homer**  
**Seconded: Cllr Jones**  
**All in favour**

**ACTION: Executive Officer**

**PH248/24 Correspondence – Footpath from Lower Lane to Churchyard**  
The correspondence regarding the ownership of the pathway between Lower Lane and the churchyard and previous information gathered on the matter.  
**Resolved: To write to the landowner concerned to investigate details of the deeds to the property in relation to this pathway.**  
**Proposed: Cllr Wood**  
**Seconded: Cllr Conduct**  
**All in favour**

**ACTION: Executive Officer**

**PH249/24 SDNP CIL Funding – Proposal for Kissing Gates into Hoe Road Memorial Meadow**





The funding available was noted by Committee. The stiles linking the Hoe Road Recreation Ground to the HIWWT Memorial Meadow were noted as quite high, not easily accessible and would benefit from enhancement to increase accessibility. The Committee considered a standard kissing gate alongside gates allowing greater accessibility for further mobility levels. The exact cost of the project would be confirmed at the next meeting for approval.

**Resolved: To use CIL funding to plan the purchase, delivery, installation and any required groundworks for a kissing gate, with appropriate signage, at the upper end of the site, when the permission of the HIWWT confirmed.**

**Proposed: Cllr Jelf**

**Seconded: Cllr Jones**

**All in favour.**

**ACTION: To liaise with the HIWWT to seek their permission and support for this project**

**ACTION: To gather specific costs for approval**

**ACTION: Executive Officer**

**PH250/24      Change of HCC Footpath Creation Route**

It was noted that the HCC officer in charge of this project had requested a change to the HCC footpath route which would use a pathway onto Parish Council land at Montague Road estate.

**Resolved: To ratify the approval of the Committee Chairman and Vice Chairman to the proposed change of HCC footpath creation route**

**Proposed: Cllr Jones**

**Seconded: Cllr Jelf**

**All in favour.**

**ACTION: Executive Officer**

**PH251/24      Repair Work for Map Board in Basingwell Street Car Park**

The Executive Officer highlighted the poor repair of the map board in the central car park and explained that these repairs could be undertaken locally if approved by Committee. The Committee were in favour of progressing this project.

**ACTION: To gather costs for the repair work to the Map Board in Basingwell Street Car Park**

**ACTION: Executive Officer**

**PH252/24      Chairman's Report**

Nothing to note at this time.

**PH253/24      Requests for future agenda items**

None at this time.

**PH254/24      Date of next meeting - Tuesday 27<sup>th</sup> May 2025**

Noted. Cllr Conduct gave apologies for non-attendance due to a family commitment.

**PH255/24      Motion for confidential business: The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**

**PH256/24      WCC and SDNPA Enforcement Lists**

Noted.

There being no further business the meeting closed at 8.04pm.

# Bishop's Waltham Parish Council

## Actions Arising from the Planning & Highways Committee meeting 22.4.25

Minute Number	Subject	Action	Date for completion	Action by	Notes
PH080/23(iii), PH098/23, PH242/23, PH21/24	Dog bins	Sites at Botley Rd and Winchester Rd to be considered	01/09/2023 (Also see action point)	EO	Agenda item Sept 23 to consider sites - Deer Walk, Shore Lane, Botley Rd. Agenda item June 24.
PH148/23	Bus Shelter Posters	To investigate posters for poster holders	Jan-24	EO	
PH167/23, PH178/24, PH179/24	Ensure Design Statement included in Local Plan updates	To monitor changes and ensure DS included	Oct-24	EO/KJ	Ongoing
PH170/23	Footpath Signage	To liaise with Bargate re footpath signage	May-24	EO/ROW	Discussed June 24.
PH217/23	Contact with HCC	i) Liaise re High St resurfacing and lining ii) Consider suspension of traffic enforcement where lines unclear	Jun-24	EO	Chase sent Feb 2025
PH87/24	Enforcement Priorities	To meet to set priorities	Complete. Priorities noted to WCC.	EO	3.9.24 5:30pm KJ,BN, JW, MH
PH139/24	Two closing gates	To purchase and install two self closing gates for Footpath 12	Complete	ROWW/ EO	Gates purchased. Awaiting installation.
PH175/24	Meeting with HH rep	To arrange a meeting with a HH rep re B2177	Mar-25	EO	Meeting request sent
PH178/24, PH179/24, PH222/24	Planning Working Group (SDNP/ Design Statement)	To meet regularly to monitor topics	Jul-25	TC, MH, JW	Meeting held 17.3.25
PH184/24	Enforcement Priorities	To follow up on priorities	Mar-25	EO	
PH199/24	New Waste Bins	i) Bigger bin - Colville ii) New bin - Ashton Crnr iii) New bin - Palace/Stn	i) Complete ii) July 25 iii) July 2025	EO	i) BWPC and iii) WCC ii)
PH226/24	HCC Licence for Planting	To complete form	Complete	EO	Form sent to HCC
PH226/24	BWIB update	To update BWIB	Complete	EO	
PH231/24	WCC Enforcement	To request list update	Apr-25	EO	
PH242/24	Operational Spend	To refer spend to PC	Complete	EO	
PH246/24	Potential Sites	To refer spend to PC	Complete	EO	
PH247/24	Bishop's Meadow	To write to HH	Jun-25	EO	
PH248/24	Churchyard Footpath	To write to landowner	Jun-25	EO	
PH249/24	Kissing Gate at HR	To liaise with HIWWT and gather projects costs	Jun-25	EO	Email sent to HIWWT
PH250/24	Footpath Creation	To confirm approval of plan with HCC officer	Complete	EO	
PH251/24	Mapboard Repairs	To gather costs for the project	Jun-25	EO	In progress



## Detailed Income &amp; Expenditure by Phased Budget Heading 31/03/2025

Month No: 12

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>400 Planning &amp; Highways</u>											
4143 Community Payback Scheme	0	100	100	0	100	100	(100)		100	0.0%	
4254 Costs - Highways Schemes	0	0	0	(326)	0	326	0		(326)	0.0%	
4324 Mice - Bus Shelters	0	250	250	(840)	500	1,340	(500)		(340)	168.0%	
4330 Mice - Town Clock	0	0	0	0	150	150	(150)		150	0.0%	
4333 Mice - Footpaths & Cycleways	0	500	500	(990)	1,000	1,990	(1,000)		10	99.0%	
4334 Mice - Street Furniture	(160)	0	(160)	(797)	300	1,097	(300)		(497)	265.7%	
4335 Mice - S I D	0	250	250	(395)	250	645	(250)		(145)	158.1%	
<u>499 Capital - Planning &amp; Highways</u>											
1302 Grant - Stiles / Kissing Gates	0	0	0	600	500	(100)	500			120.0%	
1331 Grant - HCC SID	0	0	0	5,000	0	(5,000)	0			0.0%	
1338 Grant - HCC CAPDP F'path Tools	0	0	0	555	0	(555)	0			0.0%	
4350 Minor Assets	(52)	250	198	(915)	500	1,415	(500)		(415)	183.0%	
4375 Speed Indicator Device (ES)	0	0	0	(3,749)	0	3,749	0		(3,749)	0.0%	
4403 Street Furniture	0	0	0	(428)	1,000	1,428	(1,000)		572	42.8%	
4404 Stiles / Kissing Gates	0	0	0	(484)	500	984	(500)		16	96.7%	
Grand Totals:- Income	0	0	0	6,155	500	(5,655)	500			1231.0%	
Expenditure	212	1,350	1,138	8,924	4,300	(4,624)	4,300	0	(4,624)	207.5%	
Net Income over Expenditure	(212)	(1,350)	(1,138)	(2,769)	(3,800)	(1,031)	(3,800)				
Movement to/(from) Gen Reserve	(212)	(1,350)	(1,138)	(2,769)	(3,800)	(1,031)	(3,800)				



## **Bishop's Waltham Parish Council**

### **Planning and Highways Committee**

**27.5.25**

#### **Agenda Item 13 - Planning Applications: to ratify responses from Chairman, Vice Chairman and Clerk**

**25/00680/FUL**

**Closing Date: 16 May 2025**

Demolition of Dwelling House

Knowsley, Hoe Road, Bishop's Waltham SO32 1DS

**Recommendation: Neutral.**

- The Parish Council notes the objections lodged and would ask WCC to ensure relevant authorities and professional bodies undertake the necessary tree, hedge and wildlife surveys to ensure the demolition works, if approved, do not negatively impact nature.
- WCC should also ensure the demolition works, if approved, do not adversely affect material consideration B530 and B540 to protect amenities of adjoining properties during demolition and are mindful of timings of any related works and their impact on neighbours.
- The queries on the 'uninhabitable' status of the property should be considered further by WCC, nothing that the applicant has replied to this query with the WCC Planning Officer in the Planning Statement.
- Other comments relating to possible future road junction changes are not relevant to this particular planning application.

**25/00774/FUL**

**Closing Date: 13 May 2025**

Variation of conditions 2,3,5 and 6 of planning permission 24/00526/FUL, relating to change to acoustic wall arrangement to 2.7m high composite acoustic panelling.

Three Oaks Kennels, Botley Road, Bishop's Waltham SO32 1DR

**Recommendation:**

**25/00596/FUL**

**Closing Date: 29 May 2025**

Proposed New vehicular access for agricultural purposes and to The Annexe

Oaklea Farm, Paradise Lane, Waltham Chase, SO32 2TH

**Recommendation: Neutral.**

Visibility splays to be considered as per Hampshire Highways recommendation.

Proposed roadway is thought to cross over the lane ditch - this will need to be checked and ensure the ditch remains functional.

**25/00803/FUL**

**Closing Date: 23 May 2025**

Change of use to the ground floor of Durley House (C3) to uses which promote nursery, education and wrap around care: al within use classes E(f) and F1 (a) and rooms ancillary to these use classes

Durley House, Winchester Road, Durley SO32 2AJ

**25/00874/TPO**

**Closing Date: 28 May 2025**

Red Oak which is overhanging houses. Cut back the lowest branches overhanging both houses to reduce risk of the tree striking the roof tops during storms

Horseshoes, Rareridge Lane, Bishop's Waltham SO32 1DX

**25/00779/HOU**

**Closing Date: 15 May 2025**

Carport to side of property

Redgrave, Rareridge Lane, Bishop's Waltham SO32 1DX

**Recommendation: Neutral. No comment.**

**Proposal: to ratify responses from Chairman, Vice Chairman and Clerk, if appropriate**

**Executive Officer 19.5.25**





## **Bishop's Waltham Parish Council**

### **Planning and Highways Committee**

**27.5.25**

#### **Agenda Item 14 - Planning Applications - *for consideration***

**25/00841/LIS**

**Closing Date: 29 May 2025**

Proposed installation of external security door and timber panel surround into existing opening

**Banks Bar and Bistro, The Old Granary, Bank Street, Bishop's Waltham SO32 1AE**

**24/02705/FUL**

**Closing Date: 30 May 2025**

Change of use from equestrian to flexible Class E (full detail on application) Amended Proposal

**Land West of White Cottage, Lower Chase Road, Swanmore**

**25/00552/AVC**

**Closing Date: 2 June 2025**

Change of Signage to current branding for Sue Ryder shop

**Unit 3 Basing Mews, Basingwell Street, Bishop's Waltham SO32 1PA**

**25/00951/HOU**

**Closing Date: 12 June 2025**

New garage

**Trawscoed, Rareridge Lane, Bishop's Waltham SO32 1DX**

#### **Proposal:**

To consider the planning applications tabled above and make recommendations as a result.

**Executive Officer 19.5.25**



## **Bishop's Waltham Parish Council**

### **Planning and Highways Committee**

**27.5.25**

**Agenda item 15: Decisions by Delegated Officer to Winchester City Council, WCC Planning Development Control Committee, South Downs National Park Authority and Appeals inspector up to 19.5.25**

**SDNP/24/05135/FUL**

**Decision Date: 30 April 2025**

Replacement dwelling, replacement stable block and garage, relocation of swimming pool, and associated landscape enhancements.

**Craig House, Street End, Bishop's Waltham SO32 1FS**

**Application Approved.**

**Executive Officer 19.5.25**





## **Bishop's Waltham Parish Council**

### **Planning and Highways Committee**

**27.5.25**

#### **Agenda item 16 – Purchase of Bag for Speedwatch Device**

*- for ratification*

The box in which the speedwatch device was delivered has now deteriorated to beyond safe use.

An alternative carrier method has been considered by the group.

A company was found that supplies 'made to measure' bags which would accommodate the device securely.

The Committee Chairman approved the necessary spend to enable the device to be transported safely and securely.

**Proposal: To ratify the cost of £101.77 from Bags2cover Ltd, including delivery and VAT, for a made to measure bag to hold and transport the speedwatch device between sites.**

**Executive Officer 19.5.25**

Tax Point: 13 May 2025

Invoice Number: INV-B2C00000009111

Order no.: B2C000-0000-9111

## Bags2cover Ltd.

Unit 2G

Sileby Rd,

Barrow-Upon-Soar

LEICS

LE12 8LP

United Kingdom

Phone: Tel - 01509 814271

Email: sales@bags2cover.co.uk

Vat Reg. No. 102 5517 57

Company Registration No. 04887298

Web Site: www.bags2cover.co.uk

### Invoice

Reprint

**Invoice To:**

Emma McKenzie  
Bishop's Waltham Parish Council  
Jubilee Hall  
Little Shore Lane  
Bishop's Waltham  
SO32 1ED  
United Kingdom  
Phone: 01489 892323

**Deliver To:**

Emma McKenzie  
Bishop's Waltham Parish Council  
Jubilee Hall  
Little Shore Lane  
Bishop's Waltham  
SO32 1ED  
United Kingdom

Phone: 01489 892323

Date ordered: 13 May 2025

Payment method: SagePay

Payment status: Full Payment Received

Purchase order No.:

Shipping method: Standard Delivery

Product code	description	Tax code(s)	Qty ship	Qty back	Unit price	Total cost
M2M Bag 1	Made 2 Measure Bag 1 Options - Colour: Black, Fabric: Padded	301	1	0	£78.99	£78.99
2cm Foam	Extra thick foam (2cm) Options	301	1	0	£0.00	£0.00
solidpanel	Single solid panel Options	301	1	0	£0.00	£0.00
Sales						£78.99
Shipping						£5.82
Subtotal						£84.81
VAT						£16.96
Total						£101.77

**Payments**

Date	Payment type	Amount	Comment
13 May 2025	Credit card debit	£101.77	

Our Bank Details:- Acc. Name - Bags2cover LTD, Bank- Co-op, Acc. no. 68782661, Sort Code 08-92-50

**VAT Summary**

Code	Rate	Net Cost	Tax
301	20%	£78.99	£15.80
301	20%	£5.82	£1.16 Shipping





## Bishop's Waltham Parish Council

### Planning and Highways Committee

27.5.25

#### **Agenda item 17 – Parking Signage for Shore Lane - *for ratification***

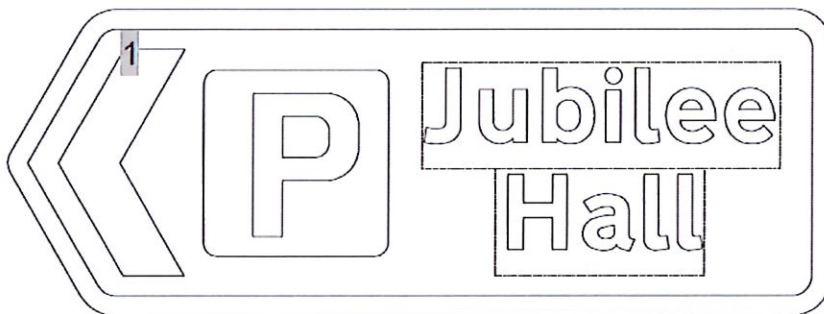
From: Traffic East Sent: 01 May 2025  
To: parishclerk@bishopswaltham-pc.gov.uk  
Subject: 21793534 - Shore Lane Parking Sign

Thank you for your request for a parking symbol alongside the directional sign for Jubilee Hall on Shore Lane. To do this, we would remove the existing directional signs and replace them with new signs as per the attached design.

The cost of replacing the signs, traffic management, and our admin fee would be £217.95. This would need to be paid for by the Parish Council.

Please let me know if you would like to proceed with these works and I can arrange for an invoice to be raised.

Senior Traffic Management Engineer  
Safer Roads & Parking – Traffic  
Universal Services  
Hampshire County Council  
The Castle, Winchester, SO23 8UD



**Proposal: To ratify the cost of £217.95 for a permitted road sign to be installed by HCC to direct drivers to Jubilee Hall car park**

**Executive Officer 19.5.25**



## Bishop's Waltham Parish Council

### Planning and Highways Committee

27.5.25

**Agenda item 18** – Correspondence from HCC regarding roads and parking – *for consideration*

#### 1. High Street Parking and Line Marking

From: [parishclerk@bishopswaltham-pc.gov.uk](mailto:parishclerk@bishopswaltham-pc.gov.uk) Sent: 27 February 2025 10:13  
To: Traffic East Subject: Bishop's Waltham Upper High Street

Dear Team,

Please can you provide information on any schemes planned to resurface the Upper High Street in Bishop's Waltham, and ensure the correct yellow lining is then painted.

Currently, the road is in disrepair in many places with crumbling and uneven surfacing at the verge edges.

The yellow lines are worn and unclear in many places.

We have mentioned this last year and have yet to see any action taken.

With the traffic enforcement team being very active throughout 2024 and onwards, it is imperative that the lining is clear for drivers to adhere to.

I look forward to your reply.

.....  
From: Traffic East  
To: [parishclerk@bishopswaltham-pc.gov.uk](mailto:parishclerk@bishopswaltham-pc.gov.uk)  
Subject: RE: Bishop's Waltham Upper High Street

Sent: 01 April 2025 10:01

Good morning,

I have asked my colleagues in Maintenance and are no schemes planned for this area in the next year. I will ask one of my officers to visit the area next time they are in Bishops Waltham and assess the lining for enforceability

Regards

Team Leader East Hants and Winchester  
Safer Roads and Parking, Universal Services



## 2. Traffic Issues on the B2177 – Road Junction Concerns

**From:** Parish Clerk **Sent:** 10 March 2025 14:59 **To:** Traffic East  
**Subject:** Meeting Request from Bishop's Waltham Parish Council

To Whom It May Concern

Bishop's Waltham Parish Council would like to request the attendance by some representatives of Hampshire Highways or Hampshire County Council in regard to road management, in particular the ongoing concerns of traffic using the B2177, Winchester Road, through Bishop's Waltham.

The town is experiencing a higher than usual number of crash incidents on this road, coupled with the increase in housing estates joining the road, the slow implementation of junction improvement at The Avenue, the lack of Speed Indicator Device provision from HCC and the ongoing request for a pedestrian crossing.

We would appreciate representatives visiting the town to walk this route and review the conditions seen. A discussion of appropriate safety measures in place, or to be suggested for future action, would be most beneficial.

We hope you can consider this meeting request and look forward to your reply.

.....  
**From:** [Parish](#) Clerk **Sent:** 28 April 2025 15:41  
**To:** Traffic East  
**Subject:** RE: Meeting Request from Bishop's Waltham Parish Council

Dear All,

It has been over a month since we made this meeting request and have heard no reply.

Please could you let us know when a meeting may be possible to discuss this important matter for the Bishop's Waltham community and drivers through our town.

.....  
**From:** Traffic East **Sent:** 29 April 2025 10:18  
**To:** parishclerk@bishops-waltham-pc.gov.uk  
**Subject:** RE: Meeting Request from Bishop's Waltham Parish Council

Thank you for further email, unfortunately we are a small team that is dealing with a wide range of things across two districts. Unfortunately, I am unable to meet you onsite but am happy to discuss issues at a teams meeting.

Please let me know when you would be available.

**Team Leader East Hants and Winchester**  
Safer Roads and Parking, Universal Services

**Proposal: To note the tabled correspondence from HCC and recommend further actions if appropriate**

**Executive Officer 19.5.25**