



Bishop's Waltham Parish Council

NOTICE OF A MEETING OF BISHOP'S WALTHAM PARISH COUNCIL

I hereby give you notice that a **MEETING of the PARISH COUNCIL** will be held at **7.00pm** in the Jubilee Hall, Little Shore Lane on Tuesday 13th May 2025.

Dated this 6th May 2025.

EMcKenzie
Executive Officer

**The meeting will be open to the press and public unless the Council direct otherwise.
All papers/reports are available from the Council offices
(except where classified as confidential).**

Business to be transacted

1. Election of Chairperson of the Council
2. To receive the Chairman's Declaration of Acceptance of Office
3. Election of Vice Chairperson of the Council
4. To receive the Vice Chairman's Declaration of Acceptance of Office
5. To receive and accept apologies for non-attendance
6. To receive and accept resignations from the Council
7. To advertise for Casual Vacancies arising from Resignations from the Council
8. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
9. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda
10. Approval of Standing Committees for 2025/26
11. Reappointment of Council Working Groups for 2025/26
12. Approval of Representatives to Outside Bodies for 2025/26
13. Acceptance of Calendar of Meeting Dates for 2025/26
14. General Power of Competence
To resolve to re-adopt the General Power of Competence if applicable
15. Readoption and signing of the Civility and Respect Pledge – *for consideration*
16. Public Session – to last no longer than 30 minutes - *for information*
17. To receive the reports from the County Council and District Council Representatives
18. To receive the Minutes of the Committees of the Parish Council
19. To approve the Minutes of the Meeting 8th April 2025
20. Actions arising from the minutes of the meeting of 8th April 2025 - *for information*



21. To receive current financial statement and balance sheet
22. Annual Investment Report 2024-25 and Reinvestment of Funds – *for approval*
23. Planning Applications:
To ratify the recommendations from the Planning & Highways Committee
24. Potential Sites for Development on the Boundary of the South Down National – *for approval*
25. Annual Meeting of the Parish – Report from Marketing, Communications and Events Manager – *for information*
26. Recommendations from the Halls and Grounds Committee – *for consideration:-*
 - i) Request for Dedicated Parking Space for the Community Minibus
 - ii) Request for Contribution to Parish Magazine for Parish Council Monthly Article
27. Recommendation from the Community & Environment Committee – *for approval*
 - i) Grant Awards – Spring 2025
28. Renewal of Rural Market Town Group Subscription – *for consideration*
29. Bishop's Waltham Cricket Club – Lease Conditions regarding Storage – *for consideration*
30. Chairman's Report - *for information only*
31. Councillors' Reports – *for information only*
32. Executive Officer's Report – *for information only*
33. ACSO's Report – *for information only*
34. Councillors' Surgery – Report and Future Meetings – *for consideration*
35. Requests for future agenda items - *for information only*
36. Date of next meeting – 10th June 2025
37. Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

38. Recommendations from the Finance, Policy and Resources Committee – *for ratification:-*
 - i) Actual Cost of Dual Use Bins - for ratification
 - ii) Pitch Drainage Quotations - for ratification
 - iii) Operational Spend on Clock Flower Bed Repairs and Dual Waste Bin at Colville Drive Footpath
39. Land Transfers – Update – *for consideration*
40. Well House – Update – *for consideration*
41. Staffing Matters – *for consideration*



Bishop's Waltham Parish Council

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Agenda Item 6 – Resignations from the Council – *for consideration*

The Chairman of the Council and Executive Officer have received notifications from Cllr Micky Pavey and Cllr Ed Jelf that they have made the decision to resign from the Parish Council.

Cllr Micky Pavey is undertaking a study course with examinations as part of her working role and the time commitment for such is considerable. Likewise, Cllr Ed Jelf has recently taken on a new full-time role and the working hours are longer. Both have not made this decision to leave Council lightly and thank the members for their valued support during their time in post.

As per the Local Government Act of 1972, these written resignations took immediate effect (6.5.25) and a notification of casual vacancies will be the next agenda item to consider.

Proposal: To note and accept the resignations from Council as tabled.

Executive Officer
8.5.25



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Agenda Item 7 – Casual Vacancies – *for consideration*

Following the resignations of Cllr Pavey and Cllr Jelf, and the acceptance thereof by Council, the need to advertise for two casual vacancies is arising (in accordance with LGA 1972, s87).

Proposal: to advertise for the two casual vacancies arising.

Executive Officer
8.5.25



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Agenda Item 10 – Standing Committees for 2025/26

For consideration, with application of Standing Orders, and noting two vacancies due to be filled, hopefully, later in 2025:-

Finance, Policy and Resources Committee

(7 members – inc. Chairs of Committee or delegates)

Mike Homer

Kevin Jones

Judy Marsh

Barry Nicholson

Rowan Stallard

Andy Webb

Jonathan Williams (7)

Halls and Grounds Committee (max. 7)

Ritchie Latham

Barry Nicholson

Jo Sherwood

Rowan Stallard

Andy Webb

Patricia Wilson (6)

Community and Environment Committee (max. 7)

Tracy Conduct

Ritchie Latham

Judy Marsh

Josie Wood (4)

Planning and Highways Committee (max. 7)

Tracy Conduct

Mike Homer

Kevin Jones

Jo Sherwood

Josie Wood (5)

West Hoe Cemetery Management Committee (max. 3, with 3 from Swanmore PC)

Tracy Conduct

Judy Marsh

Jonathan Williams

Patricia Wilson (4)

Proposal: to consider and appoint the Standing Committees Members for 2025-26

Executive Officer
8.5.24



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Agenda Item 11 – Re-appointment of Council Working Groups *- for consideration*

The Parish Council has no current Council working groups.

At present, most projects are being progressed via Standing Committee and will be considered at that level.

Proposal:

To note, if necessary, the re-appointment of any Council working groups for 2025/26 (or delegate to relevant Standing Committee as appropriate).

Executive Officer
8.5.25



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Agenda Item 12 – Council Representatives on Outside Bodies 2025-26 – *for consideration*

Outside Body	Representative	Reserve
Hampshire Association of Local Councils	Chairman of Parish Council	Vice Chairman of Parish Council
Winchester District Association of Parish Councils	Vice Chairman of Parish Council	Chairman of Parish Council
Community Safety Partnership/Police	Cllr Stallard	Vacancy
Swanmore Management Committee	Vacancy	Vacancy
Southern Parishes	Cllr Nicholson	Cllr Williams

Proposal: to approve the Council representatives to outside bodies

Executive Officer
8.5.25



Bishop's Waltham Parish Council

13th May 2025

Agenda Item 13 – Calendar of meeting dates for 2024-25 – for consideration

All meetings commence at 7.00pm unless otherwise stated.

2025

May

6 th	Finance, Policy & Resources Committee
13 th	Parish Council
20 th	Halls & Grounds Committee
27 th 6pm	Community & Environment Committee (<i>Note: day and time change</i>)
27 th 7pm	Planning & Highways Committee

June

3 rd	Finance, Policy & Resources Committee
10 th	Parish Council
17 th	Halls & Grounds Committee
23 rd	Community & Environment Committee
24 th	Planning & Highways Committee

July

1 st	Finance, Policy & Resources Committee
8 th	Parish Council
15 th	Halls & Grounds Committee
21 st	Community & Environment Committee
22 nd	Planning & Highways Committee

August

5 th	Finance, Policy & Resources Committee
12 th	Parish Council
19 th	Halls & Grounds Committee
26 th 6pm	Community & Environment Committee (<i>Note: day and time change</i>)
26 th 7pm	Planning & Highways Committee

September

2 nd	Finance, Policy & Resources Committee
9 th	Parish Council
16 th	Halls & Grounds Committee
22 nd	Community & Environment Committee
23 rd	Planning & Highways Committee

October

7 th	Finance, Policy & Resources Committee
14 th	Parish Council
21 st	Halls & Grounds Committee
27 th	Community & Environment Committee
28 th	Planning & Highways Committee



November

4 th	Finance, Policy & Resources Committee
11 th	Parish Council
18 th	Halls & Grounds Committee
24 th	Community & Environment Committee
25 th	Planning & Highways Committee

December

2 nd	Finance, Policy & Resources Committee
9 th	Parish Council
16 th	Halls & Grounds Committee

2026

January

6 th	Finance, Policy & Resources Committee
13 th	Parish Council
20 th	Halls & Grounds Committee
26 th	Community & Environment Committee
27 th	Planning & Highways Committee

February

3 rd	Finance, Policy & Resources Committee
10 th	Parish Council
17 th	Halls & Grounds Committee
23 rd	Community & Environment Committee
24 th	Planning & Highways Committee

March

3 rd	Finance, Policy & Resources Committee
10 th	Parish Council
17 th	Halls & Grounds Committee
23 rd	Community & Environment Committee
24 th	Planning & Highways Committee

April

7 th	Finance, Policy & Resources Committee
14 th	Parish Council
21 st	Halls & Grounds Committee
27 th	Community & Environment Committee
28 th	Planning & Highways Committee

May

5 th	Finance, Policy & Resources Committee
12 th	Parish Council
19 th	Halls & Grounds Committee
26 th	6pm Community & Environment Committee (<i>Note: day and time change</i>)
26 th	7pm Planning & Highways Committee

Proposal: To accept and note the Calendar of Meeting Dates for 2025-2026

Executive Officer 8.5.25



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Agenda Item 14 – General Power of Competence – *for readoption*

The General Power of Competence, (Localism Act 2011 (sections 1 to 8), (LA2011 s1 (1)) gives eligible Councils the power to do anything that individuals generally might do.

To use the GPC Councils must meet certain criteria

- 2/3 of the Councillors must be elected (*BWPC currently has 9/14*)
- It must have a Qualified Clerk (*BWPC currently has two qualified Clerks*)

At a full meeting of the Council each year, it must resolve that it meets the criteria for eligibility.

Proposal:

To note that Bishop's Waltham Parish Council meets the criteria necessary for 2025-2026, to enable the use of the General Power of Competence, Localism Act 2011.

Executive Officer
8.5.25

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Elected Councillors (9 out of 14) One third of 14 = 4.6 / Two thirds = 9.3

Cllr Nicholson
Cllr Conduct
Cllr Jones
Cllr Latham
Cllr Marsh
Cllr Stallard
Cllr Webb
Cllr Williams
Cllr Wilson

Qualified Clerks

Mrs E McKenzie
Mrs C Wilkinson



Bishop's Waltham Parish Council

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Agenda Item 15 – Readoption and Signing of the Civility and Respect Pledge *– for consideration*

The pledge was adopted and signed in October 2022 and updated in January and May 2023, and May 2024. The Parish Council of 2025 needs to consider its readoption and signing thereof.

CIVILITY AND RESPECT PLEDGE

NALC, SLCC, and OVW believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector. The Civility and Respect Pledge is being introduced because there is no place for bullying, harassment and intimidation within our sector. The pledge is easy for councils to sign up for and it will enable councils to demonstrate that they are committed to standing up to poor behaviour across our sector and to driving through positive changes which support civil and respectful conduct. We invite all councils to take the Civility and Respect Pledge.

<https://www.nalc.gov.uk/our-work/civility-and-respect-project>

The Pledge

By signing the Pledge, your council is agreeing that the council will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles and that it:

- Has put in place a training programme for councillors and staff
- Has signed up to the Code of Conduct for councillors
- Has good governance arrangements in place including staff contracts and a dignity at work policy
- Will seek professional help at the early stages should civility and respect issues arise
- Will commit to calling out bullying and harassment if and when it happens
- Will continue to learn from best practices in the sector and aspire to be a role model/champion council through for example the Local Council Award Scheme
- Supports the continued lobbying for change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate

MISSION STATEMENT

- Civility and respect should be at the heart of public life, and good governance is fundamental to ensuring an effective and well-functioning democracy at all levels.
- The intimidation, abuse, bullying and harassment of councillors, clerks and council staff, in person or online, is unacceptable, whether by councillors, clerks, council staff, or public members.
- This can prevent councils from functioning effectively, councillors from representing local people, discourage people from getting involved, including standing for election, and undermine public confidence and trust in local democracy.
- NALC, county associations and OVW, as the membership organisations representing the first tier of local government in England and Wales, and the SLCC, as the professional body for clerks, are committed to working together to promote civility and respect in public life, good governance, positive debate and supporting the well-being of councillors, professional officers and staff.
- To that end, the Civility and Respect Working Group will be working to deliver tangible resources, actions and interventions in four main areas: providing councils with the tools to support good governance; lobbying to strengthen the standards regime and encouraging more people to get involved; training; and processes to intervene to provide support to struggling councils.

Proposal: To consider the readoption of the Civility and Respect Pledge for Bishop's Waltham Parish Council and, if agreeable, sign the pledge and uphold it going forwards.

Executive Officer 8.5.25



Bishop's Waltham Parish Council

13th May 2025

Agenda Item 18 – Acceptance of Committee Minutes

Since the last Parish Council meeting (8th April 2025) when the Committee minutes were last tabled, Councillors have received copies of the following minutes via email.

Finance, Policy and Resources Committee	1.4.25
Halls and Grounds Committee	18.3.25
Community and Environment Committee	24.3.25
Planning and Highways Committee	25.3.25

Proposal:

To accept the Committee minutes as tabled.



BISHOP'S WALTHAM PARISH COUNCIL
Minutes of the Meeting of the Parish Council held on Tuesday 8th April 2025
In the Ruby Room of The Jubilee Hall commencing at 7pm

Present:

Cllr Conduct	Vice Chairman
Cllr Homer	
Cllr Marsh	
Cllr Nicholson	Chairman
Cllr Sherwood	
Cllr Stallard	
Cllr Webb	
Cllr Williams	(and WCC Councillor)
Cllr Wilson	
Cllr Wood	

In attendance:

Mrs E McKenzie	Executive Officer
Cllr Miller	WCC Councillor

Members of the public: 0

PC351/24 To receive and accept apologies for non-attendance

Cllr Jelf – family commitments
Cllr Jones – work commitments
Cllr Latham – family commitments
Cllr Pavey – family commitments

Resolved: To accept apologies for non-attendance

Proposed: Cllr Conduct

Seconded: Cllr Wood

All in favour

PC352/24 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
None.

PC353/24 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda
None.

PC354/24 Public Session

The overgrown pavement along the B2177 towards Ashton Lane had been reported into Hampshire County Council for clearance and subsequent siding work had now been scheduled for action. A call for councillor volunteers to join in with the litter pick of approach roads to the town was made. The Litter Partnership were due to undertake this activity on Saturday 10th May. A member of the Sustainable Bishop's Waltham group has requested an outdoor tap to be installed at the Jubilee Hall to enable flower bed watering. This request was referred to the Halls and Grounds Committee to consider further. **ACTION: Executive Officer**
Volunteers were requested to assist with the cemetery tidy up – date to be confirmed.

PC355/24 To receive the reports from the County Council and District Council Representatives

Cllr Latham and Cllr Williams had given their apologies for non-attendance and so Cllr Miller made the following points:-

Relatively quiet at Winchester City Council as main focus is currently on Devolution and the Local Government Reform.

The request for a bigger bin at Colville Drive was reiterated to which the Council were pleased to give news that the bin had been delivered and was awaiting prompt installation this month.

The visible Speed watch sessions were highlighted as a successful initiative.

A Facebook comment on the Local Plan inspection was noted as the resident not being aware that the consultation with the public and recommendations from Parish Council had already been completed. This stage was for the Inspectorate to approve the Plan. This would be highlighted at the Annual Meeting of the Parish on 23.4.25.

The WCC Councillor, Cllr Miller, left the meeting at this point (7.10pm)

PC356/24 To receive the Minutes of the Committees of the Parish Council

Resolved: To receive the Minutes of the Committees of the Parish Council

Proposed: Cllr Conduct

Seconded: Cllr Webb

All in favour

PC357/24 To approve the Minutes of the Meeting 11th March 2025

Resolved: To approve the Minutes of the Meeting 11th March 2025

Proposed: Cllr Marsh

Seconded: Cllr Wood

All in favour who were in attendance at the Meeting 11th March 2025

PC358/24 Actions arising from the minutes of the meeting of 11th March 2025

The Executive Officer provided updates on actions listed.

PC359/24 To receive current financial statement and balance sheet

Resolved: To receive current financial statement and balance sheet

Proposed: Cllr Marsh

Seconded: Cllr Conduct

All in favour

PC360/24 Planning Applications: To ratify the recommendations from the Planning & Highways Committee

Resolved: To ratify the planning application recommendations from the Planning & Highways Committee

Proposed: Cllr Conduct

Seconded: Cllr Homer

8 in favour, 1 abstention

PC361/24 Safeguarding Policy

The recommendation of the Finance, Policy and Resources Committee was duly considered. It was noted that the committee were deliberating the need for DBS checks on staff and councillors, and related costs, which would be an agenda item at their next meeting. It was requested to clarify how often DBS checks and renewals would be required.

Resolved: To adopt the Safeguarding Policy tabled.

Proposed: Cllr Stallard

Seconded: Cllr Marsh

All in favour

ACTION: To circulate the Safeguarding Policy to all Councillors and staff and upload to website

ACTION: Executive Officer

PC362/24 Cyber Security

The Chairman thanked Cllr Stallard for his dedicated work on this matter and the opportunity to ensure all councillors were aware of this topic. It was noted that a working group had been appointed by the Finance, Policy and Resources Committee and from there further actions would be recommended.

PC363/24 Annual Meeting of the Parish

The plans for the Annual Meeting of the Parish were noted and progressing steadily. Publicity had been taking effect in the Parish News, newsletter, social media and noticeboards. A rehearsal date for councillor presentations had been set for Tuesday 15th April at 10am.

PC364/24 VE Day 80 Commemoration

The working group notes and paper were acknowledged. The cost of the band was deliberated and felt to be beneficial to the event. The additional cost would be drawn from reserves as an overspend for the Community and Environment Committee.

Resolved: To ratify the cost of £1,000 for the band to play at the Parish Council's VE Day 80 Commemoration on Thursday 8th May in the Palace Grounds.

Proposed: Cllr Conduct

Seconded: Cllr Homer

All in favour

PC365/24 WCC Assets in Bishop's Waltham – Potential Devolved Services

The paper tabled was deliberated as possible areas for the Parish Council to consider offering to take as devolved services.

Resolved: To investigate potential devolved services from Winchester City Council to the Parish Council

Proposed: Cllr Nicholson

Seconded: Cllr Marsh

All in favour

ACTION: Cllr Nicholson

PC366/24 Chairman's Report

Noted. The Chairman added that he had also attended the opening of the new West Tower staircase and platform in the Palace Grounds and highlighted positive publicity of such in the recent English Heritage magazine.

PC367/24 Councillors' Reports

Cllr Jones' report on the recent Rural Market Town Group meeting was noted with interest and concern. The inevitable increase in costs when taking on devolved services and assets was highlighted.

Cllr Sherwood reported on the investigation to site a Banking Hub in the town and the challenges this was presenting. Unfortunately, no clear option was currently being progressed but the investigation was still ongoing.

PC368/24 Executive Officer's Report

The Executive Officer noted that no update was available regarding the start dates for works on the Public Toilet facilities or the Accessibility Project. She informed Council that gas works were due in Little Shore Lane before the end of the month and it was hoped that this would not impact hall hirers.

PC369/24 ACSO Report

Noted. The first six-monthly official ACSO report had been submitted to the Police for review.

PC370/24 Councillors' Surgery – Report and Future Meetings

- Attendance for Councillors' Surgery on 26.4.25 confirmed as Cllr Jelf, Cllr Marsh and Cllr Williams.
- Attendance for the Councillors' Surgery of 30.5.25. Cllr Wood and hopefully another volunteer would come forward to assist.

PC371/24 Requests for future agenda items

None at this time.

PC372/24 Date of next meeting – 13th May 2025

Noted.

PC373/24 Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

Cllr Williams joined the meeting at 7:51pm.

PC374/24 Additional Priory Park Pathway Works

The works identified were duly deliberated and the recommendations from the Halls and Grounds and Finance, Policy and Resources Committees noted.

Resolved: To appoint Infinity Playgrounds Ltd to install the two areas of permeable surfacing at the pathway leading from the Priory Park overflow car park to the Skate Zone at a cost of £7,126.09, excluding VAT, to be taken from CIL funding (£5,010.96 from WCC CIL receipts 2021-2022, £2,115.13 from WCC CIL receipts 2022-2023)

Proposed: Cllr Marsh

Seconded: Cllr Conduct

All in favour

ACTION: Projects Manager

PC375/24 Quotations for Replacements of the Churchill Avenue Play Area Gates

The works identified were duly deliberated and the recommendations from the Halls and Grounds and Finance, Policy and Resources Committees noted.

Resolved: To appoint Infinity Playgrounds Ltd to supply and install three replacement gates at the Churchill Avenue play area at a cost of £6,725.00, excluding VAT, to be taken from CIL funding (£946.95 from WCC CIL receipts 2022-2023, £5,778.05 from WCC CIL receipts 2023-2024)

Proposed: Cllr Sherwood

Seconded: Cllr Conduct

All in favour

ACTION: Projects Manager

PC376/24 Quotations for Fencing at Albany Road Allotments

The works identified were carefully considered and the recommendations from the Halls and Grounds and Finance, Policy and Resources Committees noted.

Resolved: To appoint D Mooney Fencing Ltd to supply and install the fencing as tabled at the lower section of the Albany Road allotments at a cost of £3,800.00, excluding VAT, with the gates and locks to be purchased by the Parish Council from First Fence Ltd at a cost of £2,487.15, excluding VAT. A total cost of £6,287.15, excluding VAT.

Proposed: Cllr Wood

Seconded: Cllr Marsh

All in favour

ACTION: Estates Manager to inform BW Gardening Club to instruct contractors as tabled above and the group to oversee the installation of fences, gates and locks with the invoices passed to the Finance Manager for payment.

ACTION: Estates Manager / Finance Manager

PC377/24 Quotation for Change of Payment Processor for Jubilee Hall Car Park Ticket Machines

Resolved:

- i) To approve the action to give the required three month notice to Network Merchants (NMI) of the termination of the contract for the processing of card payment transactions for the Jubilee Hall car park.
- ii) To update the two Jubilee Hall car park ticket machines to hardware that will support the migration to Windcave for the processing of car payment transactions at a cost of £800, excluding VAT, (with ongoing associated fees of 14p per transaction processed).

Proposed: Cllr Sherwood

Seconded: Cllr Conduct

All in favour

ACTION: Finance Manager / Committees Officer / Estates Manager

PC378/24 Land Transfers – Update

A further update request from Bargate to be followed up on by the Executive Officer regarding Bishop's Meadow.

ACTION: Executive Officer

The notes from the meeting on 3.4.25 relating to Albany Wood were considered and the recommendation thereof to proceed with the land transfer of the open space and SINC. It was acknowledged that a final set of remedial works was due (removal of debris from site and Southern footpath link) but a meeting due to be held on 9.4.25 would confirm these last actions hopefully.

Resolved: To agree in principle to the land transfer of Albany Wood open space and SINC from Crest Nicholson to Bishop's Waltham Parish Council, subject to the completion of the final remedial works identified.

Proposed: Cllr Webb
Seconded: Cllr Williams
9 in favour, 1 abstention

ACTION: Executive Officer

PC379/24 Staffing Matters

Salaries Review

Resolved: To approve the salaries review as tabled with minor amendments, with acknowledgement of increases to national insurance contributions and pensions, for implementation as of 1.4.25.

Proposed: Cllr Conduct

Seconded: Cllr Homer

All in favour

ACTION: Executive Officer / Finance Manager

The Council Chairman provided an update on a confidential staffing matter before closing the meeting.

There being no other business the meeting ended at 8.09pm.

Bishop's Waltham Parish Council
Actions Arising from the meeting of the 8.4.25

Minute Number	Subject	Action	Date for completion	Action by	Notes
PC072/23	Assets of Community Value	To relist Blanchard Road play area	Aug-23	EO	
PC125/23, PC271/23	South Pond	i) To register SP as ACV iii) Work on Maintenance & Improvement with Beechcroft iv) Undertake tree survey	i) Oct 23 iii) Dec 23 (set schedule) iv) Dec 23 (H&G)	i) EO iii) EO iv) H&G Clerk	Tree works undertaken April 2024 & September 2024
PC135/23, PC247/23, PC286/23, PC321/23, PC210/24, PC233/24	Cricket Club	i) To review and update lease following meeting with WG and reps	Oct-23	EO	Initial meeting held Sept 23. Actions in progress. Drafted. In progress.
PC36/24, PC65/24	Staffing Matters 1	ii) OH assessments	ii) June 24	ii) EO	One complete, one pending - refer to SSC
PC39/24, PC214/24, PC249/24	Access Gateway at Priory Park	i) To liaise with Catholic Church ii) To consider signage iii) Liaise with Bargate	01/08/2024 iii) March 25	EO iii) MH	Agenda Item 14.1.25
PC83/24	HCC Future Services	To provide report on impact for BW	Sep-24	WG = RL, RS, Jwi	
PC195/24, PC214/24	Southern Footpath	i) To support pathway works to completion ii) To liaise with key stakeholders	Mar-25	EO (H&G)	Met with landowners 9.12.24. In contact with WCC. Meeting 23.1.25
PC251/24	Design Statement	To plan a review of this	Mar-25	EO (P&H)	Refer to P&H
PC261/24	Land Purchase at Morley Drive	To sell land at price agreed with covenant with associated price	Mar-25	EO	
PC262/24	Montague Road Resident Lease	To lease land as tabled under conditions listed	Mar-25	EO	In progress. Meeting 12.3.25 RL. Meeting with residents 17.3.25
PC298/24	Community Spaces Feasibility Study	To consider opportunities and report back to PC	Jul-25	MH, RL, RS	
PC354/24	Outdoor Tap at JH request	To refer idea to H&G	Complete	EO	Action CO
PC361/24	Safeguarding Policy	To circulate and upload to website	Jun-25	EO	
PC365/24	WCC Assets in BW	To investigate potential devolved services	Nov-25	BN	
PC374/24	Priory Park Pathway	To refer to H&G to action	Complete	EO	Action PM
PC375/24	Churchill Gates	To refer to H&G to action	Complete	EO	Action PM
PC376/24	Allotment Fencing	To refer to H&G to action	Complete	EO	Action EM
PC377/24	JH Car Park Ticket Machine	To refer to H&G to action	Complete	EO	Action EM/CO/FM
PC378/24	Land Transfer - AW	To progress transfer	Complete	EO	Initial actions undertaken. Solicitors aware to progress.
PC379/24	Salaries Review	To action notification and payments	Complete	FM	

Income & Expenditure Report
2024-2025

Total Parish Council

Description	1 April	2 May	3 June	4 July	5 August	6 September	7 October	8 November	9 December	10 January	11 February	12 March	Actual Total Year	Budget Total Year	Variance	% Change	Material Variance Reason (over 25% or £2000)
<u>Finance, Policy and Resources Committee</u>																	
Total Income	£2,377	£5,015	£4,321	£348	£5,693	£4,068	£1,145	£6,207	£4,517	£1,567	£9,445	£3,386	£45,089	£20,798	£24,291	117%	Bank Interest
Total Expenditure	£35,136	£32,866	£28,852	£34,980	£33,077	£29,219	£32,846	£59,879	£35,400	£42,469	£34,723	£42,994	£40,441	£425,222	£15,219	4%	
Total Net Revenue Expenditure	£32,759	£27,851	£22,531	£34,632	£27,384	£25,151	£31,701	£53,672	£30,883	£40,902	£25,278	£39,608	£395,352	£404,424	£-9,072	2%	
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted	
Total Capital Expenditure	£0	£344	£0	£0	£0	£0	£0	£670	£0	£0	£0	£0	£1,014	£1,500	£-486	32%	
Total Net Capital Expenditure	£0	£344	£0	£0	£0	£0	£0	£670	£0	£0	£0	£0	£1,014	£1,500	£-486	32%	
Total Net Committee Expenditure	£32,759	£28,195	£22,531	£34,632	£27,384	£25,151	£31,701	£54,342	£30,883	£40,902	£25,278	£39,608	£396,366	£402,924	£-6,558	2%	
<u>Halls and Grounds Committee</u>																	
Total Income	£17,164	£3,156	£7,959	£9,281	£5,627	£8,921	£12,044	£9,737	£11,756	£8,894	£6,190	£4,994	£104,723	£89,788	£14,935	17%	Hire Increases & WCC Open Space Fund
Total Expenditure	£9,286	£15,844	£7,940	£20,812	£10,389	£9,511	£16,345	£9,912	£12,384	£10,769	£14,125	£21,711	£158,018	£183,091	£-25,073	14%	
Total Net Revenue Expenditure	£-8,878	£12,688	£-619	£11,531	£4,772	£590	£4,301	£1,175	£698	£1,875	£7,935	£16,717	£53,295	£93,303	£-40,008	43%	
Total Capital Income	£0	£0	£0	£0	£19,504	£40,133	£0	£250	£0	£65,060	£0	£72,548	£197,495	£59,797	£138,698	235%	Additional funding unbudgeted
Total Capital Expenditure	£43,541	£4,560	£74,967	£42,423	£43,102	£8,093	£11,938	£352	£106,818	£4,698	£10,149	£1,351	£351,990	£242,448	£109,542	45%	Additional expenditure from funding unbudgeted
Total Net Capital Expenditure	£43,541	£4,560	£74,967	£42,423	£23,598	£-32,040	£11,938	£102	£106,818	£-60,362	£10,149	£-71,197	£154,495	£243,651	£-89,156	16%	As above
Total Net Committee Expenditure	£34,663	£17,248	£74,946	£59,954	£26,370	£-31,450	£16,237	£1,277	£107,426	£-58,487	£18,084	£-54,480	£207,790	£276,954	£-69,164	25%	As above
<u>Community & Environment Committee</u>																	
Total Income	£1,000	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£1,100	£100	£1,000	1000%	Grant awarded unbudgeted
Total Expenditure	£35	£5,504	£810	£2,426	£21	£472	£1,134	£3,479	£95	£598	£97	£2,031	£16,502	£23,395	£-6,893	29%	
Total Net Revenue Expenditure	£-965	£5,504	£810	£2,426	£21	£472	£1,134	£3,479	£95	£598	£97	£2,031	£15,402	£23,295	£-7,893	34%	
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£141	£0	£0	£0	£141	£0	£141	Unbudgeted	
Total Capital Expenditure	£0	£0	£0	£0	£0	£54	£0	£238	£0	£0	£0	£0	£290	£500	£-210	42%	
Total Net Capital Expenditure	£0	£0	£0	£0	£0	£54	£0	£238	£-141	£0	£0	£0	£149	£300	£-151	70%	
Total Net Committee Expenditure	£-965	£5,504	£810	£2,426	£21	£526	£1,034	£3,715	£-46	£598	£97	£2,031	£15,551	£23,795	£-8,244	35%	
<u>Planning & Highways Committee</u>																	
Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted	
Total Expenditure	£0	£0	£0	£990	£0	£1,235	£0	£0	£821	£142	£0	£160	£3,348	£2,300	£1,048	46%	Replace kissing gate
Total Net Revenue Expenditure	£0	£0	£0	£990	£0	£1,235	£0	£0	£821	£142	£0	£160	£3,348	£2,300	£1,048	46%	
Total Capital Income	£600	£0	£0	£0	£0	£5,000	£0	£0	£555	£0	£0	£0	£5,155	£500	£5,655	1131%	Grant awarded
Total Capital Expenditure	£0	£484	£0	£0	£463	£420	£2,866	£0	£1,253	£6	£32	£52	£5,576	£2,000	£3,576	179%	Grant expenditure/self closing gates
Total Net Capital Expenditure	£-600	£484	£0	£0	£-463	£-420	£2,866	£0	£698	£6	£32	£52	£-579	£1,500	£-2,079	139%	As above
Total Net Committee Expenditure	£-600	£484	£0	£990	£-463	£-3,345	£2,866	£0	£1,519	£148	£32	£212	£2,769	£3,800	£-1,031	27%	As above
<u>Joint Managed Services</u>																	
Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted	
Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£9,000	£0	£0	£0	£0	£9,000	£12,000	£-3,000	25%	
Total Net Revenue Expenditure	£0	£0	£0	£0	£0	£0	£0	£9,000	£0	£0	£0	£0	£9,000	£12,000	£-3,000	25%	
Total Capital Income	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted	
Total Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted	
Total Net Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted	
Total Net Committee Expenditure	£0	£0	£0	£0	£0	£0	£0	£9,000	£0	£0	£0	£0	£9,000	£12,000	£-3,000	25%	
<u>Funding</u>																	
Total Income	£296,411	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£592,822	£592,822	£0	0%	
Total Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted	
Total Net Revenue Expenditure	£296,411	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£-592,822	£-592,822	£0	0%	
Total Capital Income	£661	£30,022	£0	£0	£0	£0	£4,552	£0	£0	£0	£0	£0	£35,235	£30,353	£4,882	16%	CIL Receipts
Total Capital Expenditure	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	Unbudgeted	
Total Net Capital Expenditure	£-661	£-30,022	£0	£0	£0	£0	£-4,552	£0	£0	£0	£0	£0	£-35,235	£-30,353	£-4,882	16%	As above

Total Net Committee Expenditure											0%
	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0	£0
Total Net Committee Expenditure	-£297,072	-£30,022	-£30,022	-£30,022	-£30,022	-£30,022	-£30,022	-£30,022	-£30,022	-£30,022	-£2,882
Total Net Committee Expenditures											-£2,882
Total Income	£318,212	£38,192	£12,278	£9,627	£30,845	£354,533	£17,838	£15,191	£16,968	£75,518	£12,635
Total Expenditure	£86,997	£59,599	£110,365	£101,627	£37,060	£48,973	£65,154	£83,452	£155,748	£58,681	£58,978
Total Net Revenue Expenditure	-£231,214	£21,406	£98,087	£92,000	£56,216	-£305,580	£47,316	£68,261	£135,780	-£16,837	-£46,343
EMR Movements	£43,145	-£25,462	£74,437	£42,423	£23,598	-£34,115	£7,202	£0	£105,176	-£60,404	£9,013
Total Income/Expenditure	-£274,359	£46,868	£23,650	£49,577	£32,618	-£271,445	£40,034	£88,261	£34,604	£43,567	£37,330
Current Year Fund	£231,214	£209,808	£111,721	£19,721	-£36,485	£269,065	£221,749	£153,488	£13,708	£30,545	-£15,798
General Reserves	£258,628	£233,185	£307,602	£350,025	£373,623	£339,508	£346,790	£346,790	£451,986	£391,561	£400,574
General Reserves Position	489,842	442,973	419,323	369,746	337,128	608,573	568,639	500,278	485,674	422,106	384,776
Months	10	9	8	7	7	12	12	10	9	9	8
Total Reserves (Bank)	919,079	897,673	799,585	707,565	651,370	956,929	909,614	841,353	701,572	718,409	672,066
											684,894

24% As above
10% As above
97%

CY+TNE

OR+EMR

OR+CYF

AMH+TNE

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<u>Current Assets</u>		
100	Debtors	(840)
105	VAT Control Account	7,378
110	Prepayments	9,153
219	A&L 3m Fixed Term Deposit A/c	436,837
221	Unity Current 20496238	4,549
222	Unity Savings 20496241	66,403
223	Unity Savings 20496254	200,157
Total Current Assets		723,638
<u>Current Liabilities</u>		
500	Creditors	12,883
510	Accruals	19,083
560	Receipts in Advance	3,701
565	Holding Deposits	3,275
Total Current Liabilities		38,943
Net Current Assets		684,695
Total Assets less Current Liabilities		684,695

Represented by :-

300	Current Year Fund	(92,670)
310	General Reserves	328,026
317	Allotment Fencing	10,000
318	Coronation Hall Renovations	10,000
320	Replace Pickup Truck - CIL	15,000
325	Play Area Equip Maint - CYF	9,112
330	Replace Tractor - CYF	33,500
336	EV Chargers	11,000
340	Replace Topper / Mower - CYF	23,500
341	Replace IT Equipment	3,078
345	Election Expenses - CYF	2,500
350	Bldings Replace / Refurb - CYF	83,588
354	Fencing Replacement - CYF	2,000
355	Tennis Court Maintenance - CYF	14,100
356	Car Park Maintenance - CYF	2,500
357	Play Area Surface Maint - CYF	2,000
358	Southern Footpath Maintenance	1,000
359	HR Drainage - PC	20,000
360	Replace Bus Shelters - CYF	10,000
370	CCTV Hoe Rd - CYF	3,152
371	Intruder Alarm Upgrade (JH)	2,500
373	South F'path -CIL/WCIL/S106	47,340
376	EMR-Building Decarbon (JH)	49,646
377	Extend Parking PP - CIL	537
379	Building Maintenance - CYF	29,500
389	Parish Council Website	3,000
393	WCC CIL Receipts 2021-22	5,011
394	WCC CIL Receipts 2022-23	3,062
395	WCC CIL Receipts 2023-24	42,889
396	SDNP CIL Receipts 2021-22	481
397	SDNP CIL Receipts 2022-23	2,471

28/04/2025

Bishop's Waltham Parish Council

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Detailed Balance Sheet - Excluding Stock Movement

Month 12 Date 31/03/2025

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
398	SDNP CIL Receipts 2023-24	2,321
400	SDNP CIL Receipts 2024-25	4,552
		<hr/>
	Total Equity	684,695
		<hr/>



Bishop's Waltham Parish Council

13th May 2025

Agenda Item 22 – Annual Investment Report for 2024-25 and Reinvestment of Funds – *for approval*

The 3-month fixed deposit investment will mature on 20th May 2025.

I propose that the total matured funds of £441,097.66 are reinvested with Arbuthnot Latham for a further 3 months at 4%.

The remaining reserves will continue to be held in an instant access savings account to allow cashflow needed for projects.

At the meeting of 6.5.25, the Finance, Policy and Resources Committee noted the Annual Investment Report for 2024-25 and recommended the reinvestment of funds tabled to be referred to Full Council for approval.

Proposal:

To note the Annual Investment Report for 2024-25 and approve the reinvestment of £441,097.66 with Arbuthnot Latham for 3 months at 4%.

**Finance Manager
8.5.25**

Bishop's Waltham Parish Council

Annual Investment Report – 2024/2025

Bishop's Waltham Parish Council holds two instant access savings accounts with Unity Trust Bank and one short term investment fund with Arbuthnot Latham.

The Finance Manager has ensured that funds are transferred to the savings account regularly (keeping the balance of the current account around £10,000 to £15,000) to maximise the interest received. All fund transfers are included in the Payment Authorisation Report for committee approval.

The following summarises the interest earned from all accounts in this financial year.

Unity (2.75 to 2.60 to 2.50%)

Date	Interest Received
June 2024	£3257.07
September 2024	£2653.46
December 2024	£3017.03
March 2025	£1744.78
Total	£10,672.34

Arbuthnot Latham (4.80 to 4.50 to 4.15 to %)

Date	Interest Received
May 2025	£4,994.62
August 2025	£5,109.93
November 2025	£4,848.52
February 2025	£4,522.13
Total	£19,475.20

Total Investment Interest Received	£30,147.54
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The total investment interest received by the Council in the previous financial year (April 2023 to March 2024); was £20,553.79



Bishop's Waltham Parish Council
Parish Council Office
The Jubilee Hall, Little Shore Lane
Bishop's Waltham
Hampshire, SO32 1ED
01489 892323

Arbuthnot Latham & Co., Limited (the Bank)
Arbuthnot House
7 Wilson Street
London
EC2M 2SN

13th May 2025

Dear Sirs,

Deposit Account

1. We request the bank to open a new deposit account in the following name of Bishop's Waltham Parish Council.
2. Can a minimal initial lump sum of £441,097.66 be placed on a Fixed Deposit for 3 months at an interest rate of 4% p.a. gross.
3. The Bank's Commercial Banking Terms and Conditions shall be applicable to the Arbuthnot Latham Current Account and we acknowledge in particular Term 2.11 (variation in interest rates), [and] Term 2.13 (fixed term deposit accounts) [and Term 2.14 (notice accounts)] of the Commercial Banking Terms and Conditions.
4. Payments made to and from the Current Account will be received from and made to our current account with Unity Trust Bank. The account details are as follows:

Bank: Unity Trust Bank
Sort Code: 60-83-01
A/C Number: 20496238
Account Name: Bishops Waltham Parish Council

5. We agree that:
 - (a) In the event of any conflict between this letter and the terms of the Commercial Banking Terms and Conditions, the terms of the Commercial Banking Terms and Conditions shall prevail;
 - (b) No variation to this letter shall be effective unless it is in writing;
 - (c) This letter shall be governed by the laws of England and Wales, and the courts of England and Wales shall have non-exclusive jurisdiction to settle any dispute or claim arising out of or in connection with this letter or its subject matter or formation (including non-contractual disputes or claims).

.....
Signatory

.....
Signatory

Date:



Bishop's Waltham Parish Council

13th May 2025

Agenda Item 23 - Planning Applications - To ratify the recommendations from the Planning and Highways Committee

25/00606/TPO

Closing Date: 22nd April 2024

T1 – Oak – Crown lift to 5m over private garden only and remove deadwood

T2 Field Maple – Crown lift to 5m over private garden only.

Oakview, 14 Foxglove Road, Bishop's Waltham SO32 1QT

Support – unanimous.

25/00584/TPC

Closing Date: 1st May 2025

Works on Four Trees (specific detail on planning application)

15 Lower Basingwell Street, Bishop's Waltham SO32 1AJ

Support – unanimous

25/00676/PNACOU (*Prior Notification of Agricultural Change of Use*) **Closing Date: 6th May 2025**

Proposed Class Q barn conversion from agricultural to a domestic dwelling with an existing agricultural holding

Spring Meadows, Paradise Lane, Waltham Chase, SO32 2TH

Support – unanimous

Proposal: Bishop's Waltham Parish Council ratifies the recommendations of the Planning and Highways Committee.

Executive Officer 8.5.25



Bishop's Waltham Parish Council

13th May 2025

Agenda Item 24 – Potential Sites for Development on the Boundary of the South Downs National Park - for approval

Cllr Conduct, Cllr Homer and Cllr Wood met on 8.4.25 to further review the settlement boundary and opportunities for development to the north of town.

Potential Sites for Possible Development in the South Downs National Park

Prior to the formation of the SDNP, 20% of the parish of Bishop's Waltham was designated as an Area of Outstanding Natural Beauty. However 70% of our parish was included in the National Park. This has had an impact on developments of all type in Bishop's Waltham. All the recent additional development has been on the south side of the village which has put increased pressure on the B2177 road.

Bishop's Waltham has had a significant number of new developments in the last ten years and we do need infrastructure improvements on our roads and Doctors Surgery if we are to be allocated more development.

The purpose of this paper is to consider any potential in sites to the north of the village. This would require development to be allowed in the SDNP. Development could be for housing or recreational purposes.

We have considered a number of sites (see map). Local knowledge would suggest possible issues with some of these sites but we consider the professional surveyors from the SDNP could decide if the issues were insurmountable.

In no order of preference-

Site 1 Land off Churchill Avenue. There are private areas belonging to some of the houses in Northfields Close.

Site 2. Battery Hill. The access to the field is narrow and there is mature oak there. The land is very dry in summer and runs wet in winter. However other areas of wet land have been developed in Bishop's Waltham.

Site 3. Near Montague Road off Pondside Lane. This area has a narrow access but the land is reasonably dry.

Site 4. Land north of Butts Farm and Colville Drive. This is very popular dog walking area but would be excellent for recreational development.

We do not know the availability of any of these sites but, if none other than sites are suitable, we would like to ask the SDNP if there are any sites on the border of the National Park that could be developed in future.

Following the meeting of 22.4.25, the Planning and Highways Committee recommends this proposal to Full Council.

Proposal

To contact the SDNP to request consideration of development in the area immediately abutting the border with Bishop's Waltham as tabled.

Cllr Wood 23.4.25

Preferred Sites

Homes (3)	Employment land (1)						
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Note that current developments are not on the map



Bishop's Waltham Parish Council

13th May 2025

Agenda Item 25 – Annual Meeting of the Parish – Report from the Marketing, Communications and Events Manager – *for information only*

The Annual Meeting of the Parish was held in the Jubilee Hall on 23.4.25.

The Parish Councillors gave presentations on the work of the Parish Council over the past year, followed by refreshments with a chance to socialise with community group stalls around the hall.

Comment cards from the evening have been summarised by the Marketing, Communications and Events Manager in the report attached for information.

Executive Officer 6.5.25

Comments and feedback from The Annual Meeting of the Parish 23.04.25

37 comment cards

How would you rate the evening?

Comments

What would you like to see at next year's event?

Happy
A good event and well attended

Suggest you move the speakers and lecturn to the stage. They will be seen more easily by the audience. Good to keep the talks short, not too sure about the humour from them tho!! The food is an excellent addition to the evening and acts as an attractin. However, holding a glass, plate, napkin and try to spread cheese, butter, pickle on a biscuit is not so easy. So I suggest a finger buffet. I know that can be more tricky (and expensive) so just offer the wine and soft drink - no spirit!! Finger buffet ideas Cocktail sausage on stick, cocktail sausage rolls, sliced quiche and pizza, vol-au-vonts filled with different fillings, cheese and pineapple on stick, cheese straws, Small flapjacks and brownies, coffee. I am sure an outside company would have more ideas. You could ask people to serve the quiche etc. Good luck for next year!

Happy
Well presented

Happy
It would be very helpful if Bishop's Waltham Council were to take over the village toilets!! They are getting worse each year. Lovely evening thank you.

Happy
Please can the stage curtains in the Jubilee Hall be dusted they let the hall down. Great evening, a good team you have on the Parish Council, keep up the good work.

Happy
BWPC to assume responsibility for car parking as part of the local Government organisation

Happy
Really well done

Happy
Same again!

Happy	<p>Needed a light on the speakers so they could be seen. Speakers were clean and concise. Congratulations to those who arranged Parish events for the public such as Party in the Palace!</p>	<p>A map on the screen would be useful to show where the various projects etc are.</p>
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Happy	<p>Very informative</p>	
Happy	<p>Very well organised and particularly the timing. We fully support the Parish Council taking charge of Parking within the boundaries</p>	

Happy	<p>Suggest unilateral declaration of independence for Bishop's Waltham</p>	
-------	--	--

Happy	<p>Very informative, thank you! Good to hear all about the work done by the Parish Council. Helpful to hear from stall holders too e.g. Swimming. Heartstart</p>	
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Happy	<p>Presentations were interesting, relevant and not too long</p>	<p>More space for each organisation, perhaps using other parts of the hall</p>
	<p>Very informative, well presented</p>	

Happy	<p>Right blend of information, news and updates</p>	<p>Perhaps invite one of the groups present to say 5 minutes on who they are, what they do, and what they have coming up</p>
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Happy	<p>Devolution - Take back road resurfacing contracts. Unlikely to happen but the roads are Very well done, nice to hear updates and future plans - keep up the good work! The cemetery looks very neat - well done. Montague play park a good investment and I use with the grandchildren, kept tidy in surrounding grass area your teams work hard with pride. A great place to live thank you.</p>	<p>Same as this year</p>
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Happy	<p>If BWPC took over several other services from WCC would there be place for more volunteers to aid the transition. I would volunteer.</p>	
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Happy	<p>What means are used to encourage volunteers?</p>	
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Happy	<p>A difficult job the future is unclear. Speakers were clear and concise</p>	<p>Engage young people 18-45 years in an open forum to engage them in shaping services</p>
-------	---	--

Happy	Concerned about the very fast cars going up Hoe Road adjacent to Bishop's Waltham Tandoori. Accident waiting to happen next to the village garage	Ask us what we want? Sandwiches rather than crisps
Happy	Very informative thank you	
Happy	Just the right length of speeches!	
Neutral	Change the name to exclude Parish either BW Council or BW Community Council	
Happy	Any update on the plan a few years back to pedestrianise the top part of the High Street?	
Happy	Good assembly. Could we have some public meetings to discuss BW problems etc	
		Public discussion
Happy	Good community response. Areas of consideration under changes to local government could look at grounds, control of road access to village centre, public transport. All local infrastructure that effects the town. Looking at growing from Parish Council to whatever new next level is ie Town,	
Neutral		Some younger people
Happy	Very informative, removal of fenced area in carpark toilets in carpark refurbished. Signs washed around town and white fences at entrance to town cleaned	
Happy	Wish the pot holes could be filled in. Thanks to all the team producing the food and drink! Would like sandwiches.	
	Parish Council should be responsible for all parking matters within the Parish and in particular the High Street. More responsibility for planning approvals	
Happy	Halls and Grounds consideration MUST be given to reducing the height of the new speed bumps at the Priory Park Carpark. It's going to casue damage to people's cars its so obtrusive	
Happy	It would be beneficial if the Councillors and staff were seated so that all the audience can see them. Please, please can the paths along Wincheser Road have the overgrowth from the weeds/grass be cut back. Some beyond Tangier Lane have had recent work but it has not gone as far as Albany Road. The traffic is so heavy and fast it is quite dangerous to walk where there is no grass verge.	
Happy	Informative thank you	

Happy	<p>Responsibilities the PC should take from local Government reform - Planning and new build construction, parking and roads maintenance and adaptation within our boundaries. We need to be able to do more for our high street what can we do? How can we support the Trade Committee and maybe expand its responsibilities. What about the closed shop below Chamberlain</p>	<p>Presentations from youth members to hear what the young people are doing. Presentation from the Trade Committee. Contributions from the churches and what we have done throughout the year, St Peters, Kings</p>
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Bishop's Waltham Parish Council

13th May 2025

Agenda Item 26i) Request for Dedicated Parking Space for the Community Minibus *– for consideration*

A request has been received from the Minibus Group (provided overleaf), to provide a dedicated parking space for the Community Minibus in the Jubilee Hall car park. This matter was tabled for consideration at the last Halls and Grounds Committee meeting that took place on the 15th April but was deferred due to only four councillors being present (two of which had declared a non-pecuniary interest in the agenda item).

The Council's Projects Manager has investigated this matter, including the provision of disabled parking in the car park (which is currently less than recommended guidelines). Accordingly, he has provided the map overleaf, with alternative parking space locations and the suggestion that the 3 spaces nearest the building be converted into 2 new disabled bays.

Locations were identified based on the following considerations:

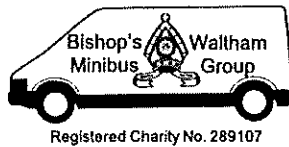
1. Two standard bays could be merged to form 1 large bay for the minibus.
2. Each bay has reasonably good access for parking a vehicle of this size.
3. Each bay can be reversed into and hence losing the 1 metre overhang of the rear of the vehicle.
4. All bays are visible on our CCTV system.
5. The minibus bay could be identified as a 'reserved / keep clear / no parking ' bay.

Feedback regarding these potential options has been sought from the Minibus Group who have reported that their preference would be for location B, where due to the shape of the spaces (at a convex bend), only one space would be required, not two.

Should Council see fit, they could consider the request from the Minibus Group, providing a recommendation and instruct the Halls and Grounds Committee to consider the provision of disabled parking in the Jubilee Hall car park.

Proposal: **To consider the request received from the Minibus Group to provide a dedicated parking space in the Jubilee Hall car park.**

Committees Officer
08.05.25



Bishop's Waltham Minibus Group

Minibus Parking in the Jubilee Hall Car Park

Background

The Bishop's Waltham minibus is operated by the Bishop's Waltham Minibus Group, a Registered Charity. It provides a very important social service for the elderly and less able residents of the town and neighbouring parishes, primarily by transporting them to lunch clubs and also into the town for shopping under the dial-a-ride service.

The minibus is registered as a disabled access vehicle, as it is fitted with a passenger lift and has the capacity to carry wheelchair-bound passengers.

Current Situation

Since the repainting of the Jubilee Hall car parking spaces many years ago, the minibus has been parked in one of the marked disabled spaces. However, increasingly, all spaces have been filled whilst the minibus is out on a journey, so there is no convenient space in which to park upon its return.

Proposal

A dedicated parking space for the Minibus, as was provided in the past, would be welcomed by the Minibus Group.

The case for this is:

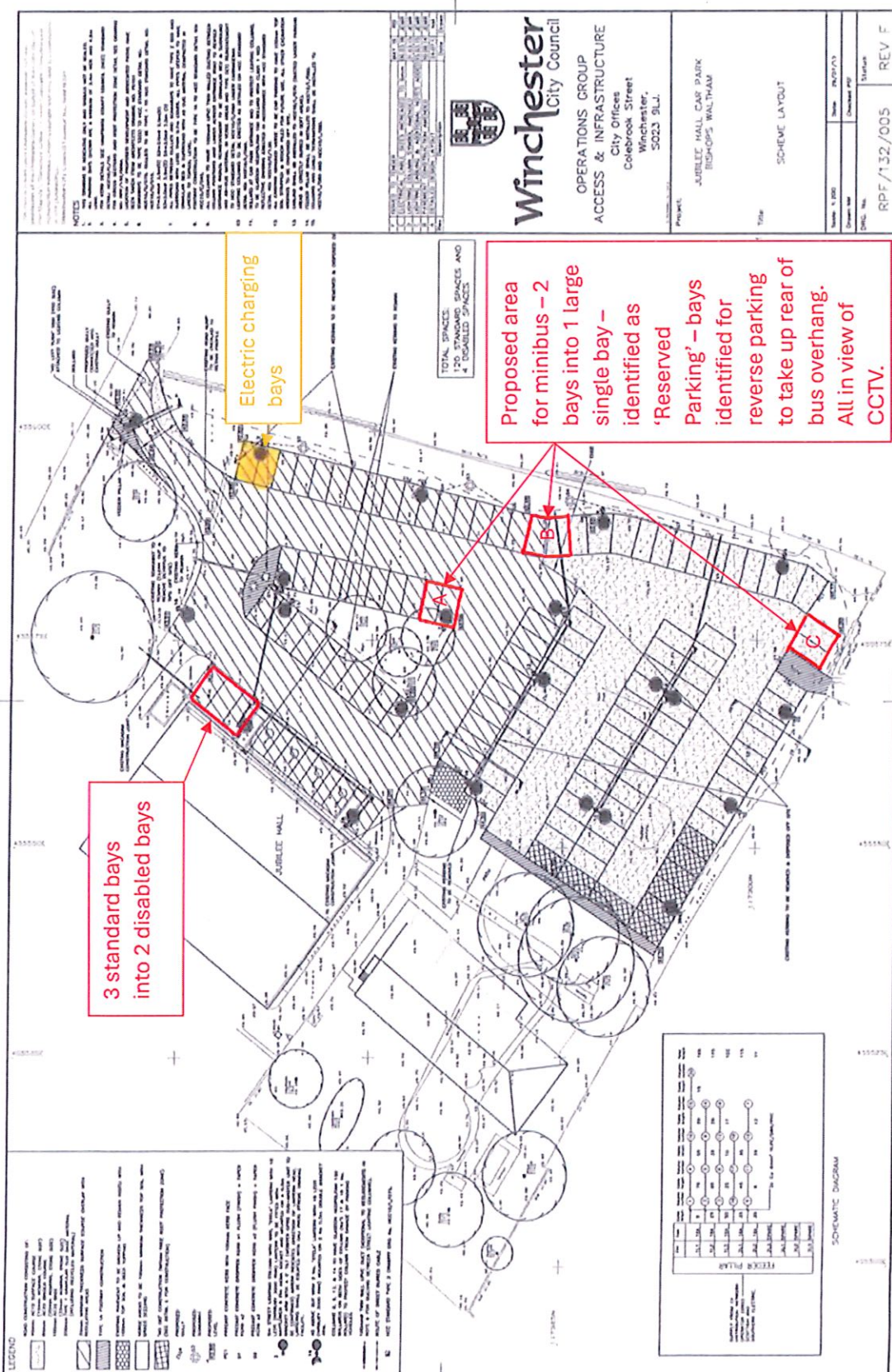
- Most journeys start or finish at the Jubilee Hall, so locating the vehicle there makes sense.
- The spare key is held by the Parish Council office, so having it adjacent to the vehicle helps when:
 - A driver has a problem with the key or it is not in the key-safe.
 - The garage collects and returns the minibus for its inspection or servicing.
- There is enhanced security around the Jubilee Hall, as a well populated area and covered by CCTV.

The Minibus Group would be prepared to pay a small annual fee as a retainer, recognising that the minibus is marked and registered as a disabled access vehicle. Plenty of the spaces that can be reserved are currently unused, so there would be no loss of income.

Request

The Parish Council is asked to provide a marked-out space for the Bishop's Waltham Minibus in the Jubilee Hall car park, dedicated for its use and within an area covered by CCTV.

Robert Shields
Chairman
Bishop's Waltham Minibus Group





Bishop's Waltham Parish Council

13th May 2025

Agenda Item 26ii) Request for Contribution to Parish Magazine for Parish Council Monthly Article – *for consideration*

An email has been received from the Parish News team asking that regular contributors to the magazine (produced by St Peter's Church), consider making an annual donation toward their production costs. Up until now we have not been charged for our full-page article each month used to share Parish Council news and updates. A suggested donation for this monthly article is £100 (for the year).

The separate matter of whether the Parish Council will pay to continue to have an advertisement from the Parish Council's hire able facilities will be considered by the Halls and Grounds Committee.

Proposal: To consider the requested donation towards the production costs of the Parish News magazine, requested from the Parish Council, as a regular contributor to the publication.

Committees Officer
08.05.25



Bishop's Waltham Parish Council

13th May 2025

Agenda Item 27 - Grant Awards – Spring 2025 - for approval

At the Community and Environment Committee meeting on 28th April the Committee made the following recommendations in relation to the grant applications received.

CE232/24 Grant Applications – for consideration

The large quantity of applications received were considered. The grant awards proposed would result in a remaining budget of £3,650.00 from the original £8,500 included in the Committee's grants budget.

Resolved: To recommend the following grant awards to Full Council.

Group	Purpose	Proposed Award	Legal Power
Bishop's Waltham Festival	Gaming party bus for Festival to help improve provision for older children at event.	£600 (Applied for £600)	Local Government Act 1972 s.145
Bishop's Waltham In Bloom	Maintenance and repair of van.	£1,000 (Applied for £2,500)	Local Government Act 1972 s.144
Bishop's Waltham Men's Shed	Air filtration/ventilation units for the new workshop.	£500 (Applied for £916)	Local Government (Miscellaneous Provisions) Act 1976 s.19 (3)
Bishop's Waltham Minibus Group	Commencement of funding for new minibus to replace current vehicle in a few years.	£0 £2,000	n/a
Bishop's Waltham Museum Trust	Overhaul of late Georgian longcase striking clock made by Andrew Padbury.	£400 (Applied for £400)	Local Government Act 1972 s.144
Bishop's Waltham Scout Group	Fees for Planning Application for Scout Hut extension.	£1,000 (Applied for £1,500)	Local Government (Miscellaneous Provisions) Act 1976 s.19(3)
Bishop's Waltham Town Team	Materials for the KidSTreat event.	£350 (Applied for £350)	Local Government Act 1972 s.145
Bishop's Waltham United Free Church	Replastering inside the Church.	£0 (Applied for £1,000)	n/a
Citizens Advice Winchester District	Recruitment and training of new advice volunteers.	£0 (Applied for £1,000)	n/a
Home Start Hampshire	Support for 2 families.	£1,000 (Applied for £2,600)	Local Government Act 1972 s.137
Meon Valley Heartstart	Adoption and maintenance of defibrillator sited outside the Kings Church in the High St.	£0 (Applied for £350)	n/a
Total of funds recommended		£4,850	

Proposed: Cllr Jelf

Seconded: Cllr Latham

All in favour.

Action: Committees Officer



- The application from the Minibus Group was declined because the Parish Council's Grants Policy requires funds to be spent within 1 year of the award.
- The application from Bishop's Waltham United Free Church was declined because the Committee were of a mind that contributing toward works to repair the fabric of a church would not be fair to the town's other religious organisations.
- The application from Citizens Advice was declined given the number of applications received and limited funds available.
- The application from Meon Valley Heartstart was declined because the Parish Council's Grants Policy states that it will not fund "medical research, equipment or treatment".

Proposal: **To consider the recommendations from the Community and Environment Committee and approve the grant awards as tabled.**

Committees Officer
08.05.25



Bishop's Waltham Parish Council

13th May 2025

Agenda Item 28 – Rural Market Town Group Subscription - *for consideration*

The membership subscription is due for renewal and therefore Council is requested to consider whether or not to rejoin this group.

The group outlined the membership benefits as below:-

- Providing a weekly Rural Bulletin direct to your inbox which includes key rural news stories and commentary.
- Providing a monthly Funding Digest and Government Consultations publication direct to your inbox which sets out a range of grant opportunities that may be of interest to your community, along with relevant rural consultations the Government is holding.
- Providing a Rural Market Town Group newsletter six times a year which focuses on key issues for market towns, useful good practice examples, subjects covered include rural net zero, affordable housing, transport and broadband connectivity.
- Providing an Area Profile setting out key statistics in relation to your rural area and town. This will help to establish the overall picture of your local area and your town to help you plan services and give context to your local issues.
- Providing updates at meetings about the RSN Fair Funding campaign and the implications for rural service delivery and the impact on Parish and Town Councils.
- Eight Free Rural Seminars for Members of your Council each year together with also discounted access for them to the Annual National Rural Conference held each September.
- A dedicated [Facebook group for RMTG members](#).

It remains vital that rural areas and rural towns have a strong voice to ensure that Government policy and decision making fully takes into account the specific needs and characteristics of those rural areas and rural towns .

We must work together to ensure that rural areas have a strong voice to campaign for a fairer funding deal for rural public services, taking into account the extra costs of delivering services to rural communities.

We are the only national champion for rural services and we appreciate your support on behalf of your communities.

Proposal

To consider whether or not to renew the subscription for the Rural Market Town Group for 2025/26 at a cost of £148.68 (including VAT).

Executive Officer

8.5.25



Bishop's Waltham Parish Council

13th May 2025

Agenda Item 29 – Bishop's Waltham Cricket Club – Lease Conditions regarding Storage – for consideration

Cllr Homer and Cllr Pavey undertook the scheduled site visit on 12th April 2025 and provided the report attached.

The BWCC Grounds Committee Chairman has emailed in with notes following the meeting for consideration.

(Relevant extract of Lease included for reference)

At the Finance, Policy and Resources Committee meeting of 6.5.25 it was recommended to ask Full Council to position, and pay for, a skip for club use to remove non-cricket related items from the site during June 2025.

The Committee also asked the BWCC Grounds Committee Chairman to supply a design, with plan, for a new storage unit to be considered once the site had been cleared of unnecessary non-cricket items.

A list of Bishop's Waltham In Bloom (BWIB) items was supplied for authorisation of storage at the Cricket Club ground in support of this valued community group.

The BWCC Grounds Committee Chairman also requested a key councillor point of contact to liaise with on this matter to ensure all issues could be addressed in a timely manner.

Proposal:

- i) **To consider the report and correspondence attached in relation to the lease conditions for Bishop's Waltham Cricket Club and make recommendations as a result.**
- ii) **To approve the recommendation from the Finance, Policy and Resources Committee to position, and pay for, a skip for club use to remove non-cricket related items from the site during June 2025.**
- iii) **To agree a date for the next site visit check**
- iv) **To approve the storage of BWIB items at the Cricket Ground**
- v) **To appoint a key councillor as a point of contact for this BWCC project**

Executive Officer
8.5.25

Papers held at Parish Council office for reference

Extract from Lease: Section 2 – related to the site

in respect thereof:

- (d) To use the demised premises and any building erected thereon for the normal activities of the Tenants and purposes ancillary thereto including fund-raising activities and for no other purpose except with the express permission of the Landlord in writing
- (e) At all times during the said term to keep the demised premises including the cricket square and outfields in a clean and tidy state fit for playing cricket and to keep all buildings and fences and hedges and gates thereon in good and substantial repair and condition and insured to the full rebuilding value and not permit any dumping of litter or any waste materials on the demised premises
- (f) To permit the Landlord and any persons authorised by it upon giving seven days written Notice to the Tenants (except in the case of emergency) at all reasonable times to enter upon and examine the condition of the demised premises and the grounds and any Buildings erected thereon and thereupon the Landlord may serve

av6.- 5 December 1997

2

upon the Tenants notice in writing specifying any repairs necessary to be done by the Tenants under the foregoing Sub-Clause and require the Tenants forthwith to execute the same and if the Tenants shall not within twenty one days after the service of such Notice commence and proceed diligently with the execution of such repairs then to permit the Landlord to enter upon the demised premises and execute such repairs and the cost thereof shall be a debt due to the Landlord and be forthwith recoverable by action

- (g) To paint all those external surfaces of the buildings as are normally so treated in every third year of the said term in a sufficient and workmanlike manner using such paints and materials approved under the Health & Safety Act 1974 and associated regulations and approved codes of practice
- (h) Not to erect any further building on the demised premises or make any material alteration to any existing building without the Landlord's previous consent in writing
- (i) Not to assign or sublet the whole or any part of the demised premises



Bishop's Waltham Parish Council

13th May 2025

Agenda Item 30 – Chairman's Report - *for information only*

Since the last Parish Council meeting in April, I have undertaken the following:-

- Attended relevant Standing Committee meetings for Community & Environment and Finance, Policy & Resources, and also Staffing Sub-Committee meetings.

Cllr Barry Nicholson

6.5.25



Bishop's Waltham Parish Council

13th May 2025

Agenda Item 31 - Councillors' Reports – *for information only*

Cllr Stallard – Local Policing Conference 7.5.25 – Meeting report (written)

Executive Officer 6.5.25

Bishop's Waltham Parish Council Committee Meeting Report: Local Policing Conference 2025

From: Councillor Rowan Stallard & ACSO Richard Stoop

Date: 07 May 2025

Subject: Summary of Local Policing Conference 2025

This report summarises our observations and key takeaways from the Local Policing Conference 2025 held on 07 May 2025, attended on behalf of Bishop's Waltham Parish Council.

Key Themes and Discussion Points:

- **Neighbourhood Policing:** A central theme was the emphasis on visible, problem-solving neighbourhood policing. The "Local Bobby" scheme was highlighted as a key initiative for proactive policing and community engagement. Concerns were raised regarding the manageability of local bobbies covering large areas.
- **Youth Engagement:** Significant focus was placed on youth engagement, with presentations from the Youth Commission detailing their activities and findings. The Big Conversation initiative highlighted the importance of listening to young people and addressing their concerns regarding relationships with the police. Concerns were noted about gaps in youth facilities and opportunities for proactive engagement to prevent criminalisation.
- **Rural Crime:** The conference addressed rural crime challenges and detailed the Country watch Rural Crime Task Force. This included information on the task force's capabilities and tools, as well as strategies for tackling organised crime in rural areas. Specific issues like waste crime and poaching were also raised.
- **Anti-Social Behaviour (ASB):** Several case studies were presented on tackling ASB, including Operation Nautical in Portsmouth, Vehicle Related ASB in Fareham, and Community ASB in Alton. These examples showcased collaborative efforts between police, local councils, and community groups.
- **Call Demand and Performance:** Data on police call demand and performance was shared, including response times, crime reductions, and crimes solved. This provided an overview of the current operational landscape.
- **Community Engagement and Partnerships:** The importance of community engagement and partnerships was consistently emphasised. The conference highlighted various initiatives and tools for fostering collaboration between police, residents, businesses, and other organisations.
- **Concerns Raised:** Several questions and concerns were raised by attendees, including:
 - The future of the Police and Crime Commissioner's role after local government reorganisation.
 - The need for increased police presence and action in specific areas experiencing issues such as drug dealing and vehicle ASB.
 - Improving communication and follow-up for burglaries in rural areas.
 - How to improve public confidence in policing.
 - Upskilling local bobbies to tackle road-related ASB effectively.

Our Observations:

- The conference provided valuable insights into the current policing priorities and strategies in Hampshire and the Isle of Wight.
- There is a clear commitment to addressing community concerns and working collaboratively with partners.
- Youth engagement and rural crime are key areas of focus for the police and crime commissioner.
- Concerns regarding resourcing and the effectiveness of policing in specific areas were raised, and these warrant further discussion and action.

Recommendations:

- The Parish Council should continue to engage with local policing teams and the Police and Crime Commissioner to address specific concerns raised regarding policing in Bishop's Waltham.
- We should explore opportunities to support and collaborate with youth engagement initiatives in our area.
- We recommend further investigation into the resources available to tackle rural crime in our parish.
- We should review the available channels for reporting crime and intelligence to ensure residents are aware of how to engage with the police.
- To apply for funding from the Hampshire Police and Crime Commissioner (PCC), which aims to support victims of crime and support policing to aid crime prevention and reduce offending, an organisation such as a parish council must first undertake a crucial step. It is mandatory to apply to and be accepted into the Funding Network before submitting applications for any grant funding opportunities. This network is an initiative designed to streamline the application process and enhance collaboration. While membership in the Funding Network does not guarantee funding, it prepares an organisation for future opportunities. Once accepted, the organisation can then apply for specific funds, such as the Safer Communities Fund, when application windows are open. Therefore, the Parish Council should investigate and pursue membership in the Hampshire PCC Funding Network.



Bishop's Waltham Parish Council

13th May 2025

Agenda Item 32 - Executive Officer's Report – *for information only*

- Basingwell Street Car Park Public Toilets – Works due to start on Monday 12th May
- Accessibility Projects - Works due to start at the end of June/beginning of July (requested a date following 6th July once KidSTreat has taken place.
- The Doctors' Surgery has requested a further meeting to discuss space for an expanded surgery – meeting date to be confirmed.
- New parking sign permitted by HCC for Shore Lane into Little Shore Lane (Jubilee Hall wording with 'P' letter)
- Visit by Hampshire FA to Priory Park football pitches following a nomination for a best grass pitch award 2024-5 (1.5.25)

Executive Officer 6.5.25



CSO MONTHLY REPORT

MONTH/YEAR – April 2025

Report Number – 4 Day duties -11 Late duties -9

Total Hours -162.5 + 2 days B/H

Anti-Social Incidents / Concerns

A known individual has been causing some issues in the high street I am monitoring their behaviour this has been reported to the police via the 101 system and is ongoing. The traffic wardens who patrol Bishops Waltham have informed me the increase of abuse they are getting from members of the public I have advised them to report all incidents of abuse to the police this is ongoing. Residents in oak rd are using the grassed area next to the 2 schools as a car park and ruining this area of grass this has been reported to WCC and traffic enforcement this is ongoing. A member of the public continues to park their car on the zigzag lines outside of the infant school this has been reported to the police/WCC and traffic enforcement has been requested this is ongoing. A youth on an electric scooter have been riding in several areas around BW this incident has been reported to the police via the 101 system and is ongoing. Youths have been reported to be using drugs in the moors area by hoe rd this is being monitored by with patrols police have been informed and is ongoing. Reports of fires being lite at night in the orchard area of priory park by the logs and 1 tree sapling has been damaged this is being monitored and is ongoing. Reports of youths drinking and making noise in the woods by the oak rd play area this has been reported to the police via the 101 system and is ongoing. A Family at the priory park play area with their dog i explained to them that dogs were not allowed in the park for H/S reasons both parents and children got verbal but the dogs were removed.

Criminal Activities - None Reported

Dog Fouling Issues / Locations

There has been an increase in dog foaling in the B/W area all incidents have been reported the dog warden at WCC who has been patrolling the area this is ongoing. I have requested and received some clean up after your dog notices from the dog warden, I will be putting the signs up in areas were there is an increase in dog foaling.

Litter Issues / Locations

There has been some flyposting around B/W all posters have been removed this is ongoing.

CSO Duties / Patrol

The biggest issue I have now is parking in the high street with people parking on double yellow lines and dropped kerbs and in the loading bay outside the coop, traffic wardens are on duty but not every day this is ongoing. Drivers are still parking on dropped kerbs and on the main road outside the spar shop I have asked drivers to move on and to please use the car park at the rear of the shop but they refuse and I am met with very abusive language this is ongoing. Parents parking at BWJ & BWI schools at drop off and pick up times are parking on peoples driveways double yellow lines and on the zig zags lines and causing issues with some residents in communal parking areas, this disruption is only for a short period of time and roads/car parks are then clear all reports are directed to WCC this is ongoing. Reports of parking issues at hoe road when the tennis & Brownies/guides leave at the same times I have put in place some cones to stop double parking to make it safer for everyone and to make sure parents park at the bottom car park and walk back to pick up their children this is ongoing. I have been attending the Monday/ Thursday lunch clubs and at green close all having a great time and met some lovely people. Youths playing football on the pitches at priory park all have been asked to leave and reminded that the pitches are for hire only this ongoing. I have been out and about patrolling B/W every day and met and chatted to some very nice people and dealt with any issue when reported this is ongoing. I have had

meetings with Lottie the PCSO over the last month and we have been on patrol in B/W this is ongoing. I have reported several abandoned vehicles that have no tax or mot to WCC which are parked on roads or in laybys in B/W this is ongoing. The new overflow car park at priory park is now operational no issues reported and is working well. The speed watch scheme is now up and running there are a few areas that are being covered and its proving to slow traffic down this is ongoing. The CCTV system located in the high street and car park is now operational but I have been informed by the police that it is not recording this is ongoing. I have been introduced to the new police sergeant and the new beat officer for B/W looking forward to working with them. I have been patrolling the J/H car park and issuing reminders to users to please put a ticket on your vehicle this is ongoing. Sunbathers on priory park football pitches asked to get dressed and leave with no issues. A lady had fallen off her mobility car and into hoe road - ambulance called and police in attendance, helped comfort the lady and assisted the paramedics in putting the patient onto the ambulance and taken to hospital. Attended the annual parish meeting at the J/H great night and very good turn out by the local community. I have been contacted by some residents complaining about parking in the residential car park at elm rd on the rigdemede est at school times, I did explain to them that there is no allocated parking on the est and the parking issues are for a very short time at these times they were not happy and are contacting there local MP this is ongoing. Group of youth were having a BBQ in the orchard area at priory park didn't have any issues with this as I know the youths and they assured me that all rubbish we be disposed off and the area left clean, Councillor Conduct was present at the time and spoke with the group and was happy with the BBQ to continue. Message form the grounds team area left clean and all rubbish removed. Dynamos football teams are training at priory park in the evenings and if the key holders are running late the players and parents are climbing over the locked gates to both pitches, I did ask them not to do this for health and safety reason and possible damage to the gates and to wait for the gates to be unlocked and opened by the key holders.

Note: The ACSO also attended the Local Policing Conference at the Utilita Bowl, West End on 7.5.25 with Cllr Stallard. He stated that 'it was a very interesting conference and nice to meet so many people with the same interests'.



Bishop's Waltham Parish Council

13th May 2025

Agenda Item 34a – Councillors' Surgery Report – *for information only*

Reports from Councillors' Surgery Saturday 26.4.25

Location: Outside Kings Church on the High Street

Cllrs' surgery attended by Cllr Jelf, Cllr Williams and Cllr Marsh (10am – 12pm).

Weather was fine & warm. High Street was busy, however quiet with regards to people talking to us! One possible reason is that it was too close to the AMP?

Points noted down from the evening of the AMP (23/04/25) and the morning of the surgery (26/04/25)

Matters brought to the Council's attention	Summary of responses and actions listed below to be put on website or included in Parish News article or Bishop's Waltham Matters newsletter.
Dog park on Ridgemedede Estate has a fence that small dogs can escape from. This is by the gate that exists onto Elm Road.	The gate has a very low bar so not an 'escape risk area'. Some gaps in the deep hedgerow have been investigated but the grounds staff have concluded the area is too dense to access. Signs at the site say owners need to keep their dogs under control so could be kept on a lead if an escape risk.
Queries on what is happening with the care home on Free Street.	It is HCC land so await update from them.
Parking on Victoria Road by contractors to Abbey Mill site. Dangerous and excessive.	Reported directly to Beechcroft HQ for their attention.
There is a camera along the B3035 attached to a lamp post (opposite Elim Close). Did we know what this was for?	The PC are not aware of this camera but it is likely to be a traffic survey camera.
Meon Valley Active Retirement Association – They have six laptops that they have been donated. Do the PC know of any community groups that may be able to use these (donated or lent). <i>Contact details have been taken.</i>	The PC could not be responsible for this (concerns with data protection, electrical goods etc). Happy to share link with Community Partnerships via email.
Speeding traffic along Hoe Rd. <i>MOP made aware of SID device being erected in the near future.</i>	SID due to be installed on this road 'shortly' when HCC action such. Public can report dangerous driving straight to the Police using the online form.
Renaming of the Youth Hall. Would the PC have any issues with it being called the 'Bishop's Waltham Community Hub'?	The PC have no issues with such. Hoping that the youth now have as active centre for offering activities specifically focusing on this age demographic.



Can a mirror be put in place instead of the bus shelter opposite Sainsbury's petrol station. <i>MOP made aware that HCC doesn't allow this on the highway network.</i>	HCC does not allow mirrors to be placed on the highway network.
A 'community venue licence' was mentioned to the PC, specifically relating to the Palace Ruins. This supposedly is a licence that covers multiple events at one location. Is this something that the PC could look into to see if its viable for this location?	This would be under the responsibility of English Heritage who own the site, unless CEC think they can progress this initial investigation (EO)
AMP – very positive feedback on the evening from multiple MOP.	Noted.
AMP – Clear demographic that turned up. How do we reach out to other parishioners? Change the day and time to a weekend afternoon?	CEC to consider. Other days and times have been discussed previously; worth deliberating again (EO)
My suggestion is that future surgeries that are taking place close to other PC events get postponed. Feeling was that all issues were brought up at the AMP and not a lot further had arisen since then.	All meeting dates are discussed and agreed in Council meetings so this suggestion can be considered under the relevant monthly agenda item (EO)

CLlr Jelf 1.5.25



Bishop's Waltham Parish Council

13th May 2025

Agenda Item 34b – Councillors' Surgeries – *for consideration*

Friday	Saturday	Attendees	Location
31.1.25		TC, JWo	Country Market
	22.2.25	JS, BN, JWo	High Street
28.3.25		RL, KJ	Country Market
	26.4.25	MH, EJ, JM, JWi	High Street
30.5.25		JWo	
	28.6.25		
25.7.25			

To confirm the Councillors attending on 30.5.25 and future meetings.

Executive Officer 8.5.25