

#### NOTICE OF A MEETING OF BISHOP'S WALTHAM PARISH COUNCIL

I hereby give you notice that a **MEETING of the PARISH COUNCIL** will be held at <u>7.00pm</u> in the Jubilee Hall, Little Shore Lane on Tuesday 8<sup>th</sup> July 2025.

Dated this 1<sup>st</sup> July 2025. <u>EMcKenzie</u> Executive Officer

#### The meeting will be open to the press and public unless the Council direct otherwise. All papers/reports are available from the Council offices (except where classified as confidential).

#### Business to be transacted

- 1. To receive and accept apologies for non-attendance
- 2. To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda
- 3. To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda
- 4. Public Session to last no longer than 30 minutes for information
- 5. To receive the reports from the County Council and District Council Representatives
- 6. To receive the Minutes of the Committees of the Parish Council
- 7. To approve the Minutes of the Meeting 10<sup>th</sup> June 2025 and Extra Ordinary meeting of 20<sup>th</sup> June 2025
- 8. Actions arising from the minutes of the meeting of 10th June 2025 for information
- 9. To accept resignation from Council and advertise a vacancy for consideration
- 10. Applications for Co-option to Council for consideration
- 11. To receive current financial statement and balance sheet
- 12. Planning Applications: To ratify the recommendations from the Planning & Highways Committee
- 13. Bishop's Waltham Cricket Club Site Visit Report for consideration
- 14. Bishop's Waltham Parish Fishing Club Site Visit Report for consideration
- 15. CCTV in High Street Update for consideration
- 16. WCC 'Our Place, Our Future 'Survey for consideration
- 17. Chairman's Report for information only
- 18. Councillors' Reports for information only
- 19. Executive Officer's Report for information only
- 20. ACSO's Report for information only



- 21. Councillors' Surgery Report and Future Meetings for consideration
- 22. Requests for future agenda items for information only
- 23. Date of next meeting 12th August 2025
- 24. Motion for confidential business:

The following motion will be moved on the completion of the above business: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

- 25. Land Transfers Update for consideration
- 26. Well House Update for consideration
- 27. Tollgate Farm Site Update for information
- 28. Meon Valley Bowls Club Lease Draft and Update for consideration
- 29. Priory Park Clubhouse Project Update for consideration
- 30. Scout Hut Extension Initial Paper from Bishop's Waltham Scout Group for consideration
- 31. Quotations for Tractor for consideration
- 32. Delivery Network Operator Fee for Additional Batteries to Accompany the Jubilee Hall Solar Panels for ratification
- 33. Quotations for Event Gazebo for consideration
- 34. HCC Licence for Consent to Cultivate the Highway for ratification
- 35. Quotation for HCC Installation and Provision of Speed Indicator Poles for ratification
- 36. Staffing Matters for consideration



### 8<sup>th</sup> July 2025

### Agenda Item 6 – Acceptance of Committee Minutes

Since the last Parish Council meeting (10<sup>th</sup> June 2025) when the Committee minutes were last tabled, Councillors have received copies of the following minutes via email.

Finance, Policy and Resources Committee	3.6.25
Halls and Grounds Committee	20.5.25
Community and Environment Committee	27.5.25
Planning and Highways Committee	27.5.25

#### Proposal:

To accept the Committee minutes as tabled.



#### BISHOP'S WALTHAM PARISH COUNCIL Minutes of the Meeting of the Parish Council held on Tuesday 10<sup>th</sup> June 2025 In the Ruby Room of The Jubilee Hall commencing at 7pm

Present:		Cllr Conduct Cllr Jones Cllr Marsh Cllr Sherwood Cllr Webb Cllr Williams Cllr Williams	Chairperson (and WCC Councillor)
In attendance:	,	Mrs E McKenzie Mrs C Wilkinson	Executive Officer Committees Officer

#### Members of the public:

The Chairman welcomed those present to the meeting.

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PC43/25 To receive and accept apologies for non-attendance

Cllr Homer – work commitments Cllr Latham – work commitments Cllr Nicholson – family commitments Cllr Stallard – resignation submitted Cllr Wood – family commitments Resolved: To accept apologies for non-attendance Proposed: Cllr Conduct Seconded: Cllr Marsh All in favour

PC44/25 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda

None.

# PC45/25 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda

None.

#### PC46/25 Public Session

A member of the public spoke to raise awareness of the increase in solar farm applications in the area. Concerns were expressed over the change of use of the historic deer park areas, the safety of battery storage units with pollution issues of noise and gas, and the impact on biodiversity on the land. The Planning and Highways Committee Chairman explained that the application would be duly considered at the next meeting, or via delegated authority if needing attention ahead of this date.

A call for assistance was made for the Rotary's Family Fun Day scheduled for Saturday. The weed clearance and tidy up of the High Street was heralded as a success with many compliments received from the public. Thanks were also given to the Fire Brigade Team for volunteering their time for this project. Appreciation was shown to the PC Grounds person who had undertaken the High Street weed killing the two weeks' previous which had helped considerably with the later clearance.

PC47/25 To receive the reports from the County Council and District Council Representatives Cllr Williams noted the following:-

• An update on Devolution and the Local Government Reform had been given at the Southern Parishes meeting on 9.6.25 and a September deadline targeted for responses.

Cllr Miller mentioned:-

- The Local Plan was currently under inspection and the response from this expected in due course.
- Works in Winchester noted Barracks site and Station Approach
- Road signs due for renewal or cleaning were noted.

PC48/25 To receive the Minutes of the Committees of the Parish Council Resolved: To receive the Minutes of the Committees of the Parish Council Proposed: Clir Sherwood Seconded: Clir Webb All in favour

PC49/25 To approve the Minutes of the Meeting 13<sup>th</sup> May 2025 Resolved: To approve the Minutes of the Meeting 13<sup>th</sup> May 2025 Proposed: Clir Wilson Seconded: Clir Marsh All in favour who were in attendance at the Meeting 13<sup>th</sup> May 2025

Two members of the public left the meeting at this point.

#### PC50/25 Actions arising from the Minutes of the Meeting of 13th May 2025 - Noted.

An update on issues related to the South Pond was given by the Chairman and Executive Officer in terms of the progress of the nearby housing development and water channels. The skip for the Cricket Club was due for delivery this week and a site visit scheduled for 28.6.25.

PC51/25 To advertise for Co-option to the Council to fill current two vacancies It was noted that no applications had been received for the casual vacancies and so the Council would move to seek to fill the vacancies by co-option.

A sad announcement was made to note the resignation of Cllr Stallard from Council and this would be formally brought as an agenda item next month.

Resolved: To advertise for Co-option to the Council to fill the current two vacancies Proposed: Clir Conduct Seconded: Clir Williams All in fayour ACTION:

**ACTION: Executive Officer** 

PC52/25 To receive current financial statement and balance sheet To receive current financial statement and balance sheet Resolved: To receive current financial statement and balance sheet Proposed: Cllr Conduct Seconded: Cllr Williams All in favour

PC53/25 Annual Governance & Accountability Return for Financial Year ending 31 March 2025 The papers tabled were duly considered and approved by Council. Resolved:

i) To consider and approve the Final Internal Audit Report 2024/25 Proposed: Clir Jones Seconded: Clir Webb All in favour

ii) To receive and note the Annual Internal Audit Report 2024/25 Proposed: Clir Marsh Seconded: Clir Jones All in favour

 iii) To consider and approve Section 1 - Annual Governance Statement 2024/25 Proposed: Clir Marsh Seconded: Clir Sherwood All in favour iv) To consider and approve Section 2 – Accounting Statements 2024/25
 Proposed: Clir Jones
 Seconded: Clir Conduct
 All in favour

v) To note the appointment of the BDO LLP as External Auditor with no known conflicts of interest Proposed: Cllr Conduct Seconded: Cllr Williams All in favour

PC54/25 Internal Auditor Report – Final Internal Audit 2024/25 Item discussed in agenda item preceding.

 PC55/25
 Reinvestment of Funds

 Resolved: To the reinvestment of £441,097.66 with Arbuthnot Latham for 3 months at 3.6%

 Proposed: Cllr Jones

 Seconded: Cllr Williams

 All in favour

 ACTION: Executive Officer

PC56/25 Planning Applications: To ratify the recommendations from the Planning & Highways Committee Resolved: To ratify the planning application recommendations from the Planning & Highways Committee Proposed: Cllr Conduct Seconded: Cllr Jones 6 in favour, 1 abstention

#### PC57/25 Correspondence: Parking Issues in St Bonnet Drive

The correspondence was duly considered with recommendations from the Planning & Highways Committee (P&H). It was noted that residential parking was considered by HCC, not WCC, and would need to include other roads with similar issues if a request was to be made to HCC.

Resolved: To refer the actions to the P&H Committee to remark yellow lines in St Bonnet Drive, to advertise parking at Jubilee Hall and to remind Doctors' Surgery of considerate parking in residential roads close to the surgery.

Proposed: Cilr Jones Seconded: Cilr Marsh All in favour

#### **ACTION: P&H Committee**

PC58/25 Standing Orders and Financial Regulations for 2025/26 Resolved: To approve the current Standing Orders, with related Terms of Reference for Standing Committees, and Financial Regulations, with associated Financial Risk Assessment, for 2025/26. Proposed: Clir Conduct Seconded: Clir Webb All in favour

PC59/25 Chairman's Report - Noted.

PC60/25 Councillors' Reports - None at this time.

PC61/25 Executive Officer's Report - Noted.

PC62/25 ACSO Report - Noted.

#### PC63/25 Councillors' Surgery – Report and Future Meetings

The report from the surgery of 30.5.25 was noted. It was confirmed that solar panels on new homes will soon be mandatory and the inclusion of ground heat source pumps considered too.

Attendance for Councillors' Surgery on 28.6.25 noted as Cllr Latham and Cllr Williams. Location still to be confirmed.

Attendance for Councillors' Surgery on 25.7.25 noted as Cllr Conduct and Cllr Jones.

### PC64/25 Requests for future agenda items

CCTV in the High Street and Basingwell Street Car Park - Update

PC65/25 Date of next meeting – 8<sup>th</sup> July 2025 - Noted.

### PC66/25 Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

The remaining member of the public left the meeting at 7.48pm.

### PC67/25 Land Transfers – Update

The tabled updates on Bishop's Meadow and Albany Wood land transfers were noted.

### PC68/25 Well House – Update

Cllr Jones provided an update on the Well House project and a full discussion considered the matter with due diligence.

Resolved: To confirm the price to be negotiated at  $\pounds190,000.00$ . If this was not accepted then an Extra-Ordinary meeting would be called.

Proposed: Clir Jones

Seconded: Cllr Williams

All in favour

ACTION: Cllr Jones/Executive Officer

## PC69/25 Meon Valley Bowls Club Lease – Draft and Update Noted.

#### PC70/25 Lease for Land at Montague Road

The legal fees for the lease were duly considered and a consistent approach for leasing land discussed.

Resolved:

- i) To agree the boundary line for the lease
- ii) To approve the agreement wording of the lease
- iii) To discuss the legal, administration fee with the residents and seek a mutually agreed cost Proposed: Clir Jones

Seconded: Clir Conduct All in favour

#### ACTION: Executive Officer

#### PC71/25 HCC Plans for Improvements to The Avenue Junction with the B2177

The plans were considered alongside the ongoing safety and traffic issues experienced at the site. Resolved: To inform HCC that the designs for the junction improvement and road markings (TPOs) were agreeable to the Parish Council. However, the lack of bollards in the plan was a concern and the inclusion to be requested as a safety priority or, alternatively, planters to prevent pavement parking.

Proposed: Cllr Conduct Seconded: Cllr Williams All in favour

#### **ACTION: Executive Officer**

#### PC72/25 Doctors' Surgery Staff – Car Parking Request

The request was noted for staff to use the Jubilee Hall car park, at regular price, for 4-6 weeks whilst works were being undertaken at the surgery. The Parish Council encouraged such use to support staff and to facilitate more patient parking on and near the surgery site.

**PC73/25** Quotations for Southeast Priory Park Ditch alongside Martin Street/Bosworth Gardens The recommendation from the relevant Committees was duly considered.

Resolved: To approve the appointment of C&P Curran Ltd at a cost of £1,600.00 without VAT, to install a new stretch of ditch from the storm water routed from Martin Street to join the existing ditch that runs along the southeastern boundary of Priory Park.

#### Proposed: Cllr Jones

### Seconded: Cllr Sherwood

All in favour

#### PC74/25 Policy Review – Update and Costs

The Parish Council noted the update from the Finance, Policy and Resources Committee and acknowledged the necessary accompanying professional services costings. The project was referred back to the Committee to take further steps, after considering the response from the HR consultant currently undertaking the policy review. ACTION: Executive Officer

The Committees Officer left the meeting at this point.

#### PC75/25 Staffing Matters

The Council Chairman and Executive Officer provided an update on a confidential staffing matter before closing the meeting.

There being no other business the meeting ended at 8.34pm.



#### BISHOP'S WALTHAM PARISH COUNCIL Minutes of the Extra Ordinary Meeting of the Parish Council held on Friday 20<sup>th</sup> June 2025 in the Ruby Room of The Jubilee Hall commencing at 11am

Present:	Cllr Conduct Cllr Jones Cllr Latham Cllr Marsh Cllr Nicholson Cllr Williams Cllr Wood	Chairperson Vice Chairperson
In attendance:	Mrs H Fisher Mrs E McKenzie	Finance Manager Executive Officer

Members of the public: 0

 PC76/25
 To receive and accept apologies for non-attendance

 Cllr Sherwood – work commitment
 Cllr Webb – work commitment

 Cllr Webb – work commitment
 Cllr Wilson – indisposed

 Resolved: To accept apologies for non-attendance
 Proposed: Cllr Conduct

 Seconded: Cllr Wood
 All in favour

PC77/25 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda - None.

PC78/25 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda – None.

PC79/25 Requests for future agenda items - None.

PC80/25 Date of next meeting – 8<sup>th</sup> July 2025 - Noted.

PC81/25 Motion for confidential business:

The following motion will be moved on the completion of the above business:

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

#### PC82/25 Well House

Cllr Jones provided the update to the offers made on the property and confirmed that an approval of a £200,000.00 offer had been accepted as per the previous resolutions to action (PC296/24 & PC40/25). The matter was duly deliberated in detail.

Resolved: To ratify the decision to accept the new offer of £200,000.00 for Well House as presented by Pearsons Estate Agency and to inform the previous prospective buyer that the lower price offered was not taken up.

Proposed: Cllr Marsh Seconded: Cllr Wood All in favour

#### PC83/25 Staffing Matters

Discussed under confidential - GDPR and Legal compliance – minutes held securely in office.

There being no other business the meeting ended at 11:29am.

#### Bishop's Waltham Parish Council Actions Arising from the meeting of the 10.6.25

Minute Number	Subject	Action	Date for completion	Action by	Notes
PC072/23	Assets of Community Value	To relist Blanchord Road play area	Aug-23	EO	
PC125/23, PC271/23	South Pond	i) To register SP as ACV iii) Work on Maintenance & Improvement with Beechcroft iv) Undertake tree survey	i) Oct 23 iii) Dec 23 (set schedule) iv) Dec 23 (H&G)	i) EO iii) EO iv) H&G Clerk	Tree works undertaken April 2024 & September 2024, Visit held 10.6.25 Agenda Item July 25.
PC135/23, PC247/23, PC286/23, PC321/23, PC210/24, PC233/24	Cricket Club	i) To review and update lease following meeting with WG and reps	Oct-23	EO	Initial meeting held Sept 23. Actions in progress. Drafted. In progress.
PC36/24, PC65/24	Staffing Matters 1	ii) OH assessments	ii) June 24	ii) EO	One complete, one pending - refer to SSC
PC39/24, PC214/24, PC249/24	Access Gateway at Priory Park	i) To liaise with Catholic Church ii) To consider signage iii) Liaise with Bargate	01/08/2024 iii) Morch 25	EO iii) MH	Agenda Item 14.1.25
PC83/24	HCC Future Services	To provide report on impact for BW	Sep-24	WG = RL, RS, Jwi	
PC195/24, PC214/24	Southern Footpath	i) To support pathway works to completion ii) To llaise with key stakeholders	Mar-25	EO (H&G)	Met with landowners 9.12.24. In contact with WCC, Meetings held Jan/April 25
PC251/24	Design Statement	To plan a review of this	Mar-25	EO (P&H)	Refer to P&H
PC261/24	Land Purchase at Morley Drive	To sell land at price agreed with covenant with associated price	Mar-25	EO	
PC262/24, PC70/25	Montague Road Resident Lease	i) To lease land as tabled under conditions listed ii) To discuss legal fee with residents	i) March 25 ii) August 25	EO	In progress. Meeting 12.3.25 RL. Meeting with residents 17.3.25
PC298/24	Community Spaces Feasibility Study	To consider opportunities and report back to PC	Jul-25	MH, RL, RS	
PC361/24	Safeguarding Policy	To circulate and upload to website	Complete	EO	
PC365/24	WCC Assets in BW	To investigate potential devolved services	Nov-25	BN	
PC24/25	Potential Development Sites in SDNP	To write letter to SDNP To write to landowners	Jul-25	EO/ Jwo	
PC29/25	BWCC Site Clearance	To provide skip for June To visit 28.6.25	Jul-25	EO / MH	Skip booked.
PC39/25	Bishop's Meadow	To liaise with solicitor To write to Bargate	Jul-25	EO	Solicitor progressing transfer May 25
PC51/25	Co-option	To advertise for cooption	Complete	EO	
PC55/25	Reinvestment	To reinvest funds	Complete	FM	
PC57/25	Parking	To refer issues of St Bonnet Drive to P&H	Complete	EO	
PC68/25	Well House	To liaise with Estate Agent	Complete	KJ/EO	
PC71/25	HCC Junction Plans	To send response	Complete	EO	
PC74/25	Policy Review	To refer matter back to FP&R	Complete	EO	



8<sup>th</sup> July 2025

### Agenda Item 9 – Resignation from the Council and advertisement of

**vacancy** – for consideration

The Chairman of the Council and Executive Officer have received a notification from Cllr Rowan Stallard that he has made the decision to resign from the Parish Council as extract noted below.

Sent: 10 June 2025 09:24 Subject: Resignation from Bishop's Waltham Parish Council

Please accept this email as formal notification of my resignation from my position as a Parish Councillor for Bishop's Waltham, effective immediately.

This has not been an easy decision to make, and I have given it a great deal of thought. It is with sincere regret that I must step down, and I hope you and my fellow councillors will understand my reasons for doing so. Due to unforeseen personal circumstances, specifically, increasing work and family commitments, I am no longer able to dedicate the time and energy that the role of a parish councillor rightfully demands and that the community of Bishop's Waltham deserves.

I am immensely grateful for the opportunity I have had to serve the parish and have thoroughly valued my time on the council. I have learned a great deal and have enjoyed working alongside you and my fellow councillors.

While my formal role on the council will be coming to an end, my commitment to our community has not diminished. I would still very much like to be involved in a voluntary capacity. I would be more than happy to help out with any future events, and if any specific projects or tasks arise where you feel my skills or experience could be of use, please do not hesitate to reach out.

Thank you once again for the opportunity to have been a part of the Bishop's Waltham Parish Council. I wish you, the council, and the entire parish all the very best for the future.

As per the Local Government Act of 1972, this written resignation took immediate effect (10.6.25) and a notification of casual vacancy will now need to be considered.

#### Proposal:

- i) To note and accept the resignations from Council as tabled.
- ii) To advertise for the casual vacancy arising.



8<sup>th</sup> July 2025

#### Agenda Item 10 – Application for Co-option to the Council (2 vacancies) – for consideration

Councillors are to consider the application received for the two current vacancies, in accordance with the adopted Co-option Procedure for Bishop's Waltham Parish Council.

• Mr David McLean

\*Application available via the Council office (due to GDPR)

Proposal: to consider the application received and vote on whether to co-opt an applicant to the council, or not.

11:37

#### **Bishop's Waltham Parish Council**

**Detailed Balance Sheet - Excluding Stock Movement** 

#### Month 2 Date 31/05/2025

<u>A/c</u>	Description	Actual		
	Current Assets			
100	Debtors	133,686		
105	VAT Control Account	6,784		
219	A&L 3m Fixed Term Deposit A/c	441,098		
221	Unity Current 20496238	39,757		
222	Unity Savings 20496241	254,869		
223	Unity Savings 20496254	200,157		
	-			
	Total Current Assets		1,076,351	
	Current Liabilities			
500	Creditors	30,993		
565	Holding Deposits	3,655		
	– Total Current Liabilities		34,649	
	Net Current Assets	-		1,041,703
Total	Assets less Current Liabilities		-	1,041,703
200	Represented by :-	057 000		
300	Current Year Fund	357,008		
310	General Reserves	247,191		
317	Allotment Fencing	7,364		
318	Coronation Hall Renovations	10,000		
320 325	Replace Pickup Truck - CIL	15,000		
330	Play Area Equip Maint - CYF Replace Tractor - CYF	9,112 33,500		
336	EV Chargers	11,000		
340	Replace Topper / Mower - CYF	23,500		
341	Replace IT Equipment	3,078		
345	Election Expenses - CYF	2,500		
350	Bldings Replace / Refurb - CYF	82,838		
354	Fencing Replacement - CYF	2,000		
355	Tennis Court Maintenance - CYF	14,100		
356	Car Park Maintenance - CYF	2,500		
357	Play Area Surface Maint - CYF	2,000		
358	Southern Footpath Maintenance	1,000		
359	HR Drainage - PC	20,000		
360	Replace Bus Shelters - CYF	10,000		
370	CCTV Hoe Rd - CYF	3,152		
371	Intruder Alarm Upgrade (JH)	2,500		
373	South F'path -CIL/WCIL/S106	46,009		
376	EMR-Building Decarbon (JH)	38,631		
377	Extend Parking PP - CIL	537		
379	Building Maintenance - CYF	29,500		
389	Parish Council Website	2,650		
395	WCC CIL Receipts 2023-24	37,111		
396	SDNP CIL Receipts 2021-22	481		
397	SDNP CIL Receipts 2022-23	2,471		
200	SDNP CIL Receipts 2023-24	2,321		
398				
399 398	WCC CIL Receipts 2024-25 SDNP CIL Receipts 2024-25	15,822 6,827		

**Total Equity** 

1,041,703

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Income & Expenditure Report 2025-2026

Total Parish Council

%0	79% Albany Wood S106 eted 79%	20%		13% 3% 203%					
	79% Unbudgeted 79%	2		5 7					
50	£166,779 £0 £166,779	-£166,779		£131,769 -£29,120 -£160,889					
-E626,437	£211,290 £ £0 £211,290 £				£79,290 £0				
-E626,437	E378,069 E0 -E378,069	£0 -£1,004,506		E1,171,942 E1,040,173 E931,763 E960,883 -E240,179 -E79,290	£223,474 -£16,705				
60	ល្អ ល្អ ល្អ	03		£10,927 £86,549 £75,622	-£20,000 £95,622	£240,179	£11,882	252,061 5	924,874
03	ល្អ ល្អ ល្អ	50		£13,950 £46,076 £32,126	E0 E32,126	£315,801	£31,882	347,683	,000,496
£0	03 03	EO		£11,663 £69,608 £57,945	£2,500 £55,445	£347,927	£31,882	379,809 7	,032,622 1
60	03 03	03		£11,451 £95,745 £84,294	£30,000 £54,294	£405,872	£29,382	435,254 8	1,090,567 1
£0	03 03 03	50		£14,162 £60,526 £46,364	E0 E46,364	£490,166	-£618	489,548	1,174,861
60	£226,745 £0 £226,745	-£226,745		£238,553 £88,673 -£149,880	-£222.245 £72,365	£536,530	£618	535,912	1,221,225
-£313,218	Q Q Q	-£313,218		£327,010 £82,679 -£244,331	£30,000 -£274,331	£386,650	£221,627	608,277 12	1,071,345 1,221,225 1,174,861 1,090,567 1,032,622 1,000,496
50	03 03	50		£12,620 £50,533 £37,913	£0 £37,913	E142,319	£191,627	333,946 6	827,014
50	03	03		£22,433 £100,192 £77,759	£39,611 £38,148	£180,232	£191,627	371,859 7	864,927
03	ល្អ ល្អ ល្អ	50		£13,961 £112,978 £99,017	£38,051 £60,966	£257,991	£152,016	410,007	942,686
03	£133,226 £0 -£133,226	-£133,226		£138,163 £82,770 -£55,393	-£105,551 <b>£50,158</b>	£357,008	£113,965	470,973 9	1,041,703
-£313,219	£18,098 £0 -£18,098	-£331,317 -£133,226		£357,049 £55,434 -£301,615	-£15,840	£301,615	£219,517	521,132 10	986,310 1,041,703
Total Net Revenue Expenditure	Total Capital Income Total Capital Expenditure Total Net Capital Expenditure	Total Net Committee Expenditure	Total Net Committee Expenditures	Total Income Total Expenditure Total Net Revenue Expenditure	EMR Movements Total Income/Expenditure	Current Year Fund	General Reserves	General Reserves Position Months	Total Reserves (Bank)



8th July 2025

### Agenda Item 12 - Planning Applications - To ratify the recommendations from the Planning and Highways Committee

25/01143/TPO Closing Date: 1 July 2025 Cut back lower vegetation to boundary line of The Hawthorns. Crown raise large branches over footpath/cycle path to 2.4m. Crown raise branches over highway to 5.2m minimum. The Hawthorns, Marlow Road, Bishop's Waltham Support.

#### 25/01050/FUL The installation of a ground mounted solar photovoltaic array and battery energy storage, together with associated infrastructure, access, fencing, CCTV, on-site biodiversity net gain and associated works.

Glebe Farm, Curdridge Lane, Waltham Chase, Hampshire SO32 2LQ 'Neutral with any recommendations from professional consultants to be adhered to' – to be confirmed nearer the closing date to incorporate views made.

Not due to comment on as TPCs (Tree Preservation application in a Conservation area) but to note as proposed action taken in our town

25/01131/TPC

Closing Date: With WCC Tree Officer

**Closing Date: With WCC Tree Officer** 

Work to ten trees – detail on full planning application Five Steps, Lower Lane, Bishops Waltham SO32 1AS Query over landowner raised to be referred to the WCC Tree Officer

25/01132/TPC

T1 – Yew Tree – 2 metre crown reduction Tanglewood, Lower Lane, Bishops Waltham SO32 1AS Disappointing to lose valued tree shape – neutral with comment recommended.

Proposal: Bishop's Waltham Parish Council ratifies the recommendations of the Planning and Highways Committee.

Executive Officer 3.7.25

Closing Date: 4 July 2025



8<sup>th</sup> July 2025

Agenda Item 13 - Bishop's Waltham Cricket Club - Site Visit Report - for consideration

See attached report on the site visit to BWCC on Saturday 28<sup>th</sup> June 2025.

Proposal: To consider the report tabled and make recommendations as a result



### 8<sup>th</sup> July 2025

# Agenda Item 14 – Bishop's Waltham Parish Fishing Club – Site Visit Report – for consideration

Cllr Conduct and the Executive Officer met with two representatives of BWPFC on Thursday 26<sup>th</sup> June at the South Pond site.

Points discussed:

- Fishing Rights Lease with Beechcroft due for renewal
- Maintenance Costs anticipated for the South Pond trees, silt clearance, pathway improvements and new viewing area idea.
- Issues arising from Beechcroft works raising of the pavement has meant the original gates do not swing properly anymore, disabled access point now uneven, rubble and building material strewn along pavement edge on the Pond side.
- Lack of designated parking bays on Station Road (particularly for disabled drivers)
- Consideration of public appreciation of the South Pond and support to maintain it in a good condition

Three tree survey quotations have been gathered for consideration if required. Note: the South Pond has a tree works budget line under P&H.

Fishing Rights Lease attached for reference.

Proposal: To consider the points tabled and make recommendations as a result such as appointing a working group to further consider the lease renewal, maintenance issues and continued fostering of the partnership with BWFPC



### 8<sup>th</sup> July 2025

### Agenda Item 15 - CCTV on the High Street - Update - for consideration

A request has been made by Council to provide an update from WCC on CCTV coverage in the High Street.

The following response has been made by the WCC Officer Lead:\_

From: WCC Officer	Sent: 17 June 2025 10:55
To: BWPC	Subject: RE: CCTV improvements

Hello. I had been meaning to email you. Unfortunately there is still a lot to do.

The Police station requires a new lease agreement for our equipment to be on site, so that is currently on-going.

Also, I have been advised I need to seek full planning permission for a pole extension onto the existing camera in Basingwell St car park.

If agreed this will allow us to get an active camera system in place. Other workloads have meant this has dropped down the list of priorities.

Winchester City Council

Parish Council should note its relevant po	wers related to this matter:-				
Crime Prevention*	Powers to spend money on various crime prevention measures	Local Government and Rating Act 1997, s 31			
Power to (a) install equipment, (b) establish schemes and (c) assist others in so doing for the prevention of crime	Local Government and Rating Act 1997, s 31				
Delegated Functions	Power to assume a function delegated by another authority Power to ensure effective discharge of Council functions	Local Government Act 1972ss. 101, 111 and 112			
Planning and Highways Committee meeting 24.6.25					
PH40/25 CCTV on the Town High Street It was noted as very disappointing that the units were not yet operational. It was felt that this service should be given higher priority or a necessary duty neglected. Resolved: To refer the case, by letter, to City Councillors to follow up and the PCC, Donna Jones. Proposed: Clir Jones					

All in favour ACTION: Executive Officer

**Proposal:** 

Seconded: Cllr Sherwood

To note the updates and action being taken by the P&H Committee.



### 8<sup>th</sup> July 2025

### Agenda Item 16 - WCC 'Our Place, Our Space' Survey - for consideration

#### WCC Correspondence 30.6.25

Further to the recent meetings, please find below a link to the Commonplace platform which is hosting the survey for the 12 councils across Hampshire and the Isle of Wight. You will see it has been separated into three sections using 'tiles' for people to answer each section. The section called proposals for new councils contains each of the three map options. There will also be some 'about you' questions.

We will have paper versions/telephone options available for anyone who has difficulty completing online (see bottom of this email,) and we also have a series of drop-in sessions so people can come along and speak with us to find out more. You'll see this promoted across all our channels (and the other 11 councils) from this afternoon and through the lifespan of the survey, including via adverts in the Hampshire Chronicle and Portsmouth News, so please do share and encourage your residents to have their say. Posters are on their way to you to be displayed in community notice boards where possible (attached is one version here too, as appreciate time is tight for the ones next week, if you are able to print locally)

https://ourplaceourfuture.commonplace.is/

Our drop-in sessions are:

Monday 7 July – Meadowside Leisure Centre, Whiteley 4pm – 7pm Thursday 10 July – Alresford Market, SO24 9AG 9-1pm Monday 14 July – Wickham Square (next to the Village Bakery) 3-6pm Tuesday 15 July – South Wonston Sports and Recreation Pavilion 3-6PM Monday 21 July – Colden Common Community Centre next to the Co-op 3-6pm Wednesday 23 July – All Saint's Church Hall, Denmead 4-7pm Thursday 24 July – Winchester High Street, nr St Maurice's Covert 9am-2pm

Thinks Insight also offer alternative ways of completing the survey for those who aren't able to complete online:

If you would prefer to take part in this engagement through a different method, such as completing questions on a paper copy or telephone interview, you can contact us to arrange this below. Our opening hours are Monday - Friday, 9:00 am - 18:00 pm. **Email:**<u>ourplaceourfuture@thinksinsight.com</u> Service Lead – Communications, Winchester City Council

Proposal:

To note the survey being conducted by WCC and make recommendations as a result to ensure Bishop's Waltham residents are aware of the survey and its topic focus.



### 8th July 2025

### Agenda Item 17 – Chairman's Report - for information only

Since the last Parish Council meeting in June, I have undertaken the following:-

- Attended relevant Standing Committee meetings for Community & Environment, Planning and Highways, West Hoe Cemetery Management and Finance, Policy and Resources Committees meeting.
- South Pond meeting 26.6.25 with BW Parish Fishing Club
- Allotments meeting 1.7.25
- Parish Liaison meeting 24.6.25 (online meeting)

#### **Cllr Tracy Conduct**

3.7.25



### 8<sup>th</sup> July 2025

### Agenda Item 18 - Councillors' Reports – for information only

### Bishop's Waltham to Swanmore Pathway Project

On Friday 27<sup>th</sup> June, the EO along with Cllrs Latham & Williams met with representatives of Hampshire Countryside Services, Swanmore PC, Winchester City Councillor Wallace, and the landowner for the final piece of land to give agreement (it has only recently changed hands).

The landowner described concerns he had around privacy issues along the path and safety issues at the junction with Paradise Lane, these were duly noted for inclusion in the project plan, and verbal blessing from the landowner was given as long as the concerns are addressed. HCS will update the quote for the project work, and final written permission will be obtained from the landowner for next steps to be able to progress.

Fundraising will need to commence once the costs are in, and BWPC will need to start to decide how we want our section (along the bottom of Hoe Road Rec) to be done - recommend a working group for H&G to be set up.

Cllr Latham <u>3.7.25</u>

### Introduction to Council Finance Course 2.7.25

Summary of notes to consider

- EMR must have an end date
- Salary/NI/Tax is not confidential just the names
- The confidential session is for HR issues. Quotes etc, must be discussed in the normal section of the meeting and open for the public to view
- We can self-insure if the policies are too expensive
- Do we have Fidelity insurance? Do we need it?
- Put money aside each year for the next elections
- Asset checking is a must every year and use competent councillors. One council has just been adding items to the list and not removing broken items
- When devolution arrives, the next level up will be giving assets away with no cash must be challenged
- There will be no cap on the Precept
- If in doubt about VAT, take advice don't get caught out
- Clerk must have access to SLCC advice
- Public sessions are to discuss only items on the agenda. Unless the person has sent an email/letter asking for the matter to be discussed
- Make everyone aware of the Ledbury decision
- Hamble have had 2 tractors stolen we need to make sure our new ones are secure

Cllr Jones 3.7.25



## 8<sup>th</sup> July 2025

Agenda Item 19 - Executive Officer's Report – for information only

No additional matters arising.

ACSO MONTHLY REPORT



MONTH/YEAR – June 2025 Report N<u>umber</u> - 6 Day duties -13 Late duties -8 Total Hours -155.5

Anti-Social Incidents / Concerns

- The traffic wardens who patrol Bishops Waltham have informed me the increase of abuse they are getting from members of the public I have advised them to report all incidents of abuse to the police this is ongoing.
- Residents in oak rd are using the grassed area next to the 2 schools as a car park and ruining this area of grass this has been reported to WCC and traffic enforcement this is ongoing. A member of the public continues to park their car on the zigzag lines outside of the infant school this has been reported to the police/WCC and traffic enforcement has been requested this is ongoing.
- Youths on an electric scooter/bikes all dressed in black have been riding in several areas around BW this incident has been reported to the police via the 101 system all scooters and bikes have been identified and are illegal to be ridden on public areas this is ongoing.
- Youths have been reported to be using drugs in the moors area by hoe rd this is being monitored with patrols, police have been informed and is ongoing.
- Reports of youths drinking and making noise in the woods by the oak rd play area this has been reported to the police via the 101 system and is ongoing.
- Reports of graffiti at the Albany play area this has been reported to the police and are checking tags this is ongoing.
- Youths at the orchard priory park having a school leavers partys left a lot of rubbish and had a fire this is monitored and is ongoing.
- Reports of cars being broken into on the Ridgemede est police are aware this is ongoing.
- Youths reported doing donuts in the vehicles on the new car park at priory park, incident was captured on CCTV and an appeal was put on social media for any information, youths did own up and cleaned the area, police were informed but was happy that BWPC were dealing with this issue.
- Member of the public parked on the footpath on lower lane completely blocking the footpath, I had to see mum/dads and disabled users around the vehicle in the road to make sure they got pasted safely, I did speak to the driver and reported this incident to the DVLA and Hampshire Highways.

#### Criminal Activities - None Reported

#### Dog Fouling Issues / Locations

There has been an increase in dog foaling in the B/W area all incidents have been reported the dog warden at WCC who has been patrolling the area this is ongoing. I have requested and received some clean up after your dog notices from the dog warden, I will be putting the signs up in areas were there is an increase in dog foaling.

#### Litter Issues / Locations

There has been some flyposting around B/W all posters have been removed this is ongoing.

CSO Duties / Patrol

- The biggest issue I have now is parking in the high street with people parking on double yellow lines and dropped kerbs and in the loading bay outside the coop, traffic wardens are on duty but not every day this is ongoing.
- Drivers are still parking on dropped kerbs and on the main road outside the spar shop I have asked drivers to move on and to please use the car park at the rear of the shop but they refuse and I am met with very abusive language this is ongoing.
- Parents parking at BWJ & BWI schools at drop off and pick up times are parking on peoples drive ways double yellow lines and on the zig zags lines and causing issues with some residents in communal parking areas, this disruption is only for a short period of time and roads/car parks are then clear all reports are directed to WCC this is ongoing.
- Reports of parking issues at hoe road when the tennis & Brownies/guides leave at the same times I have put in place some notices asking parents not to park on the verges and to use the marked car parks this is ongoing.
- I have been attending the Monday/ Thursday lunch clubs and at green close all having a great time and met some lovely people.
- Youths playing football on the pitches at priory park all have been asked to leave and reminded that the pitches are for hire only this ongoing.
- I have been out and about patrolling B/W every day and met and chatted to some very nice people and dealt with any issue when reported this is ongoing.
- I have had meetings with the PCSO over the last month and we have been on patrol in B/W this is ongoing.
- I have reported several abandoned vehicles that have no tax or mot to WCC which are parked on roads or in laybys in B/W this is ongoing.
- The new overflow car par park at priory park is now operational no issues reported and is working well.
- The speed watch scheme is now up and running there are a few areas that are being covered and its proving to slow traffic down this is ongoing.
- The CCTV system located in the high street and car park is now operational but I have been informed by the police that it is not recording this is ongoing.
- I have been introduced to the new police sergeant and the new beat officer for B/W looking forward to working with them.
- I have been patrolling the J/H car park and issuing reminders to users to please put a ticket on your vehicles this is ongoing.
- On patrol at the family fun day hold at hoe road grounds very well attended and great event.
- I have been helping out with the bikebus every Friday in June very well attended and great fun.
- Had a meeting and a catch up with lottie are PCSO at the J/H, also meeting with PC Mariner are bobby on the beat at the B/W station.
- A member of the public tripped over and had a bloody nose in Houchin street by the social club, with the help of some builder's we got him to his feet were he rested and cleaned himself up and was ok and went home.



8th July 2025

#### Agenda Item 21a - Councillors' Surgery Report - for information only

#### Reports from Councillors' Surgery Saturday 28.6.25

**Location:** We went for a slightly later slot (12:30-14:30pm) and moved down to St George's Square to maybe catch some of the festival attendees and be alongside the Town Team Give & Take. There was no evident benefit from either change as we were *extremely* quiet. It was mentioned that it was the slowest Give & Take seen. The weather was good, Glastonbury was on the tv, and the town was generally quiet.

Of the few people we did manage to speak to:

Matters brought to the Council's attention	Summary of responses and actions listed below to be put on website or included in Parish News article or Bishop's Waltham Matters newsletter.
There was one complaint about late noise from the Festival.	The resident was assured that the timings were adhered to which was accepted as being ok
Speeding on the Hangers was mentioned.	Speed Indicator Device due back in position August/September (on rotation)
Lack of affordable housing in BW.	Noted.
What a waste of money and opportunity at Bishop's Waltham House.	Noted.
A group of younger residents on bikes felt obliged to show some interest in what we were doing after we helped fix their loose bike chain, but they offered no strong views on the state of the Parish.	

**Cllrs Latham and Williams** 

1.7.25



### 8<sup>th</sup> July 2025

### Agenda Item 21b - Councillors' Surgeries - for consideration

Friday	Saturday	Attendees	Location
31.1.25		TC, JWo	Country Market
	22.2.25	<del>JS,</del> BN, JWo	High Street
28.3.25		RL, KJ	Country Market
	26.4.25	<del>MH,</del> EJ, JM, JWi	High Street
30.5.25		JWo, AW	Outside Jubilee Hall
	28.6.25	RL, JWi	Festival in Palace Ruins - TBC
25.7.25		TC, KJ	
	30.8.25		

To confirm the Councillors attending on 25.7.25 and future meetings.