



**Bishop's Waltham Parish Council**  
**A Meeting of the Parish Council's Planning and Highways Committee will be held in**  
**the Ruby Room in the Jubilee Hall, Bishop's Waltham**  
**on Tuesday 28<sup>th</sup> October 2025 at 7.00pm.**

**The meeting will be open to the public unless the Committee directs otherwise.**

**Agenda**

**All papers/reports are available from the Council office (except where classified as confidential).**

1. To receive and accept apologies for non-attendance
2. To receive and accept declarations of disclosable pecuniary interests relating to items on this agenda
3. To receive and accept any personal, pecuniary & non-pecuniary interests relating to items on this agenda
4. Public Session – *for information only*
5. Parish Council's Tree Warden's Report - to consider any motion put to the meeting as a result
6. Parish Rights of Way Warden's Report – to consider any motion put to the meeting as a result
7. To approve the Minutes of the Planning and Highways Committee – 23<sup>rd</sup> September 2025
8. Actions Arising from the Meeting of the Planning and Highways Committee – 23<sup>rd</sup> September 2025  
*- for information only*
9. Financial Position Year to Date – *to note current position*
10. Draft Budget Plan for 2025/2026 – *for consideration*
11. Planning Applications: to ratify responses from Chairman, Vice Chairman and Clerk
12. Planning Applications for consideration:
  - 25/02040/TPO** **Closing Date: 4.11.25**  
Cut down overhanging branch and lower height of the tree and prune some other branches.  
**Walmsley Place, Saxby Road, Bishop's Waltham SO32**
  - 25/02056/TPO** **Closing Date: 5.11.25**  
T1 Oak – crown raise & T2 Oak – crown raise  
**5 Ambleside, Bishop's Waltham SO32 1BU**
  - 25/01987/FUL** **Closing Date: 3.11.25**  
Change of use to the ground floor of Durley House (C3) to a nursery with wrap around care: all within Use Classes E (f) and F1 (a) and rooms ancillary to these use classes. New vehicular access to the front of the site.  
**Durley House, Winchester Road, Durley SO32 2AJ**
  - 25/01996/HOU** **Closing Date: 3.11.25**  
Proposed single storey rear extension and front porch  
**28 Pine Road, Bishop's Waltham SO32 1EJ**

13. Planning Applications: Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions - *for information*
14. WCC - Winchester Strategic Housing and Economic Land Availability Assessment (SHELAA)- Call for Sites Initiative – Report from the Working Group – *for consideration*
15. Appointment of Speed Indicator Device Working Group – *for consideration*
16. Terms of Reference for Tree Warden Role – Update – *for consideration*
17. Bus Shelter Upgrade Suggestions and Funding Options – *for consideration*
18. Chairman's Report – *for information only*
19. Clerk's Report – *for consideration*
20. Requests for future agenda items – *for information only*
21. Date of next meeting – Tuesday 25<sup>th</sup> November 2025
22. Motion for confidential business:  
**The following motion will be moved on the completion of the above business: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**
23. WCC and SDNPA Enforcement Lists – *for consideration*
24. Locks Farm – Enforcement Request – *for consideration*
25. Invoice for Installation of Ground Sockets for Speed Indicator Poles – *for ratification*
26. Quotations for Additional Speed Indicator Device Equipment – *for consideration*

*EMcKenzie*  
Clerk to the Committee  
21.10.25



## BISHOP'S WALTHAM PARISH COUNCIL

**Minutes of the meeting of the Parish Council Planning and Highways Committee  
held at the Jubilee Hall, Bishop's Waltham on Tuesday 23<sup>rd</sup> September 2025 at 7.00pm**

**Present:** Cllr Conduct Vice Chairman of the Committee  
Cllr Jones Chairman of the Committee  
Cllr McLean Co-opted Councillor  
Cllr Sherwood

**Also in attendance:** Mrs McKenzie Committee Clerk/Executive Officer

**Members of Public:** 1

**PH94/25 To receive and accept apologies for non-attendance**

Cllr Homer – work commitments

Cllr Wood – family commitments

**Resolved: To accept apologies for non-attendance**

**Proposed: Cllr Conduct**

**Seconded: Cllr Sherwood**

**All in favour**

**PH95/25 To receive any declarations of disclosable pecuniary interests on items on the agenda.**

None.

**PH96/25 To receive any declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.**

None.

**PH97/25 Public Session**

The member of the public raised the following points:-

- The planning application for the Esso garage site had been favourably responded to by the North Pond Conservation Group but concerns continued about the additional traffic on that stretch of the B2177 and the need for a pedestrian crossing there.
- The history boards on the Malt Lane development hoarding boards were due to be moved – location to be confirmed by Bishop's Waltham Society.
- Concern raised over people trying to cross the B3035 from the Langton Road side of town to the North Pond bridge, especially children and the elderly. A request was made for the return of a school crossing patrol person or a zebra crossing at the site. It was explained that the school crossing patrol role had been advertised without any success and due to HCC cuts, the role was not progressed. Zebra crossings were noted as very costly to HCC but this could be requested formally as a future agenda item.
- A further request to progress the idea of a town flagpole was raised with the reminder given to make a formal proposal which the Council could then actively respond to.

In addition to these points, it was noted that morale was low within some of the town traders due to the letter from HCC reminding businesses to use the designated bin store. It was felt that HCC needed to send letters to all businesses with bins on the highway i.e. Brook Street to ensure a consistent approach.

The continuing monitoring of the Accessibility project pavement works was noted.



A discouraging response from a fisherman was noted regarding the feeding of the swans on the water.

**PH98/25 Parish Council's Tree Warden Report - to consider any motion put to the meeting as a result.**

The Tree Warden had offered apologies for non-attendance. She had provided a report noting that the felling of trees on the churchyard path had taken place. Also, she had supported a resident in obtaining a Tree Preservation Order for a tree on Saxby Road.

**PH99/25 Parish Rights of Way Warden's Report - to consider any motion put to the meeting as a result.**

The PROWW had offered apologies for non-attendance but had reported that no issues were arising for Council attention.

**PH100/25 Minutes of Meeting of the Planning and Highways Committee – 26<sup>th</sup> August 2025**

The minutes were found to have two minor errors which would be corrected and presented for approval at the next meeting.

**ACTION: Amend minutes for accuracy**

**ACTION: Executive Officer**

**PH101/25 Actions Arising from the Minutes of the meeting of the 26<sup>th</sup> August 2025**

Noted.

**PH102/25 Financial Position Year to Date**

**Resolved: To note the financial position year to date**

**Proposed: Cllr Conduct**

**Seconded: Cllr Sherwood**

**All in favour.**

**PH103/25 Planning Applications: to ratify the responses from the Chairman, Vice Chairman and Clerk.**

There was still concern about the Esso garage site planning application and some of the designs and distance from the pond which it was hoped would be addressed by WCC Planning Officers.

**Resolved: To ratify the responses from the Chairman, Cllr Wood and Clerk**

**Proposed: Cllr Conduct**

**Seconded: Cllr McLean**

**All in favour**

**PH104/25 Planning Applications**

**25/01697/HOU**

**Closing Date: 1.10.25**

Porch

Studio Flat, The Old Chapel, Little Shore Lane, Bishop's Waltham SO32 1ED

**Resolved: To support the application 25/01697/HOU**

**Proposed: Cllr Jones**

**Seconded: Cllr Sherwood**

**All in favour**

**PH105/25 Planning Applications. Decisions by WCC Delegated Officers/Committee, SDNP Planning Authority and Appeal Decisions.**

Noted.



**PH106/25 Report from Hampshire Highways Meeting of 22.9.25**

It was noted that the meeting had been very successful. The HCC representative had listened to concerns raised and outlined actions to follow up on. Speed surveys would be set up on approach roads on the B2177 to accurately measure traffic. The need for a pedestrian crossing was again noted for action, though high costs acknowledged. A vegetation clearance of roadside signage was to be organised to improve visibility. An update on road condition works would be provided to alleviate current holes and bumps. A reiteration of the need for bollards at the Avenue was made to address visibility concerns and encourage safe driver habits. Thanks were given for the offer of our grounds staff team for minor roadside works and signage works. Further meetings were requested to discuss concerns regarding the B3035 and the High Street lining.

**PH107/25 Chairman's Report**

Noted. The Chairman did not attend the Teams meeting due to work commitments but reported back on an Affordable Housing meeting details of which would be presented at Full Council.

**PH108/25 Clerk's Report**

Noted. Updates provided on the Accessibility pavement works which started mid-September and pavement licences currently under consideration.

**PH109/25 Requests for future agenda items.**

- Footpath 31 – consultation on the updated proposal
- Bus shelter grant opportunity – ideas for site upgrades
- Flagpole proposal – due from resident

**PH110/25 Date of next meeting - Tuesday 28<sup>th</sup> October 2025**

Noted.

**PH111/25 Motion for confidential business: The Chairman then moved: That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.**

**PH112/25 WCC and SDNPA Enforcement Lists**

Noted.

There being no further business the meeting closed at 7.49pm.

## Bishop's Waltham Parish Council

### Actions Arising from the Planning & Highways Committee meeting 23.9.25

| Minute Number                                       | Subject                                                | Action                                                                                                            | Date for completion                | Action by  | Notes                                                                                          |
|-----------------------------------------------------|--------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|------------------------------------|------------|------------------------------------------------------------------------------------------------|
| PH080/23(iii),<br>PH098/23,<br>PH242/23,<br>PH21/24 | Dog bins                                               | Sites at Botley Rd and Winchester Rd to be considered                                                             | 01/09/2023 (Also see action point) | EO         | Agenda item Sept 23 to consider sites - Deer Walk, Shore Lane, Botley Rd. Agenda item June 24. |
| PH148/23                                            | Bus Shelter Posters                                    | To investigate posters for poster holders                                                                         | Jan-24                             | EO         |                                                                                                |
| PH167/23,<br>PH178/24,<br>PH179/24                  | Ensure Design Statement included in Local Plan updates | To monitor changes and ensure DS included                                                                         | Oct-24                             | EO/KJ      | Ongoing                                                                                        |
| PH170/23                                            | Footpath Signage                                       | To liaise with Bargate re footpath signage                                                                        | May-24                             | EO/ROW     | Discussed June 24.                                                                             |
| PH217/23                                            | Contact with HCC                                       | i) Liaise re High St resurfacing and lining<br>ii) Consider suspension of traffic enforcement where lines unclear | Jun-24                             | EO         | Chase sent Feb 2025                                                                            |
| PH175/24                                            | Meeting with HH rep                                    | To arrange a meeting with a HH rep re B2177                                                                       | Mar-25                             | EO         | Meeting request sent                                                                           |
| PH178/24,<br>PH179/24,<br>PH222/24                  | Planning Working Group (SDNP/ Design Statement)        | To meet regularly to monitor topics                                                                               | Jul-25                             | TC, MH, JW | Meeting held 17.3.25                                                                           |
| PH184/24                                            | Enforcement Priorities                                 | To follow up on priorities                                                                                        | Mar-25                             | EO         | Ongoing                                                                                        |
| PH199/24                                            | New Waste Bins                                         | ii) New bin - Ashton Crnr<br>iii) New bin - Palace/Stn                                                            | ii) July 25<br>iii) July 25        | EO         | i) BWPC and iii) WCC ii                                                                        |
| PH247/24                                            | Bishop's Meadow                                        | To write to HH                                                                                                    | Jun-25                             | EO         |                                                                                                |
| PH249/24                                            | Kissing Gate at HR                                     | To liaise with HIWWT and gather projects costs                                                                    | Jun-25                             | EO         | Email sent to HIWWT                                                                            |
| PH251/24                                            | Mapboard Repairs                                       | To gather costs for the project                                                                                   | Jun-25                             | EO         | In progress                                                                                    |
| PH18/25                                             | Roads and Parking                                      | To organise Teams call with HCC                                                                                   | Aug-25                             | EO         | In progress. Dates offered.                                                                    |
| PH18/25                                             | Roads and Parking                                      | To compile road condition report for the B2177                                                                    | Aug-25                             | MH         |                                                                                                |
| PH39/25                                             | St Bonnet Drive Actions                                | i) Ask HCC to mark lines<br>ii) Advertise JH parking<br>iii) Remind Dr staff                                      | Jul-25                             | EO         |                                                                                                |
| PH63/25                                             | Estate Concerns                                        | To write letters                                                                                                  | Sep-25                             | EO         |                                                                                                |
| PH65/25                                             | Bus Shelters Update                                    | To chase re: Garage site<br>To chase re: SGS site                                                                 | Sep-25                             | EO         | Bus shelter removed at garage site.                                                            |
| PH85/25                                             | High Street Line Marks                                 | To write to HCC                                                                                                   | Oct-25                             | EO         |                                                                                                |
| PH93/25                                             | SDNP case check                                        | To write to SDNP                                                                                                  | Oct-25                             | EO         |                                                                                                |

## Detailed Income &amp; Expenditure by Phased Budget Heading 23/10/2025

Month No: 6

## Cost Centre Report

|                                                       | Current<br>Month Actual | Current<br>Month Budget | Current Month<br>Variance | Year To<br>Date Actual | Year To Date<br>Budget | Year To Date<br>Variance | Total Annual<br>Budget | Committed<br>Expenditure | Funds<br>Available | % Spent      | Transfer<br>to/from EMR |
|-------------------------------------------------------|-------------------------|-------------------------|---------------------------|------------------------|------------------------|--------------------------|------------------------|--------------------------|--------------------|--------------|-------------------------|
| <u>400 Planning &amp; Highways</u>                    |                         |                         |                           |                        |                        |                          |                        |                          |                    |              |                         |
| 4324 Mtce - Bus Shelters                              | 546                     | 0                       | (546)                     | 546                    | 1,000                  | 455                      | 1,000                  |                          | 455                | 54.5%        |                         |
| 4330 Mtce - Town Clock                                | 0                       | 0                       | 0                         | 0                      | 0                      | 0                        | 150                    |                          | 150                | 0.0%         |                         |
| 4333 Mtce - Footpaths & Cycleways                     | 0                       | 0                       | 0                         | 259                    | 0                      | (259)                    | 1,500                  |                          | 1,241              | 17.3%        |                         |
| 4334 Mtce - Street Furniture                          | 0                       | 0                       | 0                         | 80                     | 0                      | (80)                     | 300                    |                          | 220                | 26.7%        |                         |
| 4335 Mtce - SID                                       | 0                       | 0                       | 0                         | 0                      | 0                      | 0                        | 500                    |                          | 500                | 0.0%         |                         |
| 4342 Mtce - Flower Beds                               | 0                       | 0                       | 0                         | 231                    | 0                      | (231)                    | 0                      |                          | (231)              | 0.0%         |                         |
| Planning & Highways :- Indirect Expenditure           | <u>546</u>              | <u>0</u>                | <u>(546)</u>              | <u>1,115</u>           | <u>1,000</u>           | <u>(115)</u>             | <u>3,450</u>           | <u>0</u>                 | <u>2,335</u>       | <u>32.3%</u> | <u>0</u>                |
| <b>Net Expenditure</b>                                | <u>(546)</u>            | <u>0</u>                | <u>546</u>                | <u>(1,115)</u>         | <u>(1,000)</u>         | <u>115</u>               | <u>(3,450)</u>         |                          |                    |              |                         |
| <u>499 Capital - Planning &amp; Highways</u>          |                         |                         |                           |                        |                        |                          |                        |                          |                    |              |                         |
| 1339 Developer S106 Funding                           | 0                       | 0                       | 0                         | 0                      | 40,000                 | 40,000                   | 40,000                 |                          |                    | 0.0%         |                         |
| Capital - Planning & Highways :- Income               | <u>0</u>                | <u>0</u>                | <u>0</u>                  | <u>0</u>               | <u>40,000</u>          | <u>40,000</u>            | <u>40,000</u>          |                          |                    | <u>0.0%</u>  | <u>0</u>                |
| 4350 Minor Assets                                     | 0                       | 0                       | 0                         | 248                    | 0                      | (248)                    | 250                    |                          | 2                  | 99.3%        |                         |
| 4375 Speed Indicator Device (ES)                      | 0                       | 0                       | 0                         | 1,200                  | 0                      | (1,200)                  | 0                      |                          | (1,200)            | 0.0%         |                         |
| 4403 Street Furniture                                 | 0                       | 0                       | 0                         | 0                      | 0                      | 0                        | 1,000                  |                          | 1,000              | 0.0%         |                         |
| 4404 Stiles / Kissing Gates                           | 0                       | 0                       | 0                         | 0                      | 800                    | 800                      | 800                    |                          | 800                | 0.0%         |                         |
| 4429 20 is Plenty                                     | 0                       | 0                       | 0                         | 0                      | 40,000                 | 40,000                   | 40,000                 |                          | 40,000             | 0.0%         |                         |
| Capital - Planning & Highways :- Indirect Expenditure | <u>0</u>                | <u>0</u>                | <u>0</u>                  | <u>1,448</u>           | <u>40,800</u>          | <u>39,352</u>            | <u>42,050</u>          | <u>0</u>                 | <u>40,602</u>      | <u>3.4%</u>  | <u>0</u>                |
| <b>Net Income over Expenditure</b>                    | <u>0</u>                | <u>0</u>                | <u>0</u>                  | <u>(1,448)</u>         | <u>(800)</u>           | <u>648</u>               | <u>(2,050)</u>         |                          |                    |              |                         |

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Detailed Income & Expenditure by Phased Budget Heading 23/10/2025

Month No: 6

Cost Centre Report

|                                | Current<br>Month Actual | Current<br>Month Budget | Current Month<br>Variance | Year To<br>Date Actual | Year To Date<br>Budget | Year To Date<br>Variance | Total Annual<br>Budget | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|--------------------------------|-------------------------|-------------------------|---------------------------|------------------------|------------------------|--------------------------|------------------------|--------------------------|--------------------|---------|-------------------------|
| Grand Totals:- Income          | 0                       | 0                       | 0                         | 0                      | 40,000                 | 40,000                   | 40,000                 |                          |                    | 0.0%    |                         |
| Expenditure                    | 546                     | 0                       | (546)                     | 2,563                  | 41,800                 | 39,237                   | 45,500                 | 0                        | 42,937             | 5.6%    |                         |
| Net Income over Expenditure    | (546)                   | 0                       | 546                       | (2,563)                | (1,800)                | 763                      | (5,500)                |                          |                    |         |                         |
| Movement to/(from) Gen Reserve | (546)                   | 0                       | 546                       | (2,563)                | (1,800)                | 763                      | (5,500)                |                          |                    |         |                         |



## **Bishop's Waltham Parish Council**

### **Planning and Highways Committee**

**28.10.25**

#### **Agenda Item 10 – Draft Budget Plan for 2025/26 - *for consideration***

The Chair and Vice Chair met with the Finance Manager and Committee Clerk on 21.10.25 and discussed the draft budget plan for the next three years. This information is now being collated for presentation at F,P&R Committee and Full Council in November and further consideration and approval by Committee at their meeting on 25.11.25.

**Executive Officer**  
**23.10.25**



## **Bishop's Waltham Parish Council**

### **Planning and Highways Committee**

**28.10.25**

**Agenda Item 11 - Planning Applications: to ratify responses from Chairman, Vice Chairman, Cllr Wood and Clerk**

**25/01913/TPO**

**Closing Date: 21.10.25**

T1 Red Oak – Carry out full removal of the tree...and replant same tree in its place  
(Full detail on WCC website)

**Horsehoes, Rareridge Lane, Bishop's Waltham SO32 1DX**

Support removal if approved by WCC Tree Officer and support planting of replacement tree.

**25/01934/HOU**

**Closing Date: 23.10.25**

Single Storey Rear, First Floor Side Extension and Porch roof and Garden Room

**31 Abbot Road, Bishop's Waltham SO32 1RE**

Neutral.

**25/01758/DIC**

**Closing Date: 17.10.25**

Discharge of Condition 22 – amendment to proposed location of the footpath from the development onto Tangier Lane

**Land to the West of Tangier Lane, Bishop's Waltham**

Support.

**Proposal: to ratify responses from Chairman, Vice Chairman and Clerk, if appropriate**

**Executive Officer 23.10.25**



## **Bishop's Waltham Parish Council**

### **Planning and Highways Committee**

**28.10.25**

#### **Agenda Item 12 - Planning Applications - for consideration**

**25/02040/TPO**

**Closing Date: 4.11.25**

*Cut down overhanging branch and lower height of the tree and prune some other branches.*

**Walmsley Place, Saxby Road,, Bishop's Waltham SO32**

**25/02056/TPO**

**Closing Date: 5.11.25**

*T1 Oak – crown raise & T2 Oak – crown raise*

**5 Ambleside, Bishop's Waltham, SO32 1BU**

**25/01987/FUL**

**Closing Date: 3.11.25**

*Change of use to the ground floor of Durley House (C3) to a nursery with wrap around care: all within Use Classes E (f) and F1 (a) and rooms ancillary to these use classes. New vehicular access to the front of the site.*

**Durley House, Winchester Road, Durley SO32 2AJ**

**25/01996/HOU**

**Closing Date: 3.11.25**

*Proposed single storey rear extension and front porch*

**28 Pine Road, Bishop's Waltham SO32 1EJ**

#### **Proposal:**

**To consider the planning applications tabled above and make recommendations as a result.**

**Executive Officer 23.10.25**



## Bishop's Waltham Parish Council

### Planning and Highways Committee

28.10.25

**Agenda item 13: Decisions by Delegated Officer to Winchester City Council, WCC Planning Development Control Committee, South Downs National Park Authority and Appeals inspector up to 23.10.25**

*– for information only*

#### Only one from WCC:-

| Bishops Waltham Parish Council |                                                                    | Ward                 | BISHOPS WALTHAM |
|--------------------------------|--------------------------------------------------------------------|----------------------|-----------------|
| <b>Case No:</b>                | 25/01735/LDP                                                       | <b>Ref No:</b>       | WPP-14255710    |
| <b>Date Valid:</b>             | 26 August 2025                                                     | <b>Case Officer:</b> | Ethan Townsend  |
| <b>Conservation Area:</b>      |                                                                    |                      |                 |
| <b>Proposal:</b>               | Rear dormer window and change of hips to gables on side elevations |                      |                 |
| <b>Location:</b>               | 8 Poppy Close Bishops Waltham Southampton Hampshire SO32 1TD       |                      |                 |
| <b>Grid Ref:</b>               | 454227 117938                                                      |                      |                 |
| <b>Decision:</b>               | Lawful Development Certificate - Permit                            |                      |                 |

#### Four from SDNP:-

|                                       |                                |                       |                         |
|---------------------------------------|--------------------------------|-----------------------|-------------------------|
| <b>Winchester City Council</b>        |                                |                       |                         |
| <b>Team:</b> Winchester CC SDNPA team |                                |                       |                         |
| <b>Parish:</b>                        | Bishops Waltham Parish Council | <b>Ward:</b>          | Bishops Waltham Ward ED |
| <b>Case No:</b>                       | SDNP/25/02552/LIS              |                       |                         |
| <b>Type:</b>                          | Listed Building                |                       |                         |
| <b>Date Valid:</b>                    | 23 June 2025                   |                       |                         |
| <b>Decision:</b>                      | Approved                       | <b>Decision Date:</b> | 3 September 2025        |
| <b>Case Officer:</b>                  | Mrs Natasha Unsworth           |                       |                         |
| <b>Method:</b>                        | LA Delegated Decision          |                       |                         |

**Applicant:** Mr and Mrs Nick and Charlotte Morley

**Proposal:** (AMENDED PLANS 21.07.25) Removal of impermeable paint to the ground storey elevations to the west and north, minor brickwork repairs and isolated repointing and redecoration in breathable mineral paint. Removal of loose laid crazy paving and tarmac, and laying of gravel as existing to drive. Fitting a wood fibre and lime plaster insulation system to the inner face of the front walls to four bedrooms and to the skelings. Removing cement plaster and bituminous coating to the rear stairwell wall and replastering in lime.

**Location:** Street End House , Street End, Bishops Waltham, Hampshire, SO32 1FS

|                                       |                                |              |                         |
|---------------------------------------|--------------------------------|--------------|-------------------------|
| <b>Winchester City Council</b>        |                                |              |                         |
| <b>Team:</b> Winchester CC SDNPA team |                                |              |                         |
| <b>Parish:</b>                        | Bishops Waltham Parish Council | <b>Ward:</b> | Bishops Waltham Ward ED |

|                      |                       |                       |                   |
|----------------------|-----------------------|-----------------------|-------------------|
| <b>Case No:</b>      | SDNP/24/04252/HOUS    |                       |                   |
| <b>Type:</b>         | Householder           |                       |                   |
| <b>Date Valid:</b>   | 14 October 2024       |                       |                   |
| <b>Decision:</b>     | Approved              | <b>Decision Date:</b> | 25 September 2025 |
| <b>Case Officer:</b> | Mrs Natasha Unsworth  |                       |                   |
| <b>Method:</b>       | LA Delegated Decision |                       |                   |

**Applicant:** Mr Tom McWilliam

**Proposal:** single storey side extension

**Location:** Gilberts Knapp, Beeches Hill, Bishops Waltham, Hampshire, SO32 1FE

|                                       |                                |              |                         |
|---------------------------------------|--------------------------------|--------------|-------------------------|
| <b>Winchester City Council</b>        |                                |              |                         |
| <b>Team:</b> Winchester CC SDNPA team |                                |              |                         |
| <b>Parish:</b>                        | Bishops Waltham Parish Council | <b>Ward:</b> | Bishops Waltham Ward ED |

|                      |                       |                       |                   |
|----------------------|-----------------------|-----------------------|-------------------|
| <b>Case No:</b>      | SDNP/25/00839/FUL     |                       |                   |
| <b>Type:</b>         | Full Application      |                       |                   |
| <b>Date Valid:</b>   | 4 March 2025          |                       |                   |
| <b>Decision:</b>     | Approved              | <b>Decision Date:</b> | 29 September 2025 |
| <b>Case Officer:</b> | Lisa Booth            |                       |                   |
| <b>Method:</b>       | LA Delegated Decision |                       |                   |

**Applicant:** Mr D Randall

**Proposal:** Change of use - A new animal rearing block with 6no calf and 2no horse rearing pens. - Two grazing fields, of which one will be used for cattle. The second field will be used for both horses and cattle. - A new cattle barn for wintering. - A new equestrian sand school.

**Location:** Meadow View , Winchester Road, Durley, Hampshire, SO32 2AJ

|                                       |                                |              |                         |
|---------------------------------------|--------------------------------|--------------|-------------------------|
| <b>Winchester City Council</b>        |                                |              |                         |
| <b>Team:</b> Winchester CC SDNPA team |                                |              |                         |
| <b>Parish:</b>                        | Bishops Waltham Parish Council | <b>Ward:</b> | Bishops Waltham Ward ED |

|                      |                       |                       |                   |
|----------------------|-----------------------|-----------------------|-------------------|
| <b>Case No:</b>      | SDNP/25/00839/FUL     |                       |                   |
| <b>Type:</b>         | Full Application      |                       |                   |
| <b>Date Valid:</b>   | 4 March 2025          |                       |                   |
| <b>Decision:</b>     | Approved              | <b>Decision Date:</b> | 29 September 2025 |
| <b>Case Officer:</b> | Lisa Booth            |                       |                   |
| <b>Method:</b>       | LA Delegated Decision |                       |                   |

**Applicant:** Mr D Randall

**Proposal:** Change of use - A new animal rearing block with 6no calf and 2no horse rearing pens. - Two grazing fields, of which one will be used for cattle. The second field will be used for both horses and cattle. - A new cattle barn for wintering. - A new equestrian sand school.

**Location:** Meadow View , Winchester Road, Durley, Hampshire, SO32 2AJ

**Executive Officer 23.10.25**



## Bishop's Waltham Parish Council

### Planning and Highways Committee

28.10.25

**Agenda Item 14 - WCC - Winchester Strategic Housing and Economic Land Availability Assessment (SHELAA)- Call for Sites Initiative – Report from the Working Group – for consideration**

**Email from WCC Planning Department 2.10.25**

You will hopefully have received our email last week with news of the Inspector's initial findings following the recent examination hearings. While we wait to adopt the Local Plan, we are required by Government to begin the next one (as you'll know it takes many years of work to adopt a Local Plan, so early work needs to start now).

The Council is updating its Strategic Housing and Economic Land Availability Assessment (SHELAA).

A "Call for Sites" is running until **Friday 14 November 2025**. You may have already received an email about this. We are writing to all those who are on our contacts list (landowners, promoters, agents etc) for the 2023 SHELAA, to ensure that you are aware.

We attach a copy of a letter providing additional details. Further information is available on the Council website at [Strategic Housing and Economic Land Availability Assessment and Call for Sites - Winchester City Council](#)

We should point out that this is a full review of the SHELAA. Therefore, **sites in the existing 2023 document will not be automatically rolled forward** – a site submission form needs to be completed.

Please use our mapping tool to ensure we receive the correct site boundary. For guidance on how to use the mapping tool, please see our FAQ section on the Council's website, which includes a video demonstration. The mapping tool is available through both the Call for Site and Call for Green Sites online form.

If you are no longer acting on behalf of the relevant landowner, or do not have an interest in the site(s) in the 2023 Winchester SHELAA, please would you forward this email on to the relevant party and let us know.

Strategic Planning Team, Winchester City Council

.....  
At tonight's meeting (14.10.25) Josie, Jonathan, David, Emma and I are suggesting that the following sites are put forward for Biodiversity and Open space.

- South Pond (when we re-new the lease)
- Albany Wood (when we own site)
- Bishops Meadow (when we own site)
- Priory Meadow

**Proposal: To consider sites recommended for referral to Full Council for approval**

**Cllr K Jones 14.10.25**



## **Bishop's Waltham Parish Council**

### **Planning and Highways Committee**

**28.10.25**

#### **Agenda Item 15 – Appointment of Speed Indicator Device Working Group - for consideration**

The Speed Indicator Device Working Group appointed previously was comprised of Cllr Conduct, Cllr Jelf and Mr Kris Ford.

A new working group is required to ensure the project is monitored and managed going forwards.

**Proposal: To reappoint the working group for the ongoing Speed Indicator Device project.**

**Executive Officer  
23.10.25**



## **Bishop's Waltham Parish Council**

### **Planning and Highways Committee**

**28.10.25**

#### **Agenda Item 16 – Terms of Reference for Tree Warden Role - Update - *for consideration***

The Terms of Reference for the Tree Warden Role are tabled for consideration to review the 'job description and scope of the role' and make suggestions for amendment if appropriate.

**Proposal: To review the current Terms of Reference and make recommendations for amendment if required.**

**Executive Officer  
23.10.25**

## **Bishop's Waltham Parish Council Tree Warden**

### **Terms of Reference – approved 26.6.18**

#### **Appointment**

The Parish Council Tree Warden may be a Parish Councillor or, by resolution of the Planning Environment and Highways (PE&H) Committee, any resident of Bishop's Waltham (subject to ratification by the Council in accordance with Standing Orders).

The Tree Warden will be an ex-officio member of the PE&H Committee and will have all the rights and responsibilities reflected in Parish Council Standing Orders except the right to vote on resolutions.

#### **Role**

The Tree Warden will aim to ensure the tree heritage within Bishop's Waltham sustains the rural character of the town and the surrounds through advising the Parish Council on specific measures to take.

#### **Tasks**

- Keep all current Tree Preservation Orders (TPOs) under review and recommend any changes
- Review the landscaping plans for major development sites and recommend where TPOs should be applied
- Conduct an annual review of trees within the Conservation Area and recommend where surgery, removal, replacement or additional trees might be appropriate
- Advise the Parish Council on planning applications from property owners for the alteration of protected trees, whether in the Conservation Area or subject to TPOs
- Respond to issues raised by members of the public on protected or other significant trees
- Attend meetings of the PE&H Committee at least quarterly to report progress and to request action
- Engage with the public through submitting articles to local publications, attending Parish Council surgeries or display stands, conducting surveys or any other means as required and as time and resources will allow.

#### **Competences**

The Parish Council Tree Warden need have no formal qualifications. The individual needs to be reasonably fit, have an interest in trees and be committed to preserving the rural character of Bishop's Waltham whilst also protecting the rights of interested landowners.



## Bishop's Waltham Parish Council

### Planning and Highways Committee

**28.10.25**

#### **Agenda Item 17 – Bus Shelter Upgrade Suggestions and Funding Options - for consideration**

Two bus shelters have been proposed for upgrade:-

- B3035 Corhampton Road, near the Langton Road junction and North Pond layby
- B3035 Corhampton Road, near Garfield Road, opposite Lower Lane junction

Funding options for consideration:-

- HCC grant funding
- BWPC P&H Committee Budget Line 4324



**Proposal: To consider the two proposed bus shelters for upgrading and related funding options and make recommendations for action as a result**

**Executive Officer  
23.10.25**



## **Bishop's Waltham Parish Council**

### **Planning and Highways Committee**

**28.10.25**

#### **Agenda Item 18 - Chairman's Report - *for information***

Assisted the Executive Officer / Clerk to the Committee with planning and highways matters arising.

SHELAA meeting – 14.10.25

Budget meeting – 21.10.25

**Cllr K Jones**  
**23.10.25**



## Bishop's Waltham Parish Council

### Planning and Highways Committee

28.10.25

#### Agenda Item 19 - Clerk's Report - for consideration

1. Accessibility Project – works started 15th September and completed 17<sup>th</sup> October 2025.

**From:** Environment **Sent:** 20 October 2025 12:23

**To:** [parishclerk@bishops-waltham-pc.gov.uk](mailto:parishclerk@bishops-waltham-pc.gov.uk) **Subject:** RE: Reference 17/02075/FUL

*Thank you for your email which has been passed to me for comment. I can confirm that the contribution amounts £12k and £10k have been used to part fund the recent pedestrian improvements, and the £37,500k towards bus stop improvements (I have requested our passenger transport team update me on these and I will then make sure you are updated).*

*Now that the current pedestrian improvement works are complete we will be able to assess the remaining funding and look at where additional funding could be found if necessary. I understand that your priority would now be the crossing of the B2177 near Sainsburys? However I am very happy to meet to discuss prior to starting work on this. If this would be helpful please feel free to let me know some dates (after November 3<sup>rd</sup>).*

#### **Principal Transport Planner**

*Strategic Transport – Scheme Development Team*

2. The Avenue/B2177 Junction improvements – still no works in action and no notification of a consultation on road markings.
3. The Licencing Officer from WCC has considering pavement licence applications:
  - a. Hoxtons – own pavement so no licence required
  - b. No60 – refused due to lack of 1.5 width requirement
  - c. Ellonies – refused due to lack of 1.5 width requirement
  - d. Josie's – granted
  - e. Sweet Corner – granted
  - f. Stainers - granted

**Proposal:** To note matters arising and make recommendations for action as appropriate

**Executive Officer**  
**23.10.25**